

**HANOVER PUBLIC SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES**

Tuesday, October 23, 2007

7:00 P.M.

A. Opening Business

Call to Order -- The meeting of the Hanover Public School District Board of Education was called to order at 7:00 P.M. in the boardroom of the administration building.

Pledge of Allegiance

Roll Call - Board members: Mr. Baker, Dr. Daniels, Mr. Edwards, Mrs. Sunday, Mr. West, Mr. Zeigler

Board members absent: Mr. Frederick, Mr. Kauffman, Mr. Scholles
Student board members absent: Bakhtiar Shahid, Lyna Tran, Gabriel Rosenbrien

Also Present - Mr. Klenk, Mr. Albin, Mrs. Gunnet, Mr. Stahlman, Mr. Wentz, Mrs. Brown, Jobie Zepp, Jennifer Warnick, Taryn Shrader, Mr. Lehman, Mrs. Schoonover, Mr. Hershner, Mr. Yingst, Dr. Krout, Mr. Czap, Sherry Lonaberger, Lauren White, Deb Caler, Mrs. Dubbs, Mrs. Smith, Art Smith, Teresa Erdman, HEA; Graham Campbell, HEA; Steve Marroni, Evening Sun; Jim O'Connor, Jocelyn Chambers, WHVR; Linda Yowaiski, HPESPA.

B. Recognition of Visitors and Public Comment:

Public Comment: Mrs. Sunday commented that she appreciated the gift of the high school Yearbook, but she was disappointed to see that her daughter's name was misspelled except for one entry submitted by the family.

C. Standing Committee Reports

Policy Committee – Sunday, Chair; Baker, Scholles – No meeting, no report.

Negotiating Committee Classified – Scholles, Chief Negotiator; Baker, Edwards, West – No meeting, no report.

Negotiating Committee Professional – Sunday, Chief Negotiator; Frederick, Kauffman, Zeigler – No meeting, no report.

YST - Zeigler, Representative; West (Alternate) – The house that was put up for auction

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brought \$24,000. The open house was well attended. The new students and parents were really interested in extracurricular activities such as band, orchestra, and school plays, so they may be able to bring back as activities for students. A grant was received in the amount of \$300,000 from PDE to add laptops, scanners, whiteboards, and other items for each classroom. Another grant in the amount of \$50,000 was received from PDE to be used for updating equipment especially dental and x-ray machines for different labs. This will help students learn how to use up-to-date equipment so they will be prepared for the workplace.

Recreation - Scholles, Representative; Kauffman (Alternate) – No meeting, no report.

PN Advisory - Daniels, Representative; Edwards (Alternate) – The students were at the hospital giving flu shots to the staff at the hospital and felt they did very well.

Meet & Discuss Professional - West, Representative; Baker, Frederick – No meeting, no report.

Meet & Discuss Classified - Baker, Representative; Daniels, Zeigler – No meeting, no report.

Meet & Discuss Administrative - Sunday, Representative; Kauffman, Zeigler – No meeting, no report.

Joint Wage Tax - Edwards, Representative; Zeigler (Alternate) – No meeting, no report.

Lincoln Intermediate Unit Insurance Trust - Edwards, Representative, Frock (Alternate) – A meeting will be held on Thursday. BJ Frock will be attending.

Lincoln Intermediate Unit Board of Directors - Edwards, Representative; Sunday (Alternate) - Every year the LIU has a Summer Academy. Last summer there were over 2,000 students in the program in Kindergarten through 10. It helps students start to think about their career ideas.

Legislative Liaison with Pennsylvania School Board Association - Baker, Representative; Edwards (Alternate) – There are 118 choices up including opposing binding arbitration, including teachers on strike, and amending Act 88.

Superintendent's Advisory Council (SAC) – Frederick, Representative; Scholles (Alternate) – The next meeting will be in December.

D. **Legal Report:** Mr. Yingst

In regard to the October 4 hearing regarding the termination of a classified employee Mr. Yingst prepared a draft for adjudication for review. There was a vote at a previous meeting for the employee's termination. Mr. Yingst received the first amendment to the agreement between the district and the borough for the extension of the stay orders on the pending litigation involving the eminent domain action. It was signed by the borough representatives

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and Mr. West was previously authorized to sign. Mr. West signed agreement and passed on to counsel.

