

BOARD OF DIRECTORS MEETING MINUTES

Monday, August 25, 2014
6:00 P.M.

A. Opening Business

- Call to Order - The meeting was called to order at 6:00 PM.
- Pledge of Allegiance
- Roll Call
 - Board Members present: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mrs. Lingg, Dr. O'Connor, Mr. Reck, Mr. Roland, Mrs. Shea
 - Board Member absent: Mr. Kelly
 - Also Present: Dr. Scola, Dr. Seiple, Mr. Wentz, Mr. Fry, Mrs. Dubbs, Mr. Kress, Mrs. Smith, Mrs. Houck, Mr. Czap, Mr. Bauer, Dr. Krout, Mrs. Frock, Mrs. Gunnet, Vicki Maloney

B. Recognition of Visitors

C. Public Comments

D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of July 21, 2014, and August 11, 2014.

- Minutes 07-21-14 ([enclosure](#))
- Minutes 08-11-14 ([enclosure](#))

BOARD ACTION:

The minutes were approved with no corrections.

E. Committee Reports

York School of Technology – Kelly, Representative - No Report

Recreation - Shea, Representative - No Report

PN Advisory – Daubert, Representative - No Report

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Kelly - No Report

York Adams Earned Income Tax Bureau - Reck, Representative; O'Connor, Alternate - There was a meeting in July. They like Act 32 on their end. There are less unallocated funds and more efficient in collections. They can now find businesses for Business Privilege Tax.

Lincoln Benefit Insurance Trust - Wentz, Representative - The next meeting is Thursday.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative - No Report

Policy Committee – Frederick, Chair; Shea, Lingg - There are five policies on the agenda for tentative adoption.

Educational Programs Committee - Daubert, Chair; O'Connor, Reck - They met regarding back to school agenda. They looked at curriculum backmapping was a huge amount of work and was very impressive.

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) ([enclosure](#)) - Mr. Roland thanked Mr. Kress and his crew for all of their hard work this summer.

- F. Superintendent Report - Dr. Scola
- Opening Day for Staff & Students ([enclosure](#))

Dr. Scola presented his opening presentation he gave to the staff entitled "On the Move". There has been a positive difference with decreasing spending. We currently pay \$1.3 million to cyber and charter schools. We are strengthening our programs in order to draw them back to us. We have updated our facilities. We will be adding a digital district sign. We have created a metal lab with the help of \$89,500 in contributions by local businesses. We have added interactive whiteboards in the libraries. We added 28 cameras for security and also panic buttons in all buildings which automatically calls 911 and activates emails to administrators and employees in the building. We have a new website and twitter accounts in all buildings. In regard to academics teachers they have done a lot of hard work over the summer writing curriculum. There are nine advanced placement courses and chromebooks for students in grades 4-8. We have completed our comprehensive plan three months early. Dr. O'Connor wondered if we could do an analysis of dropout rates of students who take cyber/charter compared to our rates. It was noted that Agora's SPP is 59.5 compared with ours in the 70s. Mrs. Daubert thanked administration and teachers for their hard work. It was noted that In-Service schedule was very detailed and completed in house by the administration.

G. Personnel

- 1) Resignation - The Board was requested to approve the following resignations:

Classified Employees:

Linda Brown, part-time cafeteria worker, effective August 12, 2014.

Dave Terrazas, full-time custodian, effective September 1, 2014.

Katelyn Leight, day-to-day substitute teacher, effective August 12, 2014.

- 2) Employment - The Board was requested to approve the following employment items:

Classified Employees:

Angel Henry, full-time regular custodian (1st shift), effective date to be

determined. Rate of compensation will be \$9.81 per hour ([enclosure](#)).

Leroy Gilmore, full-time regular custodian (3rd shift), effective August 26, 2014. Rate of compensation will be \$9.81 per hour ([enclosure](#)).

Substitutes:

Linda Brown, day-to-day substitute cafeteria worker, effective for the 2014-2015 school year.

Supplemental Employees:

Marcie Temple, gameworker, effective for the 2014-2015. Rate of compensation will be as listed on the SA-107A event/athletic payment form (current).

Cody Glatfelter, student custodian, effective August 26, 2014. Rate of compensation will be \$8.00 per hour (completed).

