

BUDGET AND FINANCE COMMITTEE

October 12, 2009

ADMINISTRATION BUILDING

MINUTES

OPENING BUSINESS

Call to Order -- The meeting was called to order at 7:03 P.M.

Roll Call -- Members present: Mr. Kauffman (Chair), Dr. O'Connor, Mr. Smith, Mrs. Lingg

Also Present -- Mr. Bortner, Mrs. Smith, Mr. West, Mr. Zeigler, Dr. Doll, Dr. Moyer, Mrs. Frock, Mr. Wentz, Mr. Grimes, Mr. Hain, Ms. McDermitt, Mr. Samuelsen, Dr. Krout, Mrs. Dubbs, Jason Weigle, Teresa Erdman, HEA; Mike Vaux, HPESPA; Heather Faulhefer, Evening Sun; Jim Abbott, Jenni Sharkey

4.0 BUDGET AND FINANCE

Minutes – The Budget and Finance Committee was requested to approve the minutes of the September 14, 2009, meeting (**enclosure**).

COMMITTEE ACTION:

Mr. Kauffman made a motion to approve the minutes as presented. Seconded by Mr. Smith and approved by the Committee.

PUBLIC COMMENTS: None

- a) **Middle School Activity Account** – The Committee was requested to approve an additional Middle School Activity Account – 8th grade team.

DISCUSSION:

The activity account would be self funded through fundraisers. This is a new account for the 8th grade. Some of the other grades already have similar accounts.

COMMITTEE ACTION:

Mr. Kauffman made a motion to approve the middle school activity account as presented. Seconded by Mrs. Lingg and approved by the Committee.

- b) **INFORMATIONAL ITEM** – State Budget Update
Troy Wentz reported that the state budget was passed after 101 days. There should be payments sent out within two weeks including \$1,000,000 in funding.

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c) **INFORMATIONAL ITEM 2010-2011 Budget:**

- 1) **Index and Aid Ratio**

Troy Wentz stated that the index percentage projected by the state was 4.5% for 2007-2008; 4.1% for 2008-2009; and 2.9% for 2009-2010. The state establishes the index. The amount of mills increase without voter referendum for 2010-2011 would be .54 mills. A problem could incur in some school districts. One of the challenges is that Hanover has so many business in a small area so that affects the sales value of taxable real estate.
- 2) **Overview of Budget Timeline**

Troy Wentz stated that we are currently working in three years. We are wrapping up 2008-2009, in 2009-2010 and beginning the budget for 2010-2011. January 28, 2010 is the key date where the Board will establish whether they will or will not raise taxes above the index. The next budget must be tentatively adopted by May 31, 2010.
- 3) **Reflection on 2009-2010 impact of .2 mill increase**

Troy Wentz stated that the impact was the District received \$175,000 by raising mills. There will be an additional revenue of \$175,000 for next year. Any savings can be put in capital reserve.
- 4) **Staff Utilization at Middle School and High School**

Pam Smith presented an overview of teacher schedules at the Middle School. Drew Samuelsen stated that the High School schedules are driven by course selections. The majority of the teachers are teaching six classes and have a duty. Some of the duties include: ISS, Cafeteria, Hall Duty, HOPE Classroom. There is limited writing lab coverage. One of the things he would like the Board to consider is changing the amount of credits a student is required to have to graduate. He would like them to consider putting the number down to 26 or 27. Art Smith wondered about block scheduling. Drew said he would look at it and check to see how the schedules would work. Dr. O'Connor remarked about Virtual classes. If we could have one teacher, it would allow 25 students participate free of charge per teacher.
- 5) **November Committee Discussions**
 - i. Salary Increases
 - ii. Insurance Rate
 - iii. Retirement Rate
 - iv. Charter School Costs
 - v. Impact Items Presented last Spring as Future Considerations
 - vi. Budget Performance 2008-2009
 - vii. Board Recommendations of Other Topics

d) **Other Business - None**

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ADJOURNMENT:

The meeting was adjourned at 8:05 P.M.

