

Hanover Public School District
School Board Planning Meeting
August 10, 2015 - 6:00 PM

MINUTES

I. Opening Business

- A. Call to Order -- The meeting was called to order at 6:00 PM.
- B. Pledge of Allegiance
- C. Roll Call -
Board Members present: Mr. Engle, Mr. Frederick, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Reck, Mr. Roland, Mrs. Shea

Board Member absent: Mrs. Daubert

Also Present - Dr. Scola, Mr. Wentz, Mr. Fry, Mrs. Dubbs, Mrs. Hilyard, Mr. Kress, Dr. Smith, Mr. Bauer, Mrs. Frock, Mrs. Gunnet, Ben Adams, Robie Adams, Courtney Stigler, Darlene Klenk, HEA

II. Recognition of Visitors :

Public Comment:

III. Matters for Which Board Action is Required

A. Personnel

- 1) Resignations - The Board was requested to approve the following resignations:

Professional Employee:

Holly Tiffany, Middle/High School Spanish teacher, effective date to be determined but no longer than 60 days from receipt of resignation.

Supplemental Employee:

Katrina Winhauer, girls soccer assistant coach, effective immediately.

Classified Employees:

Heather Spangler, part-time cafeteria worker, effective July 27, 2015.

Stacy Bolin, part-time cafeteria worker, effective August 10, 2015. Ms. Bolin has requested to remain on the classified substitute listing.

Lea Lease, part-time cafeteria worker, effective August 7, 2015. Mrs. Lease has requested to remain on the classified substitute listing.

- 2) Employment - The Board was requested to approve the following employment items:

Classified Employees:

Brittany Burkhardt, part-time 4.5 hour cafeteria worker, effective August 13, 2015. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Margaret Capps, part-time 4 hour cafeteria worker, effective August 10, 2015. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Megan Cox, part-time 4-hour cafeteria worker, effective August 13, 2015. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Tina Poole, part-time 4.5 hour cafeteria worker, effective August 13, 2015. Rate of compensation will be \$10.89 per ([enclosure](#)).

Supplemental/Extracurricular Employees:

Gary Eline, Clyde Kaltreider and Donny Boyers, school security police, effective for the 2015-2016 school year. Rate of compensation will be \$10.00 per hour (returning).

Team Leaders, effective for the 2015-2016 school year as listed on the [enclosure](#). Rate of compensation will be \$800.00 each.

Brooke Aumen, assistant Middle School field hockey coach, effective for the 2015-2016 season. Rate of compensation will be \$1,536.00 ([enclosure](#)).

Debra Caler, assistant varsity girls soccer coach, effective for the 2015-2016 season. Rate of compensation will be \$ 1,781.00 ([enclosure](#)).

Ralph Doxsey, head varsity girls soccer coach, effective for the 2015-2016 season, pending receipt of Act 168 forms. Rate of compensation will be \$2714.00 ([enclosure](#)).

Matthew Mowrey, head middle school football coach, effective for the 2015-2016 season. Rate of compensation will be \$2,714.00 ([enclosure](#)).

Luis Pabon, assistant varsity boys soccer coach, effective for the 2015-2016 season. Rate of compensation will be \$1990.00 ([enclosure](#)).

Will Rider, assistant Middle School football coach, effective for the 2015-2016 season. Rate of compensation will be \$1,956.00 ([enclosure](#)).

Kellee Stonesifer, assistant varsity volleyball/head junior varsity coach, effective for the 2015-2016 season. Rate of compensation will be \$1,746.00 ([enclosure](#)).

Amber Wagaman, head varsity football cheerleading coach, effective for the 2015-2016 school year. Rate of compensation will be \$1,270.00 ([enclosure](#)).

Substitute Employee:

Martha Lawrence, day-to-day substitute cafeteria worker, effective for the 2015-2016 school year. Rate of compensation will be \$10.89 per hour (completed).

- 3) Leave of Absence - The Board was requested to approve the following requests:

Tammy Moreland, part-time cafeteria worker, request for leave of absence, effective August 13, 2015, to approximately September 8, 2015.

Janet Ginter, head custodian, request for intermittent FMLA leave of absence, effective August 4, 2015, not to exceed allowable 12 weeks of FMLA.

- 4) Bus, Van Driver and Aides - The Board was requested to approve the bus, van drivers and aides employed by Boyo Transportation, pending receipt of all required clearances ([enclosure](#)).
- 5) Gameworkers - The Board was requested to approve the following listing of gameworkers for the 2015-2016 school year. Rate of compensation will be as listed on the SA107a Athletic/Event for Payment ([enclosure](#)/returning)

BOARD ACTION:

Mr. Engle made a motion to approve the personnel items. Seconded by

Mr.

Frederick and passed on a roll call vote of 8-0.

B. Budget and Finance

- 1) Bus Schedule Approval - The Board was requested to approve the 2015-2016 bus schedules and authorization for the administration to make necessary changes to the schedules during the year ([enclosure](#)).

DISCUSSION:

Dr. O'Connor thanked those involved for what they have done and accomplished.

