

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

Monday, October 23, 2017
6:00 P.M.

MINUTES

- A. Opening Business
- Call to Order - The meeting was called to order at 6:00 PM
 - Pledge of Allegiance
 - Roll Call
 - Board Members Present: Mr. Engle, Mr. Frederick, Mrs. Gulden, Mr. Henry, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
 - Board Members Absent: Mrs. Daubert

 - Student Board Members Present: Helen Rosenbrien & Sarah Ginn

 - Also Present: Dr. Scola, Dr. Seiple, Troy Wentz, David Fry, BJ Frock, Diane Wagaman, Mike Vaux, Jay Czap, Jamie Tome (LIU), Theodore Tome (LIU), Tessa Hilyard, Mark Hershner, Darlene Klenk, Nicole Brown, Marc Abels, Rina Houck, Dr. Krout
- B. Recognition of Visitors: None
- C. Public Comments: None
- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for September 25, 2017 and October 10, 2017.
- 09-25-17 ([enclosure](#))
 - 10-10-17 ([enclosure](#))

BOARD ACTION:

The minutes were approved as presented.

E. Committee Reports

York County School of Technology – Henry, Representative - Meeting on Thursday. Current enrollment is mid 30's for Hanover Public School District.

Recreation - Reck, Representative - New playground equipment on order for DeGuy Avenue playground as part of restoration of playground five year plan. Elm Avenue new fencing and paving.

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Henry

York Adams Earned Income Tax Bureau - Gulden, Representative; Reck, Alternate

Lincoln Benefit Insurance Trust - Wentz, Representative - Rates are being discussed for 2018-2019 with new information around January.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative - Senate Education Committee considering school voucher bill for low achieving schools to attend private schools.

Policy Committee – Frederick, Chair; Shea, Lingg - Ten policies on agenda tonight along with regulations.

Educational Programs Committee - Daubert, Chair; Henry, Reck - Mr. Reck reported Dr. Seiple provided a timeline for the Comprehensive Plan.

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) - Toured and saw the phenomenal stage lighting replacement at the High School and on agenda for approval of bid received for replacement of administrative roof.

Parents' Advisory Committee - Frederick - Meeting in November

Student Board Members' Report - Helen Rosenbrien & Sarah Ginn - October 7 was Homecoming Dance "Under the Stars". Parade was held prior to the football game where Class of 2019 won the float award. Spirit Week and a Pep Rally were held. Orange Out occurred to benefit a student at high school with leukemia. Steel Band performed at the PSBA Conference. Girl's Volleyball held a game to benefit Breast Cancer. Football held a pink out. Fall festival was held prior to football game by National Honor Society. Field Hockey is Division 4 champions and will participate in Districts. Fall Play auditions were held last week.

F. Personnel

- 1) Resignation - The Board was requested to approve the following resignation:

Administrative Employee:

Kurt Brenner, athletic director/head wrestling coach, effective October 12, 2017.

- 2) Employment - The Board is requested to approve the following employment:

Administrative Employee:

Douglas Wherley, Athletic Director - Group D - 12 - month, effective date to be determined. Rate of compensation will be \$72,500.00 ([enclosure](#)).

Substitute Employees:

Laura Giles, short-term extended 5th grade substitute teacher, effective approximately December 11, 2017, for approximately 8 weeks. Rate of compensation will be as listed on Admin Reg - 405 R-1. Mrs. Giles will substitute during the leave of Mrs. Jessica Harner (current).

Skye Ripple, short-term extended 4th grade teacher, effective November 28, 2017 to approximately January 2, 2018 (current).

Jennifer Troup, day-to-day substitute teaching/personal assistant and secretarial substitute, effective for the 2017-2018 school year. Rate of compensation will be \$10.89 per hour (completed).

Laura Giles, Courtney Hippensteel and Luke Stoltzfoos, day-to-day substitute teachers, effective for the 2017-2018 school year. Rate of compensation will be \$100.00 per day (completed).

Supplemental Employees:

Jeremy Kirby, assistant varsity wrestling coach, effective for the 2017-2018 season. Rate of compensation will be \$2,231.00 ([enclosure](#)).

Eric Lehman, head junior high wrestling coach, effective for the 2017-2018 season. Rate of compensation will be \$2,768.00 (current).

Jake Rice, assistant junior high wrestling coach, effective for the 2017-2018 school year. Rate of compensation will be \$1,492.00 (current).

Kelly Shaffer, head middle school girls basketball coach, effective for the 2017-2018 school year, pending receipt of all employment clearances. Rate of compensation will be \$2,747.00 (returning).