**THE NEXT BUDGET AND FINANCE COMMITTEE MEETING IS SCHEDULED FOR
NOVEMBER 9, 2009, AT 6:00 P.M. IN THE BOARDROOM OF THE ADMINISTRATION
BUILDING.**

BUILDING AND GROUNDS COMMITTEE

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MINUTES

OPENING BUSINESS

Call to Order – The meeting was called to order at 6:10 P.M.

Roll Call - Members present: Mr. Smith (Chair), Mr. Zeigler, Mr. Bortner, Mr. West

Also Present -- Mr. Bortner, Dr. O'Connor, Mrs. Smith, Mr. Zeigler, Dr. Doll, Dr. Moyer, Mrs. Frock, Mr. Wentz, Mr. Grimes, Mr. Hain, Ms. McDermitt, Mr. Samuelson, Dr. Krout, Mrs. Dubbs, Jason Weigle, Teresa Erdman, HEA; Mike Vaux, HPESPA; Heather Faulhefer, Evening Sun; Jim Abbott, Jenni Sharkey

5.0 BUILDING AND GROUNDS

Minutes – The Building and Grounds Committee was requested to approve the minutes of the September 14, 2009, meeting (**enclosure**).

COMMITTEE ACTION:

Mr. Bortner made a motion to approve the minutes as presented. Seconded by Mr. Zeigler and approved by the Committee.

PUBLIC COMMENTS: None

- a) **INFORMATIONAL ITEM** – Middle School Re-Roofing Project Update including Change Order Information
Mr. Baumgardner stated that the final inspection was done with Firestone who is the manufacturer of the roofing products. There will be a 20-year warranty. The final payment will be made shortly after completion of painting around skylights.
- b) **INFORMATIONAL ITEM** – Wilson Avenue Sidewalk and Curbing Project Update
The curbing is now complete. Some debris needs to be cleaned up and then final payment should be approved at the next Board meeting.
- c) **INFORMATIONAL ITEM** –Washington Elementary and Hanover Street Elementary Renovation Project Update
PlanCon documents need to be submitted by the District along with a narrative to go with the plans.
- d) **INFORMATIONAL ITEM** – Stadium Walkthrough Update
A meeting took place and they were directed to move forward with the issues. One item discussed was movement of the track to the Middle School/High

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School area. A meeting will take place with athletic coaches, phys ed teachers, athletic director, Jim Baumgardner and Superintendent to discuss placement of the track. Possible renovations were discussed for the stadium including removal of the bleachers on the visitor side, locker rooms, handicap seating, new lighting, new press box, and new fencing. Mr. Baumgardner is hoping to have some drawings available for the next meeting. In regard to the track, PIAA wants us to schedule only away meets this year. Discussions was made regarding how to go about relocating. Mr. Weigle stated that the track team could still run on it for practice but that was on a day-to-day basis. One of the problems is that Delone doesn't have a track either so we would need to find a track to use for that meet. Mr. West suggested that Moul Field could be a good possibility for the track relocation because it would also help out the community.

Dr. Moyer stated that the construction project information is close to getting on the website.

e) **Other Business –**

Mr. Kauffman stated that the Board should consider the students when projects are being scheduled during the school year.

ADJOURNMENT:

The meeting was adjourned at 6:45 P.M.

THE NEXT BUILDING AND GROUNDS COMMITTEE MEETING IS SCHEDULED FOR NOVEMBER 9, 2009, AT 6:00 P.M. IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.

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ADMINISTRATION BUILDING

MINUTES

OPENING BUSINESS

Call to Order -- The meeting was called to order at 6:47 P.M.

