

Hanover Public School District  
School Board Planning Meeting  
Monday, August 11, 2014 - 6:00 PM

MINUTES

I. Opening Business

A. Call to Order -- The meeting was called to order at 6:03 PM.

B. Pledge of Allegiance

C. Roll Call -

Board Members present: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Reck, Mr. Roland, Mrs. Shea

Also Present - Dr. Scola, Dr. Seiple, Mr. Wentz, Mr. Fry, Mrs. Dubbs, Dr. Krout,

Mrs. Houck, Mrs. Gunnet, Mrs. Frock, Mr. Czap, Mr. Hershner, Mr. Kress, Mike Vaux, HPESPA; Eric Hartman, HEA; Darlene Klenk, HEA; Lauren Linhard,  
Evening Sun

II. Recognition of Visitors :

Public Comment: None

III. Matters for Which Board Action is Required

A. Personnel

1) Retirements - The Board was requested to approve the following retirements:

Classified Employees:

Robert Ruth, part-time custodian, effective August 31, 2014. Mr. Ruth is retiring as a custodian with 10 years of service with the District. Mr. Ruth will continue employment as an Adult Patrol.

Diane Smith, teaching assistant, effective December 31, 2014. Ms. Smith will be retiring with 15.5 years of service with the District.

Professional Employees:

MaryFrances Stringer, Spanish teacher, retirement effective December 17, 2014, following a medical/FMLA leave of absence, effective August 18, 2014, to December 17, 2014. Ms. Stringer will be using paid leave during her absence prior to retirement.

- 2) Resignations - The Board was requested to approve the following resignations

Professional Employee:

Rachel Salvi, learning support teacher, effective date to be determined but no later than 60 days hold from receipt of resignation.

Classified Employee:

Amber Klinedinst, adult patrol effective August 4, 2014.

Supplemental Employee:

Sara Little, co-advisor Team Mercury, effective July 29, 2014.

Substitute Employees:

Day-to-day Substitute Teachers and Classified Employees - requests to remove from substitute listing ([enclosure](#)).

- 3) Employment - The Board was requested to approve the following employment items contingent upon receipt of all required employment paperwork:

Classified Employees:

Randy Hansford, transfer to head custodian at Hanover Street, effective August 21, 2014, or earlier as needed. Rate of compensation will be \$12.74 per hour ([enclosure](#)).

Kathy Ruth, transfer to head custodian at the Middle School, effective August 21, 2014, or earlier as needed. Rate of compensation will be \$13.08 per hour ([enclosure](#)).

Melanie Imler, teaching assistant part-time 5.75 hour, effective August 13, 2014. Rate of compensation will be \$10.89 per hour ([enclosure](#)).(Federal Grant)

Kathleen Sheerer, teaching assistant part-time 5.75 hour, effective August 13, 2014. Rate of compensation will be \$10.89 per hour ([enclosure](#)).(Federal Grant)

Ashley Rummel, teaching assistant part-time 5.75 hour, effective August 13, 2014. Rate of compensation will be \$10.89 per hour ([enclosure](#)).  
(Federal Grant)

Carolyn Forry, teaching assistant emotional support part-time 5.5 hour, effective August 19, 2014. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Stacy Bolin, part-time 4 hour cafeteria worker, effective with the beginning of the 2014-2015 school year. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Phyllis Ferrer, part-time 4 hour cafeteria worker, effective with the beginning of the 2014-2015 school year. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Rebecca Shearer, part-time 3 hour cafeteria worker, effective with the beginning of the 2014-2015 school year. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Tammy Moreland, part-time 4.5 hour cafeteria worker, effective with the beginning of the 2014-2015 school year. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Debra Sanders, adult patrol, effective with the beginning of the 2014-2015 school year. Rate of compensation will be \$27.00 per day ([enclosure](#)).

Laurie Seletzky, adult patrol, effective with the beginning of the 2014-2015 school year. Rate of compensation will be \$27.00 per day ([enclosure](#)).

Teresa Knaub, adult patrol, effective with the beginning of the 2014-2015 school year. Rate of compensation will be \$27.00 per day ([enclosure](#)).

Professional Employee:

Holly Tiffany, secondary Spanish teacher, effective with the beginning of the 2014-2015 school year or upon release from current employer. Rate of compensation will be \$45,337.00 ([enclosure](#)).

Supplemental Employees:

Donald Boyers, Pete Karlus, Gary Eline and Clyde Kaltreider, school security police, effective for the 2014-2015 school year. Rate of compensation will be \$10.00 per hour.

Dean Marcionette, assistant varsity/JV volleyball coach, effective for the 2014-2015 season. Rate of compensation will be level 4 of the coaching salary schedule ([enclosure](#)).

Team Leaders, effective for the 2014-2015 school year as listed on the [enclosure](#). Rate of compensation will be \$800.00 each.

Tyler Graham, MaryAnne Topper, Steven Shaffer, Gerald Shaffer, Wayne Boyers and Jeremy Boyers, game workers, effective for the 2014-2015 school year. Rate of compensation will be as listed on the SA107a Athletic/Event for payment (returning).

Holly Tiffany, assistant varsity field hockey coach, effective for the 2014-2015 season. Rate of compensation will be \$1746.00 ([enclosure](#)).

