

**HANOVER PUBLIC SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES**

Tuesday, December 6, 2005

Immediately followed the Reorganization Meeting

A. Opening Business

Call to Order -- The meeting of the Hanover Public School District Board of Education was called to order at 6:14 p.m. in the boardroom of the administration building.

Pledge of Allegiance

Roll Call - Board Members present: Mr. Baker, Dr. Daniels, Mr. Frederick, Mr. Kauffman, Mrs. Sunday, Mr. West, Mr. Zeigler

Board Members absent: Mr. Edwards, Mr. Scholles

Student Board Member present: Ellen Scheivert

Student Board Members absent: Elizabeth Sanders, Bakhtiar Shahid (Alternate)

Also Present - Mr. Yingst, Dr. Dillon, Mrs. Green, Mrs. Frock, Mr. Fry, Mrs. Gunnet, Mrs. Pam Smith, Mr. Czap, Dr. Doll, Mr. Albin, Mr. Hershner, Mr. Crowl, Mrs. Krieger, Ms. McDermitt, Alex Daubert, middle school student; Courtney Lomax, The Evening Sun; Ashley Andyshak, Gettysburg Times; Mrs. Sara Smith

The following from HEA: Eric Hartman, Pauline Brown, Bryant Foreman, Cindy Johnstonbaugh, Joan Appler, Andy Novosedliak, Sara Little, Marie Smith, Cindy Zepp, Teresa Erdman, Laurie Menges, Graham Campbell, JoAnn Bauer, Eric Toomey, Jason Weigle, Megan Stitt, Susan Miller, Chuck Stitt, Darlene Klenk, David Harnish, Karen Cataldo, Dave Cataldo, Kristin Hahn, Gene Kraus, Sandy Chase, Paula Frank

The following from HPESP: Diane Wagaman, Debbie Sell, Carolyn Small

B. Recognition of Visitors and Public Comment:

Public Comment: Mrs. Teresa Erdman made a statement on behalf of HEA regarding the bargaining process.

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C. Student Board Members Report: Scheivert, Sanders (Shahid, Alternate)
Miss Scheivert updated the Board on the academic and extracurricular events at the high school.

Master Daubert updated the Board on the academic and extracurricular events at the middle school.

D. Legal Report: Mr. Yingst – No report

E. Superintendent's Report: Dr. Dillon – Dr. Dillon encouraged everyone to attend the holiday events at the elementary, middle and high schools. Dr. Dillon presented a certificate to Mr. Baker from the Pennsylvania School Boards Association (PSBA) to recognize his official status as a school board member.

F. New Business

1. **Minutes** – The Board was requested to approve the minutes of the November 22, 2005 Board meeting.

BOARD ACTION:

Mrs. Sunday made a motion to approve the minutes as presented. Seconded by Mr. Kauffman and passed on a roll call vote of 7 to 0.

2. Budget and Finance

a) **York/ LIU Joint Authority – Discussion Item** – Dr. Michael Clemens and Mr. George Fike presented information and answered questions on the proposed York/LIU Joint Authority.

b) **2004-2005 Audit** – Mr. Craig Witmer from Smith Elliot Kearns, LLC gave highlights of the 2004-2005 financial statements, audit report, and single audit.

The Board was requested to accept the 2004-2005 financial statements including the audit report and single audit as presented. (Advertisement of the audit will be done as required by law.)

BOARD ACTION:

Mr. Kauffman made a motion to accept the 2004-2005 financial statements including the audit report and single audit as presented. Seconded by Mr. Baker and passed on a roll call vote of 7 to 0.

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- c) **Andrew L. Rudisill Award** – The Board was requested to accept a \$12,000 donation from Dora and Harold Rhodes to set-up the Andrew L. Rudisill Award in honor of their family member who graduated in 1940 from Hanover High School. An award of \$100 will be given to a deserving student each year.

BOARD ACTION:

Mr. Kauffman made a motion to accept the donation as presented. Seconded by Mr. Frederick and passed on a roll call vote of 7 to 0.

- d) **Check Registers** – The Board was requested to approve the following check registers:

- General Fund including athletic, middle school, and senior high
- Building Project
- Cafeteria
- Capital Reserve

BOARD ACTION:

Mr. Kauffman made a motion to approve the check registers as presented. Seconded by Mrs. Sunday and passed on a roll call vote of 7 to 0.

- e) **Lawrence B. Sheppard Foundation Donation** – The Board was requested to approve a \$2,500 donation from the Lawrence B. Sheppard Foundation to help fund the Sonny Sheppard Relays.

