

Hanover Public School District
School Board Planning Meeting
Monday, April 11, 2011 - 6:00 PM

MINUTES

I. Opening Business

- A. Call to Order – The meeting was called to order at 6:10 PM.
- B. President's Charge/Moment of Silence
- C. Pledge of Allegiance
- D. Roll Call - Board members present: Mr. Edwards, Mr. Engle, Mrs. Funk, Mrs. Lingg, Dr. O'Connor, Mr. Smith

Board members absent: Mr. Bortner, Mrs. Smith, Mr. Watson

Also Present – Dr. Moyer, Mr. Musselman, Mr. Wentz, Mr. Fry, Mrs. Dubbs, Mr. Grimes, Mr. Hershner, Mr. Flores, Mr. Samuelsen, Linda Yowaiski, HPESPA; Scott Roland, Reagan Bitler, HEA; Rebecca Glatfelter, HEA; Mike Vaux, HPESPA; Eric Hartman, HEA; Sara Little, Teryl Cartwright, Elaine Kennedy, Stephanie O'Brien, Katie Fry, Gloria Stauffer, Shirley Moncrief, Caren Evans, Paula Frank, HEA; Barb Sanders, HEA; Darlene Klenk, HEA; Cindy & Bruce Jendras; Jason Weigle, HEA; Dottie Slagle, HPESPA; Amy Gotwals, HEA; Sherry Knox, Kyle Sheely, Heather Faulhefer, Evening Sun

II. Recognition of Visitors and Public Comment:

Public Comment:

Book Donations from YCCC - Becky Glatfelter presented \$250 donation of books for the district's three elementary schools from the York County Coordinating Council of Local Association Presidents. This donation is in honor of National Read Across America Day. These books will be placed in each elementary school's library to be enjoyed by the students at that school.

Dr. Moyer noted that Becky Glatfelter will be recognized on April 26th at Shippensburg Study Council for her exemplary program.

Dan Brady spoke regarding the seventeen bills current being considered at Harrisburg. He stated that they are going back to the 2008-2009 level of funding and we are in big trouble.

Kyle Sheely spoke regarding the need for higher level classes that are being considered due to low participation. He stated that the brightest should not step down. We need to create a learning environment that sends a message. He was recently asked to recommend a teacher

for the teacher impact award and he could not choose just one. He felt they all make an impact. He felt that the district resources must support the programs and the Board shouldn't lose sight of the mission of the school to "nurture, challenge and inspire".

Terry Cartwright stated that her college freshman son is a semester ahead because of Hanover High School. She would like to have her current high school son take Chem 2 next year. She suggested that the Board find other ways to cut and be creative.

Stephanie O'Brien said that her son didn't have the programs he needed. The average student at college where her son attends has had 47 AP classes. Most colleges require four years of foreign language. She felt that we should share resources with other schools and help in community building.

III. Matters for Which Board Action is Required

A. Building and Grounds

- 1) Sheppard & Myers - The Board was requested to approve the drawings and approval to bid the renovation project.

DISCUSSION:

Mr. Baumgardner outlined the scope of work. Included will be restoration of the steel stadium, new locker rooms, new shared toilets, office/shower room, coaches room, room/shower for referees, concession stand, three windows, front row handicap seating, new press box, new guards, two ticket booths, new fence, resurfacing parking lot, donated field house, all weather six-lane track, irrigated natural turf field. Building and Grounds chose not to have alternative bids because they didn't want to eliminate anything. Not included in the bid will be scoreboard and kitchen equipment. They will advertise to receive bids the first week in May and he is hoping to hold a special meeting to receive approval. They will advertise in the Business Journal, local newspapers and call contractors. Dr. O'Connor wondered if the visitors bleachers could have been an alternative bid. Mr. Baumgardner stated that he is estimated the cost to be \$60,000 and thought that would not make that big of a difference. Mr. Baumgardner stated that we should know the timeline the first week in May.

BOARD ACTION:

Dr O'Connor made a motion to approve the drawings and approval to bid as presented. Seconded by Mr. Engle and passed on a roll call vote of 6-0.

- 2) RFP Approval - The Board was requested to approve the RFP for mowing contract ([enclosure](#)).

BOARD ACTION:

Mrs. Funk made a motion to approve the RFP as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 6-0.

