

## BOARD OF DIRECTORS MEETING AGENDA

Monday, November 25, 2013  
6:00 P.M.

- A. Opening Business
  - Call to Order
  - Pledge of Allegiance
  - Roll Call
    - Board Members: Mrs. Daubert, Mr. Edwards, Mr. Engle, Mrs. Funk, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Roland, Mr. Watson
    - Student Board Members: Zach Sheaffer, Garrett Reichart, Woodrow Wagaman (alternate)
    - Also Present:
- B. Recognition of Visitors
  - Jaime Castellano (Vida Charter School)
  - Recognition of Board Members (Mr. Edwards, Mrs. Funk & Mr. Watson)
- C. Public Comments
- D. Approval of Minutes from Past Meetings - The Board is requested to approve the minutes of October 28, 2013, and November 11, 2013.
  - Minutes 10-28-13 ([enclosure](#))
  - Minutes 11-11-13 ([enclosure](#))

### BOARD ACTION:

#### E. Committee Reports

York School of Technology – Kelly, Representative

Recreation - Lingg, Representative

PN Advisory – Funk, Representative

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Funk

Joint Wage Tax - Edwards, Representative, O'Connor, Alternate

Lincoln Benefit Insurance Trust - Wentz, Representative

Legislative Liaison with Pennsylvania School Board Association – O'Connor

Policy Committee – Watson, Chair; Engle, Funk, Lingg

Stadium Promotional Committee - Funk

Educational Programs Committee - Daubert, Chair; O'Connor, Watson

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#))

Student Board Members - Sheaffer, Reichart, Wagaman (alternate)

F. Standing motions regarding Personnel

- 1) Employment - The Board is requested to approve the following employment items contingent upon receipt of all required employment paperwork:

Supplemental Employee:

Jessica Shaeffer, assistant varsity girls basketball coach, effective for the 2013-2014 season. Rate of compensation will be \$2,231.00 ([enclosure](#)).

Substitute Employees:

Kerri Bankert, Kaitlyn Leight, Derek Saltzgiver, and Robert Zakula, Jr. day-to-day substitute teachers, effective for the 2013-2014 school year. Rate of compensation will be \$95.00 per day (completed).

Jennifer Becker and Karen Woolford, day-to-day substitute teaching/personal assistant and lunchroom/playground supervisor. Rate of compensation will be as applicable for each substitute position (completed).

Linda Brown, day-to-day substitute cafeteria worker, clerical and adult patrol. Rate of compensation will be as applicable for each substitute position (completed).

Vicky Mummert, day-to-day substitute teaching assistant, lunchroom/playground supervisor, library assistant, clerical and adult patrol. Rate of compensation will be as applicable for each substitute position (completed).

Lurene Reier, day-to-day substitute teaching/personal assistant, lunchroom/playground supervisor, clerical, library assistant and adult patrol. Rate of compensation will be as application for each substitute position (completed)..

BOARD ACTION:

- 2) Retirements - The Board is requested to approve the following retirements:

Classified Employees:

Brian Sullivan, custodian, retirement effective January 24, 2014. Mr. Sullivan will

be retiring with five years of service to the district.

Walter Baldwin, part-time custodian, retirement effective November 18, 2013. Mr. Baldwin will be retiring with 11 years of service to the District.

BOARD ACTION:

- 3) Approval to Advertise - The Board is requested to approve to advertise for the following positions as noted below:

Custodian - full-time 8 hour position  
Computer Technician I with approval of revised job description (enclosure)

BOARD ACTION:

- 4) Leaves of Absences - The Board is requested to approve the following request for leaves of absence:

Yvonne Bixler, adult patrol and lunchroom playground supervisor, uncompensated medical leave of absence for approximately twelve weeks.

Aimee Hankey, healthroom assistant, intermittent FMLA leave, effective November 15, 2013, not to exceed the allowable 12 weeks of FMLA leave.

Paula Frank, French teacher, FMLA leave, effective December 20, 2013, to approximately January 3, 2014.

BOARD ACTION:

#### G. Standing Motions regarding Policy

- 1) Policies - The Board is requested final approval per the Policy Committee:
- [000](#) Board Policy
  - [012](#) School Board Administration Communications
  - [845](#) Identification Cards
  - [902](#) Publications Program
  - [905](#) Citizens' Advisory Committee
  - [908](#) Relations with Parents/Guardians
  - [909](#) Municipal, Government Relations
  - [910](#) Community Engagement
  - [911](#) News Media Relations
  - [912](#) Relations with Educational Institutes
  - [913](#) Non-school Organizations/Groups/Individuals
  - [914](#) Relations with Intermediate Unit

- [915](#) Booster Groups
- 2) Regulations
    - [212-R2](#) Student Commendations
    - [621-R1](#) Local Taxpayer Bill of Rights
    - [818-R1](#) Contracted Services
  - 3) Policy - The Board is requested final approval to delete per Budget & Finance Committee:
    - [813](#) Other Insurance
  - 4) Policy - The Board is requested final approval to delete per Policy Committee:
    - [903](#) Public Participation in Board Meetings (Policy 006 & Regulation 006-R1 replaces this policy)
  - 5) Policy - The Board is requested tentative approval per the Policy Committee:
    - [808](#) Food Services
      - [808-R1](#) Food Services
    - [217](#) Senior High School Curriculum and Graduation Requirements
  - 6) Policy - The Board is requested tentative deletion per the Policy Committee:
    - [908.1](#) Title I Parent Involvement Plan

BOARD ACTION:

#### H. Standing Motions regarding Building & Grounds

- 1) Training Exercise - The Board is requested to approve Middle School Use by Hanover Police Department on June 14 & 15, 2014 for an Active Shooter Training Exercise ([enclosure](#))

BOARD ACTION:

