

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

Monday, February 26, 2018
6:00 P.M.

MINUTES

- A. Opening Business
- Call to Order - The meeting was called to order at 6:00 PM
 - Pledge of Allegiance
 - Roll Call
 - Board Members Present: Mr. Engle, Mr. Frederick, Mr. Henry, Mr. Huston, Mrs. Lingg, Mr. Reck, Mrs. Shea
 - Board Members Absent: Mrs. Gulden and Mr. Roland
 - Student Board Members Present: Helen Rosenbrien & Sarah Ginn

 - Also Present: Dr. Scola, Dr. Seiple, Troy Wentz, Tim Kress, Dr. Smith, Eric Hartman, Rina Houck, Marc Abels, Mark Hershner, Carole Baublitz, Mike Vaux, Doug Wherley, Lois Gunnet, Tessa Hilyard, Dr. Krout, Amanda Wallick, Nicole Brown, Debra Fake, Darlene Klenk, Debra Caler, Jay Czap
- B. Recognition of Visitors: None
- C. Public Comments: None
- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for January 22, 2018.
- 01-22-18 ([enclosure](#))

BOARD ACTION:
Minutes approved as presented.

E. Committee Reports

York County School of Technology – Henry, Representative - Joint Operating Committee met last Thursday. All fourteen schools have approved the York County School of Technology budget. Currently Hanover has twenty five students and attempts are made to budget carefully with the facility improvements and existing programs.

Recreation - Reck, Representative - Borough summer programs to begin June 11. Hanover Youth Baseball/Softball program sign ups are on going. Working on Liberty Day activities at Moul Field.

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust - Wentz, Representative - Meeting held January 25. Two appeals were heard in relation to benefits. The 2018-2019 funding rates were

approved and additional information will be presented at a future budget and finance meeting.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative - Senate Bill 2 hasn't left committee. House Bill 1213 on reverse assessment appeals is still being considered.

Policy Committee – Frederick, Chair; Shea, Lingg

Educational Programs Committee - Reck, Chair; Gulden, Huston - Dr. Seiple presented on the SPP overview and the detail plans on going.

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) - Mr. Engle reported that a meeting was held on February 5 and the cell tower at the Stadium should be completed by the end of March. Heritage Lawn and Landscape is being hired for Sheppard and Myers and softball field grass treatments. Committee toured the refurbished old gym that was repainted. Annual bid limit adjustments were made by the state with any projects greater than \$20,100 needing a formal bid.

Parents' Advisory Committee - Frederick - PTO presentations were given. Mrs. Hilyard discussed VIP² and Mrs. Houck discussed the scheduling process at the High School.

Student Board Members - Helen Rosenbrien & Sarah Ginn - Mini Thon will be held March 23 and March 24 for twelve hours to benefit Pediatric Cancer and the goal is to raise \$30,000. Each elementary will have a mini mini Thon and Middle School grades 7-8 will participate with the High School for the first three hours. Student Council is holding a Zumba Thon from 6-8 PM on Wednesday that is open to the community. March 9 Student Council will hold a glow dance. Community Nights are being held at Divinos Pizza. National Honor Society can food drive for New Hope was held. Black Student Union raised funds for gun violence awareness.

F. Superintendent's Report

- Mini Thon is helping three families in our District that have cancer and this is for a great cause.
- School Safety - Several messages to staff and parents along with a robo call and correspondence have been done along the way. Difficult to deal with safety of students, teachers and staff. Quite a bit of responsibilities and a need to communicate out to stakeholders. Thankful to administration and everyone that helped with issues that were across the mid state and the nation. Difficult dealing with the social media aspect and many moving pieces. The error is on the side of caution. Best safety is students telling what is going on and origin of the threats. First line of defense are the students and parents so the issues can be promptly taken care of. Borough Police Chief Martin and officers helped search lockers during high school lockdown. Nothing was found and it was a team effort. Panic buttons are located in the District that directly report to 911 and they are tested. There is no free access to our buildings. Drills are practiced, safety plans in place and each year the administration during the summer spend time with Chief Martin which is coordinated through Mr. Hershner and Mr. Abels. There is training in faculty meetings and security cameras are in place throughout the District. Local Police walkthrough the buildings periodically. Website communication and announcements are made.

Part of the confusion was discussion of Southern Middle School and confused with Hanover. Sunday a letter was posted on the website. Importance of partnership with parents and social media review to report threats. Email addresses will be added to the distribution list. Plans are adjusted and continue to do drills. Thank the staff for cooperation and Borough Police Department. ALICE training is held. Fire Drill procedures may change with a recent USA Today article.

- Mrs. Lingg thanked Dr. Scola for his efforts in communication and with the Board President to keep her informed of what is being done with school safety and communication to the stakeholders of the District and community.

