

Hanover Public School District
School Board Planning Meeting
Monday, February 13, 2012 - 6:00 PM

MINUTES

I. Opening Business

- A. Call to Order – The meeting was called to order at 6:00 PM.
- B. Pledge of Allegiance
- C. Roll Call - Board Members present: Mrs. Daubert, Mr. Engle, Mrs. Funk, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Roland, Mr. Watson

Board Member absent: Mr. Edwards

Also Present – Dr. Moyer, Dr. Krout, Mrs. Frock, Mr. Wentz, Mrs. Gunnet, Dr. Smith, Laura Silver, Reagan Bitler, HEA; Mike Vaux, HPESPA; Abby & Bill Reichart, Mr. Lehman, Mr. Grimes, Mr. Flores, Ben Adams, Heather Faulhefer, Evening Sun; Bruce Jendras, Mrs. Dubbs

II. Recognition of Visitors and Public Comment:

Public Comment:

- Ben Adams spoke regarding having a semi-professional team at Sheppard and Myers. It would be in the spring and would only consist of fifteen hours per year. The concession stand could be manned by the booster club. It would promote the community if they would have a team. There is currently no other place to go. Dr. Moyer stated that the Building and Grounds committee discussed the issue. Mr. Engle stated Penn Township only approved for school activities. Mrs. Lingg stated that Penn Township only want for school sanctioned activities but she would like to see it happen. Penn Township has been very clear in turning it down. Mr. Adams stated that one of their problems was that they don't want parking in grass fields. Mrs. Lingg stated the Penn Township didn't want it paved and they wanted it to stay a green area. Dr. Moyer stated that Lamar Bortner had ideas that seemed to alarm the officers. There would be an average attendance of 250 people. Penn Township has a fear of setting a precedence for non-school related activities. He would like to have the zoning group join us in our discussions. Dr. O'Connor stated that with band program the older people could be mentors to students and be an inspiration. Mrs. Lingg stated that nothing can be decided tonight and it could be an ongoing discussion. The next meeting of the Sheppard and Myers promotional committee will be March 5 at 3:30 PM. Mrs. Funk stated that we should look at the money brought into the area. We need to

have time and make the effort. She felt that there is always a solution. John Welker, president of the Rhinos spoke. He stated that they are all volunteers. They have a love of the game and want to make money for the school. There would only be five home games. There is a radio station that has agreed to do promotions. They are only asking for a home. They currently play at Tawneytown Community Park. They pay a flat rate of \$700 for the season.

Mrs. Lingg stated that there was an executive session prior to the meeting regarding student discipline and personnel issues.

- III. Student Disciplinary Action - The Board was requested to approve the Board Disciplinary Committee's recommendation to expel a student for District policy violation ([enclosure](#)).

BOARD ACTION:

Mr. Kelly made a motion to approve the expulsion as presented. Seconded by Mr. Watson and passed on a roll call vote of 8-0.

The Board was requested to approve the Board Expulsion Waiver for a student in violation of district policy ([enclosure](#)).

BOARD ACTION:

Mr. Kelly made a motion to approve the expulsion waiver as presented. Seconded by Mr. Roland and passed on a roll call vote of 8-0.

- IV. Matters for Which Board Action was Required

A. Personnel

- 1) Resignation - The Board was requested to approve the following resignation:

Substitute Employee:

Andrea Hutton, substitute school nurse/healthroom assistant, effective January 4, 2012.

- 2) Employment - The Board was requested to approve the following employment items contingent upon receipt of necessary employment documents:

Classified Employees:

Renita Brown, part-time 3.5 hour personal assistant, effective February 14, 2012. Rate of compensation will be \$10.08 per hour ([enclosure](#)).

Jennifer Dodge, lunchroom supervisor, effective February 14, 2012. Rate of compensation will be \$10.08 per hour ([enclosure](#)).

Substitute Employees:

Michael DeGroft, day-to-day substitute maintenance and custodial worker, effective for the 2011-2012 school year. Rate of compensation will be as applicable for the appropriate substitute position (current).

Jamie Hicks, extended substitute art teacher, effective approximately May 1, 2012, through the end of the 2011-2012 school year. Rate of compensation will be \$228.66 per day (current).

Jessica Dellinger, Roger Evans, Kent Kreamer, Stefanie Moyar, and Adam Wildasin day-to-day substitute teachers, effective for the 2011-2012 school year. Rate of compensation will be \$95.00 per day (completed).

Mary Zerega, day-to-day substitute teaching/personal assistant and lunchroom/playground supervisor, effective for the 2011-2012 school year. Rate of compensation will be \$10.08 per hour (completed).

Christina Green, day-to-day substitute personal assistant, effective for the 2011-2012 school year. Rate of compensation will be \$10.08 per hour (completed).

Supplemental Employees:

Brian Martin, Head Varsity Softball Coach, effective for the 2011-2012 school year. Rate of compensation will be \$2714.00 ([enclosure](#)).