Substitutes:

Classified day-to-day substitutes as listed on the attached [enclosure](#), effective for the 2014-2015 school year. Rate of compensation to be as appropriate for each substitute position.

Day-to-day substitute teachers as listed on the attached [enclosure](#), effective for the 2014-2015 school year. Rate of compensation will be \$95.00 per day.

- 4) Approval to Advertise - The Board was requested to approve to advertise for the following positions:

Custodians (2) - 1st and 3rd shifts - full-time  
Custodian (1) - part-time

- 5) Leaves of Absence - The Board was requested to approve the following requests for leave of absence:

Denise Motter, secretary, intermittent FMLA leave effective August 12, 2014, not to exceed 12 weeks allowable intermittent leave. Mrs. Motter will be using paid leave during her absence prior to beginning any leave without pay if necessary.

Susan Robart, secretary, FMLA/medical leave effective August 25, 2014 to approximately September 5, 2014. Mrs. Robart will be using paid leave during her absence.

- 6) Conferences/Workshops - The Board was requested to approve the

follow requests for conferences/workshops:

Bo Koishal                      Energized Teachers + Engaged Students =  
Jason Potts                      Success  
October 24-25, 2014  
Pittsburgh, PA  
Cost: \$1,080.64 ([enclosure](#)) (federal grant)

Bj Frock                              PA State SHRM Conference  
September 17-18, 2014  
State College, PA  
Cost: \$773.87 ([enclosure](#))

Dr. John Scola                      National Convention on Education  
February 26-28, 2015  
San Diego, California  
Cost: \$2,897.25 ([enclosure](#))

BOARD ACTION:

Mr. Frederick made a motion to approve the employment items as presented. Seconded by Mr. Engle and passed on a roll call vote of 9-0.

B. Special Education

- 1) Special Education Consortium Memo of Understanding - The Board was requested to approve a Special Education Consortium Memo of Understanding with South Western School District ([enclosure](#)).

DISCUSSION:

Mrs. Lingg commented that this is a very positive thing.

BOARD ACTION:

Mr. Kelly made a motion to approve the memo of understanding as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 9-0.

C. Policies - The Board was requested final approval for the following policies:

- [246](#) District Wellness
- [810](#) Transportation
- [815](#) Acceptable Use of Information Technology
  - [815-R1](#) Parent-Student K-3
  - [815-R2](#) Parent-Student Agreement

BOARD ACTION:

Mr. Frederick made a motion to approve the policies as presented. Seconded by

Mrs. Shea and passed on a roll call vote of 9-0.

D. Budget and Finance

- 1) Bus Routes and Stops - The Board was requested to approve the VIDA bus routes and stops for the 2014-15 school year as included. ([enclosure](#))

BOARD ACTION:

Mr. Roland made a motion to approve the bus routes and stops as presented. Seconded by Mr. Kelly and passed on a roll call vote of 9-0.

- 2) Bus Drivers - The Board was requested to approve the list of bus drivers for the 2014-15 school year as included. ([enclosure](#))

BOARD ACTION:

Mr. Roland made a motion to approve the bus drivers as presented. Seconded by Mr. Engle and passed on a roll call vote of 9-0.

E. Curriculum

- 1) The Board was requested to approve the following textbooks:

Century 21 Accounting: Multicolumn Journal  
Gilbertson/Lehman/Gentene 10th Edition

Aplia Online Working Papers  
Gilbertson/Lehman/Gentene 10th Edition

BOARD ACTION:

Mrs. Daubert made a motion to approve the textbooks as presented. Seconded by Mr. Frederick and passed on a roll call vote of 9-0.

F. Handbooks

- 1) The Board was requested to approve the following handbooks:
  - High School ([student](#))
  - Middle School ([student](#))
  - Elementary ([student](#))

BOARD ACTION:

Mr. Kelly made a motion to approve the handbooks as presented. Seconded by Mr. Frederick and passed on a roll call vote of 9-0.

IV. Superintendent's Report - Dr. John Scola

- Back to School Update - Dr. Scola thanked Mr. Kress, his maintenance crew and the support staff for their hard work this summer. The metal lab is going quite well. We did quite a bit of the work ourselves along with some sub contractors. We are hoping to have everything done prior to the start of the school year. Mr. Kress served as the project coordinator. The tennis courts are now completed. Mr. Bauer ordered a screen and a new net. The building has been updated with "Home of the Nighthawks" instead of "Home of the Hawks". We have added lettering to Hanover Street's exterior identifying the building. The trees have been pruned in cooperation with the Borough's chipper. The cleaning of the schools is on time. There have been 28 cameras installed in the buildings which was a safety issue. We feel that we are ready for school to begin. He also thanked administrators for their team effort.

V. Curriculum Report - Dr. Susan Seiple

- Comprehensive Plan - We are currently on a 28-day review. It will be submitted following the next meeting.
- Consolidated Application - Is now complete.
- Curriculum Writing & Professional Development - Going well. They have been back mapped to state standards. Professional development has been planned for the school year.

VI. Planning/Discussion (items for August 25, 2014)

A. Budget and Finance

- 1) Check Registers
- 2) Monthly Reports - July

VII. Public Comment - None

VIII. Adjournment

The next Board meeting will be Monday, August 25, at 6:00 PM in the Boardroom.

Mr. Engle made a motion to adjourn the meeting. Seconded by Mr. Frederick. The meeting was adjourned at 6:13 PM.