G. Assistant to the Superintendent's Report

- Comprehensive Plan - Mrs. Gunnet is working on the Special Education piece of the plan.
- Kindergarten Registration - March 14th - will be held throughout the elementaries.

H. Personnel

- 1) Resignations - The Board was requested to approve the following resignations:

Professional Employee:

KaSandra Ploutz, part-time guidance counselor, effective April 17, 2018

Classified Employee:

Kimberly Mohney, part-time teaching assistant, effective March 2, 2018.

Substitute/Supplemental Employee:

Alexa Merrel, gameworker, assistant middle school volleyball and day-to-day classified substitute, effective February 23, 2018.

- 2) Employment - The Board was requested to approve the following employment:

Classified Employee:

Rachel Spittel, part-time 5.75 hour title teaching assistant, effective February 27, 2018. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Substitute Employees:

Daniel Deatrck, day-to-day substitute teacher, effective for the 2017-2018 school year. Rate of compensation will be \$100.00 per day (completed).

Vicky Mummert, day-to-day substitute teaching assistant, effective for the 2017-2018 school year. Rate of compensation will be \$10.89 per hour (current).

Supplemental Employee:

Brandon Bishop, Head Varsity Football Coach, effective for the 2018-2019 school year. Rate of compensation will be \$4,875.00 ([enclosure](#)).

- 3) Bus and Van Drivers - The Board was requested to approve the following driver employed by Boyo Transportation:

Bridget Jones

- 4) Conferences/Workshops - The Board was requested to approve the following conferences:

Dr. Scola Model Schools Conference
Dr. Seiple Orlando, Florida
Marc Abels June 24-27, 2018
Tessa Hilyard ([enclosure](#))
Rina Houck
Bo Koishal
Becky Conover
Jen Gomulka
Vicki Kozdron
Lisa Smith
Jason Suter
Jackie Uhler
Kate Walton

Becky Conover Computer Science Principles
Chicago, IL
March 15-16, 2018
([enclosure](#))

BOARD ACTION:

Mr. Reck made a motion to approve. Second by Mr. Frederick and passed on a roll call vote of 7-0.

I. Budget and Finance

- 1) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school Activity accounts totaling \$1,604,833.28, and Cafeteria totaling \$78,110.05. Grand total \$1,682,943.33 ([General Fund](#)) ([Cafeteria](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the check registers as presented. Second by Mr. Reck and approved on a roll call vote of 7-0.

- 2) Monthly Reports - The Board was requested to approve the following December and January reports:

[Middle School Student Activity - December](#)
[High School Student Activity - December](#)
[Board Summary - December](#)
[Investment Report - January](#)
[Tax Collector Report - January](#)
[Middle School Student Activity - January](#)
[High School Student Activity - January](#)
[Cafeteria - January](#)

BOARD ACTION:

Mr. Reck made a motion to approve the monthly reports as presented. Second by Mrs. Shea and approved on a roll call vote of 7-0.

- 3) Approval to Bid - NRG Controls, Clearview Roof Restoration and High School Gyms Air Conditioning - The Board was requested to approve for the administration to advertise for bids for NRG Controls, Clearview Roof Restoration and High School Gyms Air Conditioning.

BOARD ACTION:

Mr. Engle made a motion to approve to bid as presented. Second by Mr. Frederick and approved on a roll call vote of 7-0.

- 4) York Adams Academy 2018-2019 Budget - The Board was requested to approve the 2018-2019 York Adams Academy General Operating Budget in the amount of \$676,413 (prior year \$666,764). In addition the District will have three seats at a per seat cost of \$3,492 (prior year \$3,392) a total of \$10,476. The District also is invoiced for share of facility upkeep at an approximate cost of \$3,500 ([enclosure](#))

BOARD ACTION:

Mr. Henry made a motion to approve the York Adams Academy 2018-2019 budget as presented. Second by Mr. Frederick and approved on a roll call vote of 7-0.

- 5) Lincoln Intermediate Unit #12 General Operating Budget 2018-2019 - The Board was requested to approve the 2018-2019 Lincoln Intermediate Unit #12 General Operating Budget in the amount of \$7,479,737 (prior year \$7,037,879) and a cost to the District of \$12,978.24 (prior year \$17,714.88) ([enclosure](#))

BOARD ACTION:

Mr. Frederick made a motion to approve the Lincoln Intermediate Unit #12 General Operating Budget for 2018-2019 as presented. Second by Mr. Engle and approved by a roll call vote of 7-0.

- J. Public Comment: None

An executive session was held prior to the meeting.

K. Adjournment - Mr. Engle made a motion to adjourn. The meeting was adjourned at 6:31 PM.

Planning Meeting - Monday, March 12, at 6:00 PM.

Board Meeting - Monday, March 26, at 6:00 PM.