

**HANOVER PUBLIC SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES**

Tuesday, April 17, 2007

7:00 P.M.

**A. Opening Business**

Call to Order -- The meeting of the Hanover Public School District Board of Education was called to order at 7:00 p.m. in the boardroom of the administration building.

Pledge of Allegiance

Roll Call - Board Members present: Mr. Baker, Dr. Daniels, Mr. Edwards, Mr. Frederick, Mr. Scholles, Mr. West, Mr. Zeigler

Mr. Kauffman arrived at 8:10 p.m.

Board Member absent: Mrs. Sunday

Student Board Members absent: Elizabeth Sanders, Bakhtiar Shahid, Lyna Tran (Alternate)

Also Present - Mr. Yingst, Dr. Dillon, Mrs. Green, Mr. Baksa, Mrs. Frock, Mr. Fry, Mr. Lehman, Mr. Klenk, Mr. Czap, Mrs. Brown, Ms. McDermitt, Mr. Stahlman, Deb Smith, Tim Hammond, Debbie Sell, Dawn Henry, Peg Overbaugh, Ashley Andyshak, Gettysburg Times; Steve Marroni, The Evening Sun; Teresa Erdman, HEA; Jocelyn Chambers, WHVR; Linda Yowaiski, HPESPA; Annette Mummert, Mrs. Sara Smith

**B. Recognition of Visitors and Public Comment:**

Visitors: Mrs. Deb Smith presented the Steel Drums and STOMP groups.

The Board recessed to Executive Session for legal matters at 7:17 p.m. and reconvened at 7:31 p.m. (Mr. Yingst left after the Executive Session.)

Public Comment: None

**C. Standing Committee Reports**

**Policy Committee** – Sunday, Chair; Baker, Scholles – No report

**Negotiating Committee Classified** – Scholles, Chief Negotiator; Baker, Edwards, West – No report

## HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

April 17, 2007 Minutes

2

**Negotiating Committee Professional** – Sunday, Chief Negotiator; Frederick, Kauffman, Zeigler – No report

**YST** - Zeigler, Representative; West (Alternate) – Mr. Zeigler gave a report which highlighted academic and business matters at YST.

**Recreation** - Scholles, Representative; Kauffman (Alternate) – No report

**PN Advisory** - Daniels, Representative; Edwards (Alternate) – No report

**Meet & Discuss Professional** - West, Representative; Baker, Frederick – No report

**Meet & Discuss Classified** - Baker, Representative; Daniels, Zeigler – No report

**Meet & Discuss Administrative** - Sunday, Representative; Kauffman, Zeigler – No report

**Joint Wage Tax** - Edwards, Representative; Zeigler (Alternate) – No report

**Lincoln Intermediate Unit Insurance Trust** - Edwards, Representative, Green, Frock (Alternate) – Mr. Edwards stated a meeting is scheduled for April 18, 2007.

**Lincoln Intermediate Unit Board of Directors** - Edwards, Representative; Sunday (Alternate) – Mr. Edwards commented on the Lincoln Learning Network and Act 183 Grants. Mr. Edwards reported that Special Education Director, Warren Risk is retiring.

**Legislative Liaison with Pennsylvania School Board Association** - Baker, Representative; Edwards (Alternate) – No report

**Superintendent's Advisory Council (SAC)** – Frederick, Representative; Scholles (Alternate) – Mr. Frederick reported that a meeting was held on April 11, 2007 and that items of discussion included music, cafeteria pricing and the Wellness Policy.

**Student Board Members Report** – Sanders, Shahid, Tran (Alternate) – No report

**Middle School Students Report** – Rebekah Cartwright, Jacquelyn Gourley, Brianna Bryson – No report

**D. Legal Report:** Mr. Yingst – No report

# HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

April 17, 2007 Minutes

3

## E. Consent Agenda:

Background: The following routine operational matters are presented for action by the Board of Directors. Items that require special attention may be removed from the consent agenda upon request.

Recommendation: Motion to approve items on the Consent Agenda.

1. **Minutes** of the March 27, 2007 board meeting.

### 2. **Personnel Committee**

Background:

a) **Retirements** - Board approval of the following retirements:

**Professional Employees:**

**Mary K. Little**, elementary teacher, effective with the end of the 2006-2007 school year. Mrs. Little will retire with 34.5 years of service to the district.

