

## BOARD OF DIRECTORS MEETING MINUTES

Monday, September 27, 2010

6:00 P.M.

### A. Opening Business

- Call to Order - The meeting was called to order at 6:00 P.M.
- President's Charge/Moment of Silence
- Pledge of Allegiance

#### Roll Call

- Board Members present: Mr. Edwards, Mrs. Funk, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith
- Board Members absent: Mr. Bortner, Mr. Engle, Mr. Watson
- Student Board Members: Alex Daubert, Kyle Sheely, Linsey Bowersox (alt)
- Also Present: Dr. Moyer, Mr. Musselman, Mr. Hain, Mrs. Brown, Mr. Hershner, Mr. Wentz, Mr. Samuelsen, Mr. Fry, Mrs. Dubbs, Becky Glatfelter, HEA; Cindy Jendras, Bruce Jendras, Shannon Resh, Jason Resh, Heather Faulhefer, Evening Sun; Sara Little, HEA; Derek Jendras

### B. Recognition of Visitors and Public Comments -

Link Program - Dave Harnish and Greg Wagner attended a training session last spring. The training helped them train upper classmates to mentor incoming students.

Tori Spangler is a 12th grade mentor. There was a training session in May. Some of the things they worked on were the ice breaker games. They worked on perfecting the activities. The 64 squares game was especially a good game for the students.

One hundred and four applications were received from students who wanted to become mentors. They chose 28 mentors out of these applications.

Emiley Laughman stated that the mentors arrived at 7 AM the first day. The ice breakers were held in individual classrooms. The new students were given a campus tour, lunch, and seven-minute classes. They also had a fair in the afternoon that highlighted the sports, music programs and other school organizations. A total of 118 freshmen attended that day.

Kyle Sheely stated that he didn't want this enthusiasm to die off. They were asked to add on other mentor times and create difference procedures. They are giving instructions on how to take mid-terms and finals and how to describe themselves. He stated that there are currently no freshmen in his courses but it is a good way to connect with them. There are approximately four mentors for each twenty students. They help with culminating projects. They are also looking into peer tutoring.

Cody Oldknow stated that he was from West Perry area. He felt that this program could really turn children around.

Brooke Yingling stated in the future they are planning to follow up with academics. They can coordinate with mid-terms and finals. They can get involved with sports and other activities and also attend sporting events. They are invited to activities and get involved.

Laura Maqueda stated that her older sister told her horror stories about high school. The link crew mentors can show freshmen it is not always scary and they are not alone.

Sara Little stated that the incoming freshmen are great students. Dave Harnish stated that there is an approximate one to five mentor to student ratio.

Mr. Edwards wanted to commend them all. Mrs. Funk wondered if the teachers can see a difference. Mr. Samuelsen stated that they will be looking at numbers at the end of the month. He expected a lot and it exceeded his expectations.

- C. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes of the Board Meeting August 23, 2010, and Planning Meeting September 13, 2010, and Board Meeting September 27, 2010.
- o [Minutes](#) 8-23-10
  - o [Minutes](#) 9-13-10
  - o [Minutes](#) 9-17-10

**BOARD ACTION:**

Mr. Edwards made a motion to approve the minutes as presented. Seconded by Mrs. Funk and passed on a vote of 6-0.

D. Committee Reports

York School of Technology – Watson, Chair; Edwards (Alternate) - No report

Recreation – Lingg, Representative; A. Smith (Alternate) - Mrs. Lingg stated there was a meeting last Thursday. According to the statistics the numbers are up on the playgrounds. They felt the key was to get the information out in a timely manner.

PN Advisory – Funk, Representative; D. Smith (Alternate) - No report

Meet & Discuss Professional, Classified & Administrative – D. Smith, Chair; Bortner, Funk, Lingg (Alternate) - No report

Joint Wage Tax –Edwards, Representative; O’Connor (Alternate) - No report

Lincoln Intermediate Unit Insurance Trust – Wentz, Representative; Elaine Kennedy - No report

Legislative Liaison with Pennsylvania School Board Association – O'Connor, Representative; Engle (Alternate) - Dr. O'Connor noted some of the Senate bills to watch. Bill 890 requires school districts to report male/female ratios to the Department of Education. HB 2728 requires policies on concussions and head injuries and penalties for violating be put in the policy manual by the Board. HB 803 noted that AED devices should be in each building and five persons in each building be able to use it. HB 101 involved economic literacy reforms.

Key Communicator's Network – All

Policy Committee –Engle, Chair; Funk, O'Connor, Lingg, Watson (Alternate) – No report

Educational Instruction Committee - O'Connor, Chair - Dr. O'Connor passed around the minutes from the last meeting. The PSSA results were summarized. If the Board has any questions, please send them to the Administrators. Some things discussed were the lack of written curriculum and teaching things on the test. Noted was that other districts have adapted better than we have. Mr. Edwards noted that our sub groups could have affected these results. Mrs. Smith stated that we should also look at how they score the tests. It was stated that we are approaching 60 percent of the students who have free and reduced lunches which could be a factor.

