

BOARD OF DIRECTORS MEETING MINUTES

Monday, September 22, 2014
6:00 P.M.

A. Opening Business

- Call to Order - The meeting was called to order at 6:00 PM.
- Pledge of Allegiance
- Roll Call
 - Board Members present: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Reck, Mrs. Shea
 - Board Member absent: Mr. Roland
 - Also Present: Dr. Scola, Dr. Seiple, Mr. Wentz, Mr. Fry, Mrs. Dubbs, Mr. Kress, Dr. Smith, Mr. Hershner, Mrs. Houck, Mrs. Gunnet, Mrs. Hilyard, Mr. Czap, Dr. Krout, Mrs. Frock, Mike Vaux, HPESPA; Darlene Klenk, Heather Yeager, Eric Hartman, HEA; Justine Garman, Gloria Sanders

B. Recognition of Visitors

C. Public Comments

- ### D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of August 25, 2014, and September 8, 2014.
- Minutes 08-25-14 ([enclosure](#))
 - Minutes 09-08-14 ([enclosure](#))

BOARD ACTION:

The minutes were approved with no correction.

E. Committee Reports

York School of Technology – Kelly, Representative - No Report

Recreation - Shea, Representative - No Report

PN Advisory – Daubert, Representative - No Report

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Kelly - No Report

York Adams Earned Income Tax Bureau - Reck, Representative; O'Connor, Alternate - The next meeting is October 27.

Lincoln Benefit Insurance Trust - Wentz, Representative - They met on August 28. The trends are 6-9%. In October we will be getting preliminary rates for 2015-2016 and at that time can discuss strategy in relation to health insurance.

Legislative Liaison with Pennsylvania School Board Association – Shea,

Representative - Some bills being discussed in the Senate would allow teachers to carry guns, property tax reform with a shift to income and sales tax instead of property taxes, and a Plan Con (reimbursement for building construction) bill. Another one would be open records with searchable websites for job postings as opposed to newspaper advertisements.

Policy Committee – Frederick, Chair; Shea, Lingg - Most of the policies on the agenda are a result of changes to the new comprehensive plan.

Educational Programs Committee - Daubert, Chair; O'Connor, Reck - A meeting was held in regard to a policy.

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) - Mr. Engle reported that the cell tower drawing in terms of electric was submitted and some trees will need to be removed. A ribbon cutting will be held for the metal shop on October 7. There will be a plaque placed to recognize donors. There will be an electronic sign installed to replace our current sign at the corner of Wilson and Moul. We received a shipping notice today. They have been fixing a water leak at the stadium.

F. Superintendent Report - Dr. Scola

- Homecoming was held this past weekend. There were floats and the attendance was excellent.
- SPP - They will be released to the public on Wednesday.

G. Personnel

- 1) Resignation - The Board was requested to approve the following resignation:

Substitute Employee:

Terry Young, day-to-day substitute adult patrol and lunchroom/playground supervisor, effective September 23, 2014.

- 2) Leaves of Absence - The Board was requested to approve the following requests for leave of absence:

Amy Stratton, elementary ESL teacher, FMLA/Maternity leave effective tentatively November 17, 2014, to April 7, 2015 Mrs. Stratton will be using paid leave prior to beginning leave without pay.

Maureen Gregory, 6th grade teacher, FMLA leave effective October 16, 2014, to approximately November 7, 2014.

- 3) Employment - The Board was requested to approve the following employment items:

Professional Employee:

Shane Jacoby, learning support teacher, effective upon release from current employer. Rate of compensation will be \$45,536.00 ([enclosure](#)).

Classified Employees:

Mark Grim, full-time 2nd shift custodian, effective September 23, 2014. Rate of compensation will be \$9.81 per hour ([enclosure](#)).

Lisa Shipley, part-time cafeteria worker 4.5 hours, effective September 23, 2014. Rate of compensation will be \$11.81 per hour ([enclosure](#)).

Terry Young, full-time custodian Middle School, effective September 23, 2014. Rate of compensation will be \$9.81 per hour ([enclosure](#)).

Rebecca Shearer, part-time 3 hour to part-time 4 hour cafeteria worker, effective September 23, 2014. Rate of compensation to remain the same (current).

Substitutes:

Colton Dils and Charles Sunday, day-to-day substitute custodians, effective for the 2014-2015 school year. Rate of compensation will be \$9.81 per hour (current).

Gabriel Enoff, day-to-day substitute cafeteria worker, effective for the 2014-2015 school year. Rate of compensation will be \$10.89 per hour (completed).

Melissa McKim, short-term ESL substitute effective approximately November 17, 2014, to approximately April 7, 2015. Ms. McKim will be substituting during the leave of Mrs. Stratton.

Supplemental Employees:

Tara Bahn, junior class advisor, effective for the 2014-2015 school year. Rate of compensation will be \$1,270.00 (current).