Jessica Sneeringer, Head Junior High Volleyball Coach, effective for the 2011-2012 school year. Rate of compensation will be \$2231.00 ([enclosure](#)).

Alexis Hoke, Assistant Junior High Volleyball Coach, effective for the 2011-2012 school year. Rate of compensation will be \$1449.00 ([enclosure](#)).

LPN Employee:

Tara Slagle, part-time hourly LPN Instructor, effective date to be determined. Rate of compensation will be \$28.00 per hour ([enclosure](#)).

BOARD ACTION:

Mr. Kelly made a motion to approve the resignations and employment items as presented. Seconded by Mr. Roland and passed on a roll call vote of 8-0.

- 3) Conferences/Workshops - The Board was requested to approve the following conferences/workshops:

Tara Bahn Gymnastics - PA Classic State Championships
February 17-18, 2012 ([enclosure](#))
Pittsburgh, PA
\$246.00 (paid by parents)

Melissa Storm PA Key Club Convention/Leadership Conference
Christopher Storm March 16-18, 2012 ([enclosure](#))
State College, PA
\$830.00 (paid by Key Club)

DISCUSSION:

Dr. Moyer stated that the students with the Key Club will be bus pooling with South Western. Key Club will be reimbursing for the District for substitute costs.

BOARD ACTION:

Mr. Engle made a motion to approve the conferences/workshops as presented. Seconded by Mrs. Funk and passed on a roll call vote of 8-0.

- 4) Leaves of Absence: The Board was requested to approve the following requests for a leave of absence:

Nancy Zepp, Adult Patrol, request for uncompensated leave of absence for medical reasons, effective January 24, 2012, up to six weeks.

BJ Frock, Director of Human Resources, request for intermittent FMLA, effective February 7, 2012, not to exceed 12 weeks of FMLA.

Pamela Smith, Director of Secondary Education/Middle School Principal, request for intermittent FMLA, effective January 24, 2012, not to exceed 12 weeks of FMLA.

BOARD ACTION:

Mr. Roland made a motion to approve the leaves of absence as presented. Seconded by Mrs. Funk and passed on a roll call vote of 8-0.

- 5) Approval to Advertise - The Board was requested to approve to advertise for the following position:
Personal Assistant

DISCUSSION:

Mrs. Lingg stated that the student has moved into the district and we are required to provide the service.

BOARD ACTION:

Mr. Engle made a motion to approve to advertise the position presented. Seconded by Mr. Watson and passed on a roll call vote of 8-0.

B. Finance

- 1) Bid Approvals - Approval to go out for bid
 - Athletic items (internal bid)
 - Custodial Supplies (internal bid and LIU Joint Purchasing Bid)
 - Sports/Phys Ed/Health Supplies (LIU Joint Purchasing Bid)
 - General supplies, Paper, Art supplies (LIU Joint Purchasing Bid)

DISCUSSION:

Mr. Wentz stated that this is approval to go out for bid only. Mrs. Lingg had a question about the custodial supplies. Mr. Wentz stated that we go with the LIU but more specific items are done with an internal bid. Dr. O'Connor wanted to make sure each building is using the same products.

BOARD ACTION:

Mr. Kelly made a motion for bid approvals as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 8-0.

C. Instructional

- 1) Senior Class Trip - The Board was requested to approve the Senior Class Trip to Kings Dominion Amusement Park on June 4, 2012. The cost to the students would be \$80 per student with no cost to the district ([enclosure](#)).

DISCUSSION:

Dr. Moyer stated that with the distance he felt it was good to have Board approval.

BOARD ACTION:

Mrs. Funk made a motion to approve the senior class trip as presented. Seconded by Mr. Watson and passed on a roll call vote of 8-0.

D. Building and Grounds

- 1) Building & Grounds Meeting Report - February 3, 2012 ([agenda](#)) ([minutes](#))

DISCUSSION:

Mr. Engle stated the meeting was held at Clearview. Hummer has done a proposal to do the seeding, fertilizer of the stadium field at a cost of \$10,000 per year. They will also be getting more proposals to see how they compare. They will bring to the Board for approval when other proposals are received. This price does not include mowing. The Middle School greenhouse is being used. Mr. Grimes will be repairing the door. Washington Elementary crawl space has had some fans installed. There was a proposal for the Middle School bleachers to tie together at a cost of \$7,500 on capital expenditures. The Middle School doghouses will be rebid. Some other projects are: Middle School caulking, heat pump replacement, Middle School carpet replacement in halls and high traffic areas, High School flagpole curbing, High School sound system, and new van. There was agreement to set aside money for roof repairs, Clearview cracked sidewalks, Middle School concrete, Middle School painting. They are looking at light fixtures at the gym area at Clearview. The next meeting will be held March 2 at the Maintenance Building. Washington's hot water problems have been resolved. They are going out for final approval. At Hanover Street the elevator has been caulked. They will be coming back to clean and dry up the elevator. We currently don't have a 20-year warranty for Hanover Street and Washington roofs. We are currently holding a half million dollars on the project. Mrs. Funk wondered how the elevator passed since there was water in the pit. Mr. Engle stated that there was some moisture but it was approved by the elevator inspectors. We do demand a dry pit.

