

Hanover Public School District  
School Board Planning Meeting  
Monday, August 12, 2013 - 6:00 PM

MINUTES

I. Opening Business

A. Call to Order -- The meeting was called to order at 6:00 PM.

B. Pledge of Allegiance

C. Roll Call -

Board Members present: Mrs. Daubert, Mr. Edwards, Mr. Engle, Mrs. Funk, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Roland, Mr. Watson

Also Present -

Dr. Scola, Mrs. Frock, Mr. Hain, Mr. Kress, Mr. Flores, Mr. Hershner, Dr. Krout, Mrs. Gunnet, Mr. Czap, Mr. Fry, Mrs. Dubbs, Mike Vaux, HPESPA; Eric Hartman, HEA; Vanessa Pellochio, Evening Sun; Shane Dunlap, Evening Sun; Amanda Morgret, Lee Young, Heather Wagaman, Kathi Martin, Darlene Klenk

II. Recognition of Visitors :

Summer Academy 2013 - Heather Wagaman

Mrs. Wagaman stated that we continued with Cosmic this year and are infusing our curriculum into the program. Students who qualify for the program are at the bottom tier. We also included strategic level kids along with intensive level and Learning Support students. Also included were incoming kindergarten students who scored in the lower level. There were 200 students who received letters. They used end of year curriculum for the program and using LFS plans. There was one teacher assigned per grade level and Cosmic staff was additional. This year we increased the number of days from 15 to 19 days. They counted Monday through Thursday. The attendance rate was 93%. Next year we plan to continue infusion with Cosmic. Some students would be required to attend Summer Academy in order to advance to the next grade level. Next year we are planning to do book check out and plan drop off/pick up procedures. Transportation is provided for all students. Fourth grade performed a bullying play. The grant for Cosmic was given for three or four years. This program is given to students at no cost. Dr. O'Connor noted that there is a board policy on retention. By February there should be alerts to parents and there is a process all the way through.

Public Comment: None

### III. Matters for Which Board Action is Required

#### A. Personnel

- 1) Resignations - The Board was requested to approve the following resignations:

Professional Employee:

Taryn Shrader, 6th Grade teacher, effective August 16, 2013.

Classified Employee:

Debbie Cockran, cafeteria worker, effective July 22, 2013.

**BOARD ACTION:**

Mr. Edwards made a motion to approve the resignations as presented. Seconded by Mrs. Funk and passed on a roll call vote of 9-0.

- 2) Employment - The Board was requested to approve the following employment items contingent upon receipt of all required employment paperwork:

Classified Employees:

Janet Ginter, transfer from full-time custodian, to head custodian at the High School, effective August 13, 2013. Rate of compensation will be \$ 13.35 per hour ([enclosure](#)).

Renita Brown, part-time library assistant, effective August 13, 2013. Rate of compensation will be \$11.18 per hour ([enclosure](#)).

Neil Riley, part-time library assistant, effective August 13, 2013. Rate of compensation will be \$10.59 per hour ([enclosure](#)).

Denise Dornbush, recall to part-time personal assistant position, effective August 20, 2013. Part-time position will be no more than four hours and will be based on needs as designated in IEP. (completed)

Kelly Hartlaub, part-time teaching assistant 5.5 hours at Clearview Elementary, effective August 20, 2013. Rate of compensation will be \$10.59 per hour ([enclosure](#)).

Angela Lambert, part-time 4.5 hour cafeteria worker, effective with the beginning of the 2013-2014 school year. Rate of compensation will be \$10.59 per hour. ([enclosure1](#)).

Christy Wiegele, lunchroom supervisor at the Middle School, effective, August 20, 2013. Rate of compensation will be \$10.59 per hour ([enclosure](#)).

Joy Kopp, lunchroom/playground supervisor at Washington Elementary, effective August 20, 2013. Rate of compensation will be \$10.59 per hour ([enclosure](#)).

