

Hanover Public School District
School Board Planning Meeting
Monday, January 9, 2012 - 6:00 PM

MINUTES

I. Opening Business

- A. Call to Order – The meeting was called to order at 6:00 PM.
- B. Pledge of Allegiance
- C. Roll Call - Board Members present: Mr. Edwards, Mr. Engle, Mrs. Funk, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Roland, Mr. Watson

Also Present – Dr. Moyer, Dr. Krout, Mr. Wentz, Mr. Fry, Mrs. Dubbs, Mr. Grimes, Mrs. Frock, Mr. Samuselsen, Mike Vaux, HPESPA; Mark Platts, Deb Smith, Reagan Bitler, HEA; Dan Brady, Karen Daubert, Bruce Jendras, Heather Faulhefer, Evening Sun; Dennis Fahey, Nancy Fahey, Tony Funk, Laurie Miller

II. Recognition of Visitors and Public Comment:

Public Comment:

- Mr. Dan Brady spoke regarding Senate Bill 1. He felt that this will destroy public education. Most of the Legislators are not educators. He felt that the House Senate versions were even worse. The bill has been referred to committee. Mrs. Lingg stated that it is a budget issue and the Board is aware of the problem.
- Mr. Bruce Yealy - Dr. Al Moyer stated that we owe a big gratitude to auctioneer, Mr. Yealy. We made \$1300 on items left over from the renovation projects which would have been discarded. Mr. Yealy also helped to clean out the fire company storage area.

III. Board Candidate Introductions

- Candidate Presentations
 - Mr. Anthony Funk – He is an electrical contractor and knows construction. He was on the Borough council and their finance committee for four years, and serves as a trustee on the Eagle Fire Company. He is aware of the time commitment. He felt that the greatest challenges are to give a quality education to students. He felt his strengths are construction, finance and personnel.
 - Mrs. Karen Daubert – She has lived in the area almost 15 years. They chose the district because of the small size. They are now empty nesters and she now has the time and wants to give back to the district. She felt the greatest challenges are the diverse students, landlocks, and dealing with state bureaucracy. She felt her strengths were time and desire, financial

background, ability to communicate with people and stop gossip, problem-solving ability, think outside the box and organizational skills.

- Mrs. Laurie Miller – She grew up in York City and volunteers in two schools. She was aware of the time needed. She felt that one of the challenges is classroom sizes. Her strengths are honesty, dependability, love of children, helpfulness and compassion.

DISCUSSION:

It was stated that this was for a year and three quarters and expires December 2013. Dr. O'Connor stated that at that point it would be a position for two years.

BOARD ACTION:

Mr. Engle nominated Karen Daubert and seconded by Dr. O'Connor. Mrs. Funk nominated Mr. Funk and seconded by Mr. Edwards. Mr. Roland made a motion to close the nominations. Seconded by Dr. O'Connor and passed on a vote of 8-0. Voting for Mrs. Daubert were: Mr. Engle, Mr. Kelly, Mrs. Lingg, Dr. O'Connor and Mr. Roland. Voting for Mr. Funk were Mr. Edwards, Mrs. Funk, and Mr. Watson. Mrs. Daubert was elected 5-3.

Mrs. Daubert was sworn in as a Board Member by Mrs. Frock.

IV. Matters for Which Board Action is Required

A. Personnel

- 1) Resignations - The Board was requested to approve the following resignations:

Yvonne Nell, substitute adult patrol, effective December 28, 2011.

Emily Descheemaeker, substitute custodian, effective December 26, 2011.

BOARD ACTION:

Mr. Kelly made a motion to approve the resignations as presented. Seconded by Mr. Watson and passed on a roll call vote of 9-0.

- 2) Employment Transfers - Information Item, no Board action required.

Transfers --

Lauren White, full-time half-day kindergarten teacher to full-day kindergarten teacher ([enclosure](#)).

Tina Clymer, second grade teacher, to full-time half-day kindergarten teacher ([enclosure](#)).

