

BOARD OF DIRECTORS MEETING MINUTES

Monday, March 26, 2012

6:00 P.M.

A. Opening Business

- Call to Order – The meeting was called to order at 6:00 PM.
- Pledge of Allegiance
- Roll Call
 - Board Members present: Mrs. Daubert, Mr. Engle, Mrs. Funk, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Roland, Mr. Watson
 - Board Members absent: Mr. Edwards
 - Student Board Members present: Marta Gomez
 - Student Board Members absent: Kyle Sheely (present during public comments) and Zachary Sheaffer

 - Also Present: Dr. Moyer, Dr. Smith, Mr. Grimes, Mrs. Gomulka, Mrs. Brown, Mr. Flores, Mr. Wentz, Mr. Fry, Mrs. Dubbs, Mr. Samuelsen, Tom, Beth & Annie Henry, Darren Williamson, Mike Vaux, HPESPA; Ian Wheeler, Dave Harnish, Sara Little, Marie Smith, Andrew Hersh, Connie Hahn, Tara Bahn, parents and students of gymnastics team, Art National Honor Society students

B. Recognition of Visitors and Public Comments

Sara Little – Scholastics – Mrs. Little stated that March is Youth Arts Month. The Youth Arts Honor Society is an active group. They held induction on March 8. Some events they sponsored were: pumpkin decorating contest for teachers, Christmas card decorating at Gettysburg Outlets where they received third place, mural painting, morning trivia, and dress up days. This year a Cyber School sponsored the Scholastic Art Competition. Our students submitted 14 pieces and received 10 awards. Andrew Hersh spoke regarding the impact of his experiences. Art pieces were shown.

Jennifer Gomulka - Mini-Thon – This event helps fight pediatric cancer. Sixteen staff members participated from 7 PM on Friday until 7:30 AM on Saturday. There were 130 students who attended. They had a great time and raised over \$10,000. Mrs. Gomulka has been participating for the past seven years. Kyle Sheely wrote an article regarding the Penn State Thon which was in the "Orange and Black". Kyle was the chairman of the event this year which benefits Four Diamonds families. Braden, at student at Washington Elementary, is part of a Four Diamonds family. Their goal this year was \$8,000 and raised about \$11,000. The money goes directly to the Four Diamonds Fund. They also give funding to research for pediatric cancer. Mrs. Gomulka estimated that they have raised about \$45,000 to \$50,000 in the last seven years. Kyle Sheely stated that he had big shoes to fill from last year's group. They held an assembly and ran out of packets. There were 120 students who danced. They are looking for volunteers for next year's event.

Dave Harnish – Internships – This continues to grow. There are currently 58 students participating with 121 credits. This includes job shadowing, career opportunities, ethical decision making, Hanover Police Mentoring Program, and Mock Interview. Some activities include Junior Achievement, Women in Business, Titan Challenge and Finance Park. Another activity is a career camp with South Western at no cost to the district nor students. Ian Wheeler is currently a paid intern with RH Sheppard. This is a hands on experience. He is helping in purchasing, engineering, and pattern shop. It has been a wonderful experience.

Kyle Sheely would like to be a pediatric oncologist. He is interested in helping children with cancer. He currently shadows Dr. Murillo for one and a half hours per day. It is a hands on relationship. He has witnessed three surgeries. Dr. Moyer stated that Dave Harnish puts himself out there to the community. He appreciates all of Dave's efforts.

Tom Henry – Gymnastics – Tom Henry spoke on behalf of the gymnastics team. It was established in 1970's. Last year there were 18 students interested and 8 participated. This year there were 15 students interested initially and 8 participated. They received the first place bronze division trophy in the state competition. They have received minimal funding from the booster club. Their costs includes meets, PIAA officials, uniforms. The YMCA does not charge for their building use. The lodging was covered by the parents of the gymnastics team. The head coach, Tara Bahn, receives an intramural stipend. They are asking to raise the amount of the stipend to the lowest amount on the coach scale.

