

BOARD OF DIRECTORS MEETING MINUTES

Monday, October 25, 2010

6:00 P.M.

A. Opening Business

- o Call to Order – The Board meeting was called at order at 6 PM.
- o President's Charge/Moment of Silence
- o Pledge of Allegiance

Roll Call

- Board Members present: Mr. Bortner, Mr. Edwards, Mr. Engle, Mrs. Funk, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith
- Board Member absent: Mr. Watson
- Student Board Members present: Alex Daubert, Kyle Sheely, Linsey Bowersox (alt)
- Also Present: Dr. Moyer, Mr. Musselman, Mrs. Frock, Mrs. Gunnet, Mr. Lehman, Mrs. Brown, Mr. Wentz, Mr. Czap, Ms. McDermitt, Mrs. Bowers, Mrs. Dubbs, Sara Little, HEA; Mike Vaux, HPESPA; Cindy Zepp, Shannon Resh, Guthrie Library; Jason Resh, Heather Faulhefer, Evening Sun; Caren Evans, Becky Glatfelter, Cindy Jendras, Bruce Jendras, Woodrow Wagaman

B. Recognition of Visitors and Public Comments - None

C. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of the Board Meeting September 27, 2010, and Planning Meeting October 11, 2010.

- o [Minutes 9-27-10](#)
- o [Minutes 10-11-10](#)

BOARD ACTION:

Dr. O'Connor made a motion to approve the minutes as presented. Seconded by Mrs. Funk and passed on a vote of 8-0.

D. Committee Reports

York School of Technology – Watson, Chair; Edwards (Alternate) – No Report

Recreation – Lingg, Representative; A. Smith (Alternate) – Mrs. Lingg reported that the last meeting was cancelled. They take a hiatus over the winter months.

PN Advisory – Funk, Representative; D. Smith (Alternate) – Mary Brown reported that students have taken part in sports physicals, blood screenings, flu shots and college career nights. The 95th class has 29 students; 94th class has 20 students and 93rd class has 20 students. The 93rd class will be graduating on January 13, 2011.

Meet & Discuss Professional, Classified & Administrative – D. Smith, Chair; Bortner, Funk, Lingg (Alternate) – No Report

Joint Wage Tax –Edwards, Representative; O'Connor (Alternate) – Dr. O'Connor stated that the TCC is the shell organization and is meeting tonight. They will be meeting one time a year and authorize someone to collect taxes. The York Area Tax Bureau is the tax collection body. They are asking to join the York Adams Tax Bureau but we currently don't have representation because we will join January 2012 when the Hanover Area Earned Income Tax Bureau needs to be dissolved.

Lincoln Intermediate Unit Insurance Trust – Wentz, Representative; Elaine Kennedy – No report

Legislative Liaison with Pennsylvania School Board Association – O'Connor, Representative; Engle (Alternate) – Dr. O'Connor stated that he attended the meeting last week along with 305 school board representatives. School Boards were asked to submit important ideas and everything passed. Some items discussed were Omnibus School Code, (which the governor vetoed), Charter Schools tax exempt status, pension reform bill, Standards for English and Math which changed. They are asking for common core standards in all 50 states.

Key Communicator's Network – All (Wednesday 11:30 a.m. until 1 p.m.)

Policy Committee –Engle, Chair; Funk, O'Connor, Lingg, Watson (Alternate) – There was no meeting in October due to Athletic Director interviews.

Educational Instruction Committee - O'Connor, Chair – There is a proposed policy change on the agenda. The educational committee sits with the instructional committee to discuss educational ideas for the future.

Student Board Members - Daubert, Sheely, Bowersox (alternate) – Alex Daubert stated that he along with Kyle Sheely, Cody Oldknow and Zac Golden will be going to compete against Mechanicsburg with Brain Busters. On Wednesday night there will be a Halloween night sponsored by Student Council for elementary students. It includes haunted maze, story telling, and coloring. Girl's volleyball will be going to counties at Dallastown on Wednesday. Football currently has a .500 record with 4 wins and 4 losses. There are two games left with Fairfield and Delone.

