

**Hanover Public School District
Board of Directors Meeting
Minutes**

Monday, May 12, 2008

6:00 P.M.

An executive session was held prior to the meeting to discuss personnel issues.

Opening Business

Call to Order – The meeting of the Hanover Public School District Board of Education was called to order at 6:07 P.M.

Pledge of Allegiance

Roll Call

Board Members: Mr. Bortner, Mrs. Hersh, Mr. Kauffman, Mrs. Lingg, Dr. O'Connor, Mrs. Smith, Mr. West, Mr. Zeigler

Member absent: Mr. Smith

Student Board Members: Bakhtiar Shahid

Student members absent: Lyna Tran, Gabriel Rosenbrien

Also Present: Mr. Klenk, Mr. Stahlman, Mrs. Schoonover, Mr. Albin, Mr. Czap, Mr. Hershner, Mr. Lehman, Dr. Krout, Mr. Wentz, Mrs. Brown, Dr. Doll, Mrs. Frock, Mrs. Smith, Mrs. Dubbs, Deb Rinker, Tania Kuhn, Kalli Balafantos, Debbie Sell, Dan Larson, Graham Campbell, Jason Weigle, Tamara Becker, Rich Johnson, Chris Williams, WHVR Radio; Diane Wagaman, Penny Ritter, Bryant Foreman, Linda Yowaiski, HPESPA; Heather Faulhefer, Evening Sun; Dawn Henry.

Recognition of Visitors and Public Comments

Vocal & Instrumental - Third and Fourth Grade Students directed by Joanne Hahn

Children performing were: Clearview – Landen Finfrock, Madeline Hammond, Logan Scheivert; Hanover Street – Tucker Rice; Washington – Maria Balafoutas, Madeline Culbert, Dane Downey, Justin Hersh, Nathan Klunk, Kyle Krout, Bryclyn Kuhn, Sarah Lovell, Alexa Merrell, Kate Mowrey, Wendel Oliveras, Sarah Rinker, Kirsten Robinson, Isaac Silver.

Linda Yowaiski, president of the HPESPA, wanted to thank the Board for approving the flexible summer hours for twelve-month employees. She realizes that the Board wants to cut the budget and one of ways is through cutting two teacher assistant positions. She asked why we are eliminating teacher assistant positions and not adding more to help students due to the low test scores.

Jason Weigle donated a plaque to the school to be placed in the weight room which would highlight lifting and performance records. All Board members present were in favor of accepting the donation.

Approval of Minutes from Past Meetings

The Board was requested to approve the minutes of the Board Meetings April 14, 2008, April 21, 2008, and April 28, 2008. (enclosure)

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BOARD ACTION:

Mr. Zeigler made a motion to approve the minutes as presented. Seconded by Mr. Bortner and passed on a vote of 8-0.

Committee Reports

York School of Technology – Zeigler, Chair; West (Alternate)

A meeting was held on April 24. A memo of understanding was made with Lancaster School of Technology. A fee of \$60 per hour will be charged and will be absorbed by adult fees. On June 23 there will be an auction held that will get rid of surplus items. A Board orientation was held on April 29 and Mr. Zeigler, Mr. Smith and Mr. West attended. One of the new programs being started at York Tech is a pre-kindergarten program.

Meet & Discuss Administrative – O'Connor, Chair; Kauffman, D. Smith

Dr. O'Connor stated that the committee met with representatives from the administration last week. It went very well.

Lincoln Intermediate Unit Insurance Trust – West, Representative; BJ Frock (Alternate)

Mr. West reported that he attended a meeting on April 29 along with Mr. Smith and Mr. Wentz. The balance for Hanover went up 13 percent in the last quarter. We had eight catastrophic claims in excess of \$25,000. The total paid out was \$367,246. If the case is over \$50,000, they are reimbursed.

Legislative Liaison with Pennsylvania School Board Association – Hersh, Representative;

A. Smith (Alternate) – There will be a spring county meeting. If you are interested in attending, please contact Mrs. Hersh. PSBA is supporting legislature that reduces the money that is paid by the schools for Charter/Cyber Schools. There will be a major meeting that will discuss issues on July 18.

Policy Committee – West, Chair; A. Smith, Lingg

Mr. West reported there was a small group policy meeting held on Monday, May 5. They discussed employment policies 303, 404, 504, and a public relations objective policy 901 which should be on the agenda to be tentatively approved at the next meeting. The full policy committee met on May 7th. This will probably be the last meeting of the full committee. Their input will be gathered through e-mails in the future. Some policies that the committee is going to work on are: 800 Records Managements; Sexual Harassment 248, 348, 448, 548 which should now be unlawful harassment, School Board code of conduct 011, class size 201.1, and curriculum development 105. The policies have been reviewed and indexed and should be on the website in the next day or two. There was a question as to whether you could search for a certain issue. Mr. Fry stated that it could be done.