- C. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of February 27, 2012, and March 12, 2012.
- o Minutes 2-27-12 ([enclosure](#))
 - o Minutes 3-12-12 ([enclosure](#))

BOARD ACTION:

There were no corrections and were approved by the Board.

- D. Committee Reports

York School of Technology – Roland, Representative – Some board members recently visited and were given an overview of the programs. We currently use 50% of our slots. There was a recommendation that we take the 8th grade students on a trip to see what is out there. The next meeting will be on Thursday. Dr. Smith stated that York School of Technology told them they could not do a field trip to York School of Technology in the past. Dr. O'Connor noted that we are averaging 20-30 students at York Tech. It is cheaper to pay tuition to York Tech but if more students were sent there we would need to make cuts locally.

Recreation – Lingg, Representative – No Report

PN Advisory – Funk, Representative – No Report

Meet & Discuss Professional, Classified & Administrative – Funk, Chair;
O'Connor, Watson – No Report

Joint Wage Tax – Edwards, Representative; O'Connor (Alternate) – No Report

Lincoln Intermediate Unit Insurance Trust – Wentz, Representative – No Report

Legislative Liaison with Pennsylvania School Board Association – Funk – Dr. O'Connor stated that Harrisburg seems deadlocks. He noted that Governor Corbett and President Obama were both elected by the highest majority but ran on two different platforms so a quick shift can occur.

Key Communicator's Network – All – The next meeting will be April 18.

Policy Committee – Watson, Chair; Engle, Funk, Lingg – There are policies to be voted on in this meeting.

Stadium Promotion Committee – Funk – The last meeting was March 5. They reorganized and are asking for designated fund. The committee does not want to reach into the general fund. They are looking for new ideas and selling banners, plaques and scoreboard announcements.

Educational Programs Committee - O'Connor, Chair; Funk, Watson – They met last week. Discussion included staff/student ratios and technology enhanced learning at the High School with improved curriculum.

Student Board Members - Sheely, Gomez, Sheaffer – Miss Gomez spoke regarding her mechanical baby experience as well as her pet pig she raised. She spoke regarding the Key Club convention that focused on leadership. She felt that Mini-Thon was a great experience. She spoke regarding the technology especially the website that has math games on the Hawk's eye. Mr. Roland complimented Miss Gomez on the marked improvement in Board member presentation which focused on academics.

E. Superintendent's Report

- Easter/Spring Break-furlough days (4/10-13) – This helps to balance this year's budget.
- Policy 817 (Tony) – Changes had to do with unoccupied heating times. It was felt by experts of the equipment in the new buildings that temperatures can go too low to bring back up. Mr. Grimes stated that they found a couple of problems. The compressors cycle down real low and can be way too much. The policy does give Mr. Grimes and maintenance the right to use their discretion. Mr. Roland wondered if we were told that all along. It was felt that Mr. Baumgardner would have the answers. Mr. Engle stated that the heating/air conditioning equipment decision was made by Building and Grounds and the architect.
- Tony (Congratulations) – Mr. Grimes was married this past Saturday.
- S & M Track Walking (Tues/Thurs) – The track will be open on Tuesdays and Thursdays from 5:30 to 6:30. There were five people on Tuesday and ten on Thursday that participated. The information was put on Global Connect and our website. There was a suggestion that we also put the information in the newspaper.
- Business Summit (hhs/Hanover Chamber/Hanover Hospital) – He is asking for volunteers to help. This will take place in the commons area and library on April 11. He felt that this was a great public relations opportunity.

F. Director of Secondary Education Report - Dr. Smith

G. Standing motions regarding Personnel

1) New Business

- a) Resignations - The Board was requested to approve the following resignations:

Classified Employees:

Holly Murphy, adult patrol at Clearview Elementary, effective March 23, 2012.

Janet Custer, cafeteria worker, effective April 4, 2012.

Substitute Employee:

Melissa Seideman, day-to-day substitute teacher, request to remove name from substitute listing, effective immediately.

