

BOARD OF DIRECTORS MEETING MINUTES

Monday, September 26, 2011

6:00 P.M.

- A. Opening Business
- Call to Order – The meeting was called to order at 6:00 p.m.
 - Pledge of Allegiance
 - Roll Call
 - Board Members present: Mr. Bortner, Mr. Edwards, Mr. Engle, Mrs. Funk, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Watson
 - Board Member absent: Mr. Smith
 - Student Board Members present: Kyle Sheely, Marta Gomez, Zachary Sheaffer

 - Also Present: Dr. Moyer, Dr. Smith, Mr. Wentz, Mr. Fry, Mrs. Dubbs, Mr. Czap, Mr. Grimes, Mrs. Frock, Mr. Lehman, Mrs. Gunnet, Cindy Jendras, Mike Vaux, HPESPA; Heather Faulhefer, Evening Sun
- B. Recognition of Visitors and Public Comments - None
- C. Swearing In of Student Board Members - Mrs. Frock
- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of August 22, and September 12, 2011.
- Minutes 08-22-11 ([enclosure](#))
 - Minutes 09-12-11 ([enclosure](#))

BOARD ACTION:

Mrs. Funk made a motion to approve the minutes as presented. Seconded by Mr. Watson and passed on a roll call vote of 8-0.

E. Committee Reports

York School of Technology – Watson, Chair; Edwards (Alternate) – No Report

Recreation – Lingg, Representative; A. Smith (Alternate) – There was a meeting last Thursday. There were 100 more students who attended the summer playground. The Hanover Borough students made up 59% who participated this past summer.

PN Advisory – Funk, Representative – There was nothing new. One of the instructors resigned.

Meet & Discuss Professional, Classified & Administrative – Lingg, Chair; Bortner, Funk – No Report

Joint Wage Tax – Edwards, Representative; O'Connor (Alternate) – No Report

Lincoln Intermediate Unit Insurance Trust – Wentz, Representative; Elaine Kennedy – No Report

Legislative Liaison with Pennsylvania School Board Association – O'Connor, Representative; Engle (Alternate) – Dr. O'Connor urged everyone to contact their legislators and senators. They went back into session and the first thing being discussed is school vouchers.

Key Communicator's Network – All – No Report

Policy Committee – Lingg, Chair; Funk, O'Connor, Engle, Watson (Alternate) – No Report

Educational Instruction Committee - O'Connor, Chair; Funk, Watson – No Report

Sheppard and Myers Promotional - Bortner, Engle, Lingg – The next meeting is Tuesday, October 4, at 3:00 p.m. They are putting out flyers about the celebration. Sixteen band alumni have signed up for November 4th. It was felt that we will have a lot of people for the dedication. Dr. O'Connor wondered if we will have parking problems since it is senior night, homecoming and Delone. Dr. Moyer stated that we have talked with Penn Township. They can't use the track for the parade because of the type of the new surface. A small parade is being planned to come down Hanover Street and McAllister.

Student Board Members - Sheely, Gomez, Sheaffer – Kyle Sheely, a senior, is looking forward to the mini-thon; Marta Gomez, a junior, is looking forward to Powder Puff game; and Zachary Sheaffer, a sophomore, is looking forward to his first home game at the newly renovated Sheppard and Myers stadium. Mr. Sheely reported that the second Freshman orientation was a success. He loved to see the teachers come out and meet all the freshman class. The seniors won the pep rally and hallway decoration contest. The brain busters will be competing against Trinity shortly. Marta Gomez stated that the CT testing was a long test. It shows Juniors what you need help on. Key Club presented all the teachers with roses.

F. Superintendent's Report

Dr. Moyer welcomed the students to the Board meeting.

- BYOD - High School Pilot - They are hoping to implement shortly. Students would be allowed to bring their laptops to school in the near future. He felt that this will have a positive impact. We will need to change the acceptable use policy. We will need to have policies in place and collaborate with others. Dr. O'Connor brought this idea to the Educational Committee. The students would be on a guest network. They would not be allowed to get to printers. The Board members present had no objections to this pilot.

- District Safety Committee (\$10,000 savings..insurance/pde) – He thanked Mrs. Frock and Mr. Wentz for leading this committee. The Admin team was trained and will be looking at a game plan.

- Campus Ditch/Dirt Project (Oct. 14 bid opening, Hanover Borough assistance) – The Borough have started this already. Two companies have expressed interest in the soil and seeing project so far. The bids will be opened on October 14.

- 21st Century Learning (4-C's: Creativity, Collaboration, Communication, Critical Thinking)

- Town Hall Meeting - 11/1 - "Effective Teaching in Every Classroom"

(LIU # 12 - 7 until 9 p.m.) – Ron Tomalis will be conducting this webinar. Board members were invited to attend the actual taping at the Capital Area IU in Enola also.

- VIDA Charterschool (Transportation) – This has created an undue tax burden. The District is looking into alternatives. The formula that was used and taken from the District's funding was for special needs students. We are looking to transport at a fraction of cost.

- Third Annual Golf Challenge – The School leaders won this year.

