

**HANOVER PUBLIC SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES**

Tuesday, September 25, 2007

7:00 P.M.

**A. Opening Business**

Call to Order -- The meeting of the Hanover Public School District Board of Education was called to order at 7:00 P.M. in the boardroom of the administration building.

Pledge of Allegiance

Roll Call - Board members: Dr. Daniels, Mr. Edwards, Mr. Kauffman, Mr. West, Mr. Zeigler

Board members absent: Mr. Baker, Mr. Frederick, Mr. Scholles, Mrs. Sunday.

Also Present - Mr. Lehman, Mr. Stahlman, Mr. Klenk, Mrs. Gunnet, Mrs. Smith, Mr. Czap, Mrs. Schoonover, Mr. Campbell, Mrs. Brown, Mr. Albin, Mr. Hershner, Mr. Wentz, Dr. Krout, Mrs. Dubbs, Art Smith, Debbie Sell, ESPA; Eric Hartman, HEA; Teresa Erdman, HEA; Steve Marroni, The Evening Sun; Karen Sentz, Hanover Area Jaycees; Jocelyn Chambers, WHVR; Linda Yowaiski, HPESPA

**B. Recognition of Visitors and Public Comment:**

Public Comment: Karen Sentz was present representing Hanover Jaycees.

**C. Standing Committee Reports**

**Policy Committee** – Sunday, Chair; Baker, Scholles – There is a policy on Food Allergies on the agenda being tentatively voted on.

**Negotiating Committee Classified** – Scholles, Chief Negotiator; Baker, Edwards, West – No meeting, no report.

**Negotiating Committee Professional** – Sunday, Chief Negotiator; Frederick, Kauffman, Zeigler – No meeting, no report.

**YST** - Zeigler, Representative; West (Alternate) – They will be auctioning a house on Penn Street that was donated to the school on October 2 at 12 noon. The house was used for projects for several years and a great learning experience. The masonry course is on conditional status because there are less than 25 participants. They were told they need to increase enrollment or the course will be eliminated.

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**Recreation** - Scholles, Representative; Kauffman (Alternate) – No meeting, no report.

**PN Advisory** - Daniels, Representative; Edwards (Alternate) – Mrs. Brown, the practical nursing coordinator, stated there are currently 20 seniors and 26 juniors. The course for January 2008 is full. The students are currently participating in many activities including blood drive, major disaster drill, sports physicals, screening and college fair.

**Meet & Discuss Professional** - West, Representative; Baker, Frederick – No meeting, no report.

**Meet & Discuss Classified** - Baker, Representative; Daniels, Zeigler – No meeting, no report.

**Meet & Discuss Administrative** - Sunday, Representative; Kauffman, Zeigler – No meeting, no report.

**Joint Wage Tax** - Edwards, Representative; Zeigler (Alternate) – They are looking to hire another person. Because they work in the M & T Bank basement, space is a problem.

**Lincoln Intermediate Unit Insurance Trust** - Edwards, Representative, Frock (Alternate) – They are doing very well as rates have stabilized.

**Lincoln Intermediate Unit Board of Directors** - Edwards, Representative; Sunday (Alternate) – It is budget time. The special education part is the largest budget. It keeps increasing each year not only financially but also with help.

**Legislative Liaison with Pennsylvania School Board Association** - Baker, Representative; Edwards (Alternate) – No meeting, no report.

**Superintendent's Advisory Council (SAC)** – Frederick, Representative; Scholles (Alternate) – There will be a meeting in October.

**Student Board Members Report** – Shahid, Tran – Homecoming was held September 15 and float parade September 14. There was a question whether the bonfire could be brought back next year as a spirit activity. It was stated that the area where the bonfire used to take place was cleaned up and grass planted. There was an issue with what was being thrown into the fire that could explode. A place would need to be found. The students should see the high school administration.

**D. Legal Report:** Mr. Yingst - No report.

**Consent Agenda:**

Background: The following routine operational matters were presented for action by the Board of Directors. Items that require special attention may be removed from the consent agenda upon request.

Recommendation: Motion to approve items on the Consent Agenda.

1. **Minutes** of the August 28, 2007, board meeting.

