

BOARD OF DIRECTORS MEETING MINUTES

Monday, February 28, 2011

6:00 P.M.

A. Opening Business

- Call to Order – The meeting was called to order at 6:05 PM.
- President's Charge/Moment of Silence
- Pledge of Allegiance

Roll Call

- Board Members present: Mr. Bortner, Mr. Edwards, Mr. Engle, Mrs. Funk, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith
- Board Member absent: Mr. Watson

- Student Board Members present: Kyle Sheely, Linsey Bowersox
- Student Board Member absent: Alex Daubert

- Also Present: Dr. Moyer, Mr. Musselman, Mr. Wentz, Mr. Hain, Mrs. Brown, Mr. Lehman, Mr. Grimes, Dr. Krout, Mr. Fry, Mrs. Dubbs, Reagan Bitler, HEA; Shirley Moncrief, Jane Gross, Dorothy Slagle, Mike Vaux, HPESPA; Shannon Resh, Gurthie Library; Jason Resh, Mike Kelly, Cindy and Bruce Jendras, Madeline Staub, Gloria Stauffer, Heather Faulhefer, Evening Sun

B. Recognition of Visitors and Public Comments - None

C. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of the January 24, 2011, and February 14, 2011.

- Minutes [01-24-11](#)
- Minutes [02-14-11](#)

BOARD ACTION:

Dr. O'Connor made a motion to approve the minutes as presented. Seconded by Mr. Engle and passed on a vote of 8-0.

D. Committee Reports

York School of Technology – Watson, Chair; Edwards (Alternate) – No Report

Recreation – Lingg, Representative; A. Smith (Alternate) – No Report

PN Advisory – Funk, Representative; D. Smith (Alternate) – No Report

Meet & Discuss Professional, Classified & Administrative – D. Smith, Chair; Bortner, Funk, Lingg (Alternate) – No Report

Joint Wage Tax –Edwards, Representative; O'Connor (Alternate) – Mr. Edwards stated that Hanover Area Earned Income Tax Bureau will be ending this fiscal year. They decided to do a 15-month year in order to get the audit in. They also raised the collection rates. The York County Wage Tax will take over January 1 and finish up the fourth quarter. He attended the York Co. Tax Collection Committee meeting. They are going into discussion with Adams Co. to see if there is interest in combining. There will be another meeting. They are moving forward and should dissolve smoothly. Mr. Edwards thought the audit should turn out very well.

Lincoln Intermediate Unit Insurance Trust – Wentz, Representative; Elaine Kennedy – No Report

Legislative Liaison with Pennsylvania School Board Association – O'Connor, Representative; Engle (Alternate) – Mr. Smith stated that the voucher issue is coming to a vote tomorrow. A resolution was presented from PSBA and will need to go through the House and Senate.

Key Communicator's Network – All – No Report

Policy Committee –Lingg, Chair; Funk, O'Connor, Engle, Watson (Alternate) – No Report

Educational Instruction Committee - O'Connor, Chair – The committee met last week. They are still investigating one-to-one laptops at the High School. There was also an executive session to discuss program ideas.

Sheppard and Myers Promotional - Bortner, Engle, Lingg – The committee is doing a lot in the background with the help from alumni. Information will be available on the website.

Student Board Members - Daubert, Sheely, Bowersox (alternate) – Kyle Sheely spoke regarding the 6th annual mini-thon that was held. They had 110 participants and raise \$6,100. Winter sports are continuing with wrestling, gymnastics and basketball. There will be a Battle of the Bands competition on Saturday evening.

Linsey Bowersox noted that the High School will be doing the musical presentation "Grease" in April. Spring sports are beginning. There will be a lot more participation in track and the girls' soccer team is excited to begin their first season.

E. Superintendent's Report

- Sheppard & Myers/Donations - S & M Promotional Committee
 - Stadium Lighting - Pa National Guard Engineering Team ([enclosure](#))
 - South Hanover Little League
 - Goalposts - Frock Brothers Trucking
 - Flagpoles - Rotary
 - Storage Building/Wall of Fame/Field House - (tba)
 - Scoreboard (tba)
 - Many more possibilities from Commercial and individual donations.....

Dr. Moyer stated that the committee is really stepping up. So far they have verbal commitments in the amount of \$400,000.

