

Hanover Public School District  
School Board Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

Monday, January 23, 2017  
6:00 P.M.

MINUTES

- A. Opening Business
- Call to Order - The meeting was called to order at 6:00 PM.
  - Pledge of Allegiance
  - Roll Call
    - Board Members Present: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mrs. Gulden, Mr. Henry, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
    - Also Present: Dr. Scola, Dr. Seiple, Mike Vaux, Jay Czap, Tim Kress, Lois Gunnet, Pam Smith, Tessa Hilyard, Rina Houck, Marc Abels, BJ Frock, Mark Hershner, Dr. Krout, Caren Evans, Kurt Brenner, Mark Williams, Wyatt Wheeler, Darlene Klenk, Troy Wentz, David Fry
- B. Recognition of Visitors: None
- C. Public Comments: None
- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of Reorganization and Board Meeting for December 5, 2016.
- Minutes 12-05-16 Reorganization ([enclosure](#))
  - Minutes 12-05-16 ([enclosure](#))

BOARD ACTION:

The minutes were approved as presented.

E. Committee Reports

York County School of Technology – Henry, Representative - Budget approval

Recreation - Reck, Representative - Future improvements to playgrounds and how to promote more interest in summer playgrounds was discussed along with the baseball/softball programs.

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Henry

York Adams Earned Income Tax Bureau - Gulden, Representative; Reck, Alternate

Lincoln Benefit Insurance Trust - Wentz, Representative - Meeting is Thursday and will include approval of insurance rates for 2017-2018.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative - Reconvene today, Property Tax Elimination bill may be introduced.

Policy Committee – Frederick, Chair; Shea, Lingg - Multiple policies are included for tentative approval and/or deletion.

Educational Programs Committee - Daubert, Chair; Henry, Reck - WIDA testing window on line was discussed. Professional development from last Monday included state and federal mandates and Collins writing was discussed.

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) - Digital sign was discussed at Clearview, with the PTO donating a portion of the cost. Summer projects were discussed in preparation for capital reserve budget for next year.

NOTE: Next meeting date change from February 2 to February 9 at 10 AM

Parents' Advisory Committee - Frederick

F. Superintendent's Report

- Board Recognition ([enclosure](#)) ([enclosure](#)) - Dr. Scola had videos from Washington and Clearview shown. Dr. Smith had a visual from the STEAM at the elementary with each block including a student name. Middle School provided a HPSD coffee mug with letters from the vinyl cutter provided by Lisa Fry and Sara Brenneman. Mark Williams and Wyatt Wheeler (student) provided from the High School a cast aluminum bell along with iron work for the bell brace. Dr. Scola thanked the board for their interest in students and on behalf of the administration thank you. This is an invaluable service and sincerely appreciated.

Wyatt Wheeler was recognized for his work at Elsner Engineering and the skills he has developed.

- Budget - Dr. Scola and Mr. Wentz presented the 2017-2018 Preliminary General Fund Budget during Budget and Finance. The Preliminary Budget will be approved in late March with Final Adoption in May. Administrators were complemented in budget development with financial stability.

G. Assistant to the Superintendent's Report

- Professional Development Update- January 16 presenters were from inside and outside the District and included Firefly and blended Firefly along with project based learning and Collins Writing.
- Comprehensive Planning Update - The state pushed back the due date one year. Wednesday a planning meeting will be held to continue the process.

H. Personnel

- 1) Resignations - The Board was requested to approve the following resignations:

Substitute Employee:

Melinda Markle, day-to-day substitute cafeteria worker, effective January 16, 2017.

Classified Employee:

Natalie Sanford, full-time personal assistant, effective January 20, 2017.

Supplemental Employee:

Jessica Harner, Middle School volleyball intramural program #2, effective immediately.

- 2) Employment - The Board was requested to approve the following employment:

Classified Employees:

Allison Bloschichak, full time ILC Assistant, effective date to be determined. Rate of compensation will be \$10.89 per hour. ([enclosure](#)).