E. Consent Agenda:

Background: The following routine operational matters are presented for action by the Board of Directors. Items that require special attention may be removed from the consent agenda upon request.

Recommendation: Motion to approve items on the Consent Agenda.

1. **Minutes** of the September 25, 2007, board meeting.

2. Personnel Committee

Background:

- a) **Retirement-** The Committee requested to recommend Board approval for the following retirement:

Classified Employee:

Pamela Reck, disability retirement effective October 27, 2007.

- b) **Resignations** – The Committee requested to recommend Board approval for the following resignations:

Classified Employee:

Marylou Pechart, middle school secretary/receptionist, effective October 5, 2007.

Substitute Employees:

Pamela Gibboney, Mary Hirt and Carrie Reese, day-to-day substitute teachers, effective immediately.

- c) **Leaves of Absence-** The Committee requested to recommend Board approval for the following request for a leave of absence:

Julia Feeser, custodian, request for leave of absence and FMLA leave for medical reasons, effective October 22, 2007, to approximately January 31, 2008. Mrs. Feeser will be using paid leave prior to beginning leave without pay.

Gary Miller, custodian, request for leave of absence and FMLA leave for medical reasons, effective October 1, 2007, to approximately January 25,

2008.

Mr. Miller will be using paid leave prior to beginning leave without pay.

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Caroline Storm, request for childbearing/childrearing leave, effective approximately November 7, 2007, to approximately February 1, 2008. Mrs. Storm will be using paid leave prior to beginning leave without pay.

- d) **Employment** – The Committee requested to recommend Board approval for the following employment items contingent upon receipt of all necessary employment documents:

Supplemental Employees:

Eileen Gass and **Betsy White**, gameworkers for the 2007-2008 school year. Rate of compensation will be as listed on the SA-107A “Athletic Event Report for Payment” for each appropriate position.

Substitute Employees:

Tracy Baumgarten, substitute teacher, personal assistant, and adult patrol, effective immediately. Rate of compensation will be \$9.39 per hour and \$21.68 per day respectively.

Stacey Breighner, Joshua Bull, Debra Culver and **Andrea Hoffman**, day-to-day substitute teachers, effective immediately. Rate of compensation will be \$95.00 per day.

Luann Myers, substitute teaching assistant, effective immediately. Rate of compensation will be \$9.39 per hour.

Sharon Reid, substitute school nurse and healthroom assistant, effective immediately. Rate of compensation will be \$95 per day and \$13.70 per hour as appropriate.

Susan Thomas, extended substitute healthroom assistant, effective approximately November 7, 2007, to approximately February 1, 2008. Rate of compensation will be \$13.70 per hour. Mrs. Thomas will be substituting during the leave of Mrs. Caroline Storm.

- e) **Change in Position**- The Committee requested to recommend Board approval for a change to the following supplemental position:

High School A-V Coordinator- change from supplemental co-curricular position to Athletic/Events Personnel Listing at an hourly rate of \$15.00.

- f) **Conferences/Workshops** – The Board requested to approve the following requests for conferences/workshops:

Bj Frock	PASBO Conference
Troy Wentz	March 13-16, 2008
Dallas Stahlman	Hershey, PA
	Cost: \$775.00 per person

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Jennifer Gomulka

PASC Conference
Easton High School
Student Council
November 1-3, 2007
Cost: \$995.00 (Student Council Activity
Funds)

Crystal McDermitt
Lois Gunnet
Karen Schoonover
Thomas Krout
Joseph Albin

PA Local Wellness Policy Project
Penn State University
October 22 and 23, 2007
Cost: \$1075.00 (paid by PA Wellness Policy
Project Grant)

- g) **Vacancies:**
Assistant Superintendent
Custodians - (1 full-time)
Cafeteria Worker (2 positions)
Computer Technician II
Middle School Secretary/Receptionist

4. Curriculum and Technology Committee

- a) **Board Policies** – At the request of the Board Policy Committee, the Curriculum and Technology Committee requested to recommend Board approval of the final adoption to:
- Board Policy Food Allergies (new policy – PSBA will determine number)
- (This section requires 5 affirmative votes.)