- District Calendar – The calendar reflects two snow days built in. Also, the school year would start one week later than this year.
- YCAL Grants (listed below) – There was a total of \$3,500 in grants.
- Title I Workshop – This will be held at Clearview on Thursday, March 3. Included will be a professional reader and training with Title I parents.
- Basketball – The next game will be March 2 at 8:30 PM at the Giant Center versus Upper Dauphin.
- Wrestling – We have seven wrestlers that participated at Hershey. Five wrestlers moved on to participate at Wilson High School on Friday at 6:30. They are Zack Martin, Derek Wolford, Ian Brown, Steven Laughman and Tyler Shafer.
- Gymnastics – four competed and three received state medals – Anne Henry, Lynn Eisenberg and Alex Daubert.

F. Student Disciplinary Action

A waiver was done for student number 161116, a 7th grade male, to be placed in alternate placement.

G. Standing Motions regarding Finance

- 1) Note Debt Resolution (Bank Loan) - The Board was requested to approve the attached note resolution ([enclosure](#)) ([enclosure](#)) ([enclosure](#)) ([enclosure](#)-Placement Agent Agreement)

DISCUSSION:

Mr. Flaharty spoke regarding the proposal. The board had selected a five-year note but DCED didn't approve a five year-level debt but would only allow two years. They amended the proposal to two years and ability to roll over for two more years under the same terms with much reduced costs. They have reduced the management fees from \$102,000 to \$62,000 with \$18,000 left over. Attorney Scott Mehoke stated the two resolutions authorizes the bank loan to RBC. It will be due two years from now on March 31, 2013. You would pay interest in the first calendar date. If this was approved, payments would be sent to RBC subject to prepayment. There won't be a penalty to refinance early. It authorizes redemption notice to payholders. Dr. O'Connor stated that the Budget and Finance committee was satisfied with the resolutions.

BOARD ACTION:

Dr. O'Connor made a motion to approve the note debt resolution as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 8-0.

- 2) Forward Bond Sale Debt Resolution - The Board was requested to approve the attached forward bond sale debt resolution ([enclosure](#)) ([enclosure](#))

DISCUSSION:

This is a resolution and offers the sale at 95% or not more than 115% in order to comply with state law. You can't deviate from it. This appoints M and T Bank and sets forth all requirements. According to Section 11 redemption at least five years minimum and issues official statements. Mr. Flaharty stated that the business manager or school board president would have to approve the addendum for the final terms. Mr. Smith

wondered how long it would take if we had a target number. Mr. Flaharty stated that they would monitor on a monthly basis. After we reach a target number, it will take about three weeks to complete the process. Mr. Engle wondered if they could come on March 28th to help the Budget and Finance Committee establish a target. Dr. O'Connor wondered if the certificate would list names and they are no longer on the Board whether that would be a problem. Mr. Flaharty stated that if they were different it would not stop it from going forward. Dr. O'Connor wondered if three years from now we might be able to pay off a little extra. Mr. Flaharty stated that we could reduce the number. Mr. Flaharty stated that it could include \$11,000 in costs. Dr. O'Connor wondered about establishing costs to fix. Mr. Flaharty stated \$150,000 to \$160,000 meet target in conclusive of costs of transaction present with net number. Scott stated that he misspoke earlier and that the addendum would be done by the Superintendent or Business Manager and not the Business Manager and School Board President.

BOARD ACTION:

Mr. Engle made a motion to approve the forward bond sale debt resolution as presented. Seconded by Mr. Bortner and passed on a roll call vote of 8-0.

H. Standing Motions regarding Building and Grounds

- 1) Chronological report regarding Bond History/Current Status ([enclosure](#))

DISCUSSION:

Dr. O'Connor thanks Mr. Wentz for preparing this document. He wondered if we could do the stadium within the bonded indebtedness. He thought there was over \$2,000,000 left over from the elementary projects and the estimated cost of the stadium would be about \$3,000,000. It was felt that with donations and bids coming in at lower costs that it would be possible. Dr. Moyer gave an update regarding the stadium. The quality of the scoreboard was increased. The storage building was increased by changing it to brick and increasing the size of the building and a group from the community would like to finance the building. Mr. Smith stated that the building would now be a useable area with a weight room included and a wall of fame. Dr. O'Connor wondered if we really need this. It was stated that members of the community are willing to pay for it. Mr. Bortner stated that we need to get the bids out. Mr. Smith stated that we have the right to reject and rebid the job if we need to eliminate something. Mrs. Lingg stated that if we are concerned about money this would be a good investment in the district. Mr. Smith stated that there has been a lot of heated debate regarding the stadium. Penn Township has given us a lot of latitude regarding the project. Mr. Engle stated that Penn Township is requiring us to do landscaping which was not part of the initial project.