- 3) April 1 Summary from meeting ([enclosure](#))

DISCUSSION:

Mr. Engle stated that they did a walk through at the High School. One of the suggestions was painting of the central office. They will be making assignments. Dr. Moyer stated that much progress has been made since the last time. The committee is asked to consider renovating the High School basement and use as space. He stated that the volunteer day at the High School will be April 30 from 8:30 to 11:30. There will be a pizza lunch included.

B. Personnel

- 1) Retirement- The Board was requested to approve the following retirement:

Jane Brown, high school librarian, effective June 3, 2011, the end of the 2010-2011 school year. Mrs. Brown will be retiring with 36 years of service to the district.

BOARD ACTION:

Mrs. Funk made a motion to approve the retirement as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 6-0.

- 2) Resignation - The Board was requested to approve the following resignation:

Joyce Merrel, adult patrol, effective at the end of the 2010-2011 school year.

BOARD ACTION:

Mrs. Lingg made a motion to approve the resignation as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 6-0.

- 3) Employment - The Board was requested to approve the following employment items contingent upon receipt of necessary employment documents:

Classified Employees:

Troy Chrismer, Maintenance Craftsman II, effective date to be

determined upon release of current employer. Rate of compensation will be \$17.48 per hour ([enclosure](#)).

Substitute Employees:

Julie Czap, day-to-day substitute teacher, effective for the 2010-2011 school year. Rate of compensation will be \$95.00 per day.

Yvonne Nell, substitute adult patrol, effective immediately. Rate of compensation will be \$24.42 per day.

DISCUSSION:

Dr. Moyer stated that in regard to the maintenance craftsman he felt we are getting a really quality person. He wanted to thank Mrs. Frock, Mr. Grimes and Mr. Musselman for finding some great candidates.

BOARD ACTION:

Mrs. Funk made a motion to approve the employment items as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 6-0.

- 4) Leave of Absence - The Board was requested to approve the following request for leave of absence:

Mary Anne Topper, Confidential Secretary/Accounting Clerk, request for uncompensated leave for restoration of health effective, April 1, 2011, for approximately six weeks.

BOARD ACTION:

Mrs. Lingg made a motion to approve the leave of absence as presented. Seconded by Mr. Engle and passed on a roll call vote of 6-0.

- 5) Memorandum of Understanding - The Board was requested to approve the Memo of Understanding between the Hanover Public School District and Hanover Public Education Support Personnel/PSEA/NEA for mowing services effective for the 2011-2012 school year ([enclosure](#)).

DISCUSSION:

Mr. Smith stated that they will be mowing the same areas as last year. They will not be mowing Hanover Street the whole summer but they would be doing Clearview for the full year. The cost is less than last year because of less mowing. This would allow the maintenance staff to be free to do other projects.

BOARD ACTION:

Dr. O'Connor made a motion to approve the memorandum of understanding as presented. Seconded by Mrs. Funk and passed on a roll call vote of 6-0.

C. Budget and Finance

- 1) The Board was requested to approve Hanover Hospital as our Athletic Trainer provider for the 2011-2012 and 2012-2013 school years at an annual cost of \$22,750 ([enclosure](#)).

DISCUSSION:

The Budget and Finance committee met and discussed this in detail and recommends Hanover Hospital as the athletic trainer provider.

BOARD ACTION:

Mrs. Lingg made a motion to approve the Athletic Trainer contract as presented. Seconded by Mr. Engle and passed on a roll call vote of 6-0.

- 2) The Board was requested to approve a four-day furlough Memorandum of Agreements for all employees of the Hanover Public School District and the accompanying revised school calendar 2011/2012. We anticipate an approximate savings of \$275,000 to assist in balancing next year's budget. (MOA1) (MOA2) ([enclosure](#))

DISCUSSION:

Dr. Moyer stated that he appreciates all the hard work that was put into this. He felt that this is the step in the right direction.

BOARD ACTION:

Mr. Engle made a motion to approve the Four-Day Furlough Memorandum of Agreement and school calendar as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 6-0.

IV. Assistant Superintendent Report:

Mr. Musselman stated that the musical "Grease" was fabulous. They put in hundreds of hours to make this a success. Fifty students participated in the event.

He stated the he was willing to schedule tours of the construction areas if any Board members are interested.