Stadium Committee – Bortner – Information is attached to these minutes.

Student Board Member Report

AP tests are being given this week. If the scores are high enough, the student receives college credits. The courses being tested are European History, English, Chemistry, and Calculus. Some upcoming events include Physics Day at Hershey Park, and Student Appreciation Day. Best and Brightest was held and the students were disappointed that only one administrator from Hanover was in attendance. A letter of apology will be written to the students on behalf of the Board.

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Superintendent's Report – Dr. Charles Scott

Dr. O'Connor reported that during the past week the school district received a preliminary report concerning tests done by Analytical Laboratory Services, Inc. at the Washington Elementary School. It states that "during our survey of the Washington Elementary School we found mold growing on pipe insulation. Note: The types of fungi growing on the insulation are Aspergillus, Acremonium, Penicillium, Cladosporium, Rhodotorula, and yeast. These types of fungi (most notably the Aspergillus and Penicillium) are often found on water damaged building materials and may cause allergic reactions in susceptible persons. The exact amount of affected pipe insulation is unknown but it could be extensive. This could be a source of the symptoms reported. It is difficult to say for sure. I would recommend that you have it abated."

The testing lab has been directed to write bioremediation specifications to be given to at least three qualified contractors to obtain bids for removal. Bids will be received by the Board of School Directors to determine whether to proceed with remediation.

We will keep you informed as we receive additional information. A representative of the testing lab has been asked to attend a public meeting of the Board to answer questions when they present the final report.

We are very concerned about the health and safety of our children, our support and professional staff members and will act in a responsible and timely manner.

There was a question as to how long it will take. Mr. Lawrence, a representative from Analytical Labor Services, stated that it will take approximately two weeks. The process to get the contractor will take approximately two weeks. He felt that it would not be disruptive to the school because the work will be done in the crawl spaces. There are many pipes that are affected. The moisture is coming from humidity, ground and walls. We will need to have a PDE engineer help us to control wetness which causes allergy problems.

Mr. Rich Johnson, a parent from Washington Elementary, presented plans for a memorial garden to be constructed in memory of Pam Reck, a former employee of Washington Elementary. The plan will be virtually maintenance free and paid entirely by the Washington PTO. Mr. Zeigler graduated with Pam Reck and thought it would be a great idea. The question was raised as to whether it would be affected if a renovation project would take place. Mr. Johnson stated that it was away from any construction project that would be made.

Donation – The Board was requested to approve the donation of a landscaped garden at Washington Elementary, in memory of former employee Pam Reck, by the Washington Elementary PTO.

BOARD ACTION:

Mrs. Hersh made a motion to approve the donation as presented. Seconded by Mr. Zeigler and passed on a vote of 8-0.

Legal Report

Mr. Yingst gave an update regarding VIDA Charter School. The School Board can choose to have a hearing if we want. The biggest change is that the school would be moved to the Gettysburg area instead of the Hanover District.

Standing motions regarding personnel

Resignation(s)- The Board was requested to approve the following resignation(s):

Classified Employees:

Holly Murphy, adult patrol, effective at the end of the 2007-2008 school year. Ms. Murphy is requesting to remain on the substitute adult patrol and teaching assistant list.

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Substitute Employees:

Donna Sweeney, substitute clerical, lunchroom/playground and teaching and personal assistant, effective April 22, 2008. Ms. Sweeney has obtained full-time employment.

BOARD ACTION:

Mrs. Lingg made a motion to accept the resignations as presented. Seconded by Mr. Bortner and passed on a roll call vote of 8-0.

Furlough – The Board was requested to approve the following furlough.

Deanna Markle, teaching assistant, effective June 6, 2008, the end of the 2007-2008 school year.

DISCUSSION:

There was a statement made that if a teacher assistant position becomes available Deanna Markle should be the first consideration to fill the position.

BOARD ACTION:

Mrs. Lingg made a motion to accept the furlough as presented. Seconded by Mr. Bortner and passed on a roll call vote of 6-2. Mrs. Hersh and Mr. West cast the negative votes.

Employment – The Board was requested to approve the following employment items contingent upon the receipt of all necessary employment documents.

Classified Employees:

Lori Garman, healthroom assistant, effective with the beginning of the 2008-2009 school year. Rate of compensation will be \$13.90 per hour. For the remainder of the 2007-2008 school year Ms. Garman will serve as a substitute healthroom assistant. Rate of compensation will be \$13.70 per hour.
(enclosure)

Summer Employment:

Summer Workers effective June 9, 2008, at the appropriate hourly rate.