Supplemental Employees:

Kaitlyn Naill, head junior high field hockey coach, effective for the 2013-2014 school year. Rate of compensation will be \$2,231.00 ([enclosure](#)).

Ellen Roth, high school band front instructor and middle school indoor color guard, effective for the 2013-2014 school year. Rate of compensation will be \$997.00 and \$434.00, respectively ([enclosure](#)).

DISCUSSION:

Mrs. Funk wondered about the slight difference in pay for the part-time library assistants. She felt that since they had new positions they should also be the same years.

The Board dismissed to an executive session at 6:15 PM. It reconvened at 6:25 PM.

DISCUSSION:

Mrs. Funk noted that in regard to the high school band front instruction and color guard position there is no band front. Mr. Flores noted that 10-14 girls do perform a show. Mrs. Funk stated that in order to choreograph it takes two months to work up a routine and would only have three weeks to get underway.

BOARD ACTION:

Mr. Engle called for a vote to close discussion. Seconded by Mr. Edwards and passed on a roll call vote of 8-1. Mrs. Funk cast the negative vote.

BOARD ACTION:

Mr. Roland made a motion to approve the employment items as presented. Seconded by Mr. Watson and passed on a roll call vote of 8-1. Mrs. Funk cast the negative vote.

- 3) Job Description - The Board was requested to approve the following job

description and approval to advertise:

Assistant High/Middle School Principal ([enclosure](#))

DISCUSSION:

Dr. Scola stated that we are committed to excellence in instruction and education. With the position of Dean of Students they are limited in power. They have no authority within the school. They have no right to observe and because of teacher effectiveness standards we need another person in the High School and Middle School to help in their endeavor. There would also be another person to be an LEA representative for Learning Support IEP's. They could also help in extra curricular activities. This way the building would be covered by an administrator at all times. A plan would be worked out to help with supervising both buildings.

BOARD ACTION:

Mr. Engle made a motion to approve the job description and approval to advertise as presented. Seconded by Mrs. Daubert and passed on a roll call vote of 9-0.

- 4) Request to Advertise - The Board was requested to approve to advertise for the following position:

Cafeteria- 5.75 part-time cafeteria position

BOARD ACTION:

Mr. Roland made a motion to approve the request to advertise as presented. Seconded by Mr. Engle and passed on a roll call vote of 9-0.

- 5) Conference/Workshop - The Board was requested to approve the following conference/workshop:

Reagan Bitler	Lycoming College Tournament
Jessica Sneeringer	Williamsport, PA
	August 30-31, 2013
	Total Cost to District - gas for transportation
	Other Costs Paid by Booster Club ( <a href="#">enclosure</a> )

BOARD ACTION:

Mrs. Funk made a motion to approve the conference/workshop as presented. Seconded by Mr. Engle and passed on a roll call vote of 9-0.

- 6) Leave of Absence - The Board was requested to approve the following

request for leave of absence:

Jane Gross, cafeteria, request to extend FMLA for medical reasons, leave no longer than the allowable 12 weeks, approximately October 25. Should Mrs. Gross, not be able to return at that time she is requested uncompensated leave to approximately November 22, 2013.

BOARD ACTION:

Dr. O'Connor made a motion to approve the leave of absence as presented. Seconded by Mrs. Funk and passed on a roll call vote of 9-0.

B. Budget and Finance

- 1) Adult Lunch Price - The Board was requested to approve the adult lunch price of \$3.25 for the 2013-2014 school year to meet legislative requirements.

BOARD ACTION:

Mr. Kelly made a motion to approve the adult lunch price as presented. Seconded by Mrs. Daubert and passed on a roll call vote of 9-0.

C. Handbook Distributions

- 1) Elementary Handbook - The Board was requested to approve the elementary handbook ([enclosure](#)).

DISCUSSION:

Mrs. Funk wondered about the information regarding students who are late for breakfast.

