

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

Monday, February 27, 2017
6:00 P.M.

MINUTES

A. Opening Business

- Call to Order - The meeting was called to order at 6:00 PM.
- Pledge of Allegiance
- Roll Call
 - Board Members Present: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mr. Henry, Mrs. Lingg, Mr. Reck, Mrs. Shea
 - Board Members Absent: Mrs. Gulden, Mr. Roland

 - Also Present: Dr. Scola, Dr. Seiple, David Fry, Troy Wentz, Diane Wagaman, Mike Vaux, Jay Czap, Caren Evans, Dr. Smith, Tessa Hilyard, Mark Hershner, Debra Fake, Charles Michael Farley, BJ Frock, Dr. Krout, Kurt Brenner, Rina Houck, Marc Abels, Katie Fry, Lois Gunnet

B. Recognition of Visitors: None

C. Public Comments: None

D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for January 9, January 23, and February 13, 2017.

- 01-09-17 ([enclosure](#))
- 01-23-17 ([enclosure](#))
- 02-13-17 ([enclosure](#))

BOARD ACTION:

The minutes were approved as presented.

E. Committee Reports

York County School of Technology – Henry, Representative - Joint Operating Committee meeting reported that all fourteen school districts approved the budget.

Recreation - Reck, Representative - Early February meeting discussion regarding Summer parks program and coordination of dates with South Western's late graduation date. Began contacting supervisors (students). Mrs. Lingg asked if any of our playgrounds are utilized. Mr. Reck indicated that all three elementary playgrounds are utilized.

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Henry

York Adams Earned Income Tax Bureau - Gulden, Representative; Reck, Alternate

Lincoln Benefit Insurance Trust - Wentz, Representative - January 26 meeting where insurance rates for 2017-2018 approved. Hanover had a 0 percent increase.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative - Recessed until mid March but conducting budget hearings.

Policy Committee – Frederick, Chair; Shea, Lingg - Productive meeting with greater than fifteen policies on agenda for approval.

Educational Programs Committee - Daubert, Chair; Henry, Reck - Dr. Seiple discussed Title I school wide plan, working with staff to develop the plan. Tiers of Intervention K-8 to assist struggling readers. Federal Monitoring will occur at the District April 18-19.

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) Next meeting date is March 9.

Parents' Advisory Committee - Frederick - February 9 Mrs. Hilyard presented on VIP². STEAM efforts at all buildings are a positive. Mrs. Lingg asked how many parents attend. Mr. Frederick indicated 6 to 7 with a representative from all buildings.

F. Superintendent's Report

- VIP²

Dr. Scola attended a day conference in Hershey where speaker was discussing careers and a shift. Career/technology careers are outearning four year degrees without a meaningful degree. HPSD trades program is opening up more ways for students. Of the 250-300 attendees at the conference, only 6 to 10 raised their hands that they had a pre apprenticeship program. HPSD has one with Elsner Engineering, Utz and RH Sheppard. This is PA Department of Labor approved. Students will be able to make an incredible living for skilled workers and credentials with NIMS and NOCTE. Only 40 to 50 attendees indicated they had competency programs. HPSD is ahead of the curve. Along with 14 AP classes and freeing up graduation requirements for electives, HPSD is ahead of the curve for students including skilled workforce positions. This program allows a student to be set up for the future and to follow through with interviews and into high school to benefit students, families and community at large. Goal is 7-12 graders have own plan. Mrs. Hilyard and Mrs. Caler working hard on the program among others.

G. Assistant to the Superintendent's Report

- Federal Programs Monitoring - April 18 and 19 conducted by PDE and District will need to show evidence of compliance in all areas of Title I, Title II, Title III and School Focused Programs. Hundreds of documents have been gathered and District receives \$542,000 of Federal monies.
- Title I Parent Involvement - School wide for 2017-2018 along with parent involvement required meetings are being conducted throughout the District.

H. Personnel

- 1) Resignation - The Board was requested to approve the following resignation:

Classified Employee:

Danielle Kirk, part-time 4-hour cafeteria employee, effective February 17, 2017. Ms. Kirk is requesting to remain on the day-to-day cafeteria substitute listing.