Kyle Sheely stated that he attended Gamut Theater and saw Hamlet. Link Crew will sponsor a seminar on cyber bullying and sexting. They will work on preparing freshmen for midterms by tutoring. He felt that Homecoming was well done this year. The theme was "A Starry Night in Paris" and 150-175 people attended. He noted that our SAT scores were really good. They scored in the top ten in math and reading and top four in verbal.

Linsey Bowersox noted that in field hockey they tied with Delone. The Powder Puff game is November 12 beginning at 7:00 PM.

Personnel Committee – Mrs. Lingg announced that the personnel committee met in executive session last week.

E. Superintendent's Report

Brainbusters (students vs staff) – Dr. Moyer stated that the Staff beat the students two years in a row.

Shippensburg Study Council- T.O.Y. Mrs. Caren Evans – Caren was recognized at Shippensburg Study Council as Teacher of the Year. She gave her speech to the Board that she had prepared for the recognition.

Hanover Chamber - E.O.Y. - Mrs. Lucinda Zepp was recently recognized at the Hanover Chamber of Commerce. They looked at student achievement in her class. One hundred percent of her students were proficient in math and really close in reading.

Collaboration/Technology Tuesday's, etc. – Tuesday morning at the High School are centered on technology. Teachers are able to learn from one another.

Hawk-Walk – Washington students raised \$12,000 during their Hawk Walk.

Construction Begins!!! – Dr. Moyer stated that we are moving at warp speed. He stated that you can now see some major tangible differences. Alex Daubert stated that he was glad to see the portables are gone at Washington.

Hanover Street Elementary Recognition (Distinguished Title I School) ([enclosure](#)) – We were given this as top 25 in nation. There is a \$3,000 award. It includes sending two professionals to Tampa, Florida. All expenses are paid and they will present on strategies.

Bands In Review/Calvacade of Bands – This was held Saturday night. This was a huge success. It was held at Sheppard and Myers stadium and over 1,000 people attended. He wanted to thank Darlene Funk for sponsoring one of the awards. One of the highlights was the Millersville Band performed. Mrs. Funk thought that we have made a lot of headway as far as the band.

F. Standing Motions regarding Building and Grounds

- 1) Change Order Committee - The Board was requested to approve a change order committee for change orders of \$10,000 or less. (Al Moyer, Rick Musselman, Art Smith, Troy Wentz, Tony Grimes)

BOARD ACTION:

Mrs. Lingg made a motion to approve the change order committee as presented. Seconded by Mr. Engle and passed on a roll call vote of 8-0.

- 2) PlanCon G - The Board was requested to approve Plan Con G as presented. ([Hanover Street Enclosure](#)) ([Washington Enclosure](#))

DISCUSSION:

Mr. Baumgardner stated that this is based on bids. Some of it was filled out by contractors with the breakdown of costs. Additional costs in the amount of \$35,422 includes costs of project supervisor, architectural site surveys, permits, and independent testing and are added to construction costs. They will be posting construction photos on the website. The two project observers will be attending the planning sessions to make presentations. They also come to the construction meetings on Thursdays.

BOARD ACTION:

Dr. O'Connor made a motion to approve PlanCon G for Hanover Street as presented. Seconded by Mrs. Smith and passed on a roll call vote of 8-0.

Dr. O'Connor made a motion to approve PlanCon G for Washington Elementary as presented. Seconded by Mrs. Funk and passed on a roll call vote of 8-0.

- 3) Engineering Service - The Board was requested to approve Group Hanover to provide engineering services for the renovation project at Sheppard and

Myers Athletic Complex. ([Enclosure](#))

DISCUSSION:

Mr. Baumgardner stated that they have been to the site and coaches made up a wish list. They are proceeding to incorporate everything they think we will need and then update project costs.

BOARD ACTION:

Dr. O'Connor made a motion to approve engineering services as presented. Seconded by Mrs. Funk and passed on a roll call vote of 8-0.