- 3) Employment - The Board was requested to approve the following employment items contingent upon receipt of necessary employment documents:

Professional Employee:

Peter Reck, elementary teacher, effective January 13, 2012. Rate of compensation will be instructional I Step 1 \$42,531, prorated for remainder of 2011-2012 school year ([enclosure](#)).

Classified Employee:

Tammy Deardorff, lunchroom/playground supervisor at Hanover Street Elementary, effective January 10, 2012. Rate of compensation will be \$10.08 per hour ([enclosure](#)).

Substitute Employee:

DeAnn Books and Ronald Palmer, day-to-day substitute teachers, effective for the 2011-2012 school year. Rate of compensation will be \$95.00 per day (completed).

Laura Staub, extended substitute elementary teacher, effective January 9, 2012, to approximately March 30, 2012. Rate of compensation will be \$228.66 per day. Ms. Staub will be substituting during the remainder of Mrs. Ullsh's leave ([enclosure](#)).

Tyler Graham, extended substitute elementary teacher, effective approximately, April 30, 2012, through the end of the 2011-2012 school year. Mr. Graham will be substituting during the leave of Mrs. Jobie Bolden. Rate of compensation will be \$228.66 per day ([enclosure](#)).

Ethan Gross, substitute maintenance and custodial worker, effective for the 2011-2012 school year. Rate of compensation will be as applicable for the appropriate substitute position (current).

Katelyn Baublitz, substitute teaching and personal assistant, effective for the 2011-2012 school year. Rate of compensation will be \$10.08 per hour (returning).

MaryKate Higgins, substitute teaching and personal assistant and lunchroom/playground supervisor, effective for the 2011-2012 school year. Rate of compensation will be \$10.08 per hour (completed).

Steve Acker, substitute custodian, effective for the 2011-2012 school year. Rate of compensation will be \$10.08 per hour (completed).

Supplemental Employees:

David Albright, assistant varsity softball coach, effective for the 2011-2012 school year. Rate of compensation will be \$1816.00 ([enclosure](#)).

Gail Anderson, gameworker for the 2011-2012 school year. Rate of compensation will be as listed on the SA 107a, Athletic Event Report for Payment.

BOARD ACTION:

Mr. Roland made a motion to approve the employment items as presented. Seconded by Mr. Watson and passed on a roll call vote of 9-0.

- 4) Memorandum of Understanding - The Board was requested to approve the Memo of Understanding between the Hanover Public School District and Hanover Public Education Support Personnel/PSEA/NEA for mowing services effective for the 2011-2012 school year ([enclosure](#)).

DISCUSSION:

Dr. Moyer stated that the only change from the last Memorandum of Understanding was that the District will mow the inside of the fence at Sheppard and Myers. Mr. Roland wondered how the turf was maintained. Dr. Moyer stated that maintenance workers were trained by a turf management person. Mr. Grimes stated that we will be getting procedures from the people who installed the turf on how to care for the field.

BOARD ACTION:

Mr. Engle made a motion to approve the memorandum of understanding as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 9-0.

- 5) Approval to Advertise - The Board was requested to approve to advertise for the following position:

Personal Assistant - ½ day AM

BOARD ACTION:

Mr. Edwards made a motion to approve to advertise for the position as presented. Scoded by Mrs. Funk and passed on a roll call vote of 9-0.

B. Finance

- 1) Student Activity Account - The Board was requested to approve a student activity account for the high school for the National Honor Society.

BOARD ACTION:

Mr. Edwards made a motion to approve the student activity account as presented. Seconded by Mrs. Funk and passed on a roll call vote of 9-0.

- 2) Check Register - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$1,095,427.78, Construction totaling \$31,903.28, Capital Reserve totaling \$90,997.34 and Cafeteria totaling \$23,604.19. Grand total \$1,241,932.59.
([General Fund](#)) ([Construction](#)) ([Capital Reserve](#)) ([Cafeteria](#))

BOARD ACTION:

Mr. Roland made a motion to approve the check registers as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 9-0.

