

Hanover Public School District
School Board Planning Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

Monday, May 8, 2017
6:00 P.M.

MINUTES

I. Opening Business

A. Call to Order - The meeting was called to order at 6:00 PM.

B. Pledge of Allegiance

C. Roll Call

Board Members Present: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mrs. Gulden, Mr. Henry, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea

Student Board Members: Helen Rosenbrien and Maria Balafoutas

Also Present: Dr. Scola, Troy Wentz, Darlene Klenk, Dr. Krout, Dr. Smith, Tessa Hilyard, Mark Hershner, Rina Houck, Diane Wagaman, Mike Vaux, Eric Hartman, Lois Gunnet, Debra Fake, Stephanie O'Brien, Jay Czap, Vicki Maloney, BJ Frock, Marc Abels, Tim Kress, Kurt Brenner, Lauren Birchmire, David Fry

II. Recognition of Visitors - None

Public Comments: None

III. Superintendent's Report

- End of Year Activities
 - May 16 - 6:30 PM - Distinguished Alumni Hall of Fame
 - May 25 - 7:00 PM - Campus Night
 - May 26 - 7:00 PM - Graduation

Dr. Scola announced the above dates along with May 23 Retiree Dinner.

IV. Student Board Members - Helen Rosenbrien and Maria Balafoutas - High School National Arts Honor Society induction on May 21 held in conjunction with the High School Art Show. This past Friday Senior Prom was held with the theme Deep Sea Gala. Teacher Appreciation Week was held by Student Council last Wednesday where lunch was served and thank you given to staff. This past Sunday the Steel Drums held a lawn concert with ice cream for the public. Middle and High School Orchestra Concerts were held. May 18 Vocal Concerts will be held. Sunday is the Best and Brightest for National Honor Society members. Next Friday is the Senior Class trip. Saturday there is a Spring Fling and Car Wash. Mrs. Lingg commented on how active the students are.

V. Matters for Which Board Action is Required

A) Personnel

- 1) Resignation - The Board was requested to approve the following resignation:

Substitute Employee:

Danielle Kirk - removal from the classified day-to-day substitute listing effective May 8, 2017.

- 2) Employment - The Board was requested to approve the following employment:

Professional Employee:

Louisa Staub, middle school math teacher, effective beginning with the 2017-2018 school year. Rate of compensation will be \$46,462, Instructional I Step 1 ([enclosure](#)).

Classified Employee:

Kathleen Hibbs, full-time 2nd shift custodian, effective date to be determined. Ms. Hibbs will be moving from a part-time 4 hour custodian position to a full-time custodian position, with rate of pay to remain the same ([enclosure](#)).

Supplemental Employee:

Summer Maintenance/Custodial Worker

Noah Caler

Substitute Employee:

Gabriella Beck, day-to-day substitute teacher, effective for the 2016-2017 school year. Rate of compensation will be \$100.00 per day (completed).

- 3) Bus and Van Drivers - The Board was requested to approve the following driver employed by Boyo Transportation:

Aimee McKenzie

- 4) School Physicians - The Board was requested to approve the following school physicians for the 2017-2018 school year:

School Physicians:

Dr. Kurt Thomas (Consulting Physician)

Dr. Thomas Rapp

Dr. Douglas Masucci

School Dentist:

Dr. Henry Hoffacker

- 5) Leaves of Absence - The Board was requested to approve the following requests for leave of absence:

Ashley Rummel, teaching assistant, request for uncompensated medical leave, effective approximately October 2, 2017, for approximately six weeks.

- 6) Conferences/Workshops

Becky Conover Computer Science Principles
Williamsburg, Virginia
July 31-August 3, 2017
([enclosure](#))

BOARD ACTION:

Mr. Engle made a motion to approve the personnel items as listed.
Second by Mr. Frederick and approved on a roll call vote of 9-0.

B) Budget and Finance

- 1) Donation - The Board was requested to approve a donation from PASTA of \$10,000.00 to be utilized for the high school stage lighting and electrical upgrades.

DISCUSSION:

Mrs. Lingg thanked PASTA and indicated that the group visited Carlisle and Tim talked to other specialists and this project is overdue and the donation is much appreciated.