Rose Krentler, full-time second shift custodian, effective to be determined upon release from current employer. Rate of compensation will be \$10.15 per hour ([enclosure](#)).

Teresa Michael, part-time 5.75 hour cafeteria worker transfer to part-time 5.75 hour lead cafeteria worker, effective January 24, 2017. Rate of compensation will be \$13.97 per hour ([enclosure](#)).

Ray Shearer, full-time third shift custodian, effective January 24, 2017. Rate of compensation will be \$10.15 per hour ([enclosure](#)).

Supplemental Employees:

Fritz Allison, assistant varsity baseball coach, effective for the 2016-2017 season. Rate of compensation will be \$1,886.00 (current).

Denton Garman, head varsity boys tennis coach, effective for the 2016-2017 season. Rate of compensation will be \$2,231.00 (current).

Barton Gibbon, head middle school boys basketball coach, effective January 24, 2017. Rate of compensation will be \$2,231.00, prorated for the remainder of the 2016-2017 season ([enclosure](#)).

Elizabeth Giffin, Middle School intramural volleyball program #2, effective for the 2016-2017 season. Rate of compensation will be \$434.00 (current).

Amanda Kaufman, assistant varsity track coach, effective for the 2016-2017 season. Rate of compensation will be \$1,746.00 ([enclosure](#)).

Substitute Employees:

Amanda Kaufman, extended substitute elementary ESL teacher, effective approximately March 6, 2017 through the end of the 2016-2017 school year (current). Rate of compensation will be as listed on Board Regulation 405-R1 (current).

Ellena Keriazes Griffiths, extended substitute high school ESL teacher, effective January 30, 2016 through the end of the 2016-2017 school year. Rate of compensation will be as listed on Board Regulation 405-R1 (current).

Kathy Pritt, Darlene Sentz and Sherlyn Young, day-to-day substitute teachers, effective January 24, 2017. Rate of compensation will be \$100.00 per day (current).

- 3) Conference/workshop/field trip - The Board was requested to approve the following conference/workshop/field trip:

Clay Sattazahn	Band/Orchestra Field Trip
Curtis Roberts	Pittsburgh, PA
	February 17-18, 2017
	<a href="#">(enclosure)</a>

- 4) Leave of Absence - The Board was requested to approve the following requests for leave of absence:

Kathy Cramblitt, lunchroom/playground supervisor, uncompensated medical leave of absence, effective January 20, 2017 to approximately March 3, 2017.

Rebecca Glatfelter, elementary teacher, request for intermittent FMLA leave of absence effective January 25, 2017, not to exceed allowable FMLA time.

Shelly Kell, 5th grade teacher, request for intermittent FMLA leave of absence effective December 5, 2017, not to exceed allowable FMLA time.

- 5) Tenure - The Board was requested to approve tenure for the following:

Amber Diehl, 6th Grade Teacher, effective January 11, 2017

**BOARD ACTION:**

Mr. Reck made a motion to approve H 1-5. Second by Mr. Frederick and passed on a roll call vote of 9-0.

I. Policy

- 1) The Board was requested to tentatively approve the following policies:

- [007](#) Policy Manual Access
- [202](#) Eligibility of Nonresident Students
- [251](#) Homeless Students
- [255](#) Educational Stability for Children in Foster Care
- [336](#) Personal Necessity Leave
- [436](#) Personal Necessity Leave

- [536](#) Personal Necessity Leave
  - [810.1](#) Transportation - Video/Audio Recording
  - [827](#) Conflict of Interest
  - [901](#) Public Relations Objectives
- 2) The Board was requested to approve the following regulations:
- [005-R1](#) Standing Committees
  - [006-R](#) School Board Meeting Guide
- 3) The Board was requested to delete the following regulations:
- [336-R1](#) Bereavement - Student and School District Employees
  - [436-R1](#) Bereavement - Student and School District Employees
  - [536-R1](#) Bereavement - Student and School District Employees

DISCUSSION:

Mrs. Lingg mentioned the hard work of this committee by administration, board to reach this point.

