

Hanover Public School District
School Board Meeting - Minutes
Administration Building - 403 Moul Avenue, Hanover, PA

Wednesday, March 30, 2016
6:00 P.M.

- A. Opening Business
- Call to Order - The meeting was called to order at 6:00 PM
 - Pledge of Allegiance
 - Roll Call
 - Board Members present: Mrs. Daubert, Mr. Engle, Mr. Henry, Mr. Keller, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
 - Board Members Absent: Mr. Frederick
 - Student Board Members present: Madeline Hammond, Maria Balafoutas
 - Also Present: Dr. Scola, Dr. Seiple, BJ Frock, Troy Wentz, Dr. Pam Smith, Darlene Klenk, Kurt Brenner, Tessa Hilyard, Lois Gunnet, Mark Hershner, Dr. Tom Krout, Marc Abels, Rina Houck, Jay Czap, Amy Gotwals, Teresa Erdman
- B. Recognition of Visitors - None
- C. Public Comments - None
- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of February 22, 2016, and March 14, 2016.
- Minutes 02-22-16 ([enclosure](#))
 - Minutes 03-14-16 ([enclosure](#))

BOARD ACTION:

The minutes were approved with no corrections.

E. Committee Reports

York School of Technology – Henry, Representative - Joint Operating Committee met on March 31. Recognized students of the month for academics, leadership, attendance, Participation and Tucker Rice of Hanover was recognized this month. He is involved in Engineering Technology.

Recreation - Reck, Representative - Summer parks will be open with a change from Wirt Park to Clearview Elementary for this summer. Handicap accessible parks will be constructed with the first park at DeGuy Avenue. A presentation on pickle ball was given at the meeting where Borough tennis courts are being utilized.

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Henry

York Adams Earned Income Tax Bureau - Keller, Representative; Reck, Alternate - Next meeting will be held in Adams County.

Lincoln Benefit Insurance Trust - Wentz, Representative

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative - Budget impasse has ended and items of interest include truancy, DEP Every Student Succeed, training of bus drivers with use of EpiPens, anti hazing and changes to the Sunshine Act

Policy Committee – Frederick, Chair; Shea, Lingg

Educational Programs Committee - Daubert, Chair; Henry, Reck - Dr. Seiple presented on Collins Writing in each subject area and each day, Elementary report card changes to be in alignment with standards based, bullying prevention and how to report and what it is. Mrs. Lingg asked if Collins writing is K-12 and Dr. Seiple indicated that it is.

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) - Summer Projects were discussed including the STEAM room, the softball field at Moul Avenue was reconditioned, baby grand piano in the high school will have the casing refurbished at an estimated cost of \$1,800. It was discussed that a similar new piano is \$40,000 to \$50,000.

Parents' Advisory Committee - Frederick

Student Board Members - Madeline Hammond, Maria Balafoutas - Student Council conducted a blood drive with 36 pints received. Mini Thon March 18 and 19 from 7 PM to 7 AM raised \$17,094.88 and since its inception has raised over \$100,000. Key Club members read to the first graders and donated books to the elementary classrooms. A coloring book was created along with an Easter egg hunt for the elementary students. Student store is selling various HPSD apparel.

- F. Assistant to the Superintendent's Report
- Bullying Prevention Measures - Dr. Seiple reported that Hanover Public School District cares for its students and updated board policy along with administrative meetings and committee formed along with anonymous ways to report bullying including electronic methods and a Prevention Plan for 16-17 is being worked on in April.
- G. Expulsion Waiver - The Board was requested to approve an expulsion waiver ([enclosure](#)).

BOARD ACTION:

Mr. Engle made a motion to approve the expulsion waiver. Seconded by Mr. Reck and passed on a roll call vote of 8-0.

H. Personnel

- 1) Retirements - The Board was requested to approve the following retirement:

Professional Employee:

Lucinda Zepp, elementary teacher, effective May 26, 2016, the end of the 2015-2016 school year. Mrs. Zepp will be retiring with 21 years of service to the district.

Alice Heineman, elementary teacher, effective May 26, 2016, the end of the 2015-2016 school year. Mrs. Heineman will be retiring with 15.6 years of service to the district.

- 2) Resignations - The Board was requested to approve the following resignations:

Classified Employee:

Tanya Stevens, part-time cafeteria worker, effective March 17, 2016.

Substitute Employee:

Lisa Little-Dunlap, day-to-day substitute teacher, effective March 14, 2016.

- 3) Termination - The Board was requested to approve the following termination:

Classified Employee:

Glenda Neiderer, part-time cafeteria worker, effective March 15, 2016.

- 4) Employment - The Board was requested to approve the following employment:

Substitute Employee:

Leeward Tryson, day-to-day substitute teacher, effective for the 2015-2016 school year. Rate of compensation is \$95.00 per day (completed).

Supplemental Employee:

Joshua Livelsberger, gameworker, effective for the 2015-2016 school year. Rate of compensation will be as listed on the Athletic/Event for Payment SA107a (completed).

- 5) Bus and Van Drivers - The Board was requested to approve the following bus driver employed by Boyo Transportation:

Cynthia Morris

BOARD ACTION:

Mr. Roland made a motion to approve personnel items H 1-5. Seconded by Mrs. Daubert and passed on a roll call vote of 8-0.

I. Policy

- 1) The Board was requested final approval for the following policies/regulations:

- [115](#) Vocational Technical Education
 - [115-R](#) Vocational-Technical Education
- [203](#) Immunizations and Communicable Diseases
 - [203-R1](#) Admissions-Immunization Requirements
- [209](#) Health Services/Examinations/Screenings
 - [209-R1](#) Student Health

- [209.1](#) Food Allergy Management
- [210](#) Use of Medications
- [210.1](#) Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors
- [301](#) Creating a Position
- [309](#) Assignment and Transfer
- [310](#) Abolishing a Position

BOARD ACTION:

Mrs. Shea made a motion to approve policies as presented. Seconded by Mr. Reck and passed on a roll call vote of 8-0.

J. Budget and Finance

- 1) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$2,496,461.23, and Cafeteria totaling \$309,771.63. Grand total \$2,806,232.86 ([general fund](#)) ([cafeteria](#))

BOARD ACTION:

Mr. Roland made a motion to approve check registers as presented. Seconded by Mrs. Shea and passed on a roll call vote of 8-0.

- 2) Monthly Reports - February - The Board was requested to approve the following February monthly reports:

[Board Summary](#)
[Investment Report](#)
[Tax Collector](#)
[Student Activities - Middle School](#)
[Student Activities - High School](#)
[Cafeteria](#)

BOARD ACTION:

Mr. Engle made a motion to approve the monthly reports as presented. Seconded by Mrs. Shea and passed on a roll call vote of 8-0.

- 3) Tax Settlement - The Board was requested to approve a tax assessment appeal Case No. 2015-SU-003295-26 for Tax Parcel 67-000-05-0389.00-00000, 100 Spring Avenue, Hanover Borough, York County, Pennsylvania owned by International Partnership Ministries, Inc. consenting to the owner's request of making the aforementioned property tax exempt. The District administration and solicitor are authorized to take all steps necessary to effectuate this settlement and to resolve this pending tax assessment appeals case.

BOARD ACTION:

Mr. Engle made a motion to approve the tax settlement as presented. Seconded by Mrs. Daubert and passed on a roll call vote of 8-0.

- 4) Letter York County Tax Claim Bureau - The Board was requested to approve that the Administration sends a letter to York County Tax Claim Bureau indicating the District concurs with the transfer of ownership of 219 Baltimore Street, Hanover, PA to the Borough of Hanover understanding that there will be no recovery of taxes in arrears.

DISCUSSION:

Mrs. Lingg commented she is happy the building will be torn down and replaced.

BOARD ACTION:

Mr. Roland made a motion to approve the letter as presented. Seconded by Mr. Engle and passed on a roll call vote of 8-0.

- 5) Assessment Appeal Settlement Zeebari Family Limited Partnership (Panera Bread) - The administration recommends for approval for settlement of the tax assessment appeal litigation (Case No. 2015-SU-003762-26) for Tax Parcel 67-000-19-0037.D0-00000, 75 Eisenhower Drive, Hanover Borough, York County, Pennsylvania, owned by Zeebari Family Limited Partnership, for a total fair market value, effective for local and county taxes on January 1, 2016, and school taxes on July 1, 2016 in the amount of \$1,625,000. The appropriate common level ratio for 2016 of 89.3% will be Applied to the fair market value to arrive at the assessed value of \$1,451,125. The District administration and solicitor are authorized to take all steps necessary to effectuate this settlement and to resolve this pending tax assessment appeal case.

BOARD ACTION:

Mrs. Daubert made a motion to approve the assessment appeal. Seconded by Mr. Engle and passed on a roll call vote of 8-0.

- 6) INFORMATIONAL ITEM ONLY - State Budget Update - Mr. Wentz indicated that the state budget was approved as Governor Wolf failed to sign the legislation and the budget became law. Governor Wolf vetoed the Fiscal Code which details how the monies are to be sent out and in what amounts. Indication is that he may decide on this and we still don't know how much monies we will receive, although we know that we will receive at least as much as the 2014-2015 school Year. We will continue to monitor until this becomes complete Mrs. Shea asked about the impasse and Mr. Wentz commented that the large impasse and difference between parties remains so the 2016-2017 budget may see a similar path especially with the election not occurring until November..

- K. Public Comment - None

Mrs. Lingg announced that the next meeting will be April 4, 2016 at 6:00 PM, instead of April 11, 2016. The April 11, 2016 meeting is rescheduled to April 4, 2016.

- L. Adjournment - Motion by Mr. Roland to adjourn. The meeting adjourned at 6:20 PM.

Next Board Meeting - Monday, April 4, at 6:00 PM.