

Hanover Public School District  
School Board Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

Monday, October 24, 2016  
6:00 P.M.

MINUTES

- A. Opening Business
- Call to Order - The meeting was called to order at 6:00 PM
  - Pledge of Allegiance
  - Roll Call
    - Board Members: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mr. Henry, Mr. Keller, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
    - Also Present: Dr. Scola, Dr. Seiple, Tessa Hilyard, Mike Vaux, Dr. Smith, Jay Czap, Kurt Brenner, Mark Hershner, Rina Houck, Marc Abels, Debra Fake, Diana Wagaman, BJ Frock, David Fry, Lois Gunnet, Darlene Klenk, Kim Hahn, Jordan Lippy, Vincent Glorioso
- B. Recognition of Visitors None
- C. Public Comments: None
- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of September 26, 2016, and October 11, 2016.
- Minutes 09-26-16 ([enclosure](#))
  - Minutes 10-11-16 ([enclosure](#))

BOARD ACTION:

The minutes were approved as presented.

- E. Committee Reports

York School of Technology – Henry, Representative - York School of Technology visited the Middle School on October 14 to discuss the school with prospective students.

Recreation - Reck, Representative - Rental fees for baseball and softball fields were discussed. Mrs. Lingg asked if the District elementaries playgrounds were utilized this past summer. Mr. Reck indicated that all three were used as summer playground program sites.

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Henry

York Adams Earned Income Tax Bureau - Keller, Representative; Reck, Alternate - There is a Meeting Monday night.

Lincoln Benefit Insurance Trust - Wentz, Representative - Discussion of preliminary rates for 2017-2018 has begun and will be finalized in January.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative - House working on bill to allow students to take NOCTI exam in lieu of a Keystone Test for graduation. Expansion of the charter bill is being discussed in the short session this week with opposition by PSBA. After this week on recess for a period of time.

Policy Committee – Frederick, Chair; Shea, Lingg - Several policies on agenda this evening.

Educational Programs Committee - Daubert, Chair; Henry, Reck - Discussed pros and cons and examined research of robo baby with the Family Consumer Science program. High School Administration presented on the NOCTI program.

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) - Researching the high school stage lighting and visiting other schools. Lighting is from the 60s. Softball field is nearing completion and Mr. Kress and Dr. Scola secured a donation for a scoreboard from the Hanover Eagles. Next meeting is November 3 at 10 AM.

Parents' Advisory Committee - Frederick - Meeting in November

F. Superintendent's Report

- STEAM Academy & Welding Lab Open House - November 16 @ 6:45 PM - Dr. Scola asked Jordan Lippy, elementary art teacher, to discuss the artwork on the bulletin board. Jordan explained this was a 4th grade integrated Firefly blend program. Included digital photo project inspired by 2008 President Obama campaign hope poster design. Students looked at pride and included a phrase to go along with President's concept. All comments were positive by the students about the country. The bulletin board includes a sampling of digital photos produced from across all elementaries in the district. Dr. Scola and Dr. Seiple were present at Hanover Street to see Jordan Lippy introduce the lesson to students in the Art class.
- Dr. Scola announced the STEAM Academy has won the Chamber of Commerce Postive Action Award. This is a result of the efforts of everyone and the contribution by Hanover Shoe Farms to make it possible. Any board member that would like to extend a personal invitation to anyone to the STEAM Academy and Welding Lab and Foundry and ILC Open House should contact Lois Dubbs. The public is invited to see what is present for the students. Tours will be given. 100 plus students are involved with all disciplines of curriculum levels.

G. Assistant to the Superintendent's Report

- NOCTI Update - Dr. Seiple reported that our staff, along with Dover Area School District and Mike Stanger from the state, along with York School of Technology staff have developed industry credentials with High School to Career. Includes student interviewing skills along with how to get along in the workplace. Also included is OSHA certifications which will involve a board set up of community members and course content for the program. District takes pride that these programs of school to work are included with AP courses and STEAM to reach all students. Middle School NOCTI welding is being introduced.
- Diversified Occupation - Program is active with Mr. Harnish along with the NOCTI program.

- H. Expulsion Waiver - The Board was requested to approve an expulsion waiver ([enclosure](#)).

**BOARD ACTION:**

Mr. Engle made a motion to approve the expulsion waiver as presented. Second by Mrs. Daubert and passed on a roll call vote of 9-0.

I. Personnel

- 1) Retirement - The Board was requested to approve the following retirement:

Classified Employee:

Janet Ginter, custodian, effective December 30, 2016. Mrs. Ginter will retire with 7.75 years of service with the District. Mrs. Ginter would like to remain on the day-to-day substitute custodial listing.

- 2) Resignation - The Board was requested to approve the following resignation:

Classified Employee:

John Acker, cafeteria warehouse/inventory worker, effective December 31, 2016.

