

**Hanover Public School District
Board of Directors Meeting Minutes**

Monday, August 25, 2008

6:00 P.M.

Opening Business

Call to Order – The meeting of the Hanover Public School District Board of Education was called to order at 6:00 P.M.

Pledge of Allegiance

Roll Call

Board Members: Mr. Bortner, Mrs. Hersh, Mr. Kauffman, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith, Mr. West, Mr. Zeigler

Member absent: Mr. Kauffman

Also Present: Mr. Stahlman, Mrs. Brown, Mr. Wentz, Mr. Klenk, Mr. Lehman, Mrs. Frock, Dr. Doll, Mrs. Dubbs, Jack Rego, YMCA; Jody Shaffer, YMCA; Teresa Erdman, HEA; Linda Yowaiski, HPESPA; Heather Faulhefer, Evening Sun.

Recognition of Visitors and Public Comments - None

Approval of Minutes from Past Meeting

The Board was requested to approve the minutes of the Board Meeting August 11, 2008. **(enclosure)**

BOARD ACTION:

Mrs. Smith made a motion to approve the minutes as presented. Seconded by Mrs. Lingg and passed on a vote of 8-0.

Committee Reports

York School of Technology – Zeigler, Chair; West (Alternate)

The last meeting was August 6. The Early Learning Center is at full capacity with 50 students. There was a question as to whether they are starting any satellite training spots in our area. As of now there are no plans for that to happen. There are currently 26 students attending York Tech from Hanover. There was a question as to how many of them were eighth grade students.

Recreation – Lingg, Chair; Kauffman (Alternate)

The next meeting will be this Thursday.

PN Advisory – Hersh, Chair; A. Smith (Alternate)

In August the financial aid review took place. The report will be reviewed within 30 days. They are in the processing of changing policies for PHEAA. Dr. Doll and Mrs. Brown are working on that now. Of the 21 graduating class two thirds have passed their Boards and all have jobs. The classes are participating in many activities like Middle School physicals, career fairs at Gettysburg and New Oxford, wellness fair at Glatfelter on October 11, Red Cross blood drive, flu shots, and mobile dentist. There is a request for an increase in tuition during this meeting.

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Meet & Discuss Professional – West, Chair; O’Connor, D. Smith - None

Meet & Discuss Classified – D. Smith, Chair; Hersh, O’Connor - None

Meet & Discuss Administrative – O’Connor, Chair; Kauffman, D. Smith

There was a meeting held regarding Act 93 prior to the meeting. Information will be provided for the committee meeting in September and final approval at the second meeting in September.

Joint Wage Tax –Bortner, Representative; Zeigler (Alternate) - None

Lincoln Intermediate Unit Insurance Trust – West, Representative; BJ Frock (Alternate)

A meeting was held on Thursday. One district was asked to be removed from the Trust at the end of the year which has never happened before. The possibility of a state mandated insurance program will have an impact on the insurance program. They are looking to change carriers for vision and dental. They have launched a new website – www.lbt.iu12.org. The website which was recently launched includes information regarding benefits and forms.

Legislative Liaison with Pennsylvania School Board Association – Hersh, Representative;
A. Smith (Alternate)

92 percent of the schools have met AYP. The graduation competency assessments have been halted but Governor Rendell is still interested in enforcing.

Superintendent’s Advisory Council – A. Smith, Chair; O’Connor (Alternate)

The next meeting will be in October.

Policy Committee – West, Chair; A. Smith, Lingg

The next meeting will be held on September 4.

Sheppard Myers Stadium Committee – Bortner, Chair; Hersh, O’Connor

Information will be provided in the packets for the committee meeting in September. John Beddia from Crabtree and Rohrbaugh will be attending the last Board meeting in September.

Moul Field Negotiating Committee – A. Smith, Chair; Lingg, O’Connor, West - None

Community Relations Committee – A. Smith, Chair; D. Smith, Kauffman, Zeigler

The second meeting will be held on September 17 at 7:00 P.M. at the South Western Boardroom. The list of items has been narrowed down. The public is invited to attend these meetings.

Superintendent’s Report

The Evening Sun will be covering the walk line Tuesday morning, August 26. The past two In-Service days have been great. The elementary open houses are being held this evening. Jack Rego and Jodi Shaffer from the YMCA spoke about the partnership Hanover has had with the YMCA for many years. The YMCA is a non-profit charity owned by its members. They provide child care for about 550 children in 10 different schools. Approximately 60-70 students participate in the after school care. There has been no exchange of money between the school and the YMCA. Some activities they provide are: swimming, wrestling and gymnastics. There was a suggestion that swimming be introduced in the elementary level. Dr. Dillon replied that transportation and scheduling is

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a factor in not offering it to the elementary grade students. A suggestion was made that childcare be provided at the high school. High School students could serve as interns.