I. Standing motions regarding personnel

- 1) Employment - The Board was requested to approve the following employment items contingent upon receipt of necessary employment documents:

Substitute Employees:

Amy Charland, Tara LaFollette, April Mellott, Andrew Lawrence, Stephanie Long, Edward Reiner, Kelly Sipes, Matthew Inman, Katie Sweigart, Sarah LaMotte, Amber Shank, Judith Stewart, Carol Schaum, Kirk Hoffacker, Elizabeth Prince-Caprio, Lisa Miller and Joshua Staub, day-to-day substitute teachers effective immediately. Rate of compensation will be \$95.00 per day.

BOARD ACTION:

Mrs. Smith made a motion to approve the employment items as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 8-0.

- 2) New Business:

- a) Employment - The Board was requested to approve the following employment items contingent upon receipt of necessary employment documents:

Substitute Employees:

Stacey Wolfe (Sweitzer), extended substitute elementary reading teacher, effective approximately March 28, 2011, for approximately six weeks. Rate of compensation will be \$223.36 per day. Mrs. Wolfe will be substituting during the maternity leave of Mrs. Jamie Mulhollen.

Nancy Nelson, substitute teacher assistant/clerical effective upon completion of employment paperwork. Rate of compensation will be \$9.87 per hour.

David Markle, High school musical set builder, effective for the 2010-2011 school year. Rate of compensation will be \$997.00 ([enclosure](#)).

Classified Employee:

Aimee Hankey, healthroom assistant middle/high school, effective upon completion of employment paperwork. Rate of compensation will be \$14.63 ([enclosure](#)).

- b) Leave of Absence: The Board was requested to approve the following request for leave of absence:

Joann Hockensmith, adult patrol at Clearview Elementary, uncompensated leave of absence for medical reasons, effective February 15, 2011, to approximately March 8, 2011.

DISCUSSION:

Mrs. Lingg noted that there was also a motion to hire a healthroom assistant which is a real plus.

BOARD ACTION:

Dr. O'Connor made a motion to approve the employment and leave of absence as presented. Seconded by Mrs. Funk and passed on a roll call vote of 8-0.

- c) Conferences/Workshops - The Board was requested to approve the following conference/workshop:

Jeremy Flores PSADA Conference ([enclosure](#))
Hershey, PA
March 22 through 24, 2011
\$1,020.00 (cost includes registration, dues,
transportation, meals, lodging, and workshops)

BOARD ACTION:

Mr. Bortner wondered if this was in the athletic budget. It was stated that it was.

BOARD ACTION:

Mrs. Lingg made a motion to approve the conference/workshop as presented. Seconded by Mr. Engle and passed on a roll call vote of 8-0.

J. Standing motions regarding Instruction

- 1) Board Policies - The Board was requested final approval for the following policies:

[111 Lesson Plans](#)
[105 Curriculum](#)

- 2) Board Policies - The Board was requested final approval for the deletion of the following policies:

[106 Course Guides](#)
[107 Adoption of Courses of Study](#)
[108 Adoption of Textbooks](#)
[109 Resource Materials](#)
[110 Instructional Supplies](#)

BOARD ACTION:

Mr. Bortner made a motion to approve the board policies as presented. Seconded by Mrs. Smith and passed on a roll call vote of 8-0.

- 2) Board Policy - The Board was requested tentative approval for the following policy and regulation:

[702.2](#) Naming Rights
[702.2-R1](#) Naming Rights Regulation

BOARD ACTION:

Mrs. Lingg made a motion to approve the board policy and regulation as presented. Seconded by Mr. Engle and passed on a roll call vote of 8-0.

- 4) 2011-2012 District Calendar - The Board was requested approval for the 2011-2012 District Calendar ([enclosure](#)).

BOARD ACTION:

Mrs. Funk made a motion to approve the 2011-2012 District Calendar as presented. Seconded by Mr. Engle and passed on a roll call vote of 8-0.