**Susan Miller**, high school English teacher, effective with the end of the 2006-2007 school year. Mrs. Miller will retire with 36.2 years of service to the district.

b) **Employment** – Board approval for the following employment items contingent upon the receipt of all necessary employment documents:

**Supplemental Employees:**

**Dr. W. Reese Lichtel**, interim business consultant, effective April 23, 2007 for up to 16 hours per week. Rate of compensation will be \$85.00 per hour plus mileage.

**Denny Garman**, gameworker for the 2007-2008 school year. Rate of compensation will be as listed on the SA-107A “Athletic Event Report for Payment” for each appropriate position.

c) **Trustee Change** – Board approval for the following change of trustee:

**Bj Frock**, change from alternate trustee to trustee for the Lincoln Benefit Trust replacing Mrs. Susan Green, effective April 21, 2007.

d) **Leave of Absence** – Board approval for the following request for leave of absence:

**Jill Benson**, second shift custodian FMLA uncompensated leave of absence for medical reasons, effective March 26, 2007 not to exceed allowable 12-week period.

# HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

April 17, 2007 Minutes

4

e) **Vacancies:**

Business Manager

Half-Day Family and Consumer Science Teacher

Secretary to the Business Manager/Accounting Clerk

Adult Patrol

Computer Technician

**2007-2008 School Year**

Elementary Teacher(s)

Anticipated Half-Day Computer Science Teacher

**(NO BOARD ACTION WAS REQUIRED.)**

Recommendation: Board approval of the Personnel Committee items is recommended.

### 3. **Curriculum and Technology Committee**

Background:

a) **Board Policies** – Board approval of the tentative adoption of revisions to:

- Board Policy #113 Special Education Program
- Board Policy #209 Health Examinations (revised date only)
- Board Policy #219.1 Suspension and Expulsion
- Board Policy #220 Student Expression
- Board Policy #221 Dress and Grooming
- Board Policy #226 Searches
- Board Policy #234 Married/Pregnant Students
- Board Policy #801 Public Records

(this section requires 5 affirmative votes)

and, tentative adoption of the following *new* policies (this section requires 5 affirmative votes):

- Board Policy #140 Charter Schools
- Board Policy #830 Breach of Computerized Personal Information
- Board Policy #919 District/School Report Cards

Recommendation: Board approval of the Curriculum and Technology Committee items is recommended.

# HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

April 17, 2007 Minutes

5

## 4. Budget and Finance

### Background:

- a) **Proposed Final General Fund Budget** – Board approval of the Proposed Final General Fund Budget for 2007-2008 in the amount of \$24,391,397.
- b) **Tax Installment Resolution** – Board adoption of the Tax Installment Resolution.
- c) **Monthly Reports** – Due to the timing of the meeting the monthly reports will be brought to the regular board meeting.

Recommendation: Board approval of the Budget and Finance Committee items is recommended.

## END OF CONSENT AGENDA

## APPROVAL OF CONSENT AGENDA

Mr. West made a motion to approve the Consent Agenda as presented. Seconded by Mr. Baker.

Mr. Zeigler requested that the following items be tabled under item #3 a) as follows:

**Board Policies** – Board approval of the tentative adoption of revisions to:

- Board Policy #113 Special Education Program
- Board Policy #209 Health Examinations (revised date only)
- Board Policy #219.1 Suspension and Expulsion
- Board Policy #801 Public Records

The motion passed on a roll call vote of 7 to 0 with the exceptions noted.

Mr. Zeigler made a motion to table the items as listed above. Seconded by Mr. Baker and passed on a roll call vote of 7 to 0.

**HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING**

**April 17, 2007 Minutes**

6

**F. New Business**

1. **Superintendent's Report: Dr. Dillon** – Dr. Dillon announced the pilot of the HOPE program at the high school. Assistant Principal, Eric Lehman gave a presentation on the program.

2. **Personnel**

f) **Resignation** – The Board was requested to approve the following resignation:

**Connie Speck**, Clearview Intramural #1, effective immediately. Mrs. Speck has been unable to fulfill the duties.

**BOARD ACTION:**

Mr. Scholles made a motion to approve the resignation as presented. Seconded by Mr. Baker and passed on a roll call vote of 7 to 0.

g) **Employment** - The Board was requested to approve the following employment items:

**Classified Employee:**

**Joyce Wargny**, Secretary to the Business Manager/Accounting Clerk, effective April 20, 2007. Rate of compensation will be \$14.16 per hour.