2. **Personnel Committee**

Background:

a) **Terminations** – The Committee was requested to recommend Board approval for the following termination:

**Classified Employee:**

**Diane Wine**, termination of employment, effective August 31, 2007.

b) **Employment** – The Committee was requested to recommend Board approval for the following employment items contingent upon receipt of all necessary employment documents:

**Professional Employees:**

**Taryn Shrader**, middle school teacher grades 5/6, effective September 12, 2007. Rate of compensation will be Instruction I Step I of the 2007-2008 salary schedule.

**Jobie Zepp**, elementary teacher, effective beginning with the 2007-2008 school year. Rate of compensation will be Instructional I Step 1 of the 2007-2008 salary schedule.

**Classified Employees:**

**Laura Moore**, LPN Secretary, effective October 1, 2007. Rate of compensation will be \$11.20 per hour.

**Kelly Miller**, full-time floater custodian position, effective upon completion of employment paper. Rate of compensation will be \$9.39 per hour.

**Richard Beamer**, part-time custodian, effective September 10, 2007. Rate of compensation will be \$9.39 per hour.

**Joann McGee**, substitute head custodian at Washington Elementary, effective September 10, 2007. Ms. McGee will substitute as head custodian during the leave of Mrs. Pamela Reck. Rate of compensation for time worked as substitute head custodian will be \$12.43 per hour.

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**Kathy Ruth**, full-time custodian effective September 14, 2007. Rate of compensation will be \$9.64 per hour.

**Supplemental Employees:**

**Joshua Bull** and **Jill Davidson**, gameworkers for the 2007-2008 school year. Rate of compensation will be as listed on the SA-107A "Athletic Event Report for Payment" for each appropriate position.

**Substitute Employees:**

**Shannon Jesko** and **Hao Nguyen**, substitute day-to-day teachers, effective for the 2007-2008 school year. Rate of compensation will be \$95.00 per day.

**Amy Rohrbaugh**, substitute adult patrol, effective for the 2007-2008 school year. Rate of compensation will be \$21.68 per day.

**Lottie Wilder**, substitute day-to-day substitute teacher and substitute clerical worker, effective for the 2007-2008 school year. Rate of compensation will be \$95.00 per day and the appropriate substitute clerical rate, respectively.

**Darlene Wisner**, substitute lunchroom/playground supervisor, effective immediately. Rate of compensation will be \$9.39 per hour.

- c) **Leave of Absence-** The Committee was requested to recommend Board approval for the following request for a leave of absence:

**Pamela Reck**, head custodian at Washington Elementary, effective August 22, 2007, through January 18, 2008, medical and FMLA leave of absence. Mrs. Reck will be using paid leave prior to beginning uncompensated FMLA leave.

- d) **Compensation--** The Committee was requested to recommend Board approval for the following compensation for Dr. Jill Dillon, Superintendent.  
2007-2008 School Year - \$113,000 (retroactive to July 1, 2007)  
2008-2009 School Year - \$118,000 (effective July 1, 2008)

- e) **Vacancies:**  
Assistant Superintendent  
Elementary Teacher  
Secretary to the Practical Nursing Coordinator  
Custodians - (2 full-time)  
Cafeteria Worker  
Computer Technician II

## 2. Curriculum and Technology Committee

- a) **Board Policies** – At the request of the Board Policy Committee, the Curriculum and Technology Committee was requested to recommend Board approval of the tentative adoption to:
- Board Policy Food Allergies (new policy – PSBA will determine number)
- (This section requires 5 affirmative votes.) If approved, final adoption of the revised policies will be requested at the October Board meeting (**enclosure**).

## 3. Budget and Finance

- a) **Monthly Reports** – The Budget and Finance Committee was requested to recommend Board approval of the following reports for the month of August (**enclosures**):
- Tax Collector Report
  - Treasurer's Report
  - Investment Report
  - Budget Expenditure Report
  - Revenue Budget Summary
  - Cafeteria Report
  - Student Activities Report

## END OF CONSENT AGENDA

## APPROVAL OF CONSENT AGENDA

Mr. West made a motion to approve the Consent Agenda as presented. Seconded by Mr. Kauffman. The motion passed on a roll call vote of 5 to 0.

## F. NEW BUSINESS

### 1. Superintendent's Report: Dr. Dillon

The principals and assistant principals offered presentations on PSSA and AYP results. They also shared their goals and some of the strategies they are implementing in order to meet the goals for next year.