K. Standing motions regarding Finance

- 1) York School of Technology Proposed 2011-2012 Budget - The Board was requested to approve the York School of Technology Proposed 2011-2012 Budget with total amount of \$23,801,762 or a 3.16% increase (\$23,071,604 for 2010-2011) with member contribution increase of 1.76% and the District's costs for 2011-2012 are estimated to be \$238,651, an increase of 1.38% (\$235,392 in 2010-2011) based upon 23 students including regular education, special education and transportation. Cost per student for regular education is \$9,894.80, an increase of \$114.62 or 1.17% ([enclosure](#)).

DISCUSSION:

Mr. Bortner stated that since this is an increase he can't vote to approve the budget.

BOARD ACTION:

Dr. O'Connor made a motion to approve the York School of Technology proposed 2011-2012 budget as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 7-1. Mr. Bortner cast the negative vote.

- 2) York Adams Academy - budget 2011-2012 - The Board was requested to approve the York Adams Academy 2011-2012 Preliminary General Operating Budget at 0% increase at a rate of \$3,292 per seat, basic membership with the District having four seats, and additional facility costs of \$804 per seat.

DISCUSSION:

Dr. O'Connor wondered about the value of it. Mr. Samuelsen stated that he would look at different angles. Dr. O'Connor felt that since seats are now empty at our school we should be saving from other parts of our budget. He stated there are 56 staff members at the High School with 468 students which would mean a 8.35 student to staff ratio. He felt this should be a savings to the Board. Mrs. Lingg stated that these students may not all come from one classroom and would only mean one less student in certain classrooms.

BOARD ACTION:

Mr. Engle made a motion to approve the York Adams Academy Budget 2011-2012 as presented. Seconded by Mrs. Lingg and passed on a roll

call vote of 8-0.

- 3) Bid Approvals - The Board was requested to approve going to bid for the following areas for the 2011-2012 school year:

Athletic items (internal)
Sports/Phys Ed/Health Supplies (LIU Joint Purchasing Bid)
General Supplies, Paper Supplies, Art Supplies (LIU Joint Purchasing Bid)
Musical Instruments (internal bid)
Custodial Supplies (internal bid and LIU Joint Purchasing Bid)

DISCUSSION:

Mr. Wentz stated that this would only approve for these items to go out for bid.

BOARD ACTION:

Mrs. Smith made a motion to approve the bid approvals as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 8-0.

- 4) Monthly Reports - The Board was requested to approve the following reports for the month of January (enclosures)

[Board Summary Report](#)
[Cafeteria Report](#)
[Cash and Investment Report](#)
[Tax Collector Report](#)
[Middle School Activity Report](#)
[High School Activity Report](#)
[Construction Spending and Status of Debt Issue Funds](#)

BOARD ACTION:

Mr. Engle made a motion to approve the monthly reports as presented. Seconded by Mr. Bortner and passed on a roll call vote of 8-0.

- 5) Check Register -The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$3,188,917.88, Construction totaling \$640,359.51, Cafeteria totaling \$38,509.87 and Capital Reserve totaling \$1,675.00. Grand total \$3,869,462.26. (enclosures) [\(10\)](#) [\(12\)](#) [\(32\)](#) [\(33\)](#) [\(34\)](#) [\(35\)](#) [\(50\)](#) [\(80\)](#) [\(81\)](#)

BOARD ACTION:

Dr. O'Connor made a motion to approve the check registers as presented. Seconded by Mrs. Funk and passed on a roll call vote of 8-0.

6) Donations - The Board was requested to approve the following donations:

- a) Library Books - Hanover Public Education Support Personnel
- b) Document Camera and Six Laptops \$2,100 - Clearview Elementary PTO

BOARD ACTION:

Mr. Engle made a motion to approve the donations as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 8-0.

7) New Business

- a) YCAL (York County Alliance for Learning) Grants for 2011-2012 - Total of four grants \$3,500 - The Board was requested to approve the following Grants:

Jennifer Strevig - Scholar Discovery Website
Erin Smith - The Role of Literacy in Career Readiness - The Development of a Classroom Library
Dr. Tom Krout - Flower and Herb Garden
Elaine Kennedy - Diversity and Cultural Awareness

BOARD ACTION:

Mr. Bortner made a motion to approve the YCAL Grants for 2011-2012 as presented. Seconded by Mrs. Funk and passed on a roll call vote of 8-0.

L. Other Business - None

M. Next meeting date:

The next Planning Meeting will be held on March 14, 2011
The next Board Meeting will be held on March 28, 2011

N. Adjournment

Mr. Bortner made a motion to adjourn the meeting. The meeting was adjourned at 7:22 PM.