

BOARD OF DIRECTORS MEETING MINUTES

Monday, April 23, 2012

6:00 P.M.

A. Opening Business

- Call to Order – The meeting was called to order at 6:05 PM.
- Pledge of Allegiance
- Roll Call
 - Board Members present: Mrs. Daubert, Mr. Engle, Mrs. Funk, Mrs. Lingg, Dr. O'Connor, Mr. Roland, Mr. Watson
 - Board Members absent: Mr. Edwards and Mr. Kelly
 - Student Board Members present: Kyle Sheely
 - Student Board Members absent: Marta Gomez, Zachary Sheaffer

 - Also Present: Dr. Moyer, Mr. Wentz, Mrs. Frock, Mr. Hain, Mrs. Gunnet, Dr. Krout, Mr. Grimes, Mrs. Brown, Mr. Flores, Mr. Samuelsen, Ms. McDermitt, Mr. Fry, Mrs. Dubbs, Darren Williamson

B. Recognition of Visitors and Public Comments

- Mr. Mark Hershner - Hanover Street Blog/Spring Concert Preview – Mr. Hershner stated that they are looking for ways to become more efficient. They have created an elementary blog page which he shares with parents and the community. Parents are checking the site regularly. Dr. O'Connor wondered if this web blog could be used in place of paper newsletters. Mr. Hershner felt that we could lose some people. We are getting there but it is a gradual process.
- Mr. Hershner created a custodial survey in google doc. The results go directly to a spreadsheet. They have also created custodial duties by time of day. They will be sharing ideas from building to building.
- Mr. Hershner played a video of children in kindergarten preparing for the spring concert.

C. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of March 26, 2012.

- Minutes 3-26-12 ([enclosure](#))

BOARD ACTION:

The minutes were approved with no corrections.

D. Committee Reports

York School of Technology – Roland, Representative – Mr. Roland, Mrs. Lingg and Mr. Kelly took an indepth tour of the facilities. Mrs. Lingg stated that she was very impressed with the 3D printer and the fact that everyone was on task. Mr. Roland noted that he would like to take all students in the 8th grade class for a tour. Mrs. Lingg felt that they could if we want them to go. Dr. O'Connor noted that if we had more students attending York Tech we would need to look at cutting staff to compensate for not having those students in our classrooms.

Recreation – Lingg, Representative – There will be a meeting on Thursday.

PN Advisory – Funk, Representative – No Report

Meet & Discuss Professional, Classified & Administrative – Funk, Chair;
O'Connor, Watson – No Report

Joint Wage Tax – Edwards, Representative; O'Connor (Alternate) – No Report

Lincoln Intermediate Unit Insurance Trust – Wentz, Representative – No Report

Legislative Liaison with Pennsylvania School Board Association – Funk – No Report

Key Communicator's Network – All – There was a meeting last Wednesday for this school term. Minutes were sent. Meetings were established for next year. Dr. O'Connor wondered if a topic for the committee would be for local businesses to sponsor educational programs.

Policy Committee – Watson, Chair; Engle, Funk, Lingg – The board will be voting on several policies tonight.

Stadium Promotion Committee – Funk – Policy 913.1 and regulation is up for approval tonight. Stock and Leader made corrections to the policy. It is highly recommended. Plaque orders will be going to Crown and Trophy because they can do the plaques cheaper than we can.

Educational Programs Committee - O'Connor, Chair; Funk, Watson – They met last Monday. Discussions included key performance indicators for staff and technology enhanced learning. The committee gave approval. The Board will be hearing more very soon. Dr. Moyer stated that the presentation will take place at one of the meetings in May.

Student Board Members - Sheely, Gomez, Sheaffer – Mr. Sheely gave an overview of his schedule.

AP English - they are studying Lord of the Flies and Contraband. The author of Contraband is coming and the top three grades of an assignment will be getting a signed copy of the book.

Internship with Dr. Murillo.

AP Euro where he is studying the cold war and World War II and defending his thesis.

Spanish where there is foods day.

Physics 2 is electronics projects where he is working on a Simon Says game and working on a robotics competition.

College in the High School Bio 2 – they working on window farms.

College in the High School Statistics – they are discussing Money Ball.

E. Superintendent's Report

- Ed Tech National Publication / Local Celebrity – Dave – Our BYOD program was discussed in the publication.
- Environmental Storage Building/Eagle Scout Project ([enclosure](#)) - Kyle/Art – This was a Eagle Scout project as well as the class gift. It is located at the environmental center. Kyle Sheely originally got a quote for materials in the amount of \$800. He was able to get the price down to \$200. He also thanked Mr. Roland for his donation toward the project. In regard to the 2011 gift the money is still there. Kyle Sheely asked for help to orchestrate. Dr. Moyer stated that they have ideas.

- Business Summit/HHS-Hanover Chamber-Hanover Hospital – Dr. Moyer thanked Mrs. Lingg for help in greeting. The focus was leadership. He also thanked Mr. Flores and Mr. Grimes in helping with this event.
- LIU Cost Savings Press Release (25 districts collaborating/20 M) – Information will be distributed to local newspapers. They are estimating that they have saved districts \$20 million.
- Spring Musical “Tommy” – Felt it was well done. It includes 60 students and resulted in two broken feet.
- Band/Orchestra Concert - April 26, 7 p.m. hhs – This is a combined concert with the High School and Middle School.

F. Director of Secondary Education Report - Dr. Smith was not present

- In-Service – They worked on LFS and curriculum development.
- PSSA’s
- High school Business and Career curriculum – They worked on recently and trying to make the curriculum much more contemporary.
- HMS Handbook - There are some minor changes including intervention remediation.
- “Pennies for Patients” - HMS Student Council – They raised over \$2,000 for the cause.