- 2) Employment - The Board was requested to approve the following employment:

Supplemental Employees:

Bryan Beichler, head middle school coed soccer coach, effective for the 2016-2017 season. Rate of compensation will be \$2,365.00 ([enclosure](#)).

Zach Fritz, assistant middle school coed soccer coach, effective for the 2016-2017 season. Rate of compensation will be \$1,781.00 (current).

Substitute Employee:

Kent Hoffmaster, day-to-day substitute custodian, effective February 28, 2017. Rate of compensation will be \$10.15 per hour (completed).

- 3) Conference/workshop - The Board was requested to approve the following conference/workshop:

Kristin Johnson	PDE 2017 Data Summit
Cindy Bull	Hershey, PA
	March 13-15, 2017
	(enclosure) (enclosure)

- 4) Leave of Absence - The Board was requested to approve the following requests for leave of absence:

Amy Rohrbaugh, teaching assistant, FMLA effective February 16, 2017 to approximately April 18, 2017.

- 5) Memorandum of Understanding (MOU) - The Board was requested to approve the Memorandum of Understanding between the Hanover Public School District and the Hanover Public Education Support Personnel for a change of bargaining unit position ([enclosure](#)).

- 6) Position Deletion/Job Description - The Board was requested to approve the deletion of the following classified position and job description:

Transportation and Child Accounting Coordinator

7) New Position/Employment - The Board was requested to approve the new Act 93 position and job description for the Director of Transportation/PIMS Coordinator and employment of Ms. Kristin Johnson to this position, effective February 28, 2017. Rate of compensation will be \$43,867.00 prorated for the remainder of the 2016-2017 school year ([enclosure](#)).

8) ACT 93 Change - The Board was requested to approve the following change to the Act 93 Agreement:

Articles II, III and IX: Director of Transportation/PIMS Coordinator - addition of position; classification to Group E, and evaluative process.

9) Bus and Van Drivers - The Board was requested to approve the following driver employed by Boyo Transportation:

Melinda Wentz

BOARD ACTION:

Mr. Reck made a motion to approve H 1-9. Second by Mr. Frederick and approved on a roll call vote of 7-0.

I. Curriculum

1) INFORMATIONAL ONLY - Hanover Public School District has included its teacher induction plan into the state comprehensive planning tool. This allows teachers to participate in a state-approved induction plan.

Item was read into the minutes by Mrs. Lingg.

J. Policy

1) The Board was requested final approval for the following policies:

- [140](#) Charter Schools
- [214](#) Class Rank
- [219.2](#) Discipline Hearing Waiver
 - [219.2-R1](#) Admission and Waiver Form
 - [219.2-R2](#) Admission and Waiver Form - Elementary
 - [219.2-R3](#) Admission and Waiver Letter
 - [219.2-R4](#) Admission and Waiver Letter - Elementary
 - [219.2-R5](#) Agreement, Waiver and Stipulation
 - [219.2-R6](#) Re-admission Letter
- [225](#) Students and the Police
- [227](#) Controlled Substances/Paraphernalia
- [229](#) Student Fundraising Activities

- [230](#) Public Performances by Students
- [233](#) Terroristic Threats
- [240](#) Awards
 - [240-R1](#) Outside Groups Awards at School Events
 - [240-R2](#) Criteria for Establishing Scholarships and Awards
- [311](#) Suspensions and Furloughs
- [312](#) Evaluation of Superintendent
- [313](#) Evaluation of Administrative Employees
- [411](#) Suspensions and Furloughs
- [511](#) Furloughs or Layoffs
- [512](#) Evaluation of Classified Employees
 - [512-R1](#) Evaluations - Classified Employees
- [707](#) Community Use of School Facilities

BOARD ACTION:

Mr. Frederick made a motion to approve. Second by Mr. Engle and approved on a roll call vote of 7-0.