- 3) Employment - The Board was requested to approve the following employment:

Classified Employees:

Becky Matthews, part-time 5.75 teaching assistant Title 1, effective October 25, 2016. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Mariya Kitzmiller, full-time third-shift custodian, effective October 25, 2016. Rate of compensation will be \$10.15 per hour ([enclosure](#)).

Substitute Employees:

Michael Bowersox, Donald Becker, Tamara Lea, Leah Seiber, Monica Virgilio, day-to-day substitute teachers, effective for the 2016-2017 school year. Rate of compensation will be \$100.00 per day (completed).

Care Wacker, day-to-day substitute lunchroom/playground supervisor, for the 2016-2017 school year. Rate of compensation is \$10.89 per hour (completed).

Supplemental Employees:

Bus and Van Drivers - The Board is requested to approve the following individuals employed by Boyo Transportation:

Jessica Shue

Victoreah Rill

John Middleton, head Middle School boys basketball coach, effective for the 2016-2017 season. Rate of compensation will be \$2,231.00 ([enclosure](#)).

Travis Golden, assistant varsity wrestling coach, effective for the 2016-2017 season pending receipt of Act 168. Rate of compensation will be \$2,231.00 ([enclosure](#)).

Eric Lehman, assistant junior high wrestling coach, effective for the 2016-2017 season. Rate of compensation will be \$1,449.00 ([enclosure](#)).

- 4) Conferences/workshops - The Board was requested to approve the following conferences/workshops:

Kristin Johnson                      PIMS  
   Morgantown, PA  
   November 22-23, 2016  
   ([enclosure](#))

- 5) Job Description - The Board was requested to approve the following revised job description:

Cafeteria Warehouse/Inventory Worker ([enclosure](#))

BOARD ACTION:

Mr. Roland made a motion to approve the job description as presented. Second by Mr. Frederick and passed on a roll call vote of 9-0.

J. Policy

- 1) The Board was requested to tentatively approve the following policies:
- [351.1](#) Drug, Alcohol, and Substance Abuse
  - [451.1](#) Drug, Alcohol, and Substance Abuse
  - [551.1](#) Drug, Alcohol, and Substance Abuse
  - [824](#) Maintaining Professional Adult/Student Boundaries
- 2) The Board was requested to tentatively delete the following policies:
- [351.2](#) Drug-Free Workplace
  - [451.2](#) Drug-Free Workplace
  - [551.2](#) Drug-Free Workplace
- 3) The Board was requested to delete the following regulation:
- [008-R](#) Line of Responsibility

DISCUSSION:

Dr. Scola commented and thanked HEA and Rhonda Jacoby (PSEA) for reviewing the Policy 824 which is a good policy for staff and students.

BOARD ACTION:

Mr. Frederick made a motion to approve the policies as presented. Second by Mrs. Shea and approved on a roll call vote of 9-0.

K. Budget and Finance

- 1) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$1,116,256.97, Capital Reserve totaling \$10,411.73 and Cafeteria totaling \$69,445.37. Grand total \$1,196,114.07 ([General Fund](#)) ([Capital Reserve](#)) ([Cafeteria](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the check registers as presented. Second by Mr. Engle and approved on a roll call vote of 9-0.

- 2) Monthly Reports - The Board was requested to approve the following September monthly reports (partial list):

[Investment Report](#)  
[Tax Collector Report](#)  
[Tax Collector Report Quarterly](#)

BOARD ACTION:

Mr. Reck made a motion to approve the monthly reports as presented. Second by Mrs. Shea and approved on a roll call vote of 9-0.

- 3) LIU #12 Joint Purchasing Bid Participation - The Board was requested to approve participation in the following Joint Purchasing Bids for the 2017-2018 school year:

Catalog Discount  
Paper  
Athletic Health Supplies  
Sports Equipment  
Custodial Supplies  
General Supplies  
Art Supplies  
Cafeteria Paper Supplies

BOARD ACTION:

Mr. Engle made a motion to approve the LIU Joint Purchasing Bid Participation as presented. Second by Mrs. Shea and approved on a roll call vote of 9-0.

- 4) Donation - The Board was requested to approve a donation from AquaPhoenix Scientific of 25 student microscopes at an estimated value of \$875.00.

DISCUSSION:

Mr. Roland and Mrs. Lingg commented that previous donations were also received from AquaPhoenix and are much appreciated.

BOARD ACTION:

Mr. Roland made a motion to approve the donation as presented. Second by Mrs. Shea and approved on a roll call vote of 9-0.

- 5) Bid Advertisement - The Board was requested to approve administration to conduct a bid for high school stage lighting and wiring replacement.

BOARD ACTION:

Mr. Roland made a motion to approve the bid advertisement as presented. Second by Mr. Frederick and approved on a roll call vote of 9-0.

- L. Public Comment: None

Mrs. Lingg announced that an Executive Session for personnel was held prior to the meeting.

- M. Adjournment Motion - Mr. Roland made a motion to adjourn. The meeting was adjourned at 6:16 PM

Next Board Meeting - Monday, November 21, at 6:00 PM.