**Substitute Employee:**

**Terry Conover**, extended substitute for Health and Physical Education, effective April 17, 2007. Rate of compensation will be \$98.57 per half-day.

**Supplemental Employee:**

**Matthew Sheaffer**, Clearview Intramural # 1, effective for the 2006-2007 school year. Rate of compensation will be \$424.00.

**BOARD ACTION:**

Mr. Scholles made a motion to approve the employment items as presented. Seconded by Mr. Frederick and passed on a roll call vote of 7 to 0.

# HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

April 17, 2007 Minutes

7

- h) **Conferences/Workshops-** The Board was requested to approve the following conferences and workshops:

**Curtis Roberts**                      PMEA State Conference  
Hershey, PA  
April 19-21, 2007  
Cost - \$260.00

**Clay Sattazahn**                      PMEA State Conference  
Hershey, PA  
April 19-21, 2007  
Cost- \$343.65

## **BOARD ACTION:**

Mr. Scholles made a motion to approve the conferences/workshops as presented. Seconded by Mr. Frederick and passed on a roll call vote of 7 to 0.

- i) **Other Business** – None

## **3. Curriculum and Technology**

- b) **High School Senior Class Trip** – The Board was requested to approve the senior class trip to Six Flags in New Jersey on Tuesday, June 5, 2007. The approximate cost is \$63.00 per student, to be paid by the students.

## **BOARD ACTION:**

Mr. West made a motion to approve the high school senior class trip as presented. Seconded by Mr. Baker and passed on a roll call vote of 7 to 0.

- c) **Other Business** – None

## **4. Budget and Finance**

- d) **Fund Balance Designation** - The Board was requested to designate \$131,000 for rate stabilization of the 2005 variable rate debt. This is approximately equal to 1% of the interest expense on the 2005 Bonds for the 2007-2008 fiscal year.

## **BOARD ACTION:**

Dr. Daniels made a motion to approve the fund balance designation as presented. Seconded by Mr. Frederick and passed on a roll call vote of 7 to 0.

## HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

April 17, 2007 Minutes

8

Mr. Kauffman arrived at 8:10 p.m.

- e) **Transfer to Lincoln Benefit Trust** - The Board was requested to approve a \$100,000 transfer to the Lincoln Benefit Trust as an additional payment to try to rebuild fund balance at the Trust for the District.

### **BOARD ACTION:**

Dr. Daniels made a motion to approve the transfer to Lincoln Benefit Trust as presented. Seconded by Mr. Frederick and passed on a roll call vote of 8 to 0.

- f) **Monthly Reports** – The Board was requested to approve the following reports for the month of March:

- Tax Collector Report
- Treasurer's Report
- Investment Report
- Budget Expenditure Report
- Revenue Budget Summary
- Cafeteria Report
- Student Activities Report
- Transfer Report

### **BOARD ACTION:**

Dr. Daniels made a motion to approve the monthly reports as presented. Seconded by Mr. Frederick and passed on a roll call vote of 8 to 0.

- g) **Check Registers** – The Board was requested to approve the following check registers:

- General Fund including athletic, middle school, and senior high
- Building Project
- Cafeteria
- Capital Reserve

### **BOARD ACTION:**

Dr. Daniels made a motion to approve the check registers as presented. Seconded by Mr. Scholles and passed on a roll call vote of 8 to 0.

- h) **Other Business** – Mr. Kauffman thanked Mrs. Susan Green for her commitment, sacrifice and service to the District as Business Manager.



## HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

April 17, 2007 Minutes

9

Mr. Baker commented that the legislature needs to address funding for cyber schools.

### 5. Buildings and Grounds

- a) **Other Business** – Mr. West requested that a public meeting be scheduled regarding the building project. He recommended that the meeting include presentations by the project architect and be held in the high school auditorium. The administration was directed to look into available dates.

Mr. Zeigler commented on recent newspaper articles and statements by those running for school board and stated his appreciation for the dedication and hard work of the current board members.

### ADJOURNMENT:

The meeting was adjourned at 8:25 p.m.

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Sara B. Smith, Interim Board Secretary

**THE NEXT REGULARLY SCHEDULED BOARD MEETING IS MAY 22, 2007 AT 7:00 PM IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.**

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