

BOARD OF DIRECTORS MEETING MINUTES

Monday, November 22, 2010

6:00 P.M.

A. Opening Business

- Call to Order – The meeting was called to order at 6:07 PM.
- Pledge of Allegiance

Roll Call

- Board Members present: Mr. Edwards, Mr. Engle, Mrs. Funk, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith, Mr. Watson
- Board Member absent: Mr. Bortner

- Student Board Member present: Kyle Sheely
- Student Board Members absent: Alex Daubert, Linsey Bowersox

- Also Present: Dr. Moyer, Mr. Musselman, Mr. Fry, Mrs. Dubbs, Mrs. Frock, Mr. Grimes, Mrs. Brown, Mr. Wentz, Mr. Hain, Mrs. Gunnet, Mr. Samuelsen, Ms. McDermitt, Mrs. Bowers, Mike Vaux, HPESPA; Linda Yowaiski, HPESPA; Heather Faulhefer, Evening Sun; Cindy and Bruce Jendras

B. Recognition of Visitors and Public Comments - None

C. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of the Board Meeting October 25, 2010, and Planning Meeting November 8, 2010.

- Minutes [10-25-10](#)
- Minutes [11-08-10](#)

DISCUSSION:

Dr. O'Connor wondered about the status of the report that he had asked for regarding children in placement. Mrs. Gunnet stated that she wasn't sure what specifics he was looking for. He should have a report shortly.

BOARD ACTION:

Dr. O'Connor made a motion to approve the minutes as presented. Seconded by Mrs. Funk and passed on a vote of 8-0.

D. Committee Reports

York School of Technology – Watson, Chair; Edwards (Alternate) – No Report

Recreation – Lingg, Representative; A. Smith (Alternate) – No Report

PN Advisory – Funk, Representative; D. Smith (Alternate) – Mrs. Brown stated that graduation will be January 13, 2011, at 7:30 PM. There will be 20 students graduating.

Meet & Discuss Professional, Classified & Administrative – D. Smith, Chair; Bortner, Funk, Lingg (Alternate) – No Report

Joint Wage Tax – Edwards, Representative; O'Connor (Alternate) – No Report

Lincoln Intermediate Unit Insurance Trust – Wentz, Representative; Elaine Kennedy – No Report

Legislative Liaison with Pennsylvania School Board Association – O'Connor, Representative; Engle (Alternate) – Mr. Smith was wondering about the status on the proposed bill on nutrition. Dr. O'Connor stated that this is with the State Board of Education. They are proposing a lot of changes to Chapter 12 regarding health regulations. One of the proposals was to increase physical education to 45 minutes per day. They felt that there should be a minimum of 30 minutes a day of physical activity.

Key Communicator's Network – All – Dr. Moyer stated that a meeting was held and minutes were distributed. He is hoping to carry over the momentum from last year.

Policy Committee – Engle, Chair; Funk, O'Connor, Lingg, Watson (Alternate) – The next meeting will be held on Wednesday, December 8 at 4 PM.

Educational Instruction Committee - O'Connor, Chair – Dr. O'Connor reported that a meeting was held last Wednesday. They discussed new policies 105 and 111. These would take the place of policies 105 through 111. An area discussed was written communication curriculum. They are thinking about moving keyboarding down to lower grades and adding cursive writing to the curriculum. Students in grades 6 and higher will be practicing and refining curriculum. They may need to rearrange staff and programs to accommodate.

Sheppard and Myers Promotional - Bortner, Engle, Lingg – Mr. Smith reported that the committee has gotten support from Lowes and some other local businesses. They have offered to work with them. Mr. Bortner is also seeking donations from the class of 1960.

Student Board Members - Daubert, Sheely, Bowersox (alternate) Mr. Sheely highlighted some of the high school activities, which included a trip to Central Penn College to discuss workshops. He indicated discussion was held regarding cafeteria packing by students. The Link program is looking to help Freshmen prepare for mid terms and goal setting. The Link program was asked to talk with the 8th graders and help them prepare for High School. He felt that the publication of Orange and Black was well done. Winter sports have started and they are expecting big turnouts for games. The Hawk Hustle was a success. The broadcast of Brain Busters with Hanover and Mechanicsburg will be aired on Saturday, November 27, at 1 PM.

E. Superintendent's Report

Orange and Black – He felt that the 12 tips on being successful was an excellent article.

Topsoil on campus (plan B) – This is being transported from Hanover Street to the Middle School/High School area. We are looking to utilize this resource.

