

Hanover Public School District
School Board Planning Meeting
Monday, June 11, 2012 - 6:00 PM

MINUTES

I. Opening Business

- A. Call to Order – The meeting was called to order at 6:00 PM.
- B. Pledge of Allegiance
- C. Roll Call - Board Members present: Mrs. Daubert, Mr. Edwards, Mr. Engle, Mrs. Funk, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Roland, Mr. Watson

Also Present – Dr. Moyer, Dr. Krout, Dr. Smith, Mr. Wentz, Mrs. Frock, Mr. Flores, Mr. Grimes, Mr. Samuelsen, Mrs. Gunnet, Bruce Jendras, Mike Vaux, HPESPA; and Heather Faulhefer, Evening Sun

II. Recognition of Visitors and Public Comment:

Public Comment: None

III. Director of Elementary Education Report - Dr. Tom Krout

- YWCA/HPSD Cosmic Summer Program Update – This is a new program for the elementary level. We had in the Middle School for several years. This is infusing summer academy with Cosmic. There are 223 children participating with 60 children from Hanover District and is a four-week program.
- HPSD Leadership Workshop / Agenda – This will be held at the Guthrie Library free of charge. They are looking at prioritizing programs. If the Board has ideas for 2012-2013, please give feedback. There will also be a half day with Borough Police talking about emergency situations.
 - Plan for 2012-13 School Year
 - Plan In-Service Days/Curriculum Development
 - Cost Savings Strategies - Assign \$\$
 - Goal Development (Strategic/Measureable/Timebound)
 - Personnel Utilization
 - Emergency Procedures/Borough Police
 - PSSA Data not available yet for analysis
 - Miscellaneous.....
 - Special Thanks - Guthrie Memorial Library (Bare Center)

IV. Matters for Which Board Action is Required

A. Personnel

- 1) Employment - The Board was requested to approve the following

employment items contingent upon receipt of necessary employment documents:

Substitute Employee:

Kim Reimold, substitute custodian, effective June 12, 2012. Rate of compensation will be \$10.08 per hour.

Supplemental Employees:

Kyle Descheemaeker, summer maintenance worker, effective June 12, 2012. Rate of compensation will be \$7.25 per hour.

Josh Bull, summer worker reassignment to expediter, effective June 11, 2012, with no change in compensation.

Summer Reading Academy Employees:

Dates of the academy are June 25, 2012, through July 19, 2012. Rate of compensation will be \$20 per hour. All costs are paid through Title 1 Funds:

Teachers:

Tyler Graham, and Amy Stratton (previously hired as substitute teachers)

Substitutes:

Marilyn Shultz and Becky Conover

Teachers previously hired no longer interested:

Connie Speck, Kristy Long and Corrinna Berwager

- 2) 2012-2013 LPN Salaries - The Board was requested to approve the 2012-2013 LPN salaries for full-time instructors based upon the collective bargain agreement. Salaries for full-time LPN instructors are based upon the collective bargaining salary schedule then prorated on time worked.

BOARD ACTION:

Dr. O'Connor made a motion to approve the employment items as presented. Seconded by Mr. Watson and passed on a roll call vote of 9-0.

B. Building and Grounds

- 1) Deed of Dedication - The Board was requested to approve the deed of dedication between Hanover Public School District and Borough of Hanover ([enclosure](#)).

DISCUSSION:

Mr. Engle noted that the tract of land was on Eagle Avenue. The Borough will now maintain the land. Stock and Leader looked at the agreement and approved it.

BOARD ACTION:

Mr. Engle made a motion to approve the deed of dedication. Seconded by Mr. Watson and passed on a roll call vote of 9-0.

- 2) Informational: Building & Grounds Meeting Report - June 1, 2012 ([agenda](#)) ([minutes](#))

DISCUSSION:

Mr. Engle noted that the meeting was held at Washington Elementary. The issue with Paragon Engineering and the water situation has been resolved.

- 3) Capital Reserve - The Board was requested to approve the capital reserve listing ([enclosure](#)).

DISCUSSION:

Mr. Engle noted that the listing includes hot water heater at the High School, Chiller at the High School, Middle School cement paths, Middle School bleacher project, painting at the High School, Clearview roof work, painting, and capstone on walls. Dr. O'Connor noted that the chiller at the High School is only 12 years old. This will replace fan blades because they are failing. Mr. Grimes noted that they run at such a high speed and constantly.

BOARD ACTION:

Mr. Roland made a motion to approve the items on the capital reserve list. Seconded by Mrs. Funk and passed on a roll call vote of 9-0.

V. Planning/Discussion (items for June 25, 2012)

A. Personnel

- 1) Coaching and Co-Curricular Increases for the 2012-2013 school year. The Board is requested to approve no change to the ranges for the 2012-2013 school year with a 2% increase for those below the midpoint and a 1% increase for co-curriculars at or above midpoint ([enclosure](#))
- 2) Supplemental/Substitute Rate Schedule for 2012-2013. The Board is requested to approve the 2012-2013 Supplemental/Substitute Rate Schedule ([enclosure](#))
- 3) Non-Bargaining Unit Classified Position Rate Increase- The Board is

requested to approve increases for the 2012-2013 school year for the following Non-Bargaining Unit Classified Positions. ([enclosure](#))

Secretary to the Personnel Administrator and Business Manager
Payroll Clerk
Confidential Secretary/Accounting Clerk to Business Manager
Secretary to the Superintendent and Assistant Superintendent
Adult Patrols

- 4) Gymnastics - The Board is requested to move the gymnastics coaching stipend from Level 4 to Level 2 on the co-curricular stipend scale.

B. Policy

1) Policies - Tentative Approval

- [103](#) Nondiscrimination in School and Classroom Practices
- [104](#) Nondiscrimination in Employment and Contract Practices
- [248](#) Unlawful Harassment (Pupils)
- [348](#) Unlawful Harassment (Administrative Employees)
- [448](#) Unlawful Harassment (Professional Employees)
- [548](#) Unlawful Harassment (Classified Employees)

2) Regulations

- [103-R1](#) Report Form for Complaints of Discrimination (replaces previous regulation)
- [104-R1](#) Report Form for Complaints of Discrimination

C. Budget and Finance

1. Board Meeting - June 25, 2012

- a) General Fund Budget 2012-2013 Final Adoption
- b) Athletic Bid Items (internal) ([enclosure](#))
- c) Mail Machine Lease
- d) Athletics/School Trip/Special Activities Rider and Student Accident Insurance ([enclosure](#))

DISCUSSION:

Dr. Moyer noted that the insurance on athletics went up 15%. We checked and couldn't get a better price. He wanted to thank Mr. Wentz for checking into it.

- e) Check Registers

f) Monthly Reports - May

VI. Public Comment

Dr. O'Connor announced that there will be an Educational Programs Committee meeting next Monday, June 18, at 4:00 PM. Topics being discussed will be a staffing policy and assessments policy. In the future they will be looking at the business curriculum.

Mrs. Lingg announced that there was an executive session prior to the meeting for personnel reasons.

Mr. Fry will be changing the board members email accounts to gmail in the next 24 hours. This will be better and a cost reduction to the district.

VII. Adjournment

Mrs. Funk made a motion to adjourn the meeting. The meeting was adjourned at 6:20 PM.

The next Board meeting will be Monday, June 25, at 6:00 PM in the Boardroom.