

Hanover Public School District
School Board Planning Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

February 12, 2018
6:00 P.M.

MINUTES

I. Opening Business

A. Call to Order - The meeting was called to order at 6:00 PM

B. Pledge of Allegiance

C. Roll Call

Board Members Present: Mr. Engle, Mr. Frederick, Mrs. Gulden, Mr. Henry, Mr. Huston, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea

Also Present: Dr. Scola, Dr. Seiple, Troy Wentz, Mike Vaux, Dr. Smith, Amanda Wallick, Diane Wagaman, Nicole Brown, Doug Wherley, Lois Gunnet, Tessa Hilyard, Rina Houck, Marc Abels, Dr. Krout, Darlene Klenk, Mark Hershner.

II. Recognition of Visitors

Public Comments: None

III. Superintendent's Report - Dr. John Scola

- Snow Make Up Days - February 16 and March 28 - Dr. Scola announced the snow make up days. Girls' Basketball will be playing in Districts at Pequea Valley High School on February 20 at 7 PM. Congratulations for a record of 15-7 to Coach Garman and his team.

IV. Assistant to Superintendent's Report - Dr. Susan Seiple

- Kindergarten Registration - March 14 and contact elementary schools for more information
- Comprehensive Planning - Last week a meeting was held and next is the Special Education Plan in May

V. Expulsion Waiver - The Board was requested to approve the enclosed expulsion waiver ([enclosure](#)).

BOARD ACTION:

Mr. Reck made a motion to approve. Second by Mr. Frederick and passed on a roll call vote of 9-0.

VI. Matters for Which Board Action was Required

A. Personnel

- 1) Retirement - The Board was requested to approve the following retirement:

Administrative Employee:

Dr. Pamela Smith, elementary principal, effective June 30, 2018. Dr. Smith will be retiring with 14 years of service with the Hanover Public School District.

Classified Employee:

Susan Meyer, health room assistant, effective at the end of the 2017-2018 school year, May 31, 2018. Mrs. Meyer will be retiring with 15.1 years of service with the Hanover Public School District.

- 2) Resignations - The Board was requested to approve the following resignations:

Classified Employee:

Sarah Rinker, part-time personal assistant, effective January 24, 2018.

Care Wacker, part-time personal assistant, effective February 21, 2018. Mrs. Wacker is requesting to remain on the day-to-day classified substitute listing.

Substitute Employee:

Linda Bigham, day-to-day substitute teaching/personal assistant and clerical worker, effective January 30, 2018.

- 3) Employment - The Board was requested to approve the following employment:

Classified Employee:

Jim Crowl, part-time 4 hour custodian, effective February 13, 2018. Rate of compensation will be \$10.95 per hour ([enclosure](#)).

Linda Kreimer, part-time cafeteria worker 4.5 hours to 5.5 hours effective, February 13, 2018. Rate of compensation will remain the same (current).

Substitute Employees:

Michele Antoshak, Daniel Deatruck and Kaitlyn Lanzetta, day-to-day substitute teacher, effective for the 2017-2018 school year. Rate of compensation will be \$100.00 per day (completed).

Alexa Merrel, day-to-day substitute teaching and personal assistant, effective for the 2017-2018 school year. Rate of compensation will be \$10.89 per hour (completed).

Supplemental Employee:

Zachary Fritz, assistant middle school soccer coach, effective for the spring 2018 season. Rate of compensation will be \$1,834.00 (returning).

- 4) Bus and Van Drivers - The Board was requested to approve the following drivers employed by Boyo Transportation:

Angela Klunk

- 5) Conferences/Workshops - The Board was requested to approve the following conferences/workshops:

Dr. John Scola PASA Education Congress Conference
State College, PA
March 18-20, 2018
([enclosure](#))

Doug Wherley Athletic Directors Conference
Hershey, PA
March 21-23, 2018
([enclosure](#))

- 6) Tenure - The Board was requested to award tenure to the following temporary professional staff members.

Shane Jacoby
Nicholas Minnich

- 7) Leave of Absence - The Board was requested to approve the following request for a leave of absence:

Denise Dornbush, personal assistant, request for extension of uncompensated medical leave to April 30, 2018.

DISCUSSION:

Mrs. Lingg wished them a wonderful retirement and recognized their years of service and appreciate the work they have done.

BOARD ACTION:

Mr. Engle made a motion to approve the personnel items. Second by Mr. Reck and passed on a roll call vote of 9-0.

B. Policies

- 1) The Board was requested final approval for the following policies and regulations:
 - [123](#) Interscholastic Athletics
 - [123-R1](#) Extended Season or Tournaments Procedures
 - [808](#) Food Services
 - [808-R1](#) Food Services
 - [808-R2](#) Cafeteria Procedures Regarding Student Lunch Accounts
 - [328](#) Administrators' Compensation Plan
 - [428](#) Salary Schedule
 - [428-R1](#) Guidelines for Professional Yearly Salary
 - [528](#) Salary Schedule
 - [340](#) Student Welfare Responsibilities
 - [440](#) Student Welfare Responsibilities
 - [540](#) Student Welfare Responsibilities
- 2) The Board was requested final deletion for the following policies:
 - [328.1A](#) Administrators' Compensation Plan
 - [328.1B](#) Miscellaneous Personnel Compensation Plan

BOARD ACTION:

Mr. Frederick made a motion to approve. Second by Mrs. Shea and approved on a roll call vote of 9-0.

C. Budget and Finance

- 1) Donation - The Board was requested to approve a donation from the McNroy-Sheffer People Trust, Harrisburg, PA in the amount of \$600.00 to be utilized for interscholastic academic competitions.

BOARD ACTION:

Mr. Engle made a motion to approve. Second by Mr. Frederick and approved on a roll call vote of 9-0.

- 2) Monthly Reports - December - The Board was requested to approve the following December monthly reports (partial):

[Investment Report](#)

[Tax Collector Report](#)

[Tax Collector Report - Quarterly Comparison](#)

[Cafeteria](#)

BOARD ACTION:

Mr. Roland made a motion to approve. Second by Mrs. Shea and approved on a roll call vote of 9-0.

- VII. Public Comment: Mrs. Lingg announced an executive session was held prior to the meeting for student discussion.
- VIII. Adjournment - Mr. Engle made a motion to adjourn the meeting. The meeting was adjourned at 6:04 PM.
Next Board Meeting - Monday, February 26, at 6:00 PM.