BOARD ACTION:

Mr. Engle made a motion to approve the donation as presented. Second by Mr. Frederick and approved on a roll call vote of 9-0.

- 2) 2017-2018 General Fund Budget Approval - The Board was requested to approve a tax millage increase for the 2017-2018 General Fund Budget of 0.63 mills (2.95%) from 21.36 to 21.99 mills and an expense level of \$32,096,746. In addition the Board is requested to approve the per capita tax (Act 679) for \$5.00, the per capita tax (Act 511) for \$5.00 and the occupational tax at \$10.00. In addition, the earned income tax at 0.5% and real estate transfer tax at 0.5%.

DISCUSSION:

Mrs. Lingg indicated that budget is talked about all the time at Budget and Finance Meetings which are held twice a month prior to the board

meetings. Budget development begins in December.

BOARD ACTION:

Mr. Roland made a motion to approve the general fund budget as presented. Second by Mr. Frederick and approved on a roll call vote of 9-0.

- 3) Homestead/Farmstead Approval - The Board was requested to approve the receipt and disbursement of \$574,151.56 (\$574,986.70 prior year) from the state as part of the Act 1 tax reduction. The result is a reduction on the assessment of approved homestead properties of approximately \$8,344, this equates to approximately \$183.48 in tax reduction for approved homesteads ([enclosure PA](#)) ([enclosure York County](#))

DISCUSSION:

Mrs. Lingg indicated this dollar amount from the state has been stagnant for some time.

BOARD ACTION:

Mr. Engle made a motion to approve to approve the homestead/Farmstead as presented. Second by Mr. Frederick and approved on a roll call vote of 9-0.

- 4) Installment Payment of Taxes Schedule - The Board was requested to approve the installment payment dates of taxes as first installment due September 5, 2017, second installment due October 2, 2017, and third installment due November 1, 2017. To qualify for the installment payments the first installment payment must be paid by the due date. A 10% penalty will be added to installment payments paid after the installment due date. All properties will be eligible for installment payment of taxes.

BOARD ACTION:

Mr. Reck made a motion to approve the installment payment of taxes schedule as presented. Second by Mrs. Shea and approved on a roll call vote of 9-0.

- 5) Tax Assessment Appeal Settlement - The Board was requested to approve for settlement of the tax assessment appeal litigation (Case No. 2009-SU-005192-08) for Tax Parcel 67-000-19-0039.00-00000, Carlisle Street, Hanover Borough, York County, Pennsylvania owned by P.R. Financing Ltd., Partnership, for a total assessed value as follows: effective for local and county taxes, as follows:

Effective for local and county taxes on January 1, 2010, and school taxes on July 1, 2010 in the amount of \$25,237,750;

Effective for local and county taxes on January 1, 2011, and school taxes on July 1, 2011, in the amount of \$25,000,000;

Effective for local and county taxes on January 1, 2012, and school taxes on July 1, 2012, in the amount of \$24,750,000;

Effective for local and county taxes on January 1, 2013, and school taxes

on July 1, 2013, in the amount of \$24,500,000;
Effective for local and county taxes on January 1, 2014, and school taxes
on July 1, 2014 in the amount of \$24,250,000;
Effective for local and county taxes on January 1, 2015, and school taxes
on July 1, 2015, in the amount of \$16,280,000;
Effective for local and county taxes on January 1, 2016, and school taxes
on July 1, 2016, in the amount of \$14,734,500.

The District administration and solicitor are authorized to take all steps
necessary to effectuate this settlement and to resolve this pending tax
assessment appeal case.

BOARD ACTION:

Mr. Reck made a motion to approve the tax assessment settlements as
presented. Second by Mrs. Shea and approved on a roll call vote of 9-0.

- C) Planning and Discussion
 - 1) Check Registers
 - 2) Monthly Reports - April
 - 3) LIU #12 Joint Purchasing Bids - General, Art, Paper and Custodial Bids

VI. Public Comment: None

VII. Adjournment - Mr. Engle made a motion to adjourn. The meeting was adjourned at 6:07
PM.

Next Board Meeting - Monday, May 22, at 6:00 PM.