

**HANOVER PUBLIC SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES**

Tuesday, July 25, 2006

6:00 P.M.

A. Opening Business

Call to Order -- The meeting of the Hanover Public School District Board of Education was called to order at 6:01 p.m. in the boardroom of the administration building.

Pledge of Allegiance

Roll Call - Board members present: Mr. Baker, Dr. Daniels, Mr. Edwards, Mr. Kauffman, Mr. Scholles, Mrs. Sunday, Mr. West, Mr. Zeigler

Board member absent: Mr. Frederick

Also Present - Dr. Dillon, Mrs. Green, Mrs. Frock, Mr. Fry, Mrs. Gunnet, Mrs. Schoonover, Mr. Lehman, Mr. Hall, Mrs. Pam Smith, Mr. Czap, Mr. Albin, Ms. McDermitt, Mr. Kirby, Diane Wagaman, HPESP; Debbie Sell, HPESP; Steve Marroni, The Evening Sun; Teresa Erdman, HEA; Linda Yowaiski, HPESP; Ashley Andyshak, Gettysburg Times; Michael Baksa, Mrs. Sara Smith

B. Recognition of Visitors and Public Comment:

Public Comment: None

At 6:02 p.m., Mrs. Sunday announced that the Board would recess to Executive Session for personnel matters. The Board reconvened at 6:27 p.m.

C. Standing Committee Reports

Policy Committee – Sunday, Chair; Baker, Scholles – No report

Negotiating Committee Classified – Scholles, Chief Negotiator; Baker, Edwards, West – Mr. Scholles reported that Factfinding was held on July 17, 2006 and that the Factfinder's report should be issued on July 29, 2006. After issuance of the report, both parties will have up to ten (10) days to vote.

Negotiating Committee Professional – Sunday, Chief Negotiator; Frederick, Kauffman, Zeigler – No report

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YST - Zeigler, Representative; West (Alternate) – Mr. Zeigler gave a report which highlighted academic and business matters at YST.

Recreation - Scholles, Representative; Kauffman (Alternate) – Mr. Scholles stated that a meeting is scheduled for July 27, 2006.

PN Advisory - Daniels, Representative; Edwards (Alternate) – Mr. Kirby commented on the commencement of the 84th graduating class which took place on July 20, 2006. He also updated the Board on the current standings of the program.

Meet & Discuss Professional - West, Representative; Baker, Frederick – No report

Meet & Discuss Classified - Baker, Representative; Daniels, Zeigler – No report

Meet & Discuss Administrative - Sunday, Representative; Kauffman, Zeigler – No report

Joint Wage Tax - Edwards, Representative; Zeigler (Alternate) – No report

Lincoln Intermediate Unit Insurance Trust - Edwards, Representative, Green, Frock (Alternate) – No report

Lincoln Intermediate Unit Board of Directors - Edwards, Representative; Sunday (Alternate) – Mr. Edwards stated that the LIU welcomed Dr. Thew as Executive Director and that the Board is in negotiations with both unions.

Legislative Liaison with Pennsylvania School Board Association - Baker, Representative; Edwards (Alternate) – No report

Academics, Arts and Athletics – Frederick, Representative; Scholles (Alternate) – No report

D. Legal Report: Mr. Yingst was absent from the meeting.

E. Superintendent's Report: Dr. Dillon

Dr. Dillon reported that teachers and administrators would set-up a booth at Dutch Days on July 29, 2006 to promote the Imagination Library.

F. New Business

1. **Minutes** of the June 27, 2006 board meeting.

BOARD ACTION:

Mrs. Sunday made a motion to approve the minutes as presented. Seconded by Mr. Baker and passed on a roll call vote of 8 to 0.

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2. Personnel

- a) **Resignations** – The Board was requested to approve the following resignations:

Professional Employee:

Julie Sterner, middle school teacher, effective August 13, 2006.

Classified Employee:

Michelle Cramer, high school guidance secretary, effective August 23, 2006.

Mrs. Cramer's last day of work will be August 4, 2006 and she will use paid leave through August 23, 2006.

Summer Employees:

Jamie Fry, substitute summer worker, effective immediately.

Matthew Gordon, regular summer worker, effective July 18, 2006.

