

Hanover Public School District  
School Board Planning Meeting  
January 11, 2016 - 6:00 PM

AGENDA

I. Opening Business

A. Call to Order --

B. Pledge of Allegiance

C. Roll Call -

Board Members: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mr. Henry, Mr. Keller, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea

Also Present -

II. Recognition of Visitors:

Public Comment:

III. Matters for Which Board Action is Required

A. Personnel

1) Retirement - The Board is requested to approve the following retirement:

Classified Employee:

David Good, custodian, retirement effective July 29, 2016. Mr. Good is retiring with 9.5 years of service to the district.

2) Resignation - The Board is requested to approve the following resignation:

Substitute Employees:

Darlene Wisner, day-to-day substitute teacher and personal assistant. Mrs. Wisner will remain on the substitute listing for lunchroom/playground supervisor.

Elizabeth Hower, day-to-day substitute teacher, effective December 12, 2016.

3) Employment - The Board is requested to approve the following employment item:

Professional Employee:

Kristen Koontz, health and physical education teacher, effective January 12, 2016. Rate of compensation will be Instructional I Step 1 ([enclosure](#)).

Substitute Employee:

Irene Ryan, day-to-day substitute teacher, effective for the 2015-2016 school year. Rate of compensation will be \$95.00 per day (completed).

Classified Employee:

Tianna Aumen, part-time 4-hour custodian, effective January 12, 2016. Rate of compensation will be \$9.81 per hour ([enclosure](#)).

Supplemental Employee:

Kristen Koontz, head varsity track coach, effective for the 2015-2016 season. Rate of compensation will be \$2,714.00.

Steve Brown, gameworker, effective for the 2015-2016 school year. Rate of compensation will be as listed on the SA-107a Athletic/Event for Payment.

- 4) Leave of Absence - The Board is requested to approve the following request for leave of absence:

Shelly Kell, request for FMLA leave of absence, effective December 23, 2016 to approximately January 22, 2016.

- 5) Conference/Workshop - The Board is requested to approve the following conference/workshop:

Dr. Pamela Smith      2016 PA Educational Leadership Summit  
State College, PA  
July 24-26, 2016 ([enclosure](#))  
Paid with Title II Funds

BOARD ACTION:

B. Budget and Finance

- 1) Check Registers -The Board is requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$2,299,349.04, and Cafeteria totaling \$38,473.01. Grand total \$2,337,822.05. ([general fund](#)) ([cafeteria](#))

BOARD ACTION:

- 2) Monthly Reports - The Board is requested to approve the following November monthly reports:

[Board Summary](#)  
[Investment Report](#)  
[Tax Collector](#)  
[Student Activities MS](#)  
[Student Activities HS](#)  
[cafeteria](#)

BOARD ACTION:

- 3) Joint Purchasing Fall Paper Bid Award - The Board is requested to approve the LIU #12 Joint Purchasing Fall Paper Award to Contract Paper Group Inc. for 440 cases of white copy paper in the amount of \$10,744.80.

BOARD ACTION:

- 4) Independent Audit Report 2014-2015 - The Board is requested to approve the Independent Audit Report as prepared by Smith Elliott Kearns and Company and as presented to the Budget and Finance Committee.

BOARD ACTION:

- 5) Tax Assessment Appeal Settlement - Hanover Partners LTD (Hampton Inn) - The administration recommends for approval for settlement of the tax assessment appeal litigation (Case No. 2015-SU-003760-26) for Tax Parcel 67-000-DD-0056.P0-00000, 309 Wilson Avenue, Hanover Borough, York County, Pennsylvania, owned by Hanover Partners LTD, for a total fair market value, effective for local and county taxes on January 1, 2016, and school taxes on July 1, 2016 in the amount of \$4,661,250. The appropriate common level ratio for 2016 of 89.3% will be applied to the fair market value to arrive at the assessed value of \$4,162,497. Absent major renovations, improvements, or demolition of the aforementioned property, there shall be no further effective change to the assessment of the property until the tax year beginning January 1, 2019. The District administration and solicitor are authorized to take all steps necessary to effectuate this settlement and to resolve this pending tax assessment appeal case.

BOARD ACTION:

- 6) Tax Assessment Appeal Settlement - Hanover Partners LTD (Holiday Inn Express) - The administration recommends for approval for settlement of the tax assessment appeal litigation (Case No. 2015-SU-003761-26) for Tax Parcel 67-000-DD-0056.X0-00000, 305 Wilson Avenue, Hanover Borough, York County, Pennsylvania, owned by Hanover Partners LTD, for a total fair market value, effective for local and county taxes on January 1, 2016, and school taxes on July 1, 2016 in the amount of \$3,588,750. The appropriate common level ratio for 2016 of 89.3% will be applied to the fair market value to arrive at the assessed value of \$3,204,753. Absent major renovations, improvements, or demolition of the aforementioned property, there shall be no further effective change to the assessment of the property until the tax year beginning January 1, 2019. The District administration and solicitor are authorized to take all steps necessary to effectuate this settlement and to resolve this pending tax assessment appeal case.

BOARD ACTION:

- 7) Card Access - High School Gym - The Board is requested to approve an expenditure of up to \$10,000 from Capital Reserve for card access for the high school gym area doors.

BOARD ACTION:

- 8) Donation - The Board is requested to approve a donation of a violin and a clarinet to the music department by Lori Smith.

BOARD ACTION:

- 9) Residency Verification Officer - The Board is requested to approve Patrick Costello as a Residency Verification Officer ([enclosure](#)) ([enclosure](#)).

BOARD ACTION:

V. Superintendent's Report - Dr. John Scola

- End of Marking Period - January 12
- Scheduling Meetings for Parents

VI. Assistant to the Superintendent's Report - Dr. Susan Seiple

- Piloting Reading Series - Grades 3-5

VII. Planning/Discussion (items for January 25, 2016)

A. Budget and Finance

- 1) Check Registers

- 2) Monthly Reports - December
- 3) York County School of Technology 2016-2017 Budget ([enclosure](#))  
([enclosure](#))
- 4) York Adams Academy 2016-2017 Budget ([enclosure](#))
- 5) Real Estate and Per Capita Exonerations - Tax Collector
- 6) State Budget Update

VIII. Public Comment

IX. Adjournment

The next Board meeting will be Monday, January 25, at 6:00 PM in the Boardroom.