Student Board Members - Daubert, Sheely, Bowersox (alternate)  
Alex Daubert noted that football had a big win against Biglerville. Also, field hockey beat Delone 2-0. There are three players going to counties in golf. In volleyball there has only been two losses. High School yearbooks are now available and he thought they were really great. He felt that the new high school schedule was a lot nicer and the students are more awake. The English Class will be going to see Hamlet at Gamut Theater on October 19. They are doing this trip through a grant that was received.

Kyle Sheely also will be going to the Gamut Theater. He also highlighted a fundraiser that the Junior class is doing to raise money toward the prom.

Everyone welcomed Linsey Bowersox as a new student board member. She highlighted the field hockey program.

E. Superintendent's Report

CFF Cohort 3 Grant for 2010-11 - Dr. Moyer stated that we received a CFF grant in the amount of \$25,000 for the 2010/2011 school year. A committee was pulled together. It was felt that Mr. Kraus and Mr. Suter would be able to trade off CFF work and maybe hire a long-term substitute so they would be free to work on integrating technology. It was felt that this would be the last CFF grant available to us.

Key Communicator Networking Dates Established ([enclosure](#)) - The dates for this committee have been established. The first one for the year will be October 27 at 11:30 AM.

National Water Festival (Gettysburg College/grade 5) - This is a fantastic interactive program on water conservation for students in grade 5. They will present after the PSSA tests are over and it is no cost to the District.

York College/Dr. Speelman/Technology Mentoring (20 hours) - Dr. Speelman offered to come to our District. They will be sending 20 students for 20 hours to help teachers who need a boost with computer training. It was thought that ten students would be given to elementary, five to Middle School and five to High School. This would be free of charge.

School Leaders vs Hawk Golf Team Challenge - Dr. Moyer stated that the School Leaders won this year 3-2. It was a lot of fun for all.

Band Clip (CV Competition/Exhibition) - A clip of the Hanover band at Conewago Valley was viewed. Twenty-six students participated in the band competition.

The Ground Breaking Ceremonies will take place on October 14 at Hanover Street and Washington. The rain date is October 21.

F. Standing motions regarding personnel

- 1) Resignations - The Board was requested to approve the following resignations:

Substitute Employees:

Tamera Becker, Teagan Colley and Stacey Dodd, substitute classified workers, effective immediately. All have requested to be removed from the substitute list.

Emily Beyer, Stephanie Close, Deanna Cox, Ryan Dixon, Amy Fortune, John Hagerman, Stephen Harkey, Jill Lawrence, Janelle McKeown, Shana Pescoitla, Kelly Sipes, and Elaine Watts, day-to-day substitute teachers effective immediately. All have requested to be removed from the substitute list.

**BOARD ACTION:**

Mrs. Lingg made a motion to approve the resignations as presented. Seconded by Mrs. Smith and passed on a roll call vote of 6-0.

- 2) New Business:

- a) Employment - The Board was requested to approve the following employees:

Classified Employee:

Mary Anne Topper, Confidential Secretary/Accounting Clerk to the Business Manager-Part Time effective October 4, 2010. Rate of compensation will be \$15.04 per hour ([enclosure](#)).

BOARD ACTION:

Mrs. Smith made a motion to approve the classified employee as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 5-0. Mr. Edwards abstained.

Substitute Employees:

Deann Books, Eric Bream, Sharon Pate and Christopher Storm, day-to-day substitute teachers, effective immediately. Rate of compensation will be \$95.00 per day.

Scott Shepler and Taylor Smith, substitute custodians effective immediately. Rate of compensation will be \$9.87 per hour ([enclosure 1](#)) ([enclosure2](#)).

Melinda Wagner, substitute cafeteria employee, effective immediately. Rate of compensation will be \$9.87 per hour.

Supplemental Employees:

Jennifer Gomulka, high school student council advisor, effective for the 2010-2011 school year. Rate of compensation will be \$1881.00 (returning).

Cody Oldknow, student custodian at Hanover Street, effective immediately. Rate of compensation will be \$7.25 per hour ([enclosure](#)).

Jason Meckley, head middle school boys basketball coach, effective for the 2010-2011 school year. Rate of compensation will be \$2365.00 ([enclosure](#)).

BOARD ACTION:

Mrs. Smith made a motion to approve the employment items as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 6-0.

- b) Resignations- The Board was requested to approve the following resignations:

Administrative Employee:

Gregory Wagner, athletic/activities director, effective September 17, 2010.

Supplemental Employee:

Erin Smith, Language Arts/Library/World Language Team Leader, effective September 10, 2010.

BOARD ACTION:

Dr. O'Connor made a motion to approve the resignations as presented. Seconded by Mrs. Funk and passed on a roll call vote of 6-0.