BOARD ACTION:

Mr. Scholles made a motion to approve the resignations as presented. Seconded by Mr. Baker and passed on a roll call vote of 8 to 0.

- b) **Leave of Absence** – The Board was requested to approve the following request for leave of absence:

Tina Clymer, request for leave of absence for childbearing/childrearing/FMLA leave effective approximately August 24, 2006 to November 17, 2006. Mrs. Clymer will be using paid leave prior to beginning uncompensated FMLA leave.

BOARD ACTION:

Mr. Scholles made a motion to approve the request for leave of absence as presented. Seconded by Mr. Zeigler and passed on a roll call vote of 8 to 0.

- c) **Employment** – The Board was requested to approve the following employment items contingent upon the receipt of all necessary employment documents:

Professional Employee:

Kathleen Fry, elementary IST teacher, effective with the beginning of the 2006-2007 school year. Rate of compensation will be Instructional I Step 4.

Krystal Glick, K-4 Math Coach, effective with the beginning of the 2006-2007 school year. Rate of compensation will be Instructional I Step 1.

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Classified Employees:

Janet Banlaki, middle school guidance secretary, effective August 14, 2006. Rate of compensation will be \$10.03 per hour.

Lois Dubbs, Secretary to the Supervisor of Special Education/Facilities Engineer, effective August 7, 2006. Rate of compensation will be \$12.20 per hour.

Grace Martz, secretary at Hanover Street Elementary, effective approximately August 14, 2006. Rate of compensation will be \$10.40 per hour.

Lori Whitacker, change of employment status from full-day adult patrol to half-day adult patrol effective with the beginning of the 2006-2007 school year. Rate of compensation will be \$10.00 per half-day.

John Whitacker, half-day adult patrol, effective with the beginning of the 2006-2007 school year. Rate of compensation will be \$10.00 per half-day.

Yvonne Bixler, change of employment status from half-day adult patrol to full-day adult patrol, effective with the beginning of the 2006-2007 school year. Rate of compensation will be \$20.00 per day.

Holly Murphy, change of employment status from half-day adult patrol to full-day adult patrol, effective with the beginning of the 2006-2007 school year. Rate of compensation will be \$20.00 per day.

Erin Leeper, Secretary to the Business Manager/accounting clerk, effective August 7, 2006. Rate of compensation will be \$12.24 per hour.

Gameworkers:

Employment effective for the 2006-2007 school year. Rate of compensation will be as listed on the SA-107A "Athletic Event Report for Payment" for each appropriate position.

Robert Simons Jr.	Allen Bream	Wayne Boyers	Donald Boyers
Michael Bauer	Steve Smith	Stephen Little	Stephanie Little
Cynthia Bull	Sue McCleaf	Byron Groft	Denise Motter
Gloria Stauffer	Jane Gross	Michael Stump	Glenn Herring
Dale Small	Diane Coppola	Ralph Kuhn	Bryan Beichler
Daniel Koishal	Justin Kneller	Shirley Moncrief	David Lippy
Debra Caler	John Gilpin	Sue Little	James Little
Jo Bookwalter	Patrick Lippy	Alison Lippy	Kevin Wyrick
Tara Bahn	Marie Smith	Megan Stitt	Wilbur Stitt
Bonnie Naill	James Blake		

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School Security Police:

Employment effective for the 2006-2007 school year. Rate of compensation will be \$10.00 per hour.

Donald Boyers	Steve Dyke	Stephen Jones	Quay Cullison
Gerald Little	Clair Menges	Clyde Kaltreider	Gary Eline

Summer Employee:

Seth Fisher, summer student worker, effective July 21, 2006. Rate of compensation will be \$6.25 per hour.

Volunteers:

Jamie Coll (Basketball)
Scott Lankford (Basketball)
Denny Garman (Basketball)
Donald Boyers (Baseball)
Wayne Boyers (Baseball)
Josh Bull (Soccer)
Dean Marcionette (Volleyball)

Substitute Employee:

Mary McKim, extended elementary substitute at Clearview Elementary, effective August 24, 2006 to approximately November 22, 2006. Rate of compensation will be \$197.13 per day. Mrs. McKim will be filling the maternity leave of Mrs. Tina Clymer

BOARD ACTION:

Mr. Scholles made a motion to approve the employment items as presented. Seconded by Mrs. Sunday. Mr. Baker requested that the employment of Michael Baksa be removed and voted on separately. The motion passed on a roll call vote of 8 to 0.

