

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

May 8, 2023
6:00 P.M.

I. Opening Business

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

Board Members: Mr. Frederick, Mrs. Gallagher, Mrs. Gulden, Mr. Huston,
Mrs. Kacar, Mr. Kauffman, Mrs. Keeney, Mr. Lippy, Mrs. Shea

Also Present:

II. Recognition of Visitors

Public Comments:

III. Superintendent's Report - Dr. John Scola

- 0% Tax Increase / Per Capita and Occupational Tax reduction
- HHS End of Year Events - Retirement Dinner 5/24 @ 5:00 p.m., Campus Night 5/31 @ 7:00 p.m., Graduation 6/1 @ 7:00 p.m.

IV. Assistant to Superintendent's Report - Dr. Susan Seiple

- Teacher Induction
- PSSA/Keystones
- Textbook Adoption

V. Matters for Which Board Action is Required

A. Expulsion Waiver

- 1) The Board is requested to approve the enclosed expulsion waiver ([enclosure](#)).

BOARD ACTION:

B. Personnel

- 1) Retirement - The Board is requested to approve the following retirement:

Classified Employee:

Dale Keeseey, Head Custodian at Hanover Street Elementary, effective May 23, 2023. Mr. Keeseey will retire with almost 6 years of service to the District. ([enclosure](#))

BOARD ACTION:

- 2) Resignations - The Board is requested to approve the following resignations:

Classified Employee:

Abbigale Martin, Teaching Assistant at Hanover Street Elementary, effective May 10, 2023.

Substitute Employees:

Sarah Low, Day-to-Day Professional/Building Substitute, effective May 17, 2023.

Rescind offer to David Wade, Substitute Custodian, effective immediately.

BOARD ACTION:

- 3) Employment - The Board is requested to approve the following employment:

Professional Employees:

Jeffery Hatala, Tech Ed Teacher at the Middle School/High School, effective at the start of the 2023-2024 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$52,946. ([enclosure](#))

Teslyn Sterner, Elementary Teacher at Hanover Street Elementary, effective at the start of the 2023-2024 school year. Rate of compensation will be \$52,946. ([enclosure](#))

Classified Employees:

Kyle Bowman, Custodian, 3rd shift, full-time, 8 hours per day, at the Middle School, effective pending successful completion of all required employment paperwork. Rate of compensation will be \$14.00 per hour. ([enclosure](#))

Mabel Logo, Cafeteria Worker, part-time, 3.5 hours per day, at Clearview Elementary, effective pending successful completion of all required employment paperwork. Rate of compensation will be \$14.20 per hour. ([enclosure](#))

Change of Status:

Gary Garman, Custodian, 3rd shift, full-time at the Middle School to 3rd Shift Head Custodian, full-time effective May 8, 2023. Rate of compensation will be \$14.93 per hour.

Rhonda Stahl, Cafeteria Worker, from part-time at the Middle School to Substitute district-wide, effective May 1, 2023. Rate of compensation will be in accordance with the current Substitute Rate Schedule.

Substitutes:

Elizabeth Shearer, Substitute Custodian, effective pending successful completion of all required employment paperwork. Rate of compensation will be in accordance with the current Substitute Rate Schedule.

Kimberly O'Brien, Substitute Custodian, effective pending successful completion of all required employment paperwork. Rate of compensation will be in accordance with the current Substitute Rate Schedule.

BOARD ACTION:

- 4) Leave of Absence - The Board is requested to approve the following request for leave of absence:

Classified Employee:

Megan Cox, Cafeteria Worker at the Middle School, reinstatement of leave of absence (restoration of health) effective May 1, 2023, through approximately May 16, 2023.

BOARD ACTION:

- 5) Bus Drivers - The Board is requested to approve the following bus drivers:

Lincoln:

Rebecca Long
Stacy Ray
Ann Wiles

BOARD ACTION:

- 6) School Physicians - The Board is requested to approve the following school physicians for the 2023-2024 school year:

School Physicians:

Dr. Douglas Masucci (Consulting Physician)

School Dentist:

Dr. Henry Hoffacker

BOARD ACTION:

- 7) **High School Summer School**
June 12-15, and June 19-22 (Monday through Thursday)
Teacher Hours: 8:00-11:30 AM
Teacher Pay: \$32/Hour since still in June

Teachers:

- Corrinna Berwager
- Teresa Erdman
- Becca Glusco
- Jen Gomulka
- Courtney Guimaraes
- Meagan Holder
- Kyle Krout
- Cindy Schulteis
- Becky Smith
- Jackie Uhler

Nurse:

- April Tyler (\$32/hour)

Summer Academy for Incoming K-6 at Washington Elementary
July 10-13 and July 17-20 (Monday through Thursday)
Teacher Hours: 8:00 AM-2:30 PM (1/2 hour unpaid duty-free lunch)
Teacher & Nurse Pay: \$33/Hour per CBA
Regular hourly pay for assistants

Teachers:

- Maria Balafoutas
- Briana Martin
- Danielle Mathie
- Brooks Keeney
- Deb Wildasin
- Kelcee Keller
- Marie Willey

Nurse:

- Christy Simpson (Normal hourly rate)

Substitute Nurse:

- Jessica Bossalina (\$33/hour)

Teaching Assistants:

- Arizbeth Moreno
- Lisa Brown
- Kristin Shamer
- Elynda Garcia

- Lamanda Sullivan

BOARD ACTION:

C. Policies

- 1) The Board is requested final approval for the following policies and regulations:
 - [011](#) Principles for Governance and Leadership
 - [137](#) Home Education Program
 - [137.1](#) Extra-Curricular Participation by Home Education Students
 - [137.2](#) Participation in Co-Curricular Activities and Academic Courses by Home Education Students
 - [137.3](#) Participation in Career and Technical Education Programs by Home Education Students
 - [200](#) Enrollment of Students
 - [202](#) Eligibility of Nonresident Students
 - [217](#) Graduation
 - [251](#) Students Experiencing Homelessness, Foster Care and Other Educational Instability
 - [303](#) Employment of Administrators
 - [404](#) Employment of Professional Employees
 - [405](#) Employment of Substitute Teachers
 - [405-R1](#) Substitute Teachers - Definition and Payment
 - [405-R2](#) Non-Utilized Substitutes
 - [405-R3](#) Substitute Teachers - Performance
 - [504](#) Employment of Classified Employees
 - [610](#) Purchases Subject to Bid
 - [617](#) Petty Cash Funds
 - [617-R1](#) Petty Cash Funds
 - [627](#) Tax-Exempt Bonds Compliance Procedures
 - [808](#) Food Services
 - [808-R1](#) Food Services
 - [808-R2](#) Cafeteria Procedures Regarding Student Lunch Accounts
 - [810](#) Transportation
 - [816](#) Electronic Data Storage

BOARD ACTION:

D. Miscellaneous

- 1) Memorandum of Understanding - The Board is requested to approve the Memorandum of Understanding between Hanover Public School District and Hanover Borough Police beginning May 8, 2023. ([enclosure](#))
- 2) Memorandum of Understanding - The Board is requested to approve the Memorandum of Understanding between Hanover Public School District and Penn Township Police beginning May 8, 2023. ([enclosure](#))

BOARD ACTION:

E. Textbook Approval

- 1) The Board is requested to approve the textbook adoption of the following titles to support Hanover Public School District's Middle School Social Studies Curriculum:

National Geographic: World Cultures and Geography

National Geographic: World History: Great Civilizations
Ancient Through Early Modern Times

National Geographic: American Stories: Beginnings to 1877

McGraw Hill Impact Social Studies - US Regions

The district is paying for the textbooks series through grant funding (ESSER II).

BOARD ACTION:

F. FID Application

- 1) The Hanover Public School District recommends approval of its Flexible Instructional Day Application. After approval, the plan will be submitted to the state for final approval for utilization for 2023-2024, 2024-2025, and 2025-2026 school years ([enclosure](#)).

BOARD ACTION:

G. Band Trip

- 1) The administration is recommending approval of the music department trip to Disney World in June 2025 as articulated in the itinerary given to the Board ([enclosure](#)).

BOARD ACTION:

H. Budget and Finance

- 1) 2023-2024 General Fund Budget Approval - The Board is requested to approve a tax millage for the 2023-2024 General Fund Budget remaining at 23.06 mills, with no change of 0.00 mills (0.00%) (Act 1 maximum

5.60%), at an expenditure level totaling \$38,885,965, and with additional to-be-determined transfers, at an estimated \$2,433,650. This budget reflects no use of fund balance. This budget continues to include 0.03 mills or 0.13%, for the estimated \$29,000 stormwater fee assessed by the Borough of Hanover. In addition, the Board is requested to approve a reduction of per capita tax (Act 679) to \$0.00 (prior \$5.00), per capita tax (Act 511) to \$0.00 (prior \$5.00), and occupational tax to \$0.00 (prior \$10.00). In addition, the earned income tax rate at 0.5% (no change), and real estate transfer tax rate at 0.5% (no change). ([enclosure](#))

BOARD ACTION:

- 2) Homestead/Farmstead Approval - The Board is requested to approve the receipt and disbursement of \$723,220.67 (\$724,462.67 prior year) from the state as part of the Act 1 property tax reduction. The result is a reduction on the assessment of approved homestead properties of approximately \$TBD, this equates to approximately \$TBD (\$235.90 prior year) in tax reduction for approved homesteads. ([enclosure state](#)) (York County data not received = To Be Determined)

BOARD ACTION:

- 3) Installment Payment of Taxes Schedule -- The Board is requested to approve the installment payment dates of taxes, as first installment due September 5, 2023, second installment due October 2, 2023, and third installment due November 1, 2023. To qualify for the installment payments the first installment payment must be paid by the due date. A 10% penalty will be added to installment payments paid after the installment due date. All properties will be eligible for installment payment of taxes.

BOARD ACTION:

- 4) 2023-2024 Cafeteria Budget and School Meal Pricing - The Board is requested to approve the cafeteria budget for the 2023-2024 school year and meal pricing for the 2023-2024 school year: Breakfast \$1.25 (no change) Elementary Lunch \$2.80 (no change) Secondary Lunch \$2.95 (\$2.90 no change) Adult Lunch \$3.60 (no change) Milk \$0.50 (no change) ([enclosure](#))

BOARD ACTION:

- 5) LIU #12 Joint Purchasing Bid Approval 2023-2024 (partial) - The Board is requested to approve the following Joint Purchasing Bids for the 2023-2024 school year:

Athletic/Health Supplies Bid ([enclosure](#))

Pyramid School Products \$ 481.15

School Health Corporation \$ 3,677.22

Total \$4,158.37

Physical Education/Sports Bid ([enclosure](#))

George L Heider Inc \$152.20

Pyramid School Products \$ 5.34

Total \$157.54

BOARD ACTION:

- 6) Check Registers - The Board is requested to approve the following check registers from the General Fund including athletic, middle school, and high school activity accounts totaling \$2,106,811.89, and Cafeteria totaling \$57,675.63. Grand total of \$2,164,487.52. ([General Fund](#)) ([Cafeteria](#))

BOARD ACTION:

- 7) Monthly Reports - The Board is requested to approve the following March monthly reports (partial - completed):

[Board Summary](#)

BOARD ACTION:

- 8) Milk/Drink and Bread Bid - The Board is requested to approve the administration to advertise bids for milk/drink purchases and bread purchases for the Cafeteria for the 2023-2024 school year, as required by the procurement audit.

BOARD ACTION:

- 9) Capital Reserve Budget Additions - The Board is requested to approve additions to the capital reserve budget for 2023. ([enclosure](#))

BOARD ACTION:

VI. Public Comment:

VII. Adjournment

Next Board Meeting - Monday, May 22, 2023, at 6:00 PM.