

Hanover Public School District  
School Board Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

April 17, 2023  
6:00 P.M.

- A. Opening Business
- Call to Order
  - Pledge of Allegiance
  - Roll Call
    - Board Members: Mr. Frederick, Mrs. Gallagher, Mrs. Gulden, Mr. Huston, Mrs. Kacar, Mr. Kauffman, Mrs. Keeney, Mr. Lippy, Mrs. Shea
    - Student Board Members: Mya Maloney and Gracie Troup

Also Present:

B. Recognition of Visitors:

C. Public Comments:

D. Approval of Minutes from Past Meetings - The Board is requested to approve the minutes for March 27, 2023, and April 3, 2023.

- 03-27-2023 ([enclosure](#))
- 04-03-2023 ([enclosure](#))

E. Committee Reports

York County School of Technology – Keeney, Representative; Gulden, Alternate

Recreation – Gallagher, Representative, Shea, Alternate

Meet & Discuss Professional, Classified & Administrative – Frederick, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust – Wentz, Representative

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative

Policy Committee – Shea, Chair; Gulden, Kauffman, Kacar

Educational Programs Committee – Gulden, Chair; Huston, Kacar, Kauffman

Building & Grounds Committee – Gulden, Chair; Gallagher, Lippy

Parents' Advisory Committee – Keeney; Frederick, Alternate

Lincoln Intermediate Unit – Kacar, Representative

Student Board Members - Mya Maloney and Gracie Troup

- F. Dr. John Scola
- Newsletter
  - End-of-Year Activities
  - Flexible Instructional Days

G. Personnel

- 1) Retirement - The Board is requested to approve the following retirements:

Classified Employees:

Robert Reck, Head Custodian at Washington Elementary, effective July 13, 2023. Mr. Reck will retire with almost 12 years of service to the District.

([enclosure](#))

Jane Gross, Cafeteria Worker at Hanover Street Elementary, effective June 30, 2023. Mrs. Gross will retire with 28 years of service to the District. ([enclosure](#))

Mr. Thomas Weaver, Teaching Assistant at the High School, effective June 30, 2023. Mr. Weaver will retire with one year of service to the District. ([enclosure](#))

BOARD ACTION:

- 2) Resignation - The Board is requested to approve the following resignations:

Professional Employee:

Chloe Walters, Teacher - Grade 3 at Hanover Street Elementary, effective June 30, 2023.

BOARD ACTION:

- 3) Employment - The Board is requested to approve the following employment:

Change of Status:

Ian Fralic, Custodian, from full-time at the Middle School to substitute, effective April 10, 2023.

Professional Employee:

Delani Wolever, Health and PE Teacher at the Middle School, effective at the beginning of the 2023-2024 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$52,946.

([enclosure](#))

BOARD ACTION:

- 4) Leave of Absence - The Board is requested to approve the following requests for leave of absence:

Classified Employees:

Mercedes Perez, ELL Translator, district-wide, leave of absence (FMLA/child rearing) effective August 21, 2023 to November 13, 2023, not to exceed allowable 12 weeks.

Malorie Krout, Teaching Assistant at Washington Elementary, leave of absence (FMLA/child rearing) effective August 21, 2023 to November 13, 2023, not to exceed allowable 12 weeks.

BOARD ACTION:

- 5) Bus Drivers - The Board is requested to approve the following bus drivers:

Lincoln:

Anne Wiles

Dwight Resh

Dylan Stoner

BOARD ACTION:

- 6) Memorandum of Agreement - The Board is requested to approve a memorandum of agreement between the Board of School Directors of the Hanover Public School District and Hanover Education Association to increase compensation for Instructional I, Steps 1-6, effective at the start of the 2023-2024 school year and adjusted annually for the remainder of the current contract pending ratification by the HEA membership. ([enclosure 1](#)) ([enclosure 2](#))

BOARD ACTION:

## H. Policies

- 1) The Board is requested to tentatively approve the following policies and regulations:

- [011](#) Principles for Governance and Leadership
- [137](#) Home Education Program
- [137.1](#) Extra-Curricular Participation by Home Education Students
- [137.2](#) Participation in Co-Curricular Activities and Academic Courses by Home Education Students
- [137.3](#) Participation in Career and Technical Education Programs by Home Education Students
- [200](#) Enrollment of Students

- [202](#) Eligibility of Nonresident Students
- [217](#) Graduation - Marc Abels
- [251](#) Students Experiencing Homelessness, Foster Care and Other Educational Instability
- [303](#) Employment of Administrators
- [404](#) Employment of Professional Employees
- [405](#) Employment of Substitute Teachers
- [405-R1](#) Substitute Teachers - Definition and Payment
- [405-R2](#) Non-Utilized Substitutes
- [405-R3](#) Substitute Teachers - Performance
- [504](#) Employment of Classified Employees
- [610](#) Purchases Subject to Bid
- [617](#) Petty Cash Funds
- [617-R1](#) Petty Cash Funds
- [627](#) Tax-Exempt Bonds Compliance Procedures
- [808](#) Food Services
- [808-R1](#) Food Services
- [808-R2](#) Cafeteria Procedures Regarding Student Lunch Accounts
- [810](#) Transportation
- [816](#) Electronic Data Storage

BOARD ACTION:

- 2) The Board is requested to approve the following regulation:
  - [626A](#) Procurement - Federal Programs

BOARD ACTION:

- 3) The Board is requested to delete the following regulations:
  - [137-R1](#) In-Home Instruction
  - [137-R2](#) Extracurricular and Co-Curricular Activities

BOARD ACTION:

I. Budget and Finance

- 1) Check Registers - The Board is requested to approve the following check registers from the General Fund including athletic, middle school, and high school activity accounts totaling \$2,109,710.93, Capital Reserve totaling \$7,382.00, and Cafeteria totaling \$49,886.24. Grand total of \$2,166,979.17 ([General Fund](#)) ([Capital Reserve](#)) ([Cafeteria](#))

BOARD ACTION:

- 2) Monthly Reports - The Board is requested to approve the following March monthly reports (partial):

[Tax Collector](#)  
[Tax Collector Quarterly \(March\)](#)  
[Investment](#)  
[Cafeteria](#)

BOARD ACTION:

- 3) Heat Pump Replacement (Equipment Only) Bid - The Board is requested to approve the administration to advertise a bid for heat pump replacement (equipment only) at Clearview Elementary, with funding from ESSER II.

BOARD ACTION:

J. Public Comment

K. Adjournment

Board Meetings - May 8 & 22, 2023