

Hanover Public School District
School Board Planning Meeting
Monday, April 14, 2014 - 6:00 PM

AGENDA

I. Opening Business

A. Call to Order --

B. Pledge of Allegiance

C. Roll Call -

Board Members: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Reck, Mr. Roland, Mrs. Shea

Also Present -

II. Recognition of Visitors :

Public Comment:

III. Matters for Which Board Action is Required

A. Personnel

1) Retirements - The Board is requested to approve the following retirements:

Dave Reese, Health and Physical Education teacher, effective June 11, 2014 with the end of the 2013-2014 school year. Mr. Reese is retiring with 36 years of service to the district and a total of 37.6 total years.

Jill Davidson, Health and Physical Education teacher, effective June 11, 2014 with the end of the 2013-2014 school year. Mrs. Davidson is retiring with 34.9 years of service to the district and a total of 35.35 years of service.

2) Terminations - The Board is requested to approve the following employment terminations:

Deidre Berger, substitute adult patrol, effective immediately.

Richard Beamer, part-time custodian, effective March 31, 2014.

- 3) Resignations - The Board is requested to approve the following resignations:

Substitute Employee:

Karen Woolford, substitute teaching assistant, personal assistant, and lunchroom/playground, effective immediately.

Vicky Mummert, substitute teaching assistant, library assistant and clerical, effective immediately.

Classified Employee:

Alicia Sterner, computer technician I, effective April 23, 2014.

- 4) Employment - The Board is requested to approve the following employment items contingent upon receipt of all required employment paperwork:

Supplemental Employees:

Suzanne Sneeringer, assistant middle school volleyball coach, effective for the 2013-2014 season. Rate of compensation will be \$1,449.00 ([enclosure](#)).

Sarah Enoff, Teresa Michael, Joanne Hockensmith, Michelle Williams and Carrie Heiland, summer COSMIC employees, effective June 23, 2014 through July 25, 2014, not more than six (6) hours per day. Rate of compensation will be at current individual employee rate (current).

Alex Lease, assistant varsity track coach, effective for the 2013-2014 season. Rate of compensation will be \$1,746.00 ([enclosure](#)).

Substitute Employees:

Michelle Hoffman, day-to-day substitute teachers, effective for the 2013-2014 school year. Rate of compensation will be \$95.00 per day (completed).

Becca Fink, day-to-day substitute cafeteria worker, and teaching/personal assistant. Rate of compensation will be \$10.59 per hour (completed).

Amber Klinedinst, day-to-day substitute lunchroom/playground supervisor. Rate of compensation will be \$10.59 per hour (completed).

- 5) Approval of Job Description - The Board is requested to approve the following revised job description:

Team Leader ([enclosure](#))

- 6) Leaves of Absence - The Board is requested to approve the following request(s) for leave of absence:

Tiffanie Garman, 5th grade teacher at the Middle School, request for FMLA leave of absence, effective approximately June 9, 2014 through the end of the 2013-2014 school year and then August 18, 2014 to approximately November 4, 2014. Mrs. Garman will be using paid leave prior to beginning FMLA LWOP.

Susan Stauffer, LPN Instructor, FMLA leave of absence, effective June 25, 2014 to September 17, 2014, 12 weeks FMLA. Mrs. Stauffer will be using paid leave prior to beginning FMLA LWOP.

BOARD ACTION:

B. Budget and Finance

- 1) General Fund Preliminary Budget Adoption 2014-2015 (real estate millage rate and expenditures) - The Board is requested to approve a preliminary tax millage increase for the 2014-2015 Preliminary General Fund Budget of .49 mills (2.5%) from 19.83 mills to 20.32 mills and an expenditure level totalling \$28,614,423 (prior year \$28,758,077)

BOARD ACTION:

C. Policy

- 1) Policies - The Board is requested final approval per the Policy Committee for the following policies:
- [905.1](#) Parents' Advisory Committee
 - [904](#) Public Attendance at School Events
 - [222](#) Smoking and the Use of Tobacco
 - [323](#) Tobacco Use
 - [423](#) Tobacco Use
 - [523](#) Tobacco Use

- [412](#) Evaluation of Employees
 - [412-R2](#) Supervision and Evaluation of Professional Staff
- 2) Policy - The Board is requested tentative approval per the Policy Committee for the following policy:
- [103.1](#) Nondiscrimination - Qualified Students with Disabilities

BOARD ACTION:

- D. Historical Artifacts/Documents - The administration is recommending that the historical artifacts of the Hanover Public School District be loaned to the Hanover Historical Society with the understanding that they will be maintained and preserved with no option to sell. The District and the Historical Society will mutually agree upon the artifacts to be housed at the museum. Hanover Public School District retains the right to have the artifacts returned to the District upon request. The contact person for the District will be the school superintendent. The Hanover High School Alumni Association, in consultation with the District and with at least two months prior notice can take 50th anniversary class artifacts for a year's display at the high school. During graduation weekend alumni may visit the school collection at no charge at the Historical Society. Lastly, future items donated by the school will become part of the collection on loan to the Historical Society and future school items donated directly to the Historical Society will be the property of the Society under the Historical Society's normal policies. The stipulations, as stated above, will be documented in the executed written agreement between the Historical Society and the District.

BOARD ACTION:

- IV. Superintendent's Report - Dr. John Scola
- Musical
- V. Planning/Discussion (items for April 28, 2014)
- A. Curriculum
- 1) Comprehensive Planning Update
- B. Budget and Finance
- 1) Monthly Reports

- 2) Check Registers
- 3) Bid Approval - Lincoln Intermediate Unit #12
 - a) Athletic/Health Bid ([enclosure](#))
 - b) Sports/Recreation Bid ([enclosure](#))
- 4) York Adams Academy Budget Approval 2014-2015 ([enclosure](#))

VI. Public Comment

VII. Adjournment

The next Board meeting will be Monday, April 28, at 6:00 PM in the Boardroom.