END OF CONSENT AGENDA

APPROVAL OF CONSENT AGENDA

Mr. West made a motion to approve the Consent Agenda as presented. Seconded by Mr. Baker. The motion passed on a roll call vote of 6-0.

F. NEW BUSINESS

1. **Superintendent's Report:** Dr. Dillon
The principals introduced their new teachers to the Board.
2. **Personnel Committee**

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- i) **Resignation-** The Board is requested to approve the following resignation:

Substitute Employee:

Rita Sledzik, day-to-day substitute teacher, effective immediately.

Supplemental Employee:

Allison Lippy, assistant varsity volleyball coach and assistant middle school volleyball coach, effective November 5, 2007, and October 23, 2007, respectively.

BOARD ACTION: Mrs. Sunday made a motion to approve the resignations as presented. Seconded by Mr. Zeigler and passed on a roll call vote of 6-0.

- j) **Employment-** The Board is requested to approve the following employment items contingent upon receipt of all necessary employment documents:

Classified Employees:

David Good, transfer from third shift custodian to second shift custodian, effective date to be determined. No change in compensation.

Teresa Michael, part-time cafeteria worker, effective November 5, 2007. Rate of compensation will be \$9.39 per hour.

Lottie Wilder, middle school secretary/receptionist, effective October 24, 2007. Rate of compensation will be \$9.64 per hour.

Substitute Employees:

Kelly Mummert, substitute cafeteria worker, clerical worker, lunchroom/playground supervisor and teaching assistant. Rate of compensation will be \$9.39 per hour.

Erin Murphy, substitute adult patrol, effective October 24, 2007. Rate of compensation will be \$21.68 per day.

Cynthia Reed and **Laurel Hoverkamp**, day-to-day substitute teachers, effective immediately. Rate of compensation will be \$95.00 per day.

Marilyn Shultz, extended elementary substitute, effective October 9, 2007, and continue through the end of the leave of Mrs. Elizabeth Sheaffer. Rate of compensation will be \$202.61 per day.

Supplemental Employees:

Stephen Little, Stephanie Little, Ron Schloyer and Curtis Roberts gameworker/eventworker for the 2007-2008 school year. Rate of

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compensation will be as listed on the SA-107A "Athletic/Event Report for Payment" for each appropriate position.

Brad Zeigler, elementary K-6 Wrestling Programs #1 and #2, effective for the 2007-2008 school year. Rate of compensation will be \$434.00 for each position.

Samuel Shorb, part-time student custodian effective upon completion of necessary employment paperwork for the 2007-2008 school year. Rate of compensation will be \$7.15 per hour.

BOARD ACTION: Mr. Baker made a motion to approve the employment as presented. Seconded by Mr. West and passed on a roll call vote of 6-0.

- k) **Leaves of Absence-** The Committee is requested to recommend Board approval for the following request for a leave of absence:

Angela Frey, middle school language arts teacher, request for leave of absence and FMLA/Uncompensated leave, effective approximately February 13, 2008, through the end of the 2007-2008 school year. Mrs. Frey will be using paid leave prior to beginning leave without pay.

BOARD ACTION: Mr. Zeigler made a motion to approve the leaves of absence as presented. Seconded by Mrs. Sunday and passed on a roll call vote of 6-0.

- 1) **Conferences/Workshops** – The Board is requested to approve the following requests for conferences/workshops:

Steve Smith
Jim Abbott

Clearfield Tip-Off Basketball Tournament
November 30 and December 1, 2007
Clearfield, PA
Cost: \$1,469.50 (includes meals, transportation and lodging for coaches and 12 players)

BOARD ACTION: Mrs. Sunday made a motion to approve the conferences/workshops as presented. Seconded by Mr. Zeigler and passed on a roll call vote of 6-0.

3. Curriculum and Technology Committee

- b) The Board is requested to approve Pennsylvania Department of Education School Improvement Plan "Getting Results" as submitted.