C. Policy

- 1) Policy - The Board was requested final approval for the following policy:
 - 718 Service Animals in Schools ([enclosure](#))

BOARD ACTION:

Mrs. Funk made a motion to approve the policy as presented. Seconded by Mr. Watson and passed on a roll call vote of 9-0.

- 2) Organization of Meetings - The Board was requested to adjust the policy meetings for 2012 to 3:00 PM. (January 11, February 8, March 14, May 9, June 13, July 11, August 8, September 12, October 10, November 14, December 12)

BOARD ACTION:

Mr. Watson made a motion to approve the adjustment of meetings as presented. Seconded by Mrs. Funk and passed on a roll call vote of 9-0.

D. Instructional

- 1) High School Program of Study ([enclosure](#)) – The board was requested to approve the High School Program of Study.

DISCUSSION:

Dr. O'Connor stated that changes were made to a careers course, family and consumer living, and 21st century learning. Computer classes will

now be moving to the Middle School.

BOARD ACTION:

Mrs. Funk made a motion to move the Program of Studies to be voted on. Seconded by Mr. Edwards and passed on a roll call vote of 8-0. Mr. Watson left prior to the vote.

Dr. O'Connor made a motion to approve the High School Program of Study as presented. Seconded by Mrs. Funk and passed on a roll call vote of 8-0.

E. Building and Grounds

- 1) Building & Grounds Meeting Report - January 6, 2012 ([agenda](#)) ([MS](#)) ([notes](#))

DISCUSSION:

Mr. Engle stated that the meeting was held at the Middle School and items discussed were bleachers, greenhouse, heating units, and entrances. The next meeting will be held at Clearview on February 3. The Board is committed to taking care of the schools. Mr. Edwards felt that the Board needs to be informed and vote for items approved by the Building and Grounds committee. Mr. Kelly felt that the committee is allowed to spend up to \$10,000. Dr. O'Connor stated that was for the change order committee during renovations. He stated that if it is coming out of the capital reserve project the Board had approved that list like the heating units. Dr. Moyer stated that the committee is moving on ones that were previously approved. Dr. O'Connor stated that the committee can't authorize expenditures without the Board's approval other than the capital reserve budget that was already approved.

V. Director of Elementary Education Report - Dr. Tom Krout

- Striving Readers Grant – This is a big federal-based grant which includes compacting needs assessments.
- School Board Recognition Month - Dr. Moyer noted that January is School Board Recognition Month. Board members are given no pay. He wanted to give a big thank you and would welcome board members to schools at any time. He appreciates their efforts.
- Facility Usage- Lutheran Social Services – We want the facilities used. They will be using for seniors to have their taxes free of charge for the year. Mr. Roland offered that with the new HVAC system we can now use and heat only one room at a time.
- January Tasks: Observations, walk thrus, building updates, program work, trouble shooting, student/parent meetings

VI. Planning/Discussion (items for January 23, 2012)

A. Budget and Finance

1) Copier Lease Approval

DISCUSSION:

Mr. Kelly stated that the cost would decrease from \$7,383 to \$5,535 per month. There would be a savings of \$71,000 over 48 months.

BOARD ACTION:

Mr. Edwards made a motion to approve the copier lease as presented. Seconded by Mr. Roland. Mr. Edwards amended the motion to include the RFP provided by Toshiba Business Systems. The amendment was seconded by Mr. Kelly and passed on a roll call vote of 8-0.

2) Policy #602 Approval and Removal of Policy #603

3) Check Registers

4) Monthly Reports - November and December

5) Real Estate Tax and Per Capita Tax Exonerations

VII. Public Comment

Dr. O'Connor stated that the next Educational Committee Meeting will be next Tuesday, January 17, at 4:00 PM in the Boardroom.

Mrs. Lingg stated the Board officers met with the Superintendent recently. They would like Board members with concerns to go to the chair of the committee first. The Chair of the committee will then contact staff. Other questions/concerns should go through the Board president.

VIII. Adjournment

The next Board meeting will be Monday, January 23, at 6:00 PM in the Boardroom.

Mr. Edwards made a motion to adjourn the meeting. Seconded by Mrs. Funk. The meeting was adjourned at 7:08 PM.