K. Budget and Finance

- 1) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school Activity accounts totaling \$3,059,044.85, Capital Reserve totaling \$6,775.00 and Cafeteria totaling \$61,024.82. Grand total \$3,126,844.67 ([General Fund](#)) ([Capital Reserve](#)) ([Cafeteria](#))

BOARD ACTION:

Mr. Engle made a motion to approve. Second by Mrs. Shea and approved on a roll call vote of 7-0.

- 2) Monthly Reports - January - The Board was requested to approve the following January reports:

- [Investment Report](#)
- [Tax Collector Report](#)
- [Board Summary](#)
- [Middle School Student Activity](#)
- [High School Student Activity](#)
- [Cafeteria](#)

BOARD ACTION:

Mr. Reck made a motion to approve. Second by Mr. Frederick and approved on a roll call vote of 7-0.

- 3) LIU #12 General Operating Budget 2017-2018 - The Board was requested to approve the 2017-2018 Lincoln Intermediate Unit #12 General Operating Budget

in the amount of \$7,037,879 (prior year \$6,929,472) and a cost to the District of \$17,714.88 (prior year \$19,075.83) ([enclosure](#))

DISCUSSION:

Mrs. Lingg commented that appreciate they are watching their budget as much as ours.

BOARD ACTION:

Mr. Reck made a motion to approve. Second by Mrs. Shea and approved on a roll call vote of 7-0.

- 4) York Adams Academy Budget 2017-2018 - The Board was requested to approve the 2017-2018 York Adams Academy General Operating Budget in the amount of \$666,764 (prior year \$711,064). In addition the District will have three seats at a per seat cost of \$3,392 (prior year \$3,392) a total of \$10,176. The District also is invoiced for share of facility upkeep at an approximate cost of \$3,500 ([enclosure](#))

BOARD ACTION:

Mr. Reck made a motion to approve. Second by Mr. Frederick and approved on a roll call vote of 7-0.

- 5) Capital Reserve Budget - The Board was requested to approve the capital reserve budget for 2017-2018. ([enclosure](#))

BOARD ACTION:

Mr. Engle made a motion to approve. Second by Mr. Frederick and approved on a roll call vote of 7-0.

- 6) Approval to Bid - The Board was requested to approve for the administration to advertise for bids for stage lighting replacement for the High School and heat pump replacement for the Middle School from the capital reserve (Required quotes will be obtained for other items on capital reserve budget)

BOARD ACTION:

Mr. Frederick made a motion to approve. Second by Mrs. Daubert and approved on a roll call vote of 7-0.

- 7) Assessment Appeal Settlement HF Real Estate Partnership (Rite-Aid) - The administration recommends for approval for settlement of the tax assessment appeal litigation (Case No. 2015-SU-003759-26) for Tax Parcel 67-000-DD-0056.J0-00000, 301 Eisenhower Drive, Hanover Borough, York County, Pennsylvania, owned by HF Real Estate Partnership, for a total fair market value, effective for local and county taxes on January 1, 2016, and school taxes on July 1, 2016 in the amount of \$5,700,000. The appropriate common level ratio for 2016 of 89.3% will be applied to the fair market value to arrive at the assessed value of \$5,090,100. The fair market value of the property, effective for local and county taxes on January 1, 2017, and school taxes on July 1, 2017, shall be in the amount of \$5,550,000. The appropriate common level ratio for 2107 of 88% will be applied to the fair market value to arrive at the assessed value of \$4,884,000. The District administration and solicitor are authorized to take all

steps necessary to effectuate this settlement and to resolve this pending tax assessment appeal case.

DISCUSSION:

Mrs. Lingg commented that working hard to tax correctly and moving in the right direction and appreciate effort of all properties discussed.

BOARD ACTION:

Mr. Engle made a motion to approve. Second by Mrs. Shea and approved on a roll call vote of 7-0.

L. Public Comment:

Mrs. Lingg announced that an executive session was held for legal and personnel matters.

M. Adjournment - Mr. Engle made a motion to adjourn the meeting. The meeting was adjourned at 6:16 PM.

Planning Meeting - Monday, March 13, at 6:00 PM.

Board Meeting - Monday, March 27, at 6:00 PM.