

Hanover Public School District  
School Board Planning Meeting  
Monday, May 9, 2011 - 6:00 PM

MINUTES

I. Opening Business

- A. Call to Order – The meeting was called to order at 6:00 PM.
- B. President's Charge/Moment of Silence
- C. Pledge of Allegiance
- D. Roll Call –

Board members present: Mr. Bortner, Mr. Edwards, Mr. Engle, Mrs. Funk, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mr. Watson

Board member absent: Mrs. Smith

Also Present – Dr. Moyer, Mr. Musselman, Mr. Wentz, Mr. Fry, Mrs. Dubbs, Mr. Hain, Mr. Grimes, Mrs. Frock, Dr. Krout, Mr. Samuelsen, Shirley Moncrief, Scott Roland, Teryl Cartwright, Mike Vaux, HPESPA; Tara Kauffman, Penny Wagaman, Reagan Bitler, HEA; Jason Weigle, Bruce & Cindy Jendras, Linda Yowaiski, HPESPA; Mark Kauffman, Megan Stitt

II. Recognition of Visitors and Public Comment:

Public Comment:

Washington Tone Chimes - Directed by Joanne Hahn – Fourth grade students from Washington presented songs “Ode to Joy” and “Dem Wacky Bones”. The Washington concert will be May 19th. Clearview concert will be May 17th and Hanover Street will be May 25th at Clearview.

Jason Weigle, Tech Ed, spoke regarding his possible demotion. He noted all of the extra things he does above and beyond his job. He noted that his schedule for next year has higher numbers than last year. He stated that students who no longer have safety education will now need an elective and may choose his courses. He takes great pride in our district.

Megan Stitt spoke in support of Jake Weigle. She noted that 143 students will not be taking safety education. He felt that Jake has made some wonderful woodworking pieces.

### III. Matters for Which Board Action is Required

#### A. Personnel

- 1) Resignation - The Board was requested to approve the following resignation:

Classified Employee:

Kimberly Heist, part-time custodian, effective May 5, 2011. Ms. Heist would like to remain on the substitute custodial listing.

Substitute Employees:

Mindy Wagner, substitute lunchroom/playground supervisor and cafeteria worker, effective April 18, 2011.

Erin Dolce, William Gausmann, Susan Groden, Paul Kusic, Shannon McCleary, Christine Miller, Jennifer Musto, Crystal Myers, David Smith, Amanda Staub, Jenna Staub, Stephen Sumpter, Marya Tipton, Carolyn Veit, Tameeka Way, Tom Weimer, Donald Wisnewski and Esther Wolfe, day-to-day substitute teachers, effective immediately.

**BOARD ACTION:**

Mrs. Lingg made a motion to approve the resignations as presented. Seconded by Mr. Engle and passed on a roll call vote of 8-0.

- 2) Employment - The Board was requested to approve the following employment items contingent upon receipt of necessary employment documents:

Substitute Employees:

Jessica Sneeringer, Laura Staub, and Melinda Smith, day-to-day substitute teachers, effective immediately. Rate of compensation will be \$95.00 per day.

Supplemental Employee:

David Cataldo, Head Varsity Wrestling Coach, effective for the 2011-2012 school. Rate of compensation will be \$5,200.00.

Summer Employees:

Jimmy Winand - Maintenance Worker (returning)  
Nate Murren - Maintenance Worker (returning)  
Michael DeGroft - Expeditor (returning)

Summer Reading Academy Employee:

Laura Staub (substitute) - Rate of compensation will be \$20.00 per hour. Dates of the Academy will be June 20, 2011, through July 14, 2011. All costs are paid through Title I Funds.

BOARD ACTION:

Mr. Bortner made a motion to approve the employment items as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 8-0.

- 3) Demotion - Move, that the Board approve the following personnel action pursuant to Section 1151 of the Public School Code, subject to the affected employee's right to a hearing before the Board if so requested:

Jason Weigle, Technology Education Teacher, demotion to one-half status effective as of the beginning of the 2011-2012 school year.

DISCUSSION:

Dr. O'Connor stated that some of the information given was new. They were told by Mr. Weigle that there would have been enough students to make a class last year. He felt that every single course should be available if the student wants the course.

BOARD ACTION:

Dr. O'Connor made a motion to move into executive session. Seconded by Mr. Engle. The Board moved into an executive session at 6:12 PM and returned at 6:19 PM.

DISCUSSION:

Dr. O'Connor stated that the Board was reassured that courses would be available to students in the fall.

BOARD ACTION:

Mr. Engle made a motion to approve the demotion as presented. Seconded by Mr. Bortner and passed on a roll call vote of 7-1. Mr. Watson cast the negative vote.

- 4) Request to Advertise - The Board was requested to approve the following request to advertise:

Custodian - part-time position

BOARD ACTION:

Mrs. Lingg made a motion to approve the request to advertise as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 8-0.

- 5) Leave of Absence - The Board was requested to approve the following request for leave of absence:

Janet Custer, cafeteria worker, uncompensated leave for restoration of health, effective April 25, 2011, for approximately two to three weeks.

BOARD ACTION:

Dr. O'Connor made a motion to approve the leave of absence as presented. Seconded by Mr. Bortner and passed on a roll call vote of 8-0.

B. Building and Grounds

- 1) Informational - May 6 Meeting ([enclosure](#))

Mr. Bortner stated the committee has been devoting a lot of time to this. They are on top of everything and moving faster and things are really progressing.