We are currently digitalizing records in PDF files. This will require less physical storage.

Teachers were working on the Language Arts curriculum in grades K through 8 last week.

V. Planning/Discussion (items for April 25, 2011)

A. Personnel

1) Approval to Advertise -

Adult Patrol
Summer Expeditor
Summer Maintenance Worker - 5 positions

DISCUSSION:

Dr. O'Connor wondered if we really need five summer maintenance workers for this summer. Mr. Smith stated that we need to completely empty two schools and put everything back in. Also, we will be painting desks and putting new tops on the desks and that will take an enormous amount of labor. It was stated that we had four summer maintenance workers last year so that will only add one more. The stadium will also require labor by our maintenance workers. Mr. Engle stated that they are also looking at the Middle School at tearing up the carpet. Dr. Moyer stated that we are looking to power wash and seal coat all the buildings. We want to maintain the buildings that we have.

B. Policy

1) Policy 217

2) Other Business

C. Instructional

1) CLASS SIZES - The Board is requested to approve courses with fewer than 10 students as per policy 217 Senior High School - Curriculum and Graduation Requirements ([enclosure](#)).

DISCUSSION:

Dr. O'Connor challenged admin to be more creative and to challenge resources and put some courses together. He wanted High School administration and teachers to come up with a plan. Mr. Edwards stated that students wouldn't get the full effect of the course with several courses together. Dr. Moyer stated that we do a lot for students at the other end of the spectrum. He noted that South Western currently has 25 courses less than 15 and they have a lot more students to begin with. Mr. Smith

wondered if these are mandatory classes. Mr. Samuelson stated that everything is required and some students couldn't graduate. Mr. Engle wondered if cyber school would be available. Sara Little stated that she has a new student in graphic arts that came from cyber school. She didn't think you get the same quality in cyber as you do in the classroom. Dr. O'Connor stated that the Board will be having a special meeting next Monday night beginning at 6 PM and they will look at projections for the next couple of years. Dr. O'Connor stated that cyber schools are taking money. He stated that maximum tax increase for 2012-2013 would be .9%. Mrs. Lingg stated that we need teachers to make the schedule work and felt that they would have a duty instead of a class. Mr. Samuelson stated that every year is different. Currently we have College in the High School stats and South Western does not have that course. Dr. Moyer stated that South Western has block scheduling and we have eight periods a day. He wondered if we have staff to do block scheduling. Mrs. Klenk wondered if we have looked at distance learning. Kyle Sheely stated that five out of his six classes are on the list and wondered what he will take. Dr. O'Connor stated that this is a board meeting and felt that there shouldn't be public comments all through the meeting. Mr. Smith felt the discussion was healthy.

2) Other Business

D. Budget and Finance

- 1) INFORMATIONAL ITEM - Tax Collector, Leroy Wentz Course Qualifications Obtained
- 2) INFORMATIONAL ITEM - Hanover Foundation for Excellence in Education Financial Statements for year ended December 31, 2010 ([enclosure](#)).
- 3) General Fund 2011-2012 Budget
- 4) Bid Approval - LIU #12 Athletic/Health Supplies ([enclosure](#)) and Sports/Recreation ([enclosure](#))
- 5) Middle School Student Activity Account - Community Day ([enclosure](#))
- 6) Other April 25 Agenda Items
 - a) Check Register
 - b) Monthly Reports - March

7) Donation of Money toward Ice Machine at Middle School

- a) Middle School PTO
- b) Smackdown Volleyball Club
- c) Hanover Athletic Booster Club
- d) Hanover Youth Basketball Association

VI. Public Comment

Bruce Jendras stated that he asked a question last meeting about moving money out of the general fund and didn't get a response. Mrs. Lingg stated that at the meeting we didn't have all the facts. She wondered if his question could be written and they would respond by e-mail.

There will be a Stock and Leader workshop on April 19th on School Law.

Best and Brightest will be held on May 1. Board members should respond to Mike Bauer if they are planning to attend.

Academic Honors will be held on May 4th at 7 PM in the High School Auditorium.

VII. Adjournment

Mr. Engle made a motion to adjourn. The meeting was adjourned at 7:55 PM.

The next Board meeting will be Monday, April 25, at 6:00 PM in the Boardroom.