- d) **Coaching Increases and Staff for the 2006-2007 School Year** – The Board was requested to approve the **attached** list of coaches for the 2006-2007 school year along with a 3% increase for those coaches below midpoint and a 1.5% increase for coaches at or above midpoint.

BOARD ACTION:

Mr. Scholles made a motion to approve the coaching increases and staff as presented. Seconded by Mr. Baker and passed on a roll call vote of 7 to 1. Mr. Zeigler voted negative.

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- e) **Co-Curricular Increases and Staff for the 2006-2007 School Year** – The Board was requested to approve the **attached** list of co-curriculars for the 2006-2007 school year along with a 3% increase for those co-curriculars below midpoint and a 1.5% increase for coaches at or above midpoint.

BOARD ACTION:

Mr. Scholles made a motion to approve the co-curricular increases and staff as presented. Seconded by Mrs. Sunday and passed on a roll call vote of 6 to 2. Mr. Zeigler and Mr. Baker voted negative.

- f) **Vacancies:**

Facilities Engineer
High School Guidance Counselor
High School Language Arts Teacher
Middle School Language Arts Teacher
Middle School Librarian
Elementary Teachers (2) Grade 5
High School Guidance Secretary
Secretary to the Business Manager/Accounting Clerk
Adult Patrol
Custodian (part-time positions)

(NO BOARD ACTION WAS REQUIRED.)

- g) **Other Business** –

Employment of Administrative Employee:

Michael Baksa, assistant superintendent, effective August 1, 2006 for a five-year term ending July 31, 2011. Rate of compensation will be base salary of \$96,500 for the 2006-2007 fiscal year, prorated for the number of days worked.

BOARD ACTION:

Mr. Scholles made a motion to approve the employment item as presented. Seconded by Mr. Baker.

DISCUSSION: Mr. Baker noted that we are very fortunate to get Mr. Baksa and very happy that he will join the team, however he is opposed to a five-year contract and recommended a two-year contract.

The motion passed on a roll call vote of 6 to 2. Mr. Baker and Dr. Daniels voted negative.

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Superintendent's Salary Increase

BOARD ACTION:

Mr. Scholles made a motion to award the superintendent, Dr. Jill Dillon with a salary of \$108,000 for the 2006-2007 fiscal year. Seconded by Mr. Baker and passed on a roll call vote of 8 to 0.

3. Curriculum and Technology

- a) **Elementary Parent and Student Handbook** – The Board was requested to approve the Elementary Parent and Student Handbook for the 2006-2007 school year.

BOARD ACTION:

Mr. West made a motion to approve the handbook as presented. Seconded by Mr. Baker and passed on a roll call vote of 8 to 0.

- b) **Course Approval** – The Board was requested to approve the French V course (for eight students) based upon Board Policy #217 Senior High School Curriculum and Graduation Requirements (Minimum Class Size). The Board may approve a course for fewer than ten (10) students upon the principal's recommendation.

BOARD ACTION:

Mr. West made a motion to approve the French V course as presented. Seconded by Mrs. Sunday and passed on a roll call vote of 8 to 0.

- c) **Other Business** – None

4. Budget and Finance

- a) **Budget and Finance Update – Information Item** – Mrs. Green updated the Board on the following:

- a. State Budget for 2006-2007
- b. Act 1 of 2006

(NO BOARD ACTION WAS REQUIRED.)

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- b) **Athletic Budget** – The Board was requested to approve the athletic budget for 2006-2007 as presented in the amount of \$172,383.

BOARD ACTION:

Mr. Kauffman made a motion to approve the athletic budget as presented. Seconded by Mr. Scholles and passed on a roll call vote of 8 to 0.

- c) **Capital Reserve Budget** – The Board was requested to approve the capital reserve budget for 2006-2007 as presented in the amount of \$154,770.

BOARD ACTION:

Mr. Kauffman made a motion to approve the capital reserve budget as presented. Seconded by Mrs. Sunday and passed on a roll call vote of 8 to 0.

