

Hanover Public School District
School Board Planning Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

August 8, 2016 - 6:00 PM

MINUTES

I. Opening Business

A. Call to Order -- The meeting was called to order at 6:00 PM.

B. Pledge of Allegiance

C. Roll Call -

Board Members Present: Mr. Engle, Mr. Frederick, Mr. Henry, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea

Board Members Absent: Mrs. Daubert and Mr. Keller

Also Present: Dr. Scola, Dr. Seiple, Troy Wentz, Bryan Kostukovich, Mike Vaux, Pam Smith, Tessa Hilyard, Lois Gunnet, Marc Abels, Kurt Brenner, Mark Hershner, Darlene Klenk, Jay Czap, Kristine Small, Kathi Martin

II. Recognition of Visitors:

Public Comment: None

III. Superintendent's Report - Dr. John A. Scola

- Beginning of School Dates
 - August 18 - First Day for Teachers
 - August 22 - First Day for Students
- Back to School Open House Dates
 - August 18 (5:30) - Kindergarten
 - August 18 (5:30) - Grade 5
 - August 18 (7:00) - Grades 1-4
 - August 23 (7:00) - Grades 6-8
 - September 7 (7:00) - Grades 9-12

Dr. Scola reported on an incredible job by Mr. Kress and his maintenance staff, and offered thanks to Mike Vaux, as union President, to pass along to the staff, for the amount of work completed this summer. Softball field, STEAM rooms, lettering, decals, shrubbery removed. Transportation newsletters were sent out to each residence. Exciting things done throughout the District including studios, 3D printers, Robotic new curriculum,

keyboarding, entertainment technology. The District technology is second to none and Committed to Excellence has been added to each bulkhead in each building. Important Dates as listed were mentioned.

- IV. Assistant to Superintendent's Report - Dr. Susan Seiple
- Curriculum Cycle
 - High School Science Books

Dr. Seiple commented on the Curriculum Cycle that every three years review of tested areas and every five years review of non tested areas. High School Science was reviewed and presented to the Educational Planning Committee in June and, new texts are located on the side table and will be board approved at a future meeting.

V. Matters for Which Board Action is Required

A. Personnel

- 1) Retirement - The Board was requested to approve the following retirement:

Connie Hahn, full-time personal assistant, effective May 26, 2016. Mrs. Hahn is retiring with five years of service to the district.

Dorothy Slagle, part-time cafeteria worker, effective May 26, 2016. Mrs. Slagle will be retiring with 16 years of service to the district.

- 2) Resignation - The Board was requested to approve the following resignation:

Classified Employee:

Carroll List, adult patrol, effective August 2, 2016.

Substitute Employees:

Removal of classified and day-to-day substitute teachers from the substitute listing effective August 8, 2016 ([enclosure](#)).

- 3) Employment - The Board was requested to approve the following employment items:

Professional Employee:

Bryan Kostukovich, Middle School Social Studies teacher, effective August 18, 2016. Rate of compensation will be \$46,171 ([enclosure](#)).

Classified Employees:

Guyon Baumgardner, part-time 2nd shift 4-hour custodian, effective August 10, 2016. Rate of compensation will be \$10.15 per hour ([enclosure](#)).

Anthony Lawrence, adult patrol, Hanover Street Elementary, effective with the beginning of the 2016-2017 school year. Rate of compensation will be \$15.00 per day (completed).

Barbara Markley, part-time 4.5 hour cafeteria employee, effective August 18, 2016. Rate of compensation will be \$13.76 per hour ([enclosure](#)).

Kimberly Mohny, part-time 5.75 hour Title I teaching assistant (federal funds), effective August 18, 2016. Rate of compensation will be \$11.15 per hour ([enclosure](#)).

Tina Poole, part-time 4.5 hour cafeteria employee transfer to 5.5 hour part-time cafeteria employee, effective with the beginning of the 2016-2017 school year (current).

Patricia Biondino, part-time 4.5 hour cafeteria employee transfer to 5.75 hour part-time cafeteria employee, effective with the beginning of the 2016-2017 school year (current).

Charles Sunday, full-time second shift custodian, effective August 10, 2016. Rate of compensation will be \$10.15 per hour ([enclosure](#)).

Maria Weatherby, part-time 4.5 hour cafeteria employee, effective August 16, 2016. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Kristine Small, high school guidance secretary, effective August 10, 2016. Rate of compensation will be \$13.35 per hour ([enclosure](#)).

Substitute Employees:

Kristen Eaton-Vlcej, extended substitute high school science teacher, effective August 18, 2016 to approximately November 10, 2016. Ms. Eaton-Vlcej will be substituting during the leave of Mrs. Lisa Smith. Rate of compensation will follow Administrative Regulation 405-R-1 ([enclosure](#)).

Kristen Hockenberry, extended substitute kindergarten teacher, effective approximately October 10, 2016 to approximately November 29, 2016. Ms. Hockenberry will be substituting during the leave of Mrs. Tiffany Vanik. Rate of compensation will follow Administrative Regulation 405-R-1 ([enclosure](#)).

Amanda Horrick, extended elementary substitute teacher, effective August 18, 2016 to approximately September 30, 2016 and November 4, 2016 to approximately February 6, 2017. Ms. Horrick will be substituting during the leaves of Mrs. Debra Rinker and Mrs. Laura Shovlin. Rate of compensation will follow Administrative Regulation 405-R-1 ([enclosure](#)).