BOARD ACTION:

Mr. Frederick made a motion to approve I 1-3. Second by Mrs. Shea and passed on a roll call vote of 9-0.

J. Budget and Finance

- 1) Check Register - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school Activity accounts totaling \$2,630,844.76, Capital Reserve totaling \$4,100.00 and Cafeteria totaling \$38,179.04. Grand total \$2,673,123.80 ([General Fund](#)) ([Capital Reserve](#)) ([Cafeteria](#))

BOARD ACTION:

Mr. Engle made a motion to approve. Second by Mrs. Shea and passed on a roll call vote of 9-0.

- 2) Monthly Reports - December - The Board was requested to approve the following December monthly reports:

[Investment Report](#)  
[Tax Collector Report](#)  
[Tax Collector Report - Quarterly Comparison](#)  
[Board Summary](#)  
[Middle School Student Activity](#)  
[High School Student Activity](#)  
[Cafeteria](#)

BOARD ACTION:

Mrs. Shea made a motion to approve. Second by Mr. Reck and approved on a roll call vote of 9-0.

- 3) York County School of Technology 2017-2018 Budget - The Board was requested to approve the York County School of Technology 2017-2018 Budget with total amount not to exceed \$28,211,859, a 2.42% increase with the District's costs for 2017-2018 estimated to be \$409,291 based on 34.64 students (\$403,259 adjusted for 2016-2017 based on 34.00 students), an increase of 1.5.% including regular education, special education and transportation expenses ([enclosure](#)) ([enclosure](#))

DISCUSSION:

Dr. Scola thanked for a thoughtful budget.

BOARD ACTION:

Mr. Engle made a motion to approve. Second by Mr. Henry and passed on a roll call vote of 9-0.

- 4) Real Estate and Per Capita Exonerations - Tax Collector - The Board was requested to exonerate Holly Liska, Tax Collector, from the collection of the following tax bills:

Real Estate Taxes (bill amounts listed as face value, penalty also due) bills turned over at December 31, 2016 to York County for collection: 2016 Real Estate Taxes to York County 303 bills \$439,830.89 (prior year 318 bills \$442,828.83) ([enclosure](#)) 2015 Real Estate Taxes to York County 6 bills \$775.36 ([enclosure](#))

Per Capita/Occupational Taxes (bill amounts listed as face value, penalty also due) bills turned over at December 31, 2016 to York Adams Tax Bureau for collection: 2016 Full Per Capita/Occupational Taxes to YAEITB 3,247 bills (including partial) \$33,560.00 (prior year 2,037 bills \$39,510.00) ([enclosure](#)) 2015 Interim Per Capita/Occupational Taxes to YAEITB 216 bills (including partial) \$2,520.00 ([enclosure](#))

Per Capita/Occupational Taxes exonerated for indicated reason, these will NOT be turned over for collection, exempt for indicated reason: 2016 Full Per Capita/Occupational Taxes 531 bills (including partial) \$9,360.00 (prior year 392 bills \$7,090.00) ([enclosure](#)) 2015 Interim Per Capita/Occupational Taxes 55 bills (including partial) \$1,100.00 ([enclosure](#))

Note: Number of bills include total County, Borough and School, however, dollar amounts are just School values.

DISCUSSION:

Mrs. Lingg commented that this was discussed at Budget and Finance.

BOARD ACTION:

Mrs. Daubert made a motion to approve. Second by Mr. Roland and passed on a roll call vote of 9-0.

Dr. Scola thanked the board for their efforts in serving for the kids in recognition of School Directors Month.

K. Public Comment: None

L. Adjournment - Mr. Engle made a motion to adjourn the meeting. The meeting was adjourned at 6:23 PM.

Planning Meeting - Monday, February 13, at 6:00 PM.

Board Meeting - Monday, February 27, at 6:00 PM.