- d) **Cafeteria Financial Update – Information Item** – Mrs. Green presented a financial update of the district's cafeteria operation. **(NO BOARD ACTION WAS REQUIRED.)**

- e) **Cafeteria Budget** – The Board was requested to approve the cafeteria budget for 2006-2007 as presented.

BOARD ACTION:

Mr. Kauffman made a motion to approve the cafeteria budget as presented. Seconded by Mr. Scholles and passed on a roll call vote of 7 to 1. Mr. Baker voted negative.

- f) **Cafeteria Lunch Prices** – The Board was requested to approve the following breakfast and lunch prices for the 2006-2007 fiscal year:

Breakfast :

Elementary Student	\$1.00
Secondary Student	\$1.00
Adult	\$1.50

Lunch:

Elementary Student	\$1.75
Secondary Student	\$2.00
Adult	\$2.90

BOARD ACTION:

Mr. Kauffman made a motion to approve the breakfast and lunch prices as presented. Seconded by Mr. Baker and passed on a roll call vote of 8 to 0.

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- g) **Musical Instrument Bid** – The Board was requested to award the musical instrument bid to the following vendors:

Loser's Music	\$ 183.00
National Elementary Music	\$ 588.00
Peripole Bergerault Inc.	\$6,021.70
Southwest Strings	\$ 332.20
Volkwein's Music	<u>\$ 836.10</u>
Total	\$7,961.00

BOARD ACTION:

Mr. Kauffman made a motion to approve the musical instrument bid as presented. Seconded by Mrs. Sunday and passed on a roll call vote of 8 to 0.

- h) **Athletic Training Agreement** – The Board was requested to approve the three-year agreement with the Hanover Hospital for athletic training services.

BOARD ACTION:

Mr. Kauffman made a motion to approve the athletic training agreement as presented. Seconded by Mr. Baker and passed on a roll call vote of 7 to 0. Dr. Daniels abstained from voting.

- i) **Agreement with the Instrumental Music Parents Club, Inc. (IMPC)** – The Board was requested to approve the Agreement between the Hanover Public School District and the IMPC which allows the IMPC to operate the refreshment stand at Sheppard and Myers Athletic Field for the period July 1, 2006 through June 30, 2010.

BOARD ACTION:

Mr. Kauffman made a motion to approve the contract with corrections to the contract (in Item 2.) to state: "IMPC shall be responsible for the collection of all debris found within and around the Sheppard and Myers Athletic Field concession stand within forty-eight (48) hours of the conclusion of each event for which the stand is operated, weather permitting, and shall place such debris in District provided containers." Seconded by Mr. Baker and defeated in a roll call vote of 1 to 7. Dr. Daniels, Mr. Kauffman, Mr. Scholles, Mrs. Sunday, Mr. West, Mr. Zeigler and Mr. Baker voted negative.

Mr. Zeigler made a motion to approve the contract as presented ("IMPC shall be responsible for the collection of all debris found within and around the Sheppard and Myers Athletic Field within forty-eight (48) hours of the conclusion of each event for which the stand is operated, weather permitting, and shall place such debris in District provided containers.") Seconded by Mr. Baker and passed on a roll call vote of 8 to 0.

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- j) **Monthly Reports** – The Board was requested to approve the following reports for the month of June 2006:
- a. Tax Collector Report
 - b. Treasurer's Report
 - c. Investment Report
 - d. Budget Expenditure Report
 - e. Revenue Budget Summary
 - f. Cafeteria Report
 - g. Student Activities Report

BOARD ACTION:

Mr. Kauffman made a motion to approve the monthly reports as presented. Seconded by Mrs. Sunday and passed on a roll call vote of 8 to 0.

- k) **Check Registers** – The Board was requested to approve the following check registers:
- a. General Fund including athletic, middle school, and senior high
 - b. Building Project
 - c. Cafeteria

BOARD ACTION:

Mr. Kauffman made a motion to approve the check registers as presented. Seconded by Mr. Scholles and passed on a roll call vote of 8 to 0.

- l) **Other Business** – None

5. Building and Grounds

- a) **Other Business** – None

ADJOURNMENT:

The meeting was adjourned at 7:22 p.m.

THE NEXT REGULARLY SCHEDULED BOARD MEETING IS AUGUST 22, 2006 AT 7:00 PM IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.

sbs