- b) Retirement - The Board was requested to approve the following retirement:

Classified Employees:

Gloria Stauffer, cafeteria worker, effective June 7, 2012, the end of the 2011-2012 school year. Mrs. Stauffer will be retiring with 16.4 years of service to the district.

Michael Stump, revision of previously approved retirement date from August 13, 2012, to July 2, 2012, with a change of last actual work day to May 25, 2012.

- c) Employment - The Board was requested to approve the following employment items:

Substitute Employees:

Amanda Moore, extended substitute learning support teacher, effective approximately April 26, 2012, through the end of the 2011-2012 school year. Rate of compensation will be \$228.66 per day. Ms. Moore will be substituting during the leave of Mrs. Homan ([enclosure](#)).

John Acker, day-to-day substitute cafeteria warehouse/inventory worker, effective for the 2011-2012 school year. Rate of compensation will be \$9.87 per hour.

Shonda Covington, Rhonda Feiser, Rosanne Klimasara, Kayla Krebs, Elaine Smith, Lamanda Sullivan and Megan Winter, day-to-day substitute teachers, effective for the 2011-2012 school year. Rate of compensation will be \$95.00 per day.

Classified Employee:

Kim Reimold, transfer from 3rd shift full-time to 2nd shift part-time custodian, effective date to be determined.

- d) Approval to Advertise - The Board was requested to approve the following position:

Cafeteria Inventory/Warehouse Worker (job description approved 3/12/12)

COSMIC Summer Program Cafeteria Workers - 2 Positions

1- 6 hours/day June 18-August 4

1- 5 hours/day June 18-August 4

Adult Patrol

Cafeteria Worker - part-time 4.5 hour

- e) Leave of Absence- The Board was requested to approve the following request for leave of absence:

Jennifer Gomulka, FMLA leave April 16, 2012, to approximately April 20, 2012. Ms. Gomulka will be using paid leave during this absence.

BOARD ACTION:

Mr. Roland made a motion to approve the employment items as presented. Seconded by Mr. Watson and passed on a roll call vote of 8-0.

H. Standing Motions regarding Policy

1) Policy - The Board was requested final approval for the following policies:

- [101](#) Philosophy of Education/Mission Statement
- [116](#) Tutorial Instruction
- [117](#) Homebound Instruction
- [118](#) Independent Study
- [119](#) Current Events
- [122](#) Extracurricular Activities
- [124](#) Summer School
- [130](#) Homework

BOARD ACTION:

Mrs. Funk made a motion to approve the policies as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 8-0.

- [817](#) Energy Management/Energy Conservation

DISCUSSION:

Mr. Roland wondered about the original intent and what are the options. Mr. Grimes stated that the person that advised him seems to know the most about Dikon units. They found a couple of the problems. The problem was given to Bank. Bank supplied the equipment and found the problem.

BOARD ACTION:

Mr. Engle made a motion to approve policy 817 as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 7-1. Mrs. Daubert cast the negative vote.

2) Policy - The Board was requested tentative approval for the following policies:

- [302](#) Employment of Superintendent/Assistant Superintendent
- [303](#) Employment of Administrators
- [404](#) Employment of Professional Employees
- [405](#) Employment of Substitute Teachers
- [406](#) Employment of Summer School Teachers
- [504](#) Employment of Classified Employees
- [505](#) Employment of Substitute Employees
- [237](#) Electronic Devices
- [815](#) Acceptable Use of Information Technology
- [913.1](#) Advertising on School Property

DISCUSSION:

Mr. Watson felt that policy 913.1 should be only for commercial use and be explained in a pamphlet. It was thought that this would be a problem with freedom of speech. Mrs. Funk suggested that we check with Stock and Leader regarding the advertising. Dr. O'Connor wondered about the nepotism wording. He wondered if it just clarifies what we do now. We are not making a change but just putting into writing what we are already doing. Dr. O'Connor wondered about policy 237 and the unfiltered connection. He didn't think we could monitor with Smartphones. Mr. Fry stated that they cannot use the 3G connection.

BOARD ACTION:

Mr. Watson made a motion to pull out policy 913.1 and send back to the committee. Seconded by Dr. O'Connor and passed on a vote of 8-0.