IV. Assistant Superintendent Report:

- 100 % Highly Qualified – Mr. Musselman stated that this is a significant thing to get approval from the state.
- Community Day HMS – The day was well attended and one of the first beautiful days this spring.
- Volunteer Work Day HHS and Sheppard and Myers – At the High School they were spreading mulch. At Sheppard and Myers they were tearing out the concession stand. The football team also helped clean out the equipment and supplies and the locker rooms. They will be postponing the bids for Sheppard and Myers. Bids will now be due June 1 in order to get more bids. The goal is for the stadium to be completed by Homecoming on October 21st.
- Girl's Softball YAIAA Div. IV CHAMPS/Dist. 3 Qualifiers – Mr. Musselman stated that we are really proud of the girls. They recently participated in a tournament and almost beat New Oxford who is number one in a larger division.
- Rotary Group Study Exchange (H.S./Clearview) – Last Friday we hosted one visitor from Singapore that visited Clearview and one from Malaysia who visited the High School. The visitor from Malaysia stated that in their schools the teachers rotate classrooms instead of the students.

- Providence Community Church (Custodial Staff) ([enclosure](#)) – We received a letter from the church stating how much they appreciate the custodial staff who help them each Sunday morning.

- Hanover Street Volunteers – Hanover Street is asking for volunteers to help move items in classrooms this Saturday from 7 AM to noon. They are starting the process of clearing out their classrooms which needs to be completed before June 6.

V. Planning/Discussion (items for May 23, 2011)

A. Instructional

- 1) School Physicians - The Board is requested to approve the school physicians for the 2011-2012 school year.

School Physicians

Dr. Kurt Thomas (Consulting Physician)

Dr. Thomas Rapp

Dr. Douglas Masucci

School Dentists

Dr. Henry Hoffacker

Dr. Lesley Baratz

- 2) Language Arts Material - The Board is requested to approve the Language Arts Material for the 2011-2012 school year.

DISCUSSION:

Dr. O'Connor stated that he felt this should come through the Educational Programs committee. Mr. Musselman stated that we need to use the stimulus money by the end of this school year. The curriculum went through a team of teachers and the teachers are recommending this material. Dr. O'Connor stated that all textbooks should come through the educational committee. There will be a meeting next Monday. Mr. Bortner wondered about the stimulus money and the fact that if we don't use it we lose it. Dr. O'Connor stated that textbooks don't drive curriculum. Mr. Wentz stated that we can extend the stimulus money until September 30th but there would be additional costs for auditing fees. Dr. O'Connor stated that the committee would look at the material next Monday evening.

B. Budget and Finance

- 1) Variable vs Fixed Rate Debt ([enclosure](#)) ([enclosure](#))

- 2) 2011-2012 Preliminary Budget Adoption ([enclosures](#)) ([enclosure](#))

DISCUSSION:

Mr. Wentz gave a brief presentation with a synopsis of the budget. He gave a snapshot of York County. He noted that when we raise a mill it doesn't generate as much money as in other districts. Currently our revenue comes from 73% local taxes, 20% state and 7% federal. The majority of expenses come from salaries at about 49%, benefits 18%, debt 11%. Also, a major cost is Charter Schools. We are currently being reimbursed 30% for charter and cyber school expenses and reimbursement is going away next year. Dr. Moyer noted that Representative Will Tallman stopped in today and felt that they were possibly going to restore basic education subsidy in the amount of \$75,000-\$85,000. Also they are looking to restore part of the Accountability Block Grant of around \$88,000. He noted that our interest has decreased by \$275,000 and EIC decreased by \$50,000. Some cost savings we are looking at are: having athletes pay for their physicals, getting rid of field trips except Susan Byrnes that is a free trip to our District, curtailing staff development, furloughing of a personal assistant, ELL through LIU, and teacher furloughs. The administration is recommending a 1% tax increase for future expenses. The 1% increase would amount to about \$28.50 for a \$150,000 property. The proposed budget will include a potential return of \$600,000. The total revenues are expected to decrease by 3.4% and expenses by 1.3%. The budget includes \$204,000 from the current fund balance. The Board will vote on the preliminary budget at the next meeting and sit for 30 days for inspection by the public. Dr. Moyer stated that the Administration is recommending the budget in two weeks. He complimented administrators, teachers, and union representatives on a team effort.

- 3) Homestead/Farmstead Update
- 4) Banking Depository Approvals for 2011-2012
- 5) Custodial Bid Approval (internal) ([enclosure](#))
- 6) Joint Purchasing (LIU #12) Bid Approval for Art, Custodial, General Supplies, and Paper Bid Award ([art enclosure](#)) ([custodial enclosure](#)) ([general supplies enclosure](#)) ([paper bid enclosure](#))
- 7) Donations - Musical Instrument Donations

- a) Flute
- b) Violin
- 8) Student Activity Account - Middle School 6th Grade Activity Fund
- 9) Other May 23 Agenda Items
  - a) April Monthly Reports
  - b) Check Register
  - c) Athletic Supplies and Equipment Bid Approval (internal)
  - d) Treasurer Appointment for 2011-2012
  - e) Transportation 2011-2012 RFP

VI. Public Comment

VII. Adjournment

Mr. Bortner made a motion to adjourn the meeting. The meeting was adjourned at 6:50 PM.

The next Board meeting will be Monday, May 23, at 6:00 PM in the Boardroom.