There was a question as to the accuracy of Dibels. Dr. Dillon stated that Dibels has been found to be 85% accurate. Also, there was a question as to how

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much the consultant costs will be. Mrs. Smith indicated they would remain within budget.

BOARD ACTION: Mr. West made a motion to approve the Improvement Plan as presented. Seconded by Mr. Baker and passed on a roll call vote of 6-0.

- c) Other Business - None

4. Budget and Finance Committee

- a) **Monthly Reports** – The Board is requested to approve the following reports for the month of September:

- Tax Collector Report
- Treasurer's Report
- Investment Report
- Budget Expenditure Report
- Revenue Budget Summary
- Cafeteria Report
- Student Activities Report

BOARD ACTION: Mrs. Sunday made a motion to approve the monthly reports as presented. Seconded by Mr. Baker and passed on a roll call vote of 6-0.

- b) **Practical Nursing Program Tuition Rates** – The Board is requested to approve the following tuition rates (no change):

	<u>State Residents</u>	<u>Non-state Residents</u>
January 2008	\$6,800	\$9,140

BOARD ACTION: Mrs. Sunday made a motion to approve the tuition rates as presented. Seconded by Mr. West and passed on a roll call vote of 6-0.

- c) **Sale of Equipment Bid** – The Board is requested to approve the bid for sale of equipment to the following:

Dave Sanni (1988 Ford F-350)	\$800.00
Dave Sanni (1998 SKAG Mower)	\$300.00

BOARD ACTION: Mrs. Sunday made a motion to approve the sale of equipment as presented. Seconded by Mr. West and passed on a roll call vote of 6-0.

- d) **Disposal of Equipment** – The Board is requested to approve the administration to dispose of equipment, advertised for bid and no bids received:

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1986 Dodge Station Wagon

ONAW Small Generator

Quincy Air Compressor

BOARD ACTION: Mrs. Sunday made a motion to approve the disposal of equipment as presented. Seconded by Mr. Baker and passed on a roll call vote of 6-0.

e) **Donation** – The Board is requested to approve a donation of \$1,800 from Steve Smith to benefit the girls basketball program.

BOARD ACTION: Mrs. Sunday made a motion to approve the donation as presented. Seconded by Mr. Baker and passed on a roll call vote of 6-0.

f) **Donation** – The Board is requested to approve a donation of \$1,000, in the form of a Staples gift card, through a contest from Nell's Markets and Green's Dairy, on behalf of the Reichart Family (grandparents of students in the District) for use by the high school.

BOARD ACTION: Mrs. Sunday made a motion to approve the donation as presented. Seconded by Mr. West and passed on a roll call vote of 6-0.

g) **Common Cents/Shared Services Initiative** – The Board is requested to render a decision on the District participation in the state initiative of the Common Cents Program, established to explore ways to share services with other school districts and intermediate units. There was some discussion about the many programs we now participate in through the LIU such as teacher induction, ESL, digital library, Summer Academy, just to name a few.

BOARD ACTION: Mrs. Sunday made a motion to approve the initiative as presented. Seconded by Mr. Baker and did not pass on a roll call vote of 3-3. Those casting a negative vote were: Dr. Daniels, Mr. Zeigler and Mr. Edwards.

h) **Check Registers** – The Board is requested to approve the following check registers: **(enclosures)**

- General Fund including athletic, middle school and senior high
- Building Project
- Cafeteria
- Capital Reserve

BOARD ACTION: Mrs. Sunday made a motion to approve the check registers as presented. Seconded by Mr. Baker and passed on a roll call vote of 6-0.

5. Buildings and Grounds Committee

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- b) Other Business – There was a comment made that it was published in the newspaper that the Borough paid \$100,000 for fees relating to the eminent domain issue. A question was raised as to what the School District has spent. Troy Wentz will check the figures.

ADJOURNMENT: The meeting was adjourned at 7:45 P.M.

THE NEXT REGULARLY SCHEDULED BOARD MEETING IS NOVEMBER 27, 2007, AT 7:00 PM IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.

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