BOARD ACTION:

Mr. Kelly made a motion to approve the elementary handbooks as presented. Seconded by Mrs. Funk and passed on a roll call vote of 9-0.

IV. Planning/Discussion (items for August 26, 2013)

A. Personnel

- 1) Employment - The Board was requested to approve the following employment items contingent upon receipt of all required employment paperwork:

Supplemental Employees:

Rene Staub, high school musical producer, effective for the 2013-2014 school year. Rate of compensation will be \$2257.00 (completed).

Deb Smith, middle school play producer and high school musical pit orchestra, effective for the 2013-2014 school year. Rate of compensation will be \$1731.00 for each (completed).

Jessica Staub, assistant high school musical producer, effective for the 2013-2014 school year. Rate of compensation will be \$1777.00 (completed).

David Markle, high school musical set builder, effective for the 2013-2014 school year. Rate of compensation will be \$1037.00 (completed).

Marie Smith, dimensions advisor split, effective for the 2013-2014 school year. Rate of compensation will be \$806.00 (completed).

Jessica Sneeringer, MS Intramurals Volleyball #1 and #2, effective for the 2013-2014 school year. Rate of compensation will be \$434.00 for each (completed).

Logan Myers, assistant varsity/assistant junior varsity volleyball, effective for the 2013-2014 school year. Rate of compensation will be \$1746.00 (completed).

Deb Smith, junior class advisor, effective for the 2013-2014 school year. Rate of compensation will be \$1270.00 (completed).

Gameworkers:

Gameworker personnel per attached [enclosure](#) effective for the 2013-2014 school year. Rate of compensation will be as listed on the SA-107s for the appropriate event (returning).

School Security Police:

School security police per the attached [enclosure](#), effective for the 2013-2014 school year. Rate of compensation will be as listed on the Supplemental Salary Schedule for the 2013-2014 school year (returning).

Team Leaders, effective for the 2013-2014 school year as listed on the [enclosure](#) . Rate of compensation will be \$800.00 each.

- 2) Leave of Absence - The Board was requested to approve the following

requests for leave of absence:

Sherry Knox, request for FMLA leave for childbearing/rearing leave effective approximately December 2, 2013 to approximately January 17, 2014.

B. Policy

- 1) Policies - The Board was requested final approval for the following policies from the Building and Grounds Committee:
  - [701](#) Long Range Planning
  - [702](#) Gifts, Grants, Donations
  - [703](#) Sanitary Management
  - [704](#) Maintenance
  - [704.1](#) School Equipment Disposal
  - [705](#) Safety
  - [705.1](#) Environmental Regulations
  - [708](#) Use of District Property
  - [709](#) Building Security
- 2) Policies - The Board was requested tentative approval for the following policy and regulation from the Building and Grounds Committee:
  - [707](#) Community Use of School Facilities
    - [707-R1](#) Charges for Use of School Facilities

B. Budget and Finance

- 1) Monthly Reports - July
- 2) Check Registers
- 3) Transportation Agreements - South Western ([enclosure](#)) ([enclosure](#)) and VIDA (in progress)
- 4) Solicitor Renewal for 2013-2014 ([enclosure](#))

V. Public Comment

Dr. O'Connor thanked Dr. Scola for doing an excellent job filling in.

Mr. Lee Young welcomed Dr. Scola and stated that he likes his educational and academic ideas. He wondered about an Evening Sun article that stated that some schools are going from full day to half day kindergarten. He stated that he would hate to see it go. There has been some concern because the state used to help fund the program. He felt that we should take money from the charter schools and support public schools. Mrs. Lingg stated that the Board had no intention of taking away full day kindergarten. Mr. Young felt that parents and

grandparents need to encourage their kids. They can get some help and have a positive role in their child's education.

VI. Adjournment

The next Board meeting will be Monday, August 26, at 6:00 PM in the Boardroom.

Mr. Edwards made a motion to adjourn the meeting. Seconded by Dr. O'Connor. The meeting was adjourned at 6:45 PM.