Craftsman Assistant: Josh Bull

Regular Workers:

Eric Deatrick	Jimmy Winand	Zack Wentz
Scott Shepler	Allison Frederick	Emily Descheemaeker
Michael DeGroft	Tori Cornbower	Abbey Motter
Chelsea Kehr	Wendy Davis	Shirley Moncrief
Diana Diehl (PT)	Jane Gross	Shinead Bierkamp
Kaleigh Sunday	Emily Sunday	Tamara Sellers

Substitute Summer Workers:

Jack McLaughlin	Carly Fuhrman	William Donelson
Chris Carnes	Nathan Fuhrman	Derek Sneeringer
Lindsay Duncan		

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DISCUSSION:

The expeditor was removed because she took employment elsewhere.

BOARD ACTION:

Mrs. Lingg made a motion to accept the employment items as presented. Seconded by Mrs. Smith and passed on a roll call vote of 8-0.

Standing motions regarding Finance:

Third Party Administrator (403 b) – The Board was requested to approve Kades Margolis as the Third Party Administrator for the District at a cost of \$10 per participant, charged to the vendor to monitor the 403 (b) Plan Document.

BOARD ACTION:

Mrs. Lingg made a motion to approve the third party administrator as presented. Seconded by Mr. Bortner and passed on a roll call vote of 8-0.

Athletic Budget – The Board was requested to approve the Athletic Budget for the 2008-2009 school year.

DISCUSSION:

Dr. O'Connor wondered if there were any changes due to transportation bids coming in. Mr. Wentz felt that they are not a major impact.

BOARD ACTION:

Mrs. Lingg made a motion to approve the athletic budget as presented. Seconded by Mr. Bortner and passed on a roll call vote of 8-0.

Athletic Bid Approval (internal) – The Board was requested to award the bids for athletic items for 2008-2009 as follows (a total of 20 vendors submitted bids) (**enclosure**):

ARC Sports	\$ 547.20
Bethlehem Sporting Goods	\$ 17.98
Cannon Sports	\$ 593.00
Georgi Sports	\$ 74.40
GLS Sports	\$ 500.00
H & L Team Sales, Inc.	\$5,760.00
Jaypro Sports	\$ 108.00
Longstreth Sporting Goods	\$ 6.00
Riddell All American	\$ 117.00
Sports Supply Group, Inc.	\$ 741.39
Sportsman's	\$ 5,885.19
Team Connection	\$ 1,250.10
Triple Crown Sports	\$ 114.20
TOTAL	\$15,714.46

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BOARD ACTION:

Mrs. Lingg made a motion to approve the athletic bid approval as presented. Seconded by Mr. Bortner and passed on a roll call vote of 8-0.

Practical Nursing Program Tuition Rates – The Board was requested to approve the following tuition rates (no change)

	State Residents	Non-State Residents
July 2008	\$6,800	\$9,140

DISCUSSION:

Mr. West wondered how many years since the tuition rate has increased. Mrs. Brown stated that it increased last year. Mr. Wentz said that it is a self-sustaining program. This is the cost for a full year but does not include books and uniforms.

BOARD ACTION:

Mrs. Lingg made a motion to approve the practical nursing program tuition rates as presented. Seconded by Mr. Zeigler and passed on a roll call vote of 8-0.

Approval to Seek Cafeteria Bids for 2008-2009 – The Board was requested to approve to seek bids for the following:

- Milk products
- Miscellaneous Cafeteria Foods, including breads

BOARD ACTION:

Mrs. Lingg made a motion the approval to seek cafeteria bids for 2008-2009 as presented. Seconded by Mr. Zeigler and passed on a vote of 8-0.

Depository for 2008-2009 – The Board was requested to approve Susquehanna Banks as the depository for the District for the 2008-2009 school year.

BOARD ACTION:

Mrs. Lingg made a motion to approve the depository for 2008-2009 as presented. Seconded by Mr. Bortner and passed on a vote of 8-0.

Athletic Trainer – The Board was presented for discussion the athletic trainer contract with Hanover Hospital t/a Hanover Rehab Centers. This item will be on the May 27 agenda for approval (**enclosure**).

2008-2009 Safe and Drug Free Schools and Communities Act Consortium – The Board was requested to approve the Hanover Public School District's participation in the Lincoln Intermediate Unit consortium for Safe and Drug Free Schools for the 2008-2009 school year.

DISCUSSION:

This would be at no cost to the district.

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BOARD ACTION:

Mrs. Lingg made a motion to approve the 2008-2009 safe and drug free schools and community act consortium as presented. Seconded by Mr. Zeigler and passed on a vote of 8-0.

Old Business

Mrs. Smith stated she asked for a copy of the science curriculum at the meeting on April 14 and has not received as yet. Mrs. Schoonover stated she had that information for her.

Other Business - None

Next meeting date:

The next meeting will be Tuesday, May 27, 2008, at 6:00 P.M. in the Boardroom.

Adjournment

The meeting was adjourned at 7:15 P.M.