- 3) Approval to Advertise - The Board was requested approval to advertise for the following anticipated positions:

Custodian (FT) 2nd shift

BOARD ACTION:

Mr. Roland made a motion to approve the employment items as presented. Seconded by Mr. Frederick and passed on a roll call vote of 8-0.

H. Curriculum and Instruction

- 1) Comprehensive Plan - The Board was requested to approve the Hanover Public School Comprehensive Plan July 1, 2015 through June 30, 2018.

BOARD ACTION:

Mrs. Daubert made a motion to approve the comprehensive plan as presented. Seconded by Mr. Reck and passed on a roll call vote of 8-0.

I. Policy

- 1) Policies - The Board was requested to tentatively approve the following policies:
 - [106](#) Adoption of Textbooks

BOARD ACTION:

Mr. Frederick made a motion to approve policy 106 as presented. Seconded by Mrs. Daubert.

Dr. O'Connor made a motion that the policy be sent back to the educational programs committee. Dr. O'Connor felt that the policy may

not be necessary. Seconded by Mrs. Daubert and passed on a roll call vote of 8-0.

- [220](#) Student Expression/Distribution and Posting of Materials
- [611](#) Purchases Budgeted
- [623](#) Debt Policy
- [913](#) Nonschool Organizations/Groups/Individuals

BOARD ACTION:

Mr. Roland made a motion to tentatively approve the policies as presented. Seconded by Mr. Frederick and passed on a roll call vote of 8-0.

- 2) Regulations - Information Only
 - [904-R1](#) Activity Passes
 - [904-R2](#) Smoking and the use of Tobacco
 - [908-R1](#) Recognition of students/Parents for Participation in School Sports or Activities

J. Budget and Finance

- 1) Monthly Reports - July - The Board was requested to approve the following July monthly reports (enclosures)
 - [Investment Report](#)
 - [Tax Collector](#)
 - [Student Activities MS](#)
 - [Student Activities HS](#)

BOARD ACTION:

Mr. Roland made a motion to approve the monthly reports as presented. Seconded by Mr. Engle and passed on a roll call vote of 8-0.

- 2) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$2,044,840.50, Capital Reserve totaling \$85,614.50 and Cafeteria totaling \$27,440.68. Grand total \$2,157,895.68. ([general fund](#)) ([capital reserve](#)) ([cafeteria](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the check registers as presented. Seconded by Mr. Engle and passed on a roll call vote of 8-0.

- 3) Bus Driver Approval - The Board was requested to approve an addition to

the list of bus drivers for the 2014-15 school year as included.
([enclosure](#))

BOARD ACTION:

Mr. Roland made a motion to approve the bus drivers as presented. Seconded by Mr. Engle and passed on a roll call vote of 8-0.

- 4) Independent Audit Firm Approval - The Board was requested to approve a four year independent audit firm agreement with Smith Elliott Kearns and Company for year end June 30, 2015 to June 30, 2018 at costs indicated. ([enclosure](#))

DISCUSSION:

Mrs. Lingg noted that there was no increase for the fourth year.

BOARD ACTION:

Mr. Roland made a motion to approve the audit firm as presented. Seconded by Mr. Frederick and passed on a roll call vote of 8-0.

- 5) The Administration recommends the Board approve the renovation of North Moul Field adjacent to the rail trail by the Hanover Borough for a multi-purpose field use.

DISCUSSION:

This was in discussion for eight to ten years by the Borough. Barb Krebs, the Hanover Borough

Manager, brought the idea to administration. She has all the other approvals. The building and grounds committee met regarding this. They will be adding a soccer field which benefits the community. They are also hoping to light the field.

BOARD ACTION:

Mr. Roland made a motion to approve the renovation as presented. Seconded by Mr. Engle and passed on a roll call vote of 8-0.

K. Public Comment

Mrs. Lingg announced that there was an executive session on August 11 for personnel and today prior to the meeting for legal reasons.

L. Adjournment

Next Board Meeting - September 8, 2014, at 6:00 PM.

Mr. Roland made a motion to adjourn the meeting. Seconded by Mrs. Daubert. The

meeting was adjourned at 6:44 PM.