

**Hanover Public School District
Board of Directors
Minutes**

Monday, January 28, 2008

6:00 P.M.

Opening Business

Call to Order – The meeting of the Hanover Public School District Board of Education was called to order at 6:07 P.M. in the boardroom of the administration building.

Pledge of Allegiance

Roll Call

Board Members: Mr. Baker, Mr. Bortner, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith, Mr. West, Mr. Zeigler

Member absent: Mr. Kauffman

Student Board Member: Gabriel Rosenbrien (Alternate)

Student Board Members absent: Bakhtiar Shahid, Lyna Tran

Also Present Mrs. Schoonover, Mr. Lehman, Mrs. Gunnet, Sara Little, Stevie Little, JoAnn Bauer, Victoria Kozdron, Dr. Doll, Mrs. Brown, Mrs. Dubbs, Paula Frank, Mr. Czap, Megan Stitt, Mr. Klenk, Mr. Stahlman, Heather Faulhefer, Evening Sun; Linda Yowaiski, HPESPA; Teresa Erdman, HEA, Mr. Wentz.

Recognition of Visitors and Public Comments - None

Approval of Minutes from Past Meetings

The Board was requested to approve the minutes of the Board Meetings January 14, 2008, and January 21, 2008.

DISCUSSIONS:

Mrs. Smith stated that policy 000 should be listed to be amended in section 2 instead of section 3. Mr. West was incorrectly listed on page 7 as Mrs. West. Mr. Baker stated that it should be stated under policy 004 should be “no member of the Board may be reimbursed for a meeting at Board expense without Board approval.” Last two sentences of discussion on page 7 should be listed somewhere else. Dr. O'Connor stated that he made a motion regarding the hiring of Mr. Mahone, “No regular full-time or part-time employee shall commence his/her services within the district until officially hired by the school board.” This motion was later withdrawn to be sent to policy committee.

BOARD ACTION:

Mr. Bortner made a motion to table the minutes from the January 14 meeting until the next Board meeting. Seconded by Mr. Zeigler and passed on a vote of 8-0. Dr. O'Connor made a motion to approve the minutes from the January 21 meeting. Seconded by Mr. Baker and passed on a vote of 8-0.

Committee Reports

Recreation – Mrs. Lingg attended a meeting. The Moul Field lease was discussed and people are asking to use the field this summer. They are stating in the lease with these individuals that they can use depending on the Board's agreement. Drew Little is promoting summer program with baseball and

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softball with fliers. They currently do a routine inspection in spring of recreational area equipment but it

was felt that inspections should be done more than once a year.

Benefit Trust – Mr. West reported he will be attending an orientation on Thursday, January 31, immediately followed by board meeting.

Tax – Mr. Bortner will attend a meeting on February 4 at 7:00 at Southwestern. He has some per capita tax questions he feels we are losing money on.

Legislative – Mr. Baker reported that some items being brought include labor relations to study school strikes, reimbursed rental for special leases, increases in amount of contract bids, special study school finance and academic standards.

York Tech – Mr. Zeigler highlighted many of the programs including engineering, computer programming, and law.

Student Board Member Report: Mid-terms have taken place. The Battle of the Bands was held and Hanover band took third place. Some of the questions and concerns of the students: guidelines for student behavior during sporting events, variety in student lunches, athletes getting a gym credit when playing two sports, certain bathrooms being locked due to vandalism, and student parking lot spots. They are submitting their concerns to Mrs. Schoonover, high school principal.

Superintendent's Report – Dr. Doll recognized the School Board members for their dedication to our school district. January is School Director Recognition Month.

Legal Report – The draft lease for Moul Field is being prepared with the Borough. Suggestions were made from Board members and will be submitted to the Borough. The Board is still reviewing the VIDA Charter School Application. A decision cannot be made until after 45 days from the hearing but before 75 days after the hearing which was January 7.

Standing motions regarding personnel

Employment -- Dr. O'Connor made a motion to hire Dr. David Mowery as substitute Superintendent during the medical leave of Dr. Jill Dillon. Rate of compensation will be \$700 per day. Seconded by Mr. Baker and passed on a roll call vote of 8-0.

DISCUSSION:

Dr. Mowery thanked the Board for their confidence. His time will be on an irregular basis depending on the schedule and activities. His main objective will be to maintain the momentum.

Resignation – The Board was requested to approve the following resignation:

Lottie Wilder, middle school secretary receptionist, effective January 22, 2008.

BOARD ACTION:

Dr. O'Connor made a motion to accept the resignation as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 8-0.

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Leaves of Absence- The Board was requested to approve the following leaves of absence:

Connie Hahn- middle school personal assistant, request for intermittent FMLA leave, effective January 14, 2008, to be determined but not to exceed the allowable 12 weeks.

Kelly Ulsh, elementary teacher at Hanover Street, request to revise original approved request for leave of absence for childbearing/childrearing leave to include FMLA leave through February 29, 2008, and then beginning uncompensated childbearing/childrearing leave.