Dr. Wesley Doll gave an update regarding the Strategic Plan committee. The special education plan was approved. The technology plan is due at the end of September. It is being completed by Mr. Fry and Dr. Doll. They are staying on target. At the first meeting of the Strategic Plan committee 34 people attended out of the 52 invitations. Don Burkins from the LIU is helping to facilitate the committee. There are two meetings in the month of September scheduled.

Legal Report - None

Standing motions regarding personnel

Resignation(s)- The Board was requested to approve the following resignation(s):

Classified Employees:

Teresa Michael, part-time cafeteria worker, effective August 14, 2008. Mrs. Michael has obtained employment elsewhere.

Deborah Sell, teaching assistant, effective August 20, 2008, for personal reasons.

Colleen Walter, full-time second shift custodial, effective September 2, 2008, for personal reasons. Approval is requested to advertise for this position.

Supplemental Employee:

Brandi Bankert, Middle School Football Cheerleading Head Coach and Middle School Winter Sports Cheerleading Head Coach, immediately for personal reasons. Ms. Bankert was hired at the August 11, 2008, Board meeting but has since notified that she will be unable to accept the position.

BOARD ACTION:

Mr. Zeigler made a motion to approve the resignations as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 8-0.

Employment – The Board was requested to approve the following employment items contingent upon the receipt of all necessary employment documents.

Temporary Dean of Students

Eugene Kraus, Temporary Dean of Students, effective August 21, 2008, until the position of High School Principal is filled. Rate of compensation will be his regular per diem rate with an additional \$100 per week.

Supplemental Employees:

Constance Hammond, gameworker for the 2008-2009 school year. Rate of compensation will be as listed on the SA-107A “Athletic Event Report for Payment” for each appropriate position.

Jeffrey Moose, head varsity softball coach, effective for the 2008-2009 school year. Rate of compensation will be \$2932.00

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Brad Zeigler, head junior varsity wrestling coach, effective for the 2008-2009 school year. Rate of compensation will be \$2796.00.

Brad Zeigler, elementary wrestling K-6 wrestling program #1 and #2, effective for the 2008-2009 school year. Rate of compensation will be \$448.00 for each position.

Substitute Employee:

Substitute day-to-day teachers and substitute classified employees per the attached **enclosure**.

Tom Sager, extended substitute learning support/language arts teacher at the high school, effective August 22, 2008 to continue until position is filled. Rate of compensation will be \$211.81 per day.

Volunteers:

Drew Little, William Rider and Weston Yohe, volunteer football coaches, effective upon completion of necessary paperwork (**enclosure**).

DISCUSSION:

Mr. Bortner stated he will have to abstain from the vote because his wife is on the list of substitutes. He noted that she is certified in social studies and not in elementary as listed. Mr. Zeigler stated that he was glad to see past employees and Hanover graduates returning to help out. He felt that Gene Krauss will be a good fit for Dean of Students.

BOARD ACTION:

Mrs. Lingg made a motion to accept the employment items as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 7-0. Mr. Bortner abstained.

Non-Bargaining Classified Employees 2008-2009 Increase- The Board was requested to approve 2008-2009 rate increase for non-bargaining classified employees per the attached **enclosure**.

DISCUSSION:

Dr. O'Connor questioned an item on the enclosure.

BOARD ACTION:

Mr. Zeigler made a motion to approve the 2008-2009 rate increases for non-bargaining classified employees as presented. Seconded by Mrs. Lingg.

Dr. O'Connor made a motion to table the item until an executive session is held prior to the completion of the meeting. Seconded by Mr. Bortner and passed on a vote of 8-0.

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Approval to Advertise- The Board was requested to approve the request to advertise for the position of High School Learning Support Language Arts teaching position.

DISCUSSION:

Dr. O'Connor noted that the Board had decided not to add staff. Dr. Dillon stated the position depends on the child's IEP whether or not the student is pulled from regular classes to a special learning support class. Mr. West stated that even though we feel an IEP is not correctly written the school district has to deal with what information we have now. Mr. Bortner wondered if the money is in the budget. It was stated that it is a current position and not a new position. The high school has decreased by one teacher because a retired teacher was not replaced. Dr. O'Connor felt that only the most difficult students should be in pull-out classes. He would like to know what the percentage of students are in pull-out classes.

BOARD ACTION:

Mr. Zeigler made a motion to end the debate. Seconded by Mr. West and passed on a vote of 7-1. Dr. O'Connor cast the negative vote.

BOARD ACTION:

Mr. West made a motion to approve the advertisement items as presented. Seconded by Mrs. Hersh and failed on a vote of 3-5. Mr. Smith, Mrs. Smith, Mr. Bortner, Mrs. Lingg and Dr. O'Connor voted negative.