Marie Smith, freshman class advisor, effective for the 2014-2015 school year. Rate of compensation will be \$1,057.00 (current).

- 4) Conferences/Workshops - The Board was requested to approve the following conferences/workshops:

David Harnish	National Association for Gifted Children Baltimore, Maryland November 13-16, 2014 \$796.20 (enclosure) Title II Grant Funds
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BOARD ACTION:

Mr. Engle made a motion to approve the employment items as presented. Seconded by Mr. Kelly and passed on a roll call vote of 8-0.

H. Curriculum and Instruction

1) Curriculum Council - September 23, 2014

I. Policy

1) Policies - The Board was requested final approval for the following policy:

- [106](#) Adoption of Textbooks

BOARD ACTION:

Dr. O'Connor made a motion to approve the policy as presented. Seconded by Mrs. Shea and passed on a roll call vote of 8-0.

2) Policies - The Board was requested tentative approval for the following policies:

- [000](#) Board Policy/Administrative Regulations

BOARD ACTION:

Mr. Frederick made a motion to approve the policy as presented. Seconded by Mrs. Shea and passed on a roll call vote of 8-0.

- [002](#) Authority and Powers

BOARD ACTION:

Mr. Frederick made a motion to approve the policy as presented. Seconded by Mrs. Shea and passed on a roll call vote of 8-0.

- [004](#) Membership

BOARD ACTION:

Mr. Frederick made a motion to approve the policy as presented. Seconded by Mrs. Shea.

DISCUSSION:

Dr. O'Connor wondered why the vendor regulations were deleted regarding gifts. He thought that it was important to keep this wording in the policy.

BOARD ACTION:

Dr. O'Connor made a motion to put the wording back in regarding vendor regulations. Seconded by Mrs. Shea and passed on a roll call vote of 7-1 (Mrs. Daubert no vote).

- [100](#) Comprehensive Planning

BOARD ACTION:

Mr. Frederick made a motion to approve the policy as presented.
Seconded by Mrs. Shea and passed on a roll call vote of 8-0.

- [101](#) Mission Statement/Vision Statement/Shared Values

DISCUSSION:

Dr. O'Connor wondered where the shared values came from. Dr. Seiple stated that was a component of the comprehensive plan and a group came up with the shared values.

BOARD ACTION:

Mr. Frederick made a motion to approve the policy as presented.
Seconded by Mrs. Shea and passed on a roll call vote of 8-0.

- [112](#) Guidance Counseling

DISCUSSION:

Dr. O'Connor noted that many counselors want to be called school counselors instead of guidance counselors. Mrs. Lingg felt that we should leave it the way it was presented.

BOARD ACTION:

Mr. Frederick made a motion to approve the policy as presented.
Seconded by Mrs. Shea and passed on a roll call vote of 8-0.

- [113](#) Special Education Program

BOARD ACTION:

Mr. Frederick made a motion to approve the policy as presented.
Seconded by Mrs. Shea and passed on a roll call vote of 8-0.

- [114](#) Gifted Education

- BOARD ACTION:

Mr. Frederick made a motion to approve the policy as presented.
Seconded by Mrs. Shea and passed on a roll call vote of 8-0.

- [146](#) Student Services

BOARD ACTION:

Mr. Frederick made a motion to approve the policy as presented.
Seconded by Mrs. Shea.

DISCUSSION:

Dr. O'Connor noted that we don't have home and school visitors. These are mandates for social services. Mrs. Gunnet noted that we have others that provide that service bridge.

Mr. Frederick and Mrs. Shea withdrew original motion.

BOARD ACTION:

Mr. Frederick made a motion to send the policy back to the policy committee. Seconded by Mrs. Shea and approved by a vote of 8-0 to send back to committee.

- [232 Student Involvement in Decision-Making](#)

DISCUSSION:

Dr. O'Connor questioned the five areas and mandate in creation. Mr. Frederick noted that the policy committee took the PSBA suggestions line by line and thought they were appropriate.

BOARD ACTION:

Mr. Frederick made a motion to approve the policy as presented. Seconded by Mrs. Shea and passed on a roll call vote of 8-0.

J. Budget and Finance

- 1) Monthly Reports - August - The Board was requested to approve the following August monthly reports (enclosures)
[Investment Report](#)
[Tax Collector](#)
[Student Activities MS](#)
[Student Activities HS](#)

BOARD ACTION:

Mr. Kelly made a motion to approve the month reports as presented. Seconded by Mrs. Daubert and passed on a roll call vote 8-0.

- 2) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$2,106,323.69, Capital Reserve totaling \$29,979.18 and Cafeteria totaling \$10,709.42. Grand total \$2,147,012.29. ([general fund](#)) ([capital reserve](#)) ([cafeteria](#))

BOARD ACTION:

Mr. Kelly made a motion to approve the check registers as presented. Seconded by Mr. Frederick and passed on a roll call vote of 8-0.