### 2. Personnel Committee

- e) **Leaves of Absence** – The Board was requested to approve the following requests for leaves of absence:

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**Michele Becker**, Title I Reading Teacher at Clearview Elementary, medical leave of absence, effective December 3, 2007, to approximately January 20, 2008. Mrs. Becker will be using paid leave during her absence.

**Marie Smith**, high school art teacher, request for childbearing/childrearing and FMLA leave, effective approximately December 10, 2007, to approximately February 1, 2008. Mrs. Smith will be using paid leave prior to beginning uncompensated FMLA leave.

**BOARD ACTION:** Dr. Daniels made a motion to approve the leaves of absences as presented. Seconded by Mr. Zeigler and passed on a roll call vote of 5-0.

- f) **Resignation-** The Board was requested to approve the following resignation as presented:

**Supplemental Employee**

**Kevin Krupinski**, SADD advisor, effective immediately. Mr. Krupinski was previously hired for this position but has since declined.

**BOARD ACTION:** Dr. Daniels made a motion to approve the resignation as presented. Seconded by Mr. Zeigler and passed on a roll call vote of 5-0.

- g) **Employment** – The Board was requested to approve the following employment items contingent upon the receipt of all necessary employment documents:

**Classified Employee:**

**Madge Staub**, transfer from 3.5 hour cafeteria position to 4.5 cafeteria position, effective September 20, 2007. Rate of compensation will remain the same.

**Substitute Employees:**

**Sharon Hershey, Carrie Reese and Amy Woods**, day-to day substitute teachers, effective immediately. Rate of compensation will be \$95.00 per day.

**Sharon Hershey**, extended substitute teacher, effective approximately December 10, 2007, to approximately February 1, 2008. Rate of compensation will be \$202.61 per day. Mrs. Hershey will be substituting during the leave of Mrs. Marie Smith.

**Dawn Morgan**, substitute lunchroom/playground supervisor, effective for the 2007-2008 school year. Rate of compensation will be \$9.39 per hour.

**Holly Murphy**, substitute teaching assistant, effective for the 2007-2008 school year. Rate of compensation will be \$9.39 per hour.

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**Supplemental Employee:**

**Dwayne Bull**, middle school assistant musical producer, effective for the 2007-2008 school year. Rate of compensation will be \$1355.00.

**Debra Caler**, assistant high school yearbook advisor, effective for the 2007-2008 school year. Rate of compensation will be \$1270.00.

**Debra Caler**, sophomore class advisor, effective for the 2007-2008 school year. Rate of compensation will be \$997.00.

**Kerry Boyd and Elaine Kennedy**, freshman class advisors, effective for the 2007-2008 school year. Rate of compensation will be \$997.00 each.

**Jason Weigle**, weight training advisor, effective for the 2007-2008 school year. Rate of compensation will be \$1449.00.

**BOARD ACTION:** Dr. Daniels made a motion to approve the employment items as presented. Seconded by Mr. Zeigler and passed on a roll call vote of 5-0.

h) **Other Business** – None

**3. Curriculum and Technology Committee**

b) **Other Business** – None

**4. Budget and Finance**

b) **Check Registers** – The Board was requested to approve the following check registers: (**enclosure**)

- General Fund including athletic, middle school and senior high
- Building Project
- Cafeteria
- Capital Reserve

**BOARD ACTION:** Mr. Kauffman made a motion to approve the check register as presented. Seconded by Mr. West and passed on a roll call vote of 5-0.

c) **Student Activity** – The Board was requested to approve an additional Middle School Activity Account: Middle School Library.

**BOARD ACTION:** Mr. Kauffman made a motion to approve the additional account as presented. Seconded by Dr. Daniels and passed on a roll call vote of 5-0.

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- d) **Other Business** – The budget process will be starting in November.

**5. Buildings and Grounds Committee**

- a) **Other Business** – Mr. Beddia will be coming to the board meeting in October for help with the use of the Washington property.

Karen Sentz, from the Hanover Jaycees wondered if they could include students for a service project with the Halloween Parade. Also, the Jaycees have a new program to educate elementary students about the dangers of smoking. She will need to let Dr. Dillon make a decision about the program.

**ADJOURNMENT:** The meeting was adjourned at 8:36 P.M.

**THE NEXT REGULARLY SCHEDULED BOARD MEETING IS OCTOBER 23, 2007, AT 7:00 P.M. IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.**

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