DISCUSSION:

Mrs. Smith wondered if Dana Wertz was going to be filling the leave for the personal assistant position. It was stated that this leave is intermittent and that Dana is substituting day to day. Dana is not considered furloughed any longer.

BOARD ACTION:

Dr. O'Connor made a motion to accept the leaves of absence as presented. Seconded by Mr. Baker and passed on a roll call vote of 8-0.

Employment – The Board was requested to approve the following employment items contingent upon the receipt of all necessary employment documents.

Supplemental Employees:

Diane Laucks, Washington Intramural #1, effective for the 2007-2008 school year. Rate of compensation will be \$434.00.

Substitute Employee:

Janelle McKeown, day-to-day substitute and extended substitute 7th Grade English teacher, effective January 30, 2008 and approximately February 13, 2008. Rate of compensation will be \$95 per day and \$202.61 per day, respectively. Ms. McKeown will be substituting as an extended substitute during the maternity leave of Mrs. Angela Frey.

Classified Employees:

Louise Bankert, lunchroom/playground supervisor, effective January 29, 2008. Rate of compensation will be \$9.39 per hour.

Donna Becker, cafeteria worker, effective February 18, 2008. Rate of compensation will be \$9.91 per hour.

DISCUSSION:

The intramural position is a position with duties that vary every year. This year the intramural position is mentoring which will be for eight weeks. It is a pilot program and they will be working closely with Ted Jenkins who spoke at the January 14 board meeting regarding mentoring in our schools. Louise Bankert is being hired with Washington Elementary. When a cafeteria worker is hired, they are not hired at a certain location but can be moved to any building.

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BOARD ACTION:

Dr. O'Connor made a motion to accept the employment items as presented. Seconded by Mr. Baker and passed on a roll call vote of 8-0.

Tenure – The Board was requested to award tenure to the following temporary professional employees:

Shelly Kell – Clearview, Grade 1

James Blake – High School, Spanish

BOARD ACTION:

Dr. O'Connor made a motion to award the tenure as presented. Seconded by Mr. Baker and passed on a roll call vote of 8-0.

Standing motions regarding finance

Tax Exoneration – The Board was requested to approve the exoneration of the per capita taxes as follows:

2007 Full & Interim	491 bills	\$9,130
2006 Interim	80 bills	\$1,600
2005 Interim	7 bills	\$140
Total	578 bills	\$10,870

DISCUSSION:

Some of the reasons that the taxes would be exonerated would be: under age 18, military, full-time student, moved, permanent resident of a nursing home and deceased.

BOARD ACTION:

Mr. Baker made a motion to accept the tax exoneration as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 8-0.

Sale of Equipment Bid – The Board was requested to approve the bid for sale of equipment to the following:

Harold Ruppert (ONAW Small Emergency Generator)	\$25.00
Harold Ruppert (Quincy Air Compressor)	\$25.00

DISCUSSION:

Mr. Bortner wondered why we are selling these items. They were taken out of the old Clearview school and have not been used since that time.

BOARD ACTION:

Mr. Baker made a motion to accept the sale of bid items as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 8-0.

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Monthly Reports – The Board was requested to approve the following reports for the month of December (**enclosures**):

- Tax Collector Report
- Treasurer's Report
- Investment Report
- Budget Expenditure Report
- Revenue Budget Summary
- Cafeteria Report
- Student Activities Report

DISCUSSION:

Mr. Baker stated that the cafeteria is \$75,000 in arrears and stated that some of the reason is unfair reimbursement from the state.

BOARD ACTION:

Mr. Baker made a motion to accept the monthly reports as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 8-0.

Check Registers – The Board was requested to approve the following check registers:

General Fund including athletic, middle school and high school activity accounts, Building Project, Cafeteria and Capital Reserve (**enclosures**)

BOARD ACTION:

Mr. Baker made a motion to accept the check registers as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 8-0.

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High School Curriculum Presentation –

Karen Schoonover, High School Principal, gave a presentation regarding the High School curriculum. She began with the math curriculum. For the class of 2009 as 9th graders will have 2 electives, 10th 2 electives, 11th 3 electives and 12th 4 electives. They have proposed realignment in 2010 and beyond because of academic standards. Every year would give students more elective opportunities. Schedules are based on PSSA scores. They may have required courses after they show areas of weakness. For math they are currently working on scope and sequence. If a student is found not proficient in math in 8th grade, they are required to take 90 minutes of math in 9th grade. A student could change from foundation in 9th grade to more appropriate math placement if they are showing the teacher that they have been misplaced. A student does not change classes because a parent may want it done. They have tried to reinforce to the students when they are preparing to take the PSSA tests that if they do poorly on the test they are not hurting the teacher but instead hurting themselves and hurting the reputation of the school. Teachers are told to keep material relevant and interesting to the students. An advantage of block schedules is that the student would only have four courses at a time for 90 minutes a day. It

would

be wonderful in certain classes like for science labs. Currently we have eight periods of 47 minutes each. Studies have been done showing that a high school student's attention is around 12-18 minutes. The high school faculty is currently looking into it. The idea is not eliminated. There are more teachers in favor than six years ago. A program of study will be presented next month. Some of the concerns include more electives in practical arts, tech ed, business offerings and computer.