Standing motions regarding Curriculum and Technology

Final Textbook Adoption – The Board was requested to approve the final adoption of the following textbooks:

Course: Reading and Math – Grades 3 through 8
Text Title: Measuring Up to the Pennsylvania Academic Standards
Editor: David Nazarian
Publisher: Peoples Publishing Group
Copyright: 2007

BOARD ACTION:

Mrs. Smith made a motion to accept the textbook adoption as presented. Seconded by Mrs. Lingg and passed on a vote of 8-0.

Standing motions regarding Finance:

Practical Nursing Program Tuition Rates – The Board was requested to approve the following tuition rates resulting in an increase of \$450 (last tuition increase July 2007) (**enclosure**):

	<u>State Residents</u>	<u>Non-state Residents</u>
January 2009	\$7,250	\$9,590

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BOARD ACTION:

Dr. O'Connor made a motion to accept the practical nursing program tuition rates as presented. Seconded by Mr. Bortner and passed on a roll call vote of 8-0.

Check Registers – The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts, Building Project, Cafeteria and Capital Reserve (**enclosure**).

DISCUSSION:

Mr. Wentz stated that after the first four pages the rest is for 2008-2009 school year.

BOARD ACTION:

Dr. O'Connor made a motion to approve the check registers as presented. Seconded by Mr. Bortner and passed on a roll call vote of 8-0.

Standing motions regarding Facilities:

Washington Elementary Insulation of Pipes Bid – The Board is requested to approve the bid for installation of insulation on steam and domestic water pipes at Washington Elementary from KTECH Insulation Services in the amount of \$15,893 (**enclosure**).

DISCUSSION:

Mrs. Lingg wondered whether we absolutely have to do this project. Mr. Stahlman stated that it would maximize heating and the equipment would have to work harder if it was not done. Mr. Smith felt that we should have the maintenance workers do the work and save money. Mr. Stahlman said that he would be willing that it would take away from other building repairs that should be done. Mr. Smith wondered if anything was done so that it does not reoccur. Mr. Stahlman stated that there have been ventilation changes and fans. The total job was 4,058 linear feet and involves 400 fittings. Dr. O'Connor wondered if we would be able to save that amount of money in the next three years. Mr. Stahlman felt that we would and during a renovation project only the main steam lines would be affected and some of the insulation may not come out. Mrs. Smith wondered how long it would take one to two guys to do the work. Mr. Stahlman felt that approximately two to three weeks.

BOARD ACTION:

Mrs. Lingg made a motion to approve the Washington Elementary Insulation of Pipes Bid as presented. Seconded by Mrs. Hersh and passed on a roll call vote of 5-3. Mrs. Lingg, Mr. Smith and Mrs. Smith cast the negative votes.

Old Business

Mr. Wentz stated that since the Vanguard two-year lease was signed the company has repainted one of the portables and repaired windowsills. The maintenance department was given soffit to make repairs.

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Other Business

Classrooms for the Future Funding Update – David Fry, Technology Coordinator

The District did receive the grant but it was much lower than expected. The grant will pay for two to three classrooms instead of twelve classrooms. The Classrooms for the Future coach will be Eugene Krauss. The mobile labs will consist of 25 computers per room. The classes that it involves will be English and Social Studies. Dr. O'Connor wondered if it would be possible for every student to have a laptop and that would be a paper savings. Dave Fry felt that it might be possible in the future.

PSBA Platform Committee -- On August 9 Mr. Zeigler attended the PSBA Platform Committee. One of the items discussed was the need to tax natural gas as it comes out of the ground. It was felt that we are losing one to one and a half million dollars every year by not getting this tax. This would offset property taxes for the state. Another item discussed involved construction projects and the need for school districts to get the same benefits as home traditional construction projects. Another item discussed was adult students of Alt Ed be eligible for PHEAA at Tech Ed programs. A vote will be held at the Committee in Hershey on September 16 on items for Legislature to bring up in the next year.

The meeting was adjourned to executive session at 7:30 P.M.

The meeting reconvened at 8:03 P.M.

Non-Bargaining Classified Employees 2008-2009 Increase- The Board was requested to approve 2008-2009 rate increase for non-bargaining classified employees per the attached **enclosure**.

BOARD ACTION:

Mrs. Lingg made a motion to approve the rate increases as presented. Seconded by Mrs. Hersh and passed on a roll call vote of 7-1. Dr. O'Connor cast the negative vote.

Approval to Advertise- The Board was requested to approve the request to advertise for the position of High School Learning Support Language Arts teaching position.

BOARD ACTION:

Mr. West made a motion to approve to advertise the position as stated. Seconded by Mr. Zeigler and passed on a roll call vote of 7-1. Dr. O'Connor cast the negative vote.

Next meeting date:

The next meeting will be Monday, September 8, 2008, at 6:00 P.M. in the Boardroom.

Adjournment

Mr. Bortner made a motion to adjourn the meeting to executive session for personnel reasons. Seconded by Mrs. Smith. The meeting was adjourned at 8:05 P.M.