Gettysburg M.S. Visitation – Teachers from the Middle School visited Gettysburg and learned new strategies that will hopefully improve PSSA testing and Learning Focused Schools.

Concert Season – The children are working hard in preparing for these concerts. Everyone is invited to come and enjoy.

Fall Play (Alice in Wonderland-12/3,4,5) – This will be held Friday, Saturday and Sunday. He felt that the sets are really nice and will be a great production.

Winter Sports – They have begun and hope to be successful.

HMS PTO (Quarter Auction \$2,500) – This was a new initiative and raised about \$2500. They will probably be bringing this back.

Hawk-Hustle (Booster Club) – This was on a beautiful day. It was estimated that about 150 people ran the race.

American Education Week/Thanksgiving – Dr. Moyer wanted to thank everyone. He said that this is a team effort.

F. Standing Motions regarding Building and Grounds

- 1) Informational Item....Topsoil & campus project (Tony) – The trees and fence were removed. They are getting ready to demolish the pump house. It will hopefully be taken care of this fall.

- 2) Informational Item....Capital Improvement Projects (Art/Tony) – Mr. Smith stated that the dirt/topsoil is a priority. The Borough offered the use of a chipper, a man, and a truck to remove the trees. He is asking the Building and Grounds committee to reconsider the pipe project with changes to the proposal. Some items discussed for the Middle School and High School is a cooling tower for heat pumps. The cost for replacement is \$70,000. Also we should consider caulking around the buildings, and repairs to the greenhouse and doghouses. He is suggesting that the Board appoint Jim Baumgardner to design restrooms in the greenhouse. Also needed are repairs to the bleachers at approximately \$2500. Carpet needs replaced in the Middle School. At the High School they are looking at the HVAC in the auditorium and the noise level. It was thought that if the motors were slowed down it could help. This would cost about \$12,000. There was a consideration for curbing around the flagpole, which would help with traffic flow. The electric bleachers are need of repair in the amount of \$2,500. The PA system is in need of repair at approximately \$5,500. There was a painting request in the office area at approximately \$7,000. The sound system needs more people to be trained to use. It was suggested that the AV Club would be a possibility. Dr. O'Connor wondered if the Board could have the list of Capital Reserve Improvements available when they discuss the budget. Mr. Wentz stated that he is encouraging the making of a Capital Reserve Budget. Mr. Smith also stated that we need vehicles that are dependable. They need to be replaced regularly. The next Building and Grounds meeting will be in the Boardroom. The focus will be on Capital Reserves. It will be held the first Friday in December. Dr. Moyer stated that he felt that the District wants to preserve and protect the assets we have. Dr. O'Connor wondered about buying a bus to use to drive across town to practices. Dr. Moyer stated that he recently met with the South Western team and one of the discussion items involved transportation cooperation. Mr. Smith stated that Honeywell will be giving us an energy assessment of the buildings. Mr. Grimes stated that he expects it back any day. He said that we currently have 30-50 units heat pump units.

Dr. O'Connor felt that it was better to pull the air out of the ground instead of the outside air. Mr. Smith stated that we are looking at geothermal heating.

G. Standing motions regarding personnel

1) New Business:

- a) Employment - The Board was requested to approve the following employees:

Substitute Employees:

Audrey Bare, Tyler Graham, Deborah Keeney, Kerry McCleaf, Erin Raulie, and Kayla Swope day-to-day substitute teachers, effective immediately. Rate of compensation will be \$95.00 per day.

Catherine Adams, substitute health room assistant, effective immediately. Rate of compensation will be \$14.24 per hour.

Amanda Sneeringer, substitute teaching and personal assistant, lunchroom/playground supervisor, clerical/secretary and adult patrol. Rate of compensation will be \$9.87 per hour for all positions except the adult patrol which will be \$24.42 per day.

Heather Wolfe, substitute lunchroom/playground supervisor, effective immediately. Rate of compensation will be \$9.87 per hour.

Supplemental Employees:

Bo Koishal, language arts/library/world language team leader, effective November 8, 2010. Rate of compensation will be \$800.00 pro-rated for the remainder of the 2010-2011 school year.

Craig Weikel, assistant junior high wrestling coach, effective for the 2010-2011 school year. Rate of compensation will be \$1449.00 ([enclosure](#)).

Philip Slaugh, assistant varsity wrestling coach, effective for the 2010-2011 school year. Rate of compensation will be \$2231.00 ([enclosure](#)).

DISCUSSION:

Mrs. Lingg stated that she recognized some of the names as being former graduates and she was glad to see them coming back.

- b) Leaves of Absence-The Board was requested to approve the following requests for a leave of absence:

Kim Wetzel, adult patrol at Hanover Street Elementary, request for uncompensated medical leave effective November 22, 2010, to approximately December 3, 2010.

Sarah Cobb, high school language arts teacher, request for FMLA/ child-rearing leave tentatively effective March 14, 2011, to approximately April 21, 2011. Mrs. Cobb will be using paid time prior to beginning leave without pay.

BOARD ACTION:

Mrs. Lingg made a motion to approve the employment items as presented. Seconded by Mr. Watson and passed on a roll call vote of 7-0. Mrs. Funk abstained.

- c) Other Business - None

H. Standing motions regarding Instruction

- 1) Board Policies - The Board was requested final approval for the following policy:

127 Assessments ([Proposed Policy](#)) ([Current Policy](#))

- 2) New Business:

- a) Board Policies - The Board was requested tentative approval for the following policies:

[218.1](#) Student Rights and Responsibilities

[219](#) Student Complaint Process

BOARD ACTION:

Dr. O'Connor made a motion to approve the policies as presented. Seconded by Mrs. Funk and passed on a vote of 8-0.

I. Standing motions regarding Finance

- 1) Check Register - The Board was requested to approve the following check register: General Fund including athletic, middle school and high school activity accounts totaling \$1,255,395.13, Construction totaling \$287,114.76, and Cafeteria totaling \$27,759.70. Grand total \$1,570,269.59. (enclosures)

([10](#)) ([12](#)) ([13](#)) ([29](#)) ([32](#)) ([33](#)) ([34](#)) ([50](#)) ([80](#)) ([81](#))

DISCUSSION:

Dr. O'Connor wondered about the 12 Federal Funds in the amount of \$44,000 and what we got for that money. Dr. O'Connor wondered about Fund 1491 and the fact that we budgeted \$1,000 but spent a lot more than that. Mr. Wentz stated that this is federal funding and salaries are in there. Mr. Wentz stated that this included travel and general supplies and included salaries. Mr. Wentz stated that stimulus money is stretched over a couple of years. The District has until September 2011 to spend it. Dr. O'Connor stated that in regard to Fund 6910 Rentals we take in \$6,000, which he felt was an insignificant rate. He felt that this would build community spirit if we would offer the facilities free of charge to non-profit groups. Dr. O'Connor wondered in regard to 8514 Title I money if

we will be getting more Title I funds. Mr. Musselman stated that the High School would also be eligible but we would not receive additional funds.

BOARD ACTION:

Mr. Engle made a motion to approve the check registers as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 8-0.

- 2) Monthly Reports - The Board was requested to approve the following reports for the month of October (complete set of reports) (enclosures).

[Board Summary Report](#)
[Cafeteria Report](#)
[Cash and Investment Report](#)
[Tax Collector Report](#)
[General Fund Program Details](#)
[Middle School Activity Report](#)
[Senior High Activity Report](#)

BOARD ACTION:

Dr. O'Connor made a motion to approve the monthly reports as presented. Seconded by Mr. Engle and passed on a roll call vote of 8-0.

- 3) Royalties - The Board was requested to enter into a non-exclusive licensing agreement with PEL Industries, Inc. to market Hanover Public School District merchandise in Wal-Mart stores. ([enclosure](#))

DISCUSSION:

Mr. Wentz stated that the company is already using the Hanover logo. Giant and Kleffels also use the Hanover logo. We receive money from Giant. Mr. Wentz stated that if we sign the check we are agreeing to this. Mrs. Funk wondered if we would ever know how much they take in. It was thought that we would not. Dr. O'Connor wondered if we can stop them. It was felt that we could not.

BOARD ACTION:

Mrs. Lingg made a motion to approve the royalties as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 8-0.

J. Other Business

Mr. Smith announced that there was an executive session prior to the meeting to discuss personnel issues. There will also be an executive meeting following the meeting. Mr. Smith stated that groups are monitoring the school district and wrong information is getting out and he offered our help with outside groups so that the proper information is conveyed.

K. Next meeting date:

The reorganization meeting will be held on Monday, December 6, 2010, at 6:00 PM followed by a regular board meeting. This will be the only full board meeting for the month of December.

L. Adjournment

Mr. Edwards made a motion to adjourn. The meeting was adjourned at 7:00 PM.