DISCUSSION:

Mr. West stated that the difference is in the approach. He felt we should start with discussions that lead to a motion rather than the other way around. We should have discussions about curriculum in meetings with the teachers and administrators. Mr. Bortner felt that things cycle and that one may work at one time but we should be able to change. Mr. Zeigler felt that Board is really helped in making decisions when the faculty presents different areas of study. Mr. Bortner felt that we should talk with the Chamber and find out what employers are looking for. Mrs. Schoonover pointed out there is a meeting with the Chamber she will be attending which will let her know what skills the students are missing when they leave the High School. Dr. Doll thanked Mrs. Schoonover and her staff. We need to prioritize right now. He felt that everyone should keep expressing to students the importance of doing well on the PSSA's.

BOARD ACTION:

Dr. O'Connor made a motion that his motion regarding high school curriculum from the last meeting be tabled and postponed until future action on curriculum. Seconded by Mr. Baker and passed on an 8-0 vote.

Old Business

BOARD POLICIES – The Board was requested to approve the tentative adoption of revisions to:
(enclosures)

- Board Policy 004.1 Student Representation
- Board Policy 005 Organization
- Board Policy 006 Meetings
- Board Policy 007 Distribution

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The Board was requested to approve the tentative deletion of:

- Board Policy 008 Organizational Plan
- Regulation 008-R

(This section requires 2/3 affirmative votes)

DISCUSSION:

Dr. O'Connor felt that policy 005 should be changed regarding the solicitor serving as the parliamentarian to a Board member. Mr. Baker preferred a neutral person serve as parliamentarian. Dr. O'Connor felt that he wanted some flexibility so the solicitor would not have to be at every Board meeting. Mr. Bortner suggested that a timeline be made with a specific date. Dr. Connor suggested the next reorganization meeting.

BOARD ACTION:

Policy 005 Dr. O'Connor made a motion to change "Solicitor shall serve as parliamentarian. Parliamentarian shall be appointed among its members" to "Board shall appoint a parliamentarian". Seconded by Mr. Baker and passed on an 8-0 vote.

DISCUSSION:

Dr. O'Connor felt that policy 006 section C is dangerous. He felt that it should read of those directors present. Mr. Yingst cited that school code is noted in that section and may be required. Mr. West felt that we should table until we can check. Dr. O'Connor felt that the suggestions he made regarding policy 007 were not carried out in policy committee. He noted that on the web site are now agendas, minutes, budget information but no electronic link that the public is able to communicate with the Board members. He felt that the Board members are representatives to the district and that they should have ID tags, and business cards. Mr. Fry stated that there are no direct links to cut down on spam. Mr. Smith stated that in the policy committee it was felt that the communication should be a separate policy. Mr. West felt that a new policy should be added in regard to communication. The committee was not taking issue with the recommendations. Mr. Baker felt that we should be working with more urgent policies and issues rather than ones that could wait awhile and we are to prioritize. We have Moul field, charter school, budget and many other issues to think about. Mrs. Smith felt that communication should be put on the agenda for the next policy committee meeting. Mr. Baker felt that the policy committee is a true representative of teachers, administrators and Board members.

BOARD ACTION:

Dr. O'Connor made a motion to tentatively adopt the Board Policies with revisions. Mr. Zeigler seconded the motion and passed on a roll call vote of 8-0.

Other Business:

Discussion of Hanover Street and Washington Elementary School Projects – Mr. Smith, Doug West, and administration attended a meeting with the architect at Crabtree and Rohrbaugh. Mr. Baker stated that there was only one house sold at the new development near Washington Elementary. Mr. Smith stated that the architect is waiting to hear from us regarding the sketch plans that were submitted. Mr. West felt that all the elementary schools should be offered everything that the Clearview School currently has. He felt that the educational program drives the building program. Mr. Smith felt that

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PDE numbers are not accurate. Mr. West stated that the population does not equal building capacity including art room and music room. Dr. O'Connor wondered if the curriculum is the same for all three buildings. Mr. West stated that the art and music are in the same room for Washington and Hanover Street but not at Clearview. Mr. Smith felt that as of now we are not ready to proceed with Crabtree and Rohrbaugh.

Next meeting date:

The next meeting will be Monday, February 11, 2008, at 6:00 P.M. in the Boardroom. Representatives from the High School will be present to take yearbook pictures.

Adjournment:

The meeting was adjourned at 8:18 P.M.