V. Director of Elementary Education Report - Dr. Tom Krout

- Chamber Breakfast Meeting (HHS 2/15-all invited) – The doors will open at 6:30. Let Lois Dubbs know if you are attending.
- Grant information KtO – We were not chosen for the grant but some local schools did receive approval. Dr. Moyer thanked Dr. Smith and Dr. Krout for all of their hard work. We thought we should have met the guidelines.
- Local Grant information
- Teachers Teaching Others – Clearview teachers recently taught Hanover Street and Washington teachers technology.
- New Board Member Orientation (March 7 - 3:30 p.m. start)
- Hanover Idol (\$1,800 YMCA Campaign-Student Council)
- HHS Drama Night – This was a lot of fun.
- Track & Field Donation (Coach Jason Weigle) – Mr. Weigle donated a plaque for the Track and Field.
- Joann Fabrics donated \$2,000 which was divided between the three elementary schools.
- Johnson Controls, York will be granting \$1,000 toward recycling incentives.
- Winter Athletic Success
 - Ten wrestlers competing (sectionals-Sat./Berm.9 a.m.)

- Girl's basketball (districts on 2/24 @ Lancaster Mennonite 7 p.m.)
- Boy's basketball (districts on 2/22 Home vs Newport 7 p.m.)
- Eight gymnasts (state tournament/Pittsburgh this weekend)
- Early retirement incentive
- Vida Charter School Meeting – Dr. Moyer, Mrs. Lingg, Mr. Kelly and Mr. Wentz met with representatives from Vida Charter School recently. It was a very positive meeting. They have agreed to reduce the transportation costs to actual costs and bypass the state. We will have discussions regarding next year. They will be turning over the audit reports for the last three years. There was a suggestion that we turn them over to Dr. O'Connor for him to review. We will be paying out what they are being charged for transportation. Both board will be approving.
 - PSSA's will be held the third week in March.
 - March 7 – The leadership team will meet with the Board to introduce themselves and goals to the new board members. All board members are invited. It will begin at 3:30 PM.

VI. Planning/Discussion (items for February 27, 2012)

A. Policy

- 1) Final Approval:
 - [602](#) Budget Planning
 - [217](#) Senior High School Curriculum and Graduation Requirements
 - [143](#) Standards for Persistently Dangerous Schools
 - [144](#) Standards for Victims of Violent Crimes
 - [302](#) Employment of Superintendent/Assistant Superintendent
 - [303](#) Employment of Administrators
 - [316](#) Nontentured Employees
 - [404](#) Employment of Professional Employees
 - [405](#) Employment of Substitute Teachers
 - [406](#) Employment of Summer School Teachers
 - [504](#) Employment of Classified Employees
 - [505](#) Employment of Substitute Employees
 - [916](#) School Volunteers
 - [213-R2](#) Student Progress

- 2) Final Deletion:
 - [105.1](#) Chapter I programs
 - [113.1](#) (1991 version) Allocation of Classroom Space to Low Incidence Special Education Students
 - [120](#) Human Development Program
 - [603](#) Budget Preparation

- 3) Tentative Approval:
 - [101](#) Philosophy of Education/Mission Statement
 - [102](#) Academic Standards

- [116](#) Tutorial Instruction
- [117](#) Homebound Instruction
- [118](#) Independent Study
- [119](#) Current Events
- [122](#) Extracurricular Activities
- [124](#) Summer School
- [130](#) Homework
- [817](#) Energy Management/Energy Conservation

DISCUSSION:

Dr. O'Connor wondered if the red lettering was all new wording. It was stated that it was new. He stated that the Educational Programs Committee would like to look at Policy 102 Academic Standards next week.

B. Instruction

- 1) 2012-2013 District Calendar ([enclosure](#))

DISCUSSION:

Dr. Moyer stated that the revised calendar will begin a day earlier and the day would be added a day after the Easter break. There will be three snow/inclement weather days built into the schedule.

C. Budget and Finance

- 1) York County School of Technology Budget
- 2) LIU #12 General Operating Budget
- 3) Check Registers
- 4) Monthly Reports - January
- 5) Independent Audit Report for year ending June 30, 2011
- 6) Informational Item - February 29 Meeting at 4:00 PM
- 7) State Budget

VII. Public Comment

Mrs. Lingg stated that there are salary facts from the state on moodle for the Board members to see. There are some programs from PSBA which are very worthwhile. There is one in March on negotiations.

VIII. Adjournment

The next Board meeting will be Monday, February 27, at 6:00 PM in the Boardroom.

Mrs. Funk made a motion to adjourn the meeting. The meeting was adjourned at 6:53 PM.

There was an executive session held after the meeting.