G. Director of Secondary Education Report - Dr. Smith

- HS Language Arts – The Middle School has been focusing on putting the curriculum pieces into LFS format. They have had very productive days. They are now looking at curriculum at the High School.
- Cyber Training – They found the Odysseyware is very simple to use and user friendly.
- Middle School will be conducting their interview for JA Biztown on Thursday. They will be going to Biztown on October 21.
- On Friday Students in Grade 4, 5 & 6 will be viewing an assembly on bullying entitled "True Colors".

H. Standing motions regarding Personnel

1) New Business

- a) Resignations - The Board was requested to approve the following resignation items:

LPN Employee:

Brenda Campbell, full-time LPN instructor, effective October 14, 2011.

Substitute Employee:

Lauren Brant and Christine Evans, day-to-day substitute teacher, requested to be removed from the substitute list, effective September 20, 2011.

Supplemental Employees:

Erin Smith, language arts/library/world language team leader. Mrs. Smith had previously resigned this position and was inadvertently rehired.

Sara Little, art/music/PE/Health team leader, effective immediately.

BOARD ACTION:

Mr. Bortner made a motion to approve the resignations as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 8-0.

- b) Employment - The Board was requested to approve the following employment items:

Supplemental Employees:

Nicholas Spalding, student custodian, effective upon completion of employment paperwork. Rate of compensation will be \$7.25 per hour

[\(enclosure\)](#).

Bo Koishal, language arts/library/world language team leader, effective for the 2011-2012 school year. Rate of compensation will be \$800.00 (returning).

Marie Smith, art/music/PE/Health team leader, effective for the 2011-2012 school year. Rate of compensation will be \$800.00.

Substitute Employees:

Renita Brown, substitute lunchroom/playground supervisor, effective for the 2011-2012 school year. Rate of compensation will be \$10.08 per hour.

Teresa Knaub, substitute lunchroom/playground, adult patrol and teaching assistant, effective immediately. Rate of compensation will be \$10.08 per hour.

Ronald Gross, Andrew Lawrence, Sarah Myers, Joshua Roth, Jennifer Stranick, and Amy Susek, day to day substitute teachers, effective for the 2011-2012 school year. Rate of compensation will be \$95.00 per day.

Classified Employee:

Jessica Parry, transfer from substitute to regular standing adult patrol, effective immediately. Rate of compensation remains the same.

James Shanebrook, full-time third shift custodian, effective upon release from current employer. Rate of compensation will be \$10.08 per hour [\(enclosure\)](#).

BOARD ACTION:

Mr. Watson made a motion to approve the employment items as presented. Seconded by Mrs. Funk and passed on a roll call vote of 8-0.

I. Standing Motions regarding Policy

- 1) Policy - The Board was requested final approval for the following Policies:
 - 217 Senior High School Curriculum and Graduation Requirements [\(enclosure\)](#)
 - 601 Fiscal Objectives [\(enclosure\)](#)
 - 619 District Audit [\(enclosure\)](#)
 - 907 School Visitors [\(enclosure\)](#)

BOARD ACTION:

Mrs. Funk made a motion to approve the final adoption of the policies as presented. Seconded by Mr. Watson and passed on a roll call vote of 8-0.

2) New Business:

Policy - The Board was requested tentative approval for the following policies:

- 706 Property Records ([enclosure](#))
- 620 Fund Balance ([enclosure](#))

BOARD ACTION:

Mr. Engle made a motion to approve the tentative adoption of the policies as presented. Seconded by Mr. Bortner and passed on a roll call vote of 8-0.

J. Standing Motions regarding Educational Programs/Curriculum

- 1) September 19 Meeting Summary – Dr. O'Connor stated that the minutes and agenda were posted on the website.

K. Standing Motions regarding Finance

- 1) Check Registers - The Board was requested to approve the following check register: General Fund including athletic, middle school and high school activity accounts totaling \$2,119,760.68, Construction totaling \$3,209,602.74, Capital Reserve totaling \$88,100.20 and Cafeteria totaling \$55,804.69. Grand total \$5,473,268.31 (enclosures).
([Cafeteria](#)) ([Capital Reserve](#)) ([Construction](#)) ([General Fund](#))

BOARD ACTION:

Mr. Engle made a motion to approve the check registers as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 8-0.

- 2) Monthly Reports - The Board was requested to approve the following reports for the month of August (enclosures).

[Investment Report](#)
[Board Summary Report](#)
[Student Activities Report MS](#)
[Student Activities Report HS](#)
[Construction Spending and Remaining Dollars](#)

BOARD ACTION:

Mr. Engle made a motion to approve the monthly reports as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 8-0.

3) INFORMATIONAL ITEM - 2012-2013 General Fund Budget - Act 1 Index - Mr. Wentz stated that by September 1 the state was to give the Act 1 Index which is the percentage that school districts can raise taxes. Our index would be 1.7% or .32 mills. It may go as high as .37 mills depending on our AID ratio. That would mean the potential for \$295,000 to \$340,000 in additional revenues. We are still in the first stages of the budgetary process.

L. Other Business

Mrs. Lingg announced that there was an executive session prior to the meeting.

Dr. Moyer announced that there is a need for a student disciplinary hearing. The Board will be notified tomorrow morning the date and time.

M. Public Comment

N. Next meeting date:

The next Planning Meeting will be held on October 10, 2011

The next Board Meeting will be held on October 24, 2011

O. Adjournment

Mr. Bortner made a motion to adjourn the meeting. The meeting was adjourned at 6:33 p.m.