- 4) Lead Paint Evaluation - The Board was requested to approve JMSI (Mr. Jeff Miller) to provide a lead paint evaluation at Sheppard and Myers before renovation activities may occur. ([Enclosure](#))

BOARD ACTION:

Dr. O'Connor made a motion to approve the lead paint evaluation as presented. Seconded by Mr. Engle and passed on a roll call vote of 8-0.

- 4) INFORMATIONAL ITEM - Sheppard and Myers Promotional Committee - Mr. Smith stated he would like to create a committee of three – Mr. Bortner, Mr. Engle, and Mrs. Lingg.

G. Standing motions regarding personnel

- 1) Resignations - The Board was requested to approve the following resignations:

Substitute Employee:

Ann Shultis, day-to-day substitute teacher, effective September 28, 2010.

BOARD ACTION:

Mrs. Lingg made a motion to approve the employment items as presented. Seconded by Mr. Bortner and passed on a roll call vote of 8-0.

- 2) New Business:

- a) Employment - The Board was requested to approve the following employees:

Substitute Employees:

Brandon Brady, Gared Chrismer, Vince Giordano, Stacy Sweitzer and James Yashur, Helen Taylor, Linda Daugherty, John Wolgamuth, Donna Cooper, Jason Naylor, Lauren Brant, Cory Conrad, and Amanda Jan, day-to-day substitute teachers, effective immediately. Rate of compensation will be \$95.00 per day.

James Wingert, Kelly Routson, Heather Wolfe and Nancy Zepp, substitute adult patrols, effective immediately. Rate of compensation will be \$24.42 per day.

Kelly Routson and Kimberly Goldbeck, substitute lunchroom/ playground supervisor and teaching assistant effective October 18,

2010. Rate of compensation will be \$9.87 per hour.

Stephanie Little, extended substitute English teacher, effective approximately January 3, 2011, for approximately six to eight weeks. Rate of compensation will be \$223.36 per day. Mrs. Little will be substituting during the maternity leave of Mrs. Megan Stitt ([enclosure](#)).

Supplemental Employees:

Deb Smith and Jessica Staub, High School Drama Night Co-Advisors, effective for the 2010-2011 school year. Rate of compensation will be \$1777.00 shared equally ([enclosure](#)).

Jessica Staub, High School Assistant Musical Director, effective for the 2010-2011 school year. Rate of compensation will be \$1777.00 ([enclosure](#)).

Denton Garman, Steve Otis and Jason Weigle, gameworkers, effective for the 2010-2011 school year. Rate of compensation will be as listed on the SA-107a Athletic Event for Payment.

Joseph Mahone, Washington Intramural #1, effective for the 2010-2011 school year. Rate of compensation will be \$447.00 (returning).

Carly Forbes, regular student custodian, effective October 26, 2010. Rate of compensation will be \$7.25 per hour ([enclosure](#)).

Classified Employee:

Kelly Routson, regular adult patrol and lunchroom/playground supervisor, effective October 26, 2010. Rate of compensation will be \$24.42 per day and \$9.87 per hour, respectively ([enclosure](#)).

BOARD ACTION:

Mr. Bortner made a motion to approve the employment items as presented. Seconded by Mr. Engle and passed on a roll call vote of 7-0. Mrs. Funk abstained.

- b) Leaves of Absence-The Board was requested to approve the following requests for a leave of absence:

Michele Becker, request for FMLA for medical reasons, effective December 13, 2010, to approximately December 23, 2010. Mrs. Becker will be using paid leave during her absence.

Tammy Bierkamp, request for medical leave, effective October 15, 2010, to approximately October 22, 2010. Ms. Bierkamp will be using paid leave during her absence prior to beginning uncompensated leave.

Bryan Beichler, request for Intermittent FMLA leave for a family member, effective October 22, 2010, not to exceed allowable 12 weeks of FMLA. Mr. Beichler will be using paid leave prior to

beginning uncompensated FMLA.

Dianna Diehl, request for uncompensated leave for childrearing reasons, effective approximately November 23, 2010, to approximately December 31, 2010, pending receipt of required documentation. Mrs. Diehl will be using paid leave prior to beginning uncompensated leave.