- c) Conferences/Workshops - The Board was requested to approve the following conferences/workshops: ([enclosure](#))

Dr. Alan Moyer Superintendents' Fall Professional Development  
September 29-October 1, 2010  
Location - Hershey Conference Center  
(All costs are paid by sponsors.)

BOARD ACTION:

Mrs. Smith made a motion to approve the conferences/workshops as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 6-0.

- d) Leaves of Absence-The Board was requested to approve the following requests for a leave of absence:

Sherry Knox, elementary teacher at Washington Elementary, request for FMLA leave for childbearing/childrearing reasons, effective approximately January 11, 2010, to approximately March 2, 2011. Mrs. Knox will be using paid leave prior to beginning uncompensated FMLA leave.

Gloria Stauffer, cafeteria worker, request for leave of absence for medical reasons, effective September 23, 2010, to approximately October 14, 2010. Mrs. Stauffer will be using paid leave prior to beginning uncompensated leave.

BOARD ACTION:

Mrs. Funk made a motion to approve the leaves of absence as presented. Seconded by Mrs. Smith and passed on a roll call vote of 6-0.

- e) Other Business - None

G. Standing motions regarding Instruction

- 1) Board Policies - The Board was requested to tentatively approve the following policies:

[113](#) Special Education Program  
[114](#) Programs for Gifted Students  
[113.1](#) Discipline of Students with Disabilities  
[113.2](#) Behavior Support  
[113.3](#) Screening & Evaluations for Students with Disabilities

BOARD ACTION:

Dr. O'Connor made a motion to approve the board policies as presented. Seconded by Mrs. Funk and passed on a vote of 6-0.

#### H. Standing motions regarding Finance

- 1) Check Register - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$1,135,533.89, Construction totaling \$24,705.13, Capital Reserve totaling \$53,385.21 and Cafeteria totaling \$52,292.55. Grand total \$1,265,916.78. (enclosures)  
([10](#)) ([12](#)) ([28](#)) ([29](#)) ([32](#)) ([33](#)) ([34](#)) ([35](#)) ([50](#)) ([80](#)) ([81](#))

BOARD ACTION:

Mr. Edwards made a motion to approve the check registers as presented. Seconded by Mrs. Smith and passed on a roll call vote of 6-0.

- 2) Monthly Reports - The Board was requested to approve the following reports for the month of August (partial listing, remainder to be approved in October) (enclosures).  
([Cafeteria](#)) ([Investment](#)) ([Middle School](#)) ([Sr. High](#)) ([Tax Collector](#))

BOARD ACTION:

Mr. Edwards made a motion to approve the monthly reports as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 6-0.

- 3) Donation - The Board was requested to approve the following donation:  
Golf Cart - Gobrecht's

DISCUSSION:

Dr. Moyer stated that this golf cart has built in water jugs so we would not have to load up water jugs. The golf cart will be an additional cart for the spring. The cart will be put in the storage area when things are moved around. The cart will be returned after the season is over.

BOARD ACTION:

Mrs. Smith made a motion to approve the donation as presented. Seconded by Mrs. Funk and passed on a roll call vote of 6-0.

- 4) INFORMATIONAL ITEM - Questions relating to Debt Profile and Variable Rate Bond Review Presentation from September 13 - RBC Capital Markets

DISCUSSION:

Mr. Wentz stated that Ken Phillips would be coming back to the next planning session on October 11. He stated that if he receives additional information he would send it out to Board members. He stated that they are leaning toward recommending a fixed rate.

#### I. Standing Motions regarding Building and Grounds

- 1) INFORMATIONAL ITEM - Jim Baumgardner asked the Board to recognize Adam Test as the project observer.

DISCUSSION:

Mr. Baumgardner stated that Mr. Test is well qualified for the job. There will be a pre-construction meeting tomorrow morning. He felt that a second person might be needed. He stated that he had someone in mind. These project observers would be on a one-year employment contract. They could work together on projects. They will be discussing the location of trailers. He stated that permit fees could be expensive. It was suggested that we send a letter to Bruce Rebert, Hanover Borough Manager, for a request for the fees to be waived. The cost per permit is \$5,000.

J. Other Business

The Board will be taking a field trip to River Rock on Friday, October 1, at 9 AM. If a Board member is interested in going at another time, please contact Lois Gunnet.

The next Building and Grounds meeting will be held on Friday, October 1, beginning at 1:30 PM at Sheppard and Myers to discuss renovations.

Tomorrow 10 AM there will be a state audit exit report given to share findings.

Budget information will be sent out to the Board membership in October along with timelines.

Hanover High School Bands in Review will be held on Saturday, October 23 beginning at 7 PM at Sheppard and Myers.

Dr. O'Connor asked that the tentative policies be posted on the website.

K. Next meeting date:

The next planning meeting will be held on Monday, October 11, 2010, at 6:00 PM.  
The next board meeting will be held on Monday, October 25, 2010, at 6:00 PM.

L. Adjournment

Mrs. Lingg made a motion to adjourn the meeting. Seconded by Mrs. Funk. The meeting was adjourned at 7:38 PM.