BOARD ACTION:

Mr. Kauffman made a motion to approve the donation as presented. Seconded by Mrs. Sunday and passed on a roll call vote of 7 to 0.

- f) **Hanover Shoe Farms Foundation, Inc. Donation** – The Board was requested to approve a \$1,500 donation from The Hanover Shoe Farms Foundation, Inc. to help fund the Sonny Sheppard Relays.

BOARD ACTION:

Mr. Kauffman made a motion to approve the donation as presented. Seconded by Mr. Frederick and passed on a roll call vote of 7 to 0.

- g) **Other Business** – None

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3. Personnel

- a) **Retirement** – The Board was requested to approve the following retirement:

Professional Employee:

Terry Conover, high school health and physical education teacher, effective at the end of the 2005-2006 school year. Mr. Conover will retire with 35 years of service to the district. Mr. Conover would like to request to remain on the substitute teaching list after his retirement.

BOARD ACTION:

Mrs. Sunday made a motion to approve the retirement as presented. Seconded by Mr. Baker and passed on a roll call vote of 7 to 0.

- b) **Employment** – The Board was requested to approve the following employment items contingent upon the receipt of all necessary employment documents:

Classified Employee:

Diana Spangler, transfer from full-time, 10-month cafeteria worker to full-time, 12-month cafeteria food truck driver, effective January 3, 2006. Rate of compensation will remain the same.

Substitute Employees:

Bambi Case, day-to-day substitute teacher, effective immediately. Rate of compensation will be \$95.00 per day.

Wendy Davis, substitute custodian. Rate of compensation will be \$8.50 per hour.

Tammy Stephens, extended substitute teacher, term to be extended from December 2, 2005 to approximately January 20, 2006. Rate of compensation will remain at \$187.23 per day. Ms. Stephens will continue to substitute for the seventh grade science vacancy until the new employee begins.

Supplemental Employee:

Julie Kuhn, assistant varsity field hockey coach, effective for the 2005-2006 season. Rate of compensation will be \$908.00. The District was unable to fill this position and Mrs. Kuhn served in both the head and assistant positions throughout the season. Per Board policy #122 Extracurricular Activities, Mrs. Kuhn has received full payment for the head position and should also receive payment for the assistant position at 50% of the salary, which is equal to \$908.00.

BOARD ACTION:

Mrs. Sunday made a motion to approve the employment items as presented. Seconded by Mr. Frederick and passed on a roll call vote of 7 to 0.

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- c) **Resignation** – The Board was requested to approve the following resignation:

Substitute Employee:

Kim Coleman, substitute teacher, effective January 6, 2006.

BOARD ACTION:

Mrs. Sunday made a motion to approve the resignation as presented. Seconded by Mr. Zeigler and passed on a roll call vote of 7 to 0.

- d) **Vacancies:**

Assistant Superintendent

Assistant High School Principal

Cafeteria Food Truck Driver

Part-time Custodian (1 position)

Full-time Custodian

Head Junior Varsity Baseball Coach

Head Junior Varsity Softball Coach

Clearview Intramural #1

High School Musical Producer

(NO BOARD ACTION WAS REQUIRED.)

- e) **Other Business** – None

4. **Curriculum and Technology**

- a) **Mid-Term and Final Exam Policy** – At the request of the Board Policy Committee, the Board was requested to approve the tentative adoption of a new policy to address guidelines for mid-term and final exams. If approved, final adoption will be requested at the January 2006 Board meeting.

BOARD ACTION:

Mr. West made a motion to approve tentative adoption of the policy as presented. Seconded by Mr. Kauffman. After discussion, Mr. West withdrew his motion and Mr. Kauffman withdrew his second.

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- b) **Policy #137 In-Home Instruction** – At the request of the Board Policy Committee, the Board was requested to tentatively approve the revised Board Policy #137 In-Home Instruction. If approved, final adoption of the revised policy will be requested at the January 2006 Board meeting.

BOARD ACTION:

Mr. West made a motion to approve the tentative adoption of the policy as presented. Seconded by Mrs. Sunday and passed on a roll call vote of 6 to 0. Mr. Baker abstained from voting.

- c) **Other Business** – None

5. Buildings and Grounds

- a) **Other Business** – None

ADJOURNMENT:

The meeting was adjourned at 7:41 p.m.

Susan M. Green, Board Secretary

THE NEXT REGULARLY SCHEDULED BOARD MEETING IS JANUARY 24, 2006 AT 7:00 PM IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.

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