Lisa Kuhns, extended substitute 5th grade teacher, effective approximately October 3, 2016 to approximately January 3, 2017. Ms. Kuhns will be substituting during the leave of Mrs. Jessica Harner. Rate of compensation will follow Administrative Regulation 405-R-1 ([enclosure](#)).

Jordan Smith, extended substitute 6th grade teacher, effective August 18, 2016 to January 3, 2017. Mr. Smith will be substituting during the leave of Mrs. Alexis Hoke. Rate of compensation will follow Administrative Regulation 405-R-1 ([enclosure](#)).

Day-to-Day Classified Substitute Employees, effective for the 2016-2017 school year. Rate of compensation will be as appropriate for each applicable position ([enclosure](#)).

Day-to-Day Substitute Teachers, effective for the 2016-2017 school year. Rate of compensation will be \$100.00 per day ([enclosure](#)).

Supplemental Employees:

Stephanie Aumen, assistant varsity volleyball coach, effective for the 2016-2017 season. Rate of compensation will be \$1,886.00 ([enclosure](#)).

Nathan Caler, part-time 3-hour student custodian, effective August 22, 2016. Rate of compensation will be \$8.00 per hour ([enclosure](#)).

Zachary Fritz, Assistant Varsity Boys Soccer Coach, effective for the 2016-2017 season. Rate of compensation will be \$1746.00 ([enclosure](#)).

Vincent Glorioso, head middle school football coach, effective for the 2016-2017 season. Rate of compensation will be \$3040.00 ([enclosure](#)).

Shane Jacoby, strength and conditioning advisor, effective for the first semester of 2016-2017 school year. Rate of compensation will be \$1020.00 ([enclosure](#)).

Alex Smith, assistant middle school football coach, effective for the 2016-2017 season. Rate of compensation will be \$1956.00 ([enclosure](#)).

Addison Spenner, part-time 3-hour student custodian, effective August 22, 2016. Rate of compensation will be \$8.00 per hour ([enclosure](#)).

Gameworkers:

Gameworkers for the 2016-2017 school year. Rate of compensation will be as listed on the SA-107a Athletic/Event for Payment ([enclosure](#)).

- 4) Conferences/Workshops - The Board was requested to approve the following conferences/workshops:

Kristin Johnson Child Accounting Conference
November 2-4, 2016
Hershey, PA
([Enclosure](#))

Dr. John Scola National Conference on Education
American Association of School Administrators
March 1-5, 2017
New Orleans, LA
([Enclosure](#))

- 5) Job Description Approval - The Board was requested to approve the following job descriptions:

Elementary Guidance Counselor ([enclosure](#))
Middle School Guidance Counselor ([enclosure](#))
High School Guidance Counselor ([enclosure](#))

- 6) Leave of Absence - The Board was requested to approve the following leave of absence:

Debra Rinker, request for FMLA leave of absence, August 18, 2016 to approximately October 3, 2016.

- 7) Boyo Drivers - New employees for the 2016-2017 school year.

James Leonard
Carol Moses
Gail Morelock

DISCUSSION:

Mrs. Lingg welcomed to Hanover Public School District Bryan Kostukovich and Kristine Small who were in attendance.

BOARD ACTION:

Mr. Reck made a motion to approve Personnel Items A 1-7. Second by Mr. Frederick and approved on a roll call vote of 7-0.

B) Budget and Finance

- 1) Bus Schedule Approval - The Board was requested to approve the 2016-2017 bus schedules and authorization for the administration to make necessary changes to the schedules during the year ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve. Second by Mr. Reck and approved on a roll call vote of 7-0.

- 2) Mileage Reimbursement - The Board was requested to approve a contract with Mary DuVall to transport her student to and from Littlestown High School for the 2016-17 school year at an approximate cost of \$9.72 per day (the IRS mileage rate).

BOARD ACTION:

Mr. Engle made a motion to approve. Second by Mr. Frederick and approved on a roll call vote of 7-0.

- 3) Check Register - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$215,146.34 (June 30) \$1,123,411.14, (after July 1) Capital Reserve totaling \$27,894.37 (June 30) \$37,734.93 (after July 1) and Cafeteria totaling \$5,987.36 (June 30) \$3,845.70 (after July 1). Grand total \$1,414,019.84

[\(general fund\)](#) [\(cafeteria\)](#) [\(capital reserve\)](#)

BOARD ACTION:

Mrs. Shea made a motion to approve. Second by Mr. Reck and approved on a roll call vote of 7-0.

- 4) Donation - The Board was requested to approve a donation of an "H" Field Stencil in the amount of \$1,990.00 from Kenworthy Family Service Inc.

BOARD ACTION:

Mr. Frederick made a motion to approve. Second by Mrs. Shea and approved on a roll call vote of 7-0.

- 5) Trustee Change - The Board was requested to approve a change in trustee for the Jesse L. Crabbs Memorial Scholarship Fund, to Counsel Trust as requested [\(enclosure\)](#).

BOARD ACTION:

Mr. Roland made a motion to approve. Second by Mrs. Shea and approved on a roll call vote of 7-0.

VI. Planning/Discussion (items for August 22, 2016)

A. Budget and Finance

- 1) Check Register
- 2) Monthly Reports - June and July

VII. Public Comment - None

VIII. Adjournment - Mr. Roland made a motion to adjourn the meeting. The meeting was adjourned at 6:09 PM

The next Board meeting will be Monday, August 22, 2016 at 6:00 PM in the Boardroom.