Roll Call -- Members present: Mr. West (Chair), Dr. O'Connor, Mrs. Smith, Mrs. Lingg

Also Present -- Mr. Bortner, Mr. Smith, Mr. West, Mr. Zeigler, Dr. Doll, Dr. Moyer, Mrs. Frock, Mr. Wentz, Mr. Grimes, Mr. Hain, Ms. McDermitt, Mr. Samuelson, Dr. Krout, Mrs. Dubbs, Jason Weigle, Teresa Erdman, HEA; Mike Vaux, HPESPA; Heather Faulhefer, Evening Sun; Jim Abbott, Jenni Sharkey

3.0 CURRICULUM AND TECHNOLOGY

Minutes – The Curriculum and Technology Committee was requested to approve the minutes of the September 14, 2009, meeting (**enclosure**).

COMMITTEE ACTION:

Mr. West made a motion to approve the minutes as presented. Seconded by Dr. O'Connor and approved by the Committee.

PUBLIC COMMENTS: None

- a) **INFORMATIONAL ITEM** – Act 80 Activities – October 12
Dr. Doll and Dr. Moyer reported on Act 80 activities that took place today. Some of the high school activities included Learning Focused Schools training, technology with moodle and wiki. Middle School was concentrating on Performance Tracker which monitors student progress, Learning Focused Schools, KUD, essential questions. Elementary teachers center their thoughts on EveryDay Math. The day was very productive and a great success. Kindergarten teachers are already trained in EveryDay math and have implemented in their classrooms.
- b) **Other Business** –
Board Curriculum Meeting – Dr. O'Connor reported on the Curriculum meeting that was held on October 8. The next meeting will be November 12. He gave an overview of the meeting. One of the items learned was that Hanover is changing demographically into an "urban district". Dr. O'Connor wondered about the implication on the budget in regard to the new math programs. Dr. Doll stated

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that everything has been purchased from grades Kindergarten through 8. The High School Math program is the only one we still need to buy.

ADJOURNMENT:

The meeting was adjourned at 7:03 P.M.

THE NEXT CURRICULUM AND TECHNOLOGY COMMITTEE MEETING IS SCHEDULED FOR NOVEMBER 9, 2009, AT 6:00 P.M. IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.

PERSONNEL COMMITTEE

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MINUTES

OPENING BUSINESS

Call to Order -- The meeting was called to order at 6:45 P.M.

Roll Call -- Members present: Mrs. Lingg (Chair), Mr. Zeigler, Mrs. Smith, Mr. Kauffman

Also Present -- Mr. Bortner, Dr. O'Connor, Mr. Smith, Mr. West, Dr. Doll, Dr. Moyer, Mrs. Frock, Mr. Wentz, Mr. Grimes, Mr. Hain, Ms. McDermitt, Mr. Samuelsen, Dr. Krout, Mrs. Dubbs, Jason Weigle, Teresa Erdman, HEA; Mike Vaux, HPESPA; Heather Faulhefer, Evening Sun; Jim Abbott, Jenni Sharkey

2.0 PERSONNEL

Minutes – The Personnel Committee was requested to approve the minutes of the September 14, 2009, meeting (**enclosure**).

COMMITTEE ACTION:

Mrs. Lingg made a motion to approve the minutes as presented. Seconded by Mrs. Smith and approved by the Committee.

PUBLIC COMMENTS: None

- a) **Employment-** The Committee was requested to recommend Board approval of the following employment items contingent upon receipt of necessary employment documents:

Substitute Employees:

Sierra Bair, Matt Blandin, Brian Carbaugh, Tegan Colley, Lisa Haines, Stephen Harkay, and Keith Nelson substitute teachers, effective for the 2009-2010 school year. Rate of compensation will be \$95.00 per day.

COMMITTEE ACTION:

Mr. Zeigler made a motion to approve the employment items as presented. Seconded by Mrs. Smith and approved by the Committee.

- b) **Other Business** – None

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ADJOURNMENT:

Mrs. Lingg made a motion to adjourn the meeting. Seconded by Mrs. Smith. The meeting was adjourned at 6:47 P.M.

THE NEXT PERSONNEL COMMITTEE MEETING IS SCHEDULED FOR NOVEMBER 9, 2009, AT 6:00 P.M. IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.