BOARD ACTION:

Mrs. Funk made a motion to approve the policies for tentative approval. Seconded Dr. O'Connor and passed on a roll call vote of 8-0.

- 3) Regulation - The Board was requested approval for the following regulations:
 - [815-R2](#) Acceptable Use of Information Technology Parent/Student Agreement Form
 - [815-R3](#) Acceptable Use of Information Technology Employee Agreement Form
- 4) Regulation - The Board was requested approval for the deletion of the following regulation:
 - [815-R1](#) Acceptable Use of Information Technology Prohibitions

BOARD ACTION:

Mr. Watson made a motion to approve the regulations as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 8-0.

I. Standing Motions regarding Finance

- 1) York Adams Academy Budget Approval - The Board was requested to Approve the 2012-2013 York Adams Academy General Operating Budget in the amount of \$856,621 (decrease of \$43,351) with the HPSD cost of \$3,298 per seat, which includes five seats plus the facility rental fee of \$2,695 ([enclosure](#))

BOARD ACTION:

Mrs. Funk made a motion to approve the York Adams Academy Budget as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 8-0.

- 2) YCAL (York County Alliance for Learning) Grant -The Board was requested to approve a grant from YCAL in the amount of \$830 received by Debra Rinker (Hanover Street Elementary) ([enclosure](#))

BOARD ACTION:

Mr. Kelly made a motion to approve the YCAL Grant as presented. Seconded

by Mr. Watson and passed on a roll call vote of 8-0.

- 3) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$3,013,199.76, Construction totaling \$21,714.78, Capital Reserve totaling \$38,993.59 and Cafeteria totaling \$57,897.27. Grand total \$3,131,805.40 (enclosures) ([General Fund](#)) ([cafeteria](#)) ([capital reserve](#)) ([construction](#))

BOARD ACTION:

Mr. Kelly made a motion to approve the check registers as presented. Seconded by Mr. Watson and passed on a roll call vote of 8-0.

- 4) Monthly Reports - The Board was requested to approve the following February monthly reports:

[Investment Report](#)

[Board Summary](#)

[Student Activities Report MS](#)

[Student Activities Report HS](#)

Cafeteria Report ([HS](#), [MS](#), [Cl](#), [Han St](#), [Wash](#))

[Tax Collectors Report](#) (Quarter end of December)

BOARD ACTION:

Mrs. Funk made a motion to approve the monthly reports as presented. Seconded by Mr. Watson and passed on a roll call vote of 8-0.

- 5) The Board was requested to approve an amendment agreement that would supersede the former agreement from September 27, 2010, between the district and the IMPC and the HABC for concessions at the Sheppard and Myers Athletic Field. This will be a one-year contract. ([amended](#)) ([original](#))

DISCUSSION:

Mr. Daubert wondered if the groups were aware of the part of the agreement about ten percent of the net sales. It was stated that they were aware that they would be giving ten percent of the profits.

BOARD ACTION:

Mrs. Funk made a motion to approve the amendment agreement as presented. Seconded by Mrs. Daubert and passed on a roll call vote of 8-0.

- 6) The Board was requested to approve a designated fund utilizing any revenue generated by district advertising for the maintenance of the Sheppard and Myers Athletic Facility.

DISCUSSION:

Dr. O'Connor stated that discussions were held in Budget and Finance. This would be a holding place for the maintenance of the stadium.

BOARD ACTION:

Mr. Roland made a motion to approve the designated fund as presented.

Seconded by Mr. Kelly and passed on a roll call vote of 8-0.

J. KPI Report (Firefly-Dashboard) – Dr. Moyer stated that the information is in Firefly and is a work in progress. They are working on data regarding well maintained facilities.

K. Other Business

L. Public Comment

M. Next meeting date:

The next Board meeting will be Monday, April 23, at 6:00 PM in the boardroom.

N. Adjournment

Mr. Kelly made a motion to adjourn the meeting. The meeting was adjourned at 7:40 PM.