3) Assessment Appeals -

M & T - Move to approve settlement of the tax assessment appeal litigation (Case No. 2006-SU-3816-08) for Tax Parcel Nos. 67-000-07-0083.00-00000 and 67-000-07-0084.00-00000, 67-000-07-0085.00-00000, and 67-000-07-0086.00-00000 owned by M & T Bank, through acquisition of Allfirst Bank, Farmers State Bank, Farmers Bank & Trust Company, and Farmco Realty, Inc. located in the Borough of Hanover for a total fair market value of \$1,200,000 to be allocated equitably among the 4 parcels by the County Assessment Office. The appropriate common level ratios will be applied to the fair market value to arrive at the assessed values for tax years 2010 through 2015. For tax years 2007 through 2009, the current assessed value of \$1,487,740 shall be unchanged. In lieu of refunds, the District may apply credits against future taxes owed by the taxpayer. The District Administration and solicitor are authorized to take all steps necessary to effectuate this settlement and to resolve this pending tax assessment appeal case. ([enclosure](#))

BOARD ACTION:

Mr. Engle made a motion to approve the settlement of the appeal as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 8-0.

Utz High Street - Motion to approve settlement of the tax assessment appeal litigation (Case No. 2010-SU-006286-26) for Tax Parcel Nos. 67-000-12-0012.00-00000, 67-000-12-0012.E0-00000, and 67-000-12-0012.D0-00000 owned by Utz Quality Foods, Inc. located on High Street in the Borough of Hanover for a total fair market value of \$3,524,340 for the portion of the property located in York County. The appropriate common level ratios will be applied to the fair market value to arrive at the assessed values for tax years 2011 through 2015. This is part of a proposed settlement also involving the adjoining parcels of the same owner located in Adams County. The District Administration and solicitor are authorized to take all steps necessary to effectuate this settlement and to resolve this pending tax assessment appeal case. ([enclosure](#))

DISCUSSION:

Dr. O'Connor stated that another re assessment with Utz is not settled in regards to Carlisle Street and Broadway properties. Mr. Wentz noted that in the four years it would be a cost of \$36,544.57 or \$6,000 to \$7,000 per year. Dr. O'Connor noted that this value is only on this property and not on other two properties. Mrs. Lingg noted that we are land locked and there is very little growth. The impact would not be as great if

we had growth but there are no new tax dollars in terms of increased assessments. These re assessed dollars add up fast. Mr. Engle noted that we have worked hard to increase our educational climate. Because we lose revenue it will make it difficult to maintain our education. Mr. Kelly felt that it is not best to settle and we should engage in conversation about these.

BOARD ACTION:

Mrs. Daubert made a motion to approve the settlement of the appeal as presented. Seconded by Mr. Frederick and was defeated on a roll call vote of 0-8.

Other Pending Appeals (INFORMATIONAL ONLY): Below is the language received from the Assessment Office of York County per the Notice of Assessment Hearing. Value of property and tax per year added for reference purposes.

- September 25 at 1:45 PM Rosenfeld Lana (Hanover Direct Building) \$1,038,000 value and tax of \$21,106 per year. (David B. Schaumann Esquire)
- October 16 at 11:15 PM Bline Investments \$143,580 value and tax of \$2,918 per year. (Thomas M. Shultz Esquire)
- October 16 at 1 PM New Hope Ministries \$432,500 value and tax of \$8,788 per year.
- October 16 at 1:15 PM Mcilvain T Baird \$3,060,740 value and tax of \$62,244 per year. (Jeremy D. Frey Attorney)
- October 16 at 1:30 PM Joan Werleman (Eichelberger School Building) \$221,930 value and tax of \$4,510 per year. (Jeremy D. Frey Attorney)
- October 20 at 8:30 AM Aarti Investment (Taco Bell Carlisle Street) \$1,004,400 value and tax of \$20,409 per year (John I. Frederick Esquire)
- October 20 at 8:45 AM Hanover Theater (Eisenhower Drive) \$4,506,800 value and tax of \$91,578 per year (Gerald J. Schirato Attorney)

DISCUSSION:

Mr. Wentz noted that we received these during the past week and will have an impact on the district.

- 4) Bus Driver Approval - ([enclosure](#))

DISCUSSION:

Mr. Wentz noted that this was on the agenda based on a recommendation by the state auditors to approve the bus drivers with contractors and this is why from time to time single names may be added for approval as drivers change.

BOARD ACTION:

Mrs. Daubert made a motion to approve the driver as presented. Seconded by Mr. Frederick and passed on a roll call vote of 8-0.

K. Public Comment

Mrs. Lingg announced that there was an executive session held during the Budget and Finance meeting regarding legal matters.

L. Adjournment

Next Board Meeting - Tuesday, October 14, at 6:00 PM.

Mrs. Daubert made a motion to adjourn the meeting. The meeting was adjourned at 6:28 PM.