

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

Wednesday, May 23, 2018
6:00 P.M.

- A. Opening Business
- Call to Order
 - Pledge of Allegiance
 - Roll Call
 - Board Members: Mr. Engle, Mr. Frederick, Mrs. Gulden, Mr. Henry, Mr. Huston, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
 - Student Board Members: Helen Rosenbrien & Sarah Ginn
 - Also Present:
- B. Recognition of Visitors:
- C. Public Comments:
- D. Approval of Minutes from Past Meetings - The Board is requested to approve the minutes for April 23 and May 14, 2018
- 04-23-18 ([enclosure](#))
 - 05-14-18 ([enclosure](#))

BOARD ACTION:

- E. Committee Reports
- York County School of Technology – Henry, Representative
- Recreation - Reck, Representative
- Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Gulden, Huston
- Lincoln Benefit Insurance Trust - Wentz, Representative
- Legislative Liaison with Pennsylvania School Board Association – Shea, Representative
- Policy Committee – Frederick, Chair; Shea, Lingg
- Educational Programs Committee - Reck, Chair; Gulden, Huston
- Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#))
- Parents' Advisory Committee - Frederick

Student Board Members - Helen Rosenbrien & Sarah Ginn

F. Personnel

- 1) Resignations - The Board is requested to approve the following resignations:

Classified Employees:

Mary Jewell, part-time personal assistant, effective May 31, 2018, the end of the 2017-2018 school year. Mrs. Jewel is requesting to remain on the substitute list for the 2018-2019 school year.

Charles Sunday, full-time custodian, effective June 1, 2018.

- 2) Employment - The Board is requested to approve the following employment:

Supplemental Employee:

Lauren Taylor, freshman class advisor, effective for the 2017-2018 school year. Rate of compensation will be \$997.00 (completed).

- 3) Summer Kindergarten Kick Off Held at each Elementary School
August 6th-9th, 2018; 9-11:30 AM
Teacher Rate \$22/hour; Assistant Rate (normal rate of pay)
Paid for out of Title I

| School | Teacher | Aide |
|----------------|---------------|---------------|
| Clearview | Darlene Klenk | Leah Shepler |
| Hanover Street | Julie Miller | Amy Rohrbaugh |
| Washington | Kathy Pritt | Wanda Wren |

- 4) Leave of Absence- The Board is requested to approve the following request for a leave of absence:

Ray Shearer, 3rd shift custodian, request for FMLA leave effective May 29, 2018 to approximately August 21, 2018, but not to exceed allowable 12 weeks of FMLA.

BOARD ACTION:

- G. Title I Letter of Agreement - The Board is requested to approve the Title I Letter of Agreement effective May 23, 2018 ([enclosure](#)).

BOARD ACTION:

H. Budget and Finance

- 1) Check Registers - The Board is requested to approve the following check registers: General Fund including athletic, middle school and high school Activity accounts totaling \$1,349,078.69, Cafeteria totaling \$55,022.18, Capital Reserve totaling \$4,549.37 and Construction totaling \$62,546.49. Grand total \$1,471,196.73 ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#)) ([Construction](#))

BOARD ACTION:

- 2) Monthly Reports - April - The Board is requested to approve the following April monthly reports:

[Investment Report](#)
[Tax Collector Report](#)
[Middle School Student Activity](#)
[High School Student Activity](#)
[Construction Summary](#)

BOARD ACTION:

- 3) LIU #12 Joint Purchasing Bid Approval - The Board is requested to approve the following 2018-2019 LIU #12 Joint Purchasing Board bid items:

General ([enclosure](#))

| | |
|--------------------------------|-------------|
| ACCO Brands USA | \$ 378.42 |
| Cascade School Supplies | 2,912.68 |
| Kurtz Brothers | 1,725.82 |
| National Art & School Supplies | 5,534.37 |
| Office Basics Inc. | 490.64 |
| Pyramid School Products, Inc. | 4,178.36 |
| Quill | 1,132.50 |
| School Specialty Inc. | 5,511.07 |
| The Art Store Inc. | 2,996.02 |
| Total | \$24,859.88 |

Art ([enclosure](#))

| | |
|----------------------------------|-----------|
| Blick Art Materials | \$ 605.01 |
| Cascade School Supplies | 720.20 |
| Kurtz Brothers | 346.50 |
| National Art and School Supplies | 3,047.87 |
| Pyramid School Products Inc. | 889.28 |
| School Specialty Inc. | 2,169.28 |

The Art Store Inc. 1,412.40

Totals \$9,190.54

Paper ([enclosure](#))

BW Wilson \$2,772.73

Contract Paper Group 9,230.40

Kurtz Brothers 1,523.00

Lindenmeyer Monroe Paper 1,117.44

Office Basics 1,465.00

School Specialty 807.30

Total \$16,915.87

Custodial ([enclosure](#))

AGF Company \$ 373.94

Pyramid School Products, Inc. 606.84

Veritiv Operating Company 2,910.00

Total \$3,890.78

Trash Liners ([enclosure](#)) - This is a catalog bid of vendors that District can purchase at catalog bid listed pricing.

BOARD ACTION:

- 4) High School Technology Renovations Bid Approval - The Board is requested to approve the following bids for the High School Technology Renovations: ([enclosure](#))

General - ECI Construction, Dillsburg, PA \$ 74,900.00

Electrical - Advanced Electrical, Hanover, PA \$ 65,800.00

Plumbing - Frantz Plumbing, Biglerville, PA \$ 35,450.00

BOARD ACTION:

- 5) Phys Ed/Field Hockey/Soccer Field Bid Approval - The Board is requested to approve the following bids for the Phys Ed/Field Hockey/Soccer Field: ([enclosure](#))

General - ECI Construction, Dillsburg, PA \$1,192,000.00

Alternate #1 (geotech engineering) 50,000.00

Alternate #2 (ticket booth) 89,000.00

Alternate #5 (ground hydrant) 21,600.00

| | |
|---|--------------|
| Alternate #14 (Sprinturf DFE46) | 325,000.00 |
| HVAC - Davidson H & C, Hanover, PA | \$ 23,570.00 |
| Electrical - Remco Inc., Mechanicsburg, PA | \$368,565.00 |
| Alternate #1 (geotech engineering) | 11,000.00 |
| Alternate #2 (ticket booth) | 8,800.00 |
| Plumbing - Frantz Plumbing, Biglerville, PA | \$ 59,325.00 |

BOARD ACTION:

- 6) Property Poplar Street - The Board is requested to approve the enclosed bid from the Repository List of The County of York Tax Claim Bureau. The parcel ID is 67-000-09-0197 located Poplar Street, Hanover, PA. This acceptance will remove back taxes for the purchaser and place the property back on tax rolls. ([enclosure](#))

BOARD ACTION:

- 7) Student Accident Insurance - The Board is requested to approve the Sports Insurance and optional student accident program underwritten by AXIS Insurance Company, administered by American Management Advisors and serviced by Christian-Baker Company and the optional student accident insurance: All Sports (grades 7-12): Plan AA, \$1,000,000 medical maximum Total Premium \$8,018.00 (no change) includes additional rider for students school to work programs: Optional Student Accident Insurance (offered to parents to purchase) Plan A Primary Benefits \$1,000,000 medical maximum Total Premium \$88.00 for 24 hour coverage (no increase) School time coverage \$22.00 (no increase) Dental (to be purchased with above plans) \$8.50 (no increase)

BOARD ACTION:

- 8) Builders Risk Insurance Policy - The Board is requested to approve the Builders Risk Insurance Policy through Liberty Mutual Insurance with Underwriter Ohio Casualty at a cost of \$2,156.00 with a deductible of \$2,500.00 to begin June 1, 2018 for a period of up to one year or prorated when projects completed for the High School Technology Renovations and Phys Ed/Field Hockey/Soccer Field. ([enclosure](#))

BOARD ACTION:

I. Public Comment:

J. Adjournment

Planning Meeting - Monday, June 11, at 6:00 PM.

Board Meeting - Monday, June 25, at 6:00 PM.