- 3) Leave of Absence - The Board was requested to approve the following request for leave of absence:

Andrew Novosedliak, request for FMLA leave effective October 2, 2017, to not exceed November 15, 2017.

- 4) Sabbatical Request - The Board was requested to approve the following request for a sabbatical for medical reasons:

Lauren Birchmire, request for medical sabbatical, effective November 13, 2017, to April 6, 2018 for a half-semester.

- 5) Act 93 Changes - The Board was requested to approve the following changes to the Act 93 Agreement:

Position of Director of Facilities - Group E to Group D

Tim Kress, Director of Facilities - Effective October 24, 2017, prorated for remainder of 2017-2018 \$73,000.00

Position of Athletic Director - Group D to 12 months

BOARD ACTION:

Mr. Reck made a motion to approve the Act 93 changes. Second by Mr. Engle and approved on a roll call vote of 8-0.

G. Superintendent's Report - Dr. Scola welcomed Mr. Wherley as new Athletic Director, coming to Hanover from South Western Math Department. People talked to commented on his character and work ethic and looking for consistency in position and revitalization of community programs. Mr. Wherley thanked Dr. Scola and the Board and is excited and looking forward to becoming a Nighthawk.

H. Policies

1) The Board was requested to tentatively approve the following policies and regulations:

- [147](#) Online Instruction
- [808](#) Food Services
 - [808-R1](#) Food Services
 - [808-R2](#) Cafeteria Procedures regarding Student Lunch Accounts
- [338](#) Sabbatical Leave
- [438](#) Sabbatical Leave
- [338.1](#) Compensated Administrative Leaves
- [438.1](#) Compensated Professional Leaves
- [530](#) Overtime/Extra Time
- [335](#) Family and Medical Leaves
 - [335-R1](#) The Family and Medical Leave Act
- [435](#) Family and Medical Leaves
 - [435-R1](#) The Family and Medical Leave Act
- [535](#) Family and Medical Leaves
 - [535-R1](#) The Family and Medical Leave Act

BOARD ACTION:

Mr. Frederick made a motion to approve the policies and regulations as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

I. Budget and Finance

1) Monthly Reports - The Board was requested to approve the following monthly reports:

Investment Report ([August](#)) ([September](#))
Tax Collector Report ([August](#)) ([September](#))
Middle School Student Activity ([August](#)) ([September](#))
High School Student Activity ([August](#)) ([September](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the monthly reports as presented. Second by Mr. Reck and approved on a roll call vote of 8-0.

2) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$1,270,642.80, Capital Reserve totaling \$92,774.66 and

Cafeteria totaling \$48,638.83. Grand total \$1,412,056.20 ([General Fund](#)) ([Capital Reserve](#)) ([Cafeteria](#))

BOARD ACTION:

Mr. Reck made a motion to approve the check registers as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 3) LIU #12 Joint Purchasing Bid Participation - The Board was requested to approve participation in the following Joint Purchasing Bids for the 2018-2019 school year:

Catalog Discount
Paper
Athletic Health Supplies
Sports Equipment
Custodial Supplies
General Supplies
Art Supplies
Cafeteria Paper Supplies

BOARD ACTION:

Mrs. Shea made a motion to approve the LIU #12 Joint Purchasing Bid Participation as presented. Second by Mr. Reck and approved on a roll call vote of 8-0.

- 4) Administration Roof Bid Award - The Board was requested to approve a bid to Double 'D' Roofing & Sheet Metal, Inc. in the amount of \$49,900.00 for the replacement of the Administration Building roof ([enclosure](#)).

BOARD ACTION:

Mr. Roland made a motion to approve the administration roof bid award as presented. Second by Mr. Engle and approved on a roll call vote of 8-0.

- 5) INFORMATIONAL ITEM - Recognition of a donation of \$1,000.00 from the Burlington Store and store employees to Hanover Fifth Grade Teacher Nicole Brown for [adoptaclassroom.org](#).

Mrs. Lingg recognized Fifth Grade Teacher Nicole Brown for receiving the Donation. Mrs. Lingg indicated she appreciated the hard work. Ms. Brown commented that the store appreciates what teachers do in the classroom and was a total of \$1,800.00 raised by the employees of Burlington.

- J. Public Comment: None

Mrs. Lingg indicated an executive session was held prior to the meeting for personnel reasons.

- K. Adjournment - Mr. Roland made a motion to adjourn the meeting. The meeting was adjourned at 6:10 PM.

Board Meeting - Monday, November 20, at 6:00 PM.