Teresa Erdman, request for Intermittent FMLA leave for a family member, effective October 6, 2010, not to exceed allowable 12 weeks for FMLA. Mrs. Erdman will be using paid leave prior to beginning uncompensated FMLA.

BOARD ACTION:

Mrs. Lingg made a motion to approve the leaves of absence as presented. Seconded by Mr. Bortner and passed on a roll call vote of 8-0.

c) Other Business

Employment - The Board was requested to approve the following employee:

Administrative Employee:

Jeremy Flores, Athletic/Activities Coordinator, effective date to be determined upon release from current employer. Rate of compensation will be \$46,383, prorated for time worked in the remainder of the 2010-2011 school year.

BOARD ACTION:

Mrs. Lingg made a motion to approve the athletic/activities coordinator as presented. Seconded by Mr. Edwards and passed on a roll call vote of 7-1. Dr. O'Connor cast the negative vote.

H. Standing motions regarding Instruction

1) Board Policies - The Board was requested final approval for the following policies:

- o [113](#) Special Education Program
- o [114](#) Programs for Gifted Students
- o [113.1](#) Discipline of Students with Disabilities
- o [113.2](#) Behavior Support
- o [113.3](#) Screening & Evaluations for Students with Disabilities

BOARD ACTION:

Mr. Engle made a motion to approve the board policies as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 8-0.

2) New Business:

- a) Board Policies - The Board was requested tentative approval for the following policy:

127 Assessments ([Proposed Policy](#)) ([Current Policy](#))

BOARD ACTION:

Dr. O'Connor made a motion to approve the board policy as presented. Seconded by Mrs. Funk and passed on a roll call vote of 8-0.

- b) INFORMATIONAL ITEM/Presentation - Shannon Resh, Guthrie Library
Shannon Resh is acting as the Board liaison for Guthrie Library until they hire a new librarian. The library is inviting all first grade students to get a library card. On November 6 there will be an event at West Manchester Mall where Tedd Arnold will be speaking about being an author and an illustrator. Kindergarten countdown will be taking place on November 10. This is open to any child who will be able to register for kindergarten at Clearview, Hanover Street or Washington Elementary for the fall of 2011. This is a parents network and a great foundation for kindergarten. Right on the Money is a new program where children are learning to earn, spend and share money. It will take place on November 30 and December 1 in the form of elementary assembly programs.

I. Standing motions regarding Finance

- 1) Practical Nursing Tuition - The Board was requested to approve tuition for the Practical Nursing Program beginning July 2011 in the following amounts:

Pennsylvania Resident	\$8,150	(increase of \$450.00)
Out of State Resident	\$10,490	(increase of \$450.00)

BOARD ACTION:

Mr. Edwards made a motion to approve the practical nursing tuition as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 8-0.

- 2) Check Register - The Board was requested to approve the following check register: General Fund including athletic, middle school and high school activity accounts totaling \$983,107.25, Construction totaling \$68,509.35, Capital Reserve totaling \$19,413.00 and Cafeteria totaling \$24,174.63. Grand total \$1,095,204.23. (enclosures)
([10](#)) ([12](#)) ([29](#)) ([32](#)) ([33](#)) ([35](#)) ([50](#)) ([80](#)) ([81](#)).

BOARD ACTION:

Mr. Edwards made a motion to approve the check registers as presented. Seconded by Mrs. Funk and passed on a roll call vote of 8-0.

- 3) Monthly Reports - The Board was requested to approve the following reports for the month of September (partial listing, remainder to be approved in November) (enclosures).

[Tax Collector Report](#)
[Investment Report](#)
[Cafeteria Report](#)

[Student Activities Report-MS](#)
[Student Activities Report-HS](#)

BOARD ACTION:

Mr. Edwards made a motion to approve the monthly reports as presented.
Seconded by Mrs. Lingg and passed on a roll call vote of 8-0.

J. Other Business - None

K. Next meeting date:

The next planning meeting will be held on Monday, November 8, 2010, at 6:00 PM.
The next board meeting will be held on Monday, November 22, 2010, at 6:00 PM.

L. Adjournment

Mr. Bortner made a motion to adjourn the meeting. The meeting was adjourned at 7:05 PM.