BOARD ACTION:

Mr. Roland made a motion to approve the bus schedules as presented. Seconded by Mr. Kelly and passed on a roll call vote of 8-0.

- 2) Memorandum of Understanding - The Board was requested to approve the Special Education Consortium Memorandum of Understanding between South Western School District, Conewago Valley School District and Hanover Public School District ([enclosure](#)).

DISCUSSION:

Mrs. Lingg noted that this is a cost-cutting measure along with a better education.

BOARD ACTION:

Mr. Kelly made a motion to approve the memorandum of understanding as presented. Seconded by Mr. Frederick and passed on a roll call vote of 8-0.

- 3) Leese Scholarship Funds - The Board was requested to approve the acceptance of Scholarship Funds from the Mildred Leese Trust under Will for the benefit of H. Robert Leese along with having administration provide appropriate District related documentation as requested by PNC Bank.

DISCUSSION:

Mr. Wentz noted that we appreciate this. PNC Bank will administer and will schedule the money to be sent to the school district for scholarships.

BOARD ACTION:

Mr. Roland made a motion to approve the acceptance of scholarship Funds as presented. Seconded by Mr. Engle and passed on a roll call vote of 8-0.

- 3) Check Register - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$119,437.39 (June 30) \$1,752,180.74, (after July 1) Capital Reserve totaling \$705.25 (June 30) \$83,907.06 (after July 1) and Cafeteria totaling \$1,403.98 (June 30) \$5,258.44 (after July 1). Grand total \$1,962,892.86 ([General Fund](#)) ([General Fund](#)) ([Capital Reserve](#)) ([Capital Reserve](#)) ([Cafeteria](#)) ([Cafeteria](#))

BOARD ACTION:

Mr. Kelly made a motion to approve the check registers as presented.
Seconded by Mr. Roland and passed on a roll call vote of 8-0.

- 5) Rental Waiver - The administration was recommending that the District waive the useage fee for the Jaycees Ms. Hanover Pageant except for custodial, audio visual (if provided) and security personnel fees.

DISCUSSION:

Mrs. Lingg stated that we are willing to work with the Jaycees. The event will take place on Monday, October 26.

BOARD ACTION:

Mr. Kelly made a motion to approve the rental waiver as presented.
Seconded by Mr. Roland and passed on a roll call vote of 8-0.

- 6) INFORMATIONAL ONLY - Pennsylvania State Budget Update

DISCUSSION:

Mr. Wentz reported that it has been 41 days without a state budget which was due June 30. We need to move forward with school starting. We are owed \$841,000 through Plan Con and first basic ed funding payment. The last installment will be made for Plan Con with the approval of the budget.

- C. Handbooks - The Board was requested to approve the following handbooks:

- 1) High School ([enclosure](#))
- 2) Middle School ([enclosure](#))
- 3) Elementary ([enclosure](#))
- 4) Athletic ([enclosure](#))

BOARD ACTION:

Mr. Frederick made a motion to approve the handbooks as presented.
Seconded by Mr. Engle and passed on a roll call vote of 8-0.

- D. Field Trips - The Board was requested to approve the following field trips for 2015-2016. ([enclosure](#))

BOARD ACTION:

Mr. Frederick made a motion to approve the field trips as presented. Seconded by Mr. Kelly and passed on a roll call vote of 8-0.

IV. Superintendent's Report - Dr. John Scola

- Transportation
 - The entire process has been complex and took a lot of time. It is a work in progress and we are pleased. We have had 120 calls and the majority have been pleasant and positive. Dr. Scola and Mr. Wentz drove all 22 routes and looked at all routes. We have made great progress with a lot of hard work. We believe we are ready. He thanked Mr. Wentz and Kristin Johnson for their hard work with no director of transportation. This has been a positive for the district and people will be pleased.
- ILC's
 - We received \$130,000 from the Hanover Shoes Foundation through Russell Williams to transform the libraries at the High School and Middle School and add monitors at the elementary schools. Through the monitors the buildings will be able to look at other school activities in our district. The Board approved \$35,000 to be used from the capital reserve fund to be used for repairs. One of the 8th grade teachers is working on history of gaming course. Mr. Fry and Mr. Kress and their staff made this happen.

V. Planning/Discussion (items for August 24, 2015)

A. Budget and Finance

- 1) Monthly Reports - May, June, July
- 2) Check Registers

VI. Public Comment

Ben Adams, is a parent of a child at Clearview. He spoke regarding his concern about not allowing peanuts at Clearview. He noted that there is a peanut allergy student at South Western and they don't go to these extremes. He noted that students can't bring to school peanut butter and jelly sandwiches. It was suggested that he talk with Dr. Scola regarding the issue. Mrs. Lingg stated that every child's allergy is different. Mr. Adams felt this is a drastic matter.

Mrs. Lingg announced that there was an executive session prior to the meeting for personnel.

VII. Adjournment

The next Board meeting will be Monday, August 24, at 6:00 PM in the Boardroom.

Mr. Roland made a motion to adjourn the meeting. Seconded by Mr. Frederick. The meeting was adjourned at 6:17 PM.