

Hanover Public School District
School Board Planning Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

August 8, 2016 - 6:00 PM

AGENDA

- I. Opening Business
 - A. Call to Order --
 - B. Pledge of Allegiance
 - C. Roll Call -
Board Members: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mr. Henry, Mr. Keller, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
- II. Recognition of Visitors:

Public Comment:
- III. Superintendent's Report - Dr. John A. Scola
 - Beginning of School Dates
 - August 18 - First Day for Teachers
 - August 22 - First Day for Students
 - Back to School Open House Dates
 - August 18 (5:30) - Kindergarten
 - August 18 (5:30) - Grade 5
 - August 18 (7:00) - Grades 1-4
 - August 23 (7:00) - Grades 6-8
 - September 7 (7:00) - Grades 9-12
- IV. Assistant to Superintendent's Report - Dr. Susan Seiple
 - Curriculum Cycle
 - High School Science Books
- V. Matters for Which Board Action is Required
 - A. Personnel
 - 1) Retirement - The Board is requested to approve the following retirement:

Connie Hahn, full-time personal assistant, effective May 26, 2016. Mrs. Hahn is retiring with five years of service to the district.

Dorothy Slagle, part-time cafeteria worker, effective May 26, 2016. Mrs. Slagle will be retiring with 16 years of service to the district.

- 2) Resignation - The Board is requested to approve the following resignation:

Classified Employee:

Carroll List, adult patrol, effective August 2, 2016.

Substitute Employees:

Removal of classified and day-to-day substitute teachers from the substitute listing effective August 8, 2016 ([enclosure](#)).

- 3) Employment - The Board is requested to approve the following employment items:

Professional Employee:

Bryan Kostukovich, Middle School Social Studies teacher, effective August 18, 2016. Rate of compensation will be \$46,171 ([enclosure](#)).

Classified Employees:

Guyon Baumgardner, part-time 2nd shift 4-hour custodian, effective August 10, 2016. Rate of compensation will be \$10.15 per hour ([enclosure](#)).

Anthony Lawrence, adult patrol, Hanover Street Elementary, effective with the beginning of the 2016-2017 school year. Rate of compensation will be \$15.00 per day (completed).

Barbara Markley, part-time 4.5 hour cafeteria employee, effective August 18, 2016. Rate of compensation will be \$13.76 per hour ([enclosure](#)).

Kimberly Mohny, part-time 5.75 hour Title I teaching assistant (federal funds), effective August 18, 2016. Rate of compensation will be \$11.15 per hour ([enclosure](#)).

Tina Poole, part-time 4.5 hour cafeteria employee transfer to 5.5 hour part-time cafeteria employee, effective with the beginning of the 2016-2017 school year (current).

Patricia Biondino, part-time 4.5 hour cafeteria employee transfer to 5.75 hour part-time cafeteria employee, effective with the beginning of the 2016-2017 school year (current).

Charles Sunday, full-time second shift custodian, effective August 10, 2016. Rate of compensation will be \$10.15 per hour ([enclosure](#)).

Maria Weatherby, part-time 4.5 hour cafeteria employee, effective August 16, 2016. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Kristine Small, high school guidance secretary, effective August 10, 2016. Rate of compensation will be \$13.35 per hour ([enclosure](#)).

Substitute Employees:

Kristen Eaton-Vlcej, extended substitute high school science teacher, effective August 18, 2016 to approximately November 10, 2016. Ms. Eaton-Vlcej will be substituting during the leave of Mrs. Lisa Smith. Rate of compensation will follow Administrative Regulation 405-R-1 ([enclosure](#)).

Kristen Hockenberry, extended substitute kindergarten teacher, effective approximately October 10, 2016 to approximately November 29, 2016. Ms. Hockenberry will be substituting during the leave of Mrs. Tiffany Vanik. Rate of compensation will follow Administrative Regulation 405-R-1 ([enclosure](#)).

Amanda Horrick, extended elementary substitute teacher, effective August 18, 2016 to approximately September 30, 2016 and November 4, 2016 to approximately February 6, 2017. Ms. Horrick will be substituting during the leaves of Mrs. Debra Rinker and Mrs. Laura Shovlin. Rate of compensation will follow Administrative Regulation 405-R-1 ([enclosure](#)).

Lisa Kuhns, extended substitute 5th grade teacher, effective approximately October 3, 2016 to approximately January 3, 2017. Ms. Kuhns will be substituting during the leave of Mrs. Jessica Harner. Rate of compensation will follow Administrative Regulation 405-R-1 ([enclosure](#)).

Jordan Smith, extended substitute 6th grade teacher, effective August 18, 2016 to January 3, 2017. Mr. Smith will be substituting during the leave of Mrs. Alexis Hoke. Rate of compensation will follow Administrative Regulation 405-R-1 ([enclosure](#)).

Day-to-Day Classified Substitute Employees, effective for the 2016-2017 school year. Rate of compensation will be as appropriate for each applicable position ([enclosure](#)).

Day-to-Day Substitute Teachers, effective for the 2016-2017 school year. Rate of compensation will be \$100.00 per day ([enclosure](#)).

Supplemental Employees:

Stephanie Aumen, assistant varsity volleyball coach, effective for the 2016-2017 season. Rate of compensation will be \$1,886.00 ([enclosure](#)).

Nathan Caler, part-time 3-hour student custodian, effective August 22, 2016. Rate of compensation will be \$8.00 per hour ([enclosure](#)).

Zachary Fritz, Assistant Varsity Boys Soccer Coach, effective for the 2016-2017 season. Rate of compensation will be \$1746.00 ([enclosure](#)).

Vincent Glorioso, head middle school football coach, effective for the 2016-2017 season. Rate of compensation will be \$3040.00 ([enclosure](#)).

Shane Jacoby, strength and conditioning advisor, effective for the first semester of 2016-2017 school year. Rate of compensation will be \$1020.00 ([enclosure](#)).

Alex Smith, assistant middle school football coach, effective for the 2016-2017 season. Rate of compensation will be \$1956.00 ([enclosure](#)).

Addison Spenner, part-time 3-hour student custodian, effective August 22, 2016. Rate of compensation will be \$8.00 per hour ([enclosure](#)).

Gameworkers:

Gameworkers for the 2016-2017 school year. Rate of compensation will be as listed on the SA-107a Athletic/Event for Payment ([enclosure](#)).

- 4) Conferences/Workshops - The Board is requested to approve the following conferences/workshops:

Kristin Johnson Child Accounting Conference
November 2-4, 2016
Hershey, PA
([Enclosure](#))

Dr. John Scola National Conference on Education
American Association of School Administrators
March 1-5, 2017
New Orleans, LA
([Enclosure](#))

- 5) Job Description Approval - The Board is requested to approve the following job descriptions:

Elementary Guidance Counselor ([enclosure](#))
Middle School Guidance Counselor ([enclosure](#))
High School Guidance Counselor ([enclosure](#))

- 6) Leave of Absence - The Board is requested to approve the following leave of absence:

Debra Rinker, request for FMLA leave of absence, August 18, 2016 to approximately October 3, 2016.

- 7) Boyo Drivers - New employees for the 2016-2017 school year.

James Leonard
Carol Moses
Gail Morelock

BOARD ACTION:

B) Budget and Finance

- 1) Bus Schedule Approval - The Board is requested to approve the 2016-2017 bus schedules and authorization for the administration to make necessary changes to the schedules during the year ([enclosure](#))

BOARD ACTION:

- 2) Mileage Reimbursement - The Board is requested to approve a contract with Mary DuVall to transport her student to and from Littlestown High School for the 2016-17 school year at an approximate cost of \$9.72 per day (the IRS mileage rate).

BOARD ACTION:

- 3) Check Register - The Board is requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$215,146.34 (June 30) \$1,123,411.14, (after July 1) Capital Reserve totaling \$27,894.37 (June 30) \$37,734.93 (after July 1) and Cafeteria totaling \$5,987.36 (June 30) \$3,845.70 (after July 1). Grand total \$1,414,019.84 ([general fund](#)) ([cafeteria](#)) ([capital reserve](#))

BOARD ACTION:

- 4) Donation - The Board is requested to approve a donation of an "H" Field Stencil in the amount of \$1,990.00 from Kenworthy Family Service Inc.

BOARD ACTION:

- 5) Trustee Change - The Board is requested to approve a change in trustee for the Jesse L. Crabbs Memorial Scholarship Fund, to Counsel Trust as Requested ([enclosure](#)).

BOARD ACTION:

VI. Planning/Discussion (items for August 22, 2016)

A. Budget and Finance

- 1) Check Register
- 2) Monthly Reports - June and July

VII. Public Comment

VIII. Adjournment

The next Board meeting will be Monday, August 22, 2016 at 6:00 PM in the Boardroom.