G. Standing motions regarding Personnel

1) New Business

- a) Resignations - The Board was requested to approve the following resignations:

Substitute Employees:

Joe Mahone, substitute adult patrol, request to be removed from the substitute adult patrol listing effective immediately.

Megan Winter. day-to-day substitute teacher, request to be removed from the substitute teacher listing effective immediately.

- b) Employment - The Board was requested to approve the following employment items:

Substitute Employee:

Michael Zellers, day-to-day substitute teacher, effective for the 2011-2012 school year. Rate of compensation will be \$95.00 per day.

Supplemental Employee:

Gary Singer, Head Varsity Boys Soccer Coach, effective for the 2012-2013 school year. Rate of compensation will be \$3040.00. ([enclosure](#))

Volunteer Employee:

Belinda Cleary, volunteer cross country coach, effective for the 2012-2013 school year. Approval is requested so Ms. Cleary can be listed as the official Hanover School District cross country coach. Approval is also requested for the sponsorship of PIAA cross country beginning the fall of 2012 for individual runners.

BOARD ACTION:

Mr. Roland made a motion to approve the employment items as presented. Seconded by Mrs. Funk and passed on a roll call vote of 7-0.

H. Standing Motions regarding Policy

- 1) Policy - The Board was requested final approval for the following policies:
 - [302](#) Employment of Superintendent/Assistant Superintendent
 - [303](#) Employment of Administrators
 - [404](#) Employment of Professional Employees
 - [405](#) Employment of Substitute Teachers
 - [406](#) Employment of Summer School Teachers
 - [504](#) Employment of Classified Employees
 - [505](#) Employment of Substitute Employees
 - [237](#) Electronic Devices
 - [815](#) Acceptable Use of Information Technology (changes to regulations were approved at meeting last month)

- 2) Policy - The Board was requested tentative approval for the following policy:
 - [913.1](#) Commercial Advertising on School Property

BOARD ACTION:

Mr. Watson made a motion to approve the policies as presented. Seconded by Mr. Engle and passed on a roll call vote of 7-0.

- 3) Regulation - The Board was requested approval for the following regulation:
 - [913.1-R1](#) Sponsorship Agreement

BOARD ACTION:

Action will be taken at the next meeting when the corresponding policy will be on the agenda for final approval.

I. Standing Motions regarding Curriculum

- 1) Middle School Handbook - The Board was requested to approve the 2012-2013 Middle School Handbook ([enclosure](#)) ([summary](#)).

DISCUSSION:

Dr. O'Connor thanked them for their summary which was helpful.

BOARD ACTION:

Dr. O'Connor made a motion to approve the Middle School Handbook as presented. Seconded by Mrs. Funk and passed on a roll call vote of 7-0.

J. Standing Motions regarding Finance

- 1) Plan Con K Approval - The Board was requested to approve Plan Con K – Project Refinancing ([enclosure](#))
- 2) Bid Approval - LIU #12 Athletic/Health Supplies and Sports Recreation - The Board was requested to approve the Athletic/Health Supplies ([enclosure](#)) and Sports Recreation ([enclosure](#)) bids through LIU

#12 Joint Purchasing.

- 3) Middle School Carpet Bid Approval - The Board was requested to approve Awards Carpets, Inc. for carpet replacement of hallways and pods at the Middle School in the amount of \$37,950.55 from the capital reserve (one bid received) ([enclosure](#)).

BOARD ACTION:

Mr. Engle made a motion to approve the finance items as presented. Seconded by Mr. Watson and passed on a roll call vote of 7-0.

- 4) Check Register - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$1,262,881.17, Capital Reserve totaling \$1,287.39 and Cafeteria totaling \$22,404.98. Grand total \$1,286,573.54 ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#))

BOARD ACTION:

Dr. O'Connor made a motion to approve the check registers as presented. Seconded by Mrs. Funk and passed on a roll call vote of 7-0.

- 5) Monthly Reports - The Board was requested to approve the following March monthly reports:

[Investment Report](#)

[Board Summary](#)

[Student Activities Report MS](#)

[Student Activities Report HS](#)

[Cafeteria Report](#)

([HS](#)) ([MS](#)) ([Clear](#)) ([Han St](#)) ([Wash](#))

[Tax Collector](#)

BOARD ACTION:

Mr. Roland made a motion to approve the monthly reports as presented. Seconded by Mrs. Funk and passed on a roll call vote of 7-0.

- 6) Donation - The Board was requested to approve a donation of a viola from Paige and Summer Gladfelter.

BOARD ACTION:

Mrs. Funk made a motion to approve the donation as presented. Seconded by Mr. Watson and passed on a roll call vote of 7-0.

- 7) INFORMATIONAL ITEM 2012-2013 Preliminary General Fund Budget - Preliminary Adoption May 14 at Planning Meeting.

K. Other Business

L. Public Comment

Dr. Moyer stated that they will finish the new board member orientation with Crystal McDermitt.

Mr. Wentz noted that it is Administrative Professionals Week. He noted that the business office worked collectively in getting the payroll out and check registers last week despite the furlough days.

M. KPI Report – Dr. Moyer reported that they are working on the maintenance checklists. If you have any questions about any of the reports, please contact the administrator directly.

N. Next meeting date:

The next planning meeting will be Monday, May 14, at 6:00 PM in the boardroom.
The next Board meeting will be Tuesday, May 29, at 6:00 PM in the boardroom.

O. Adjournment

Mrs. Funk made a motion to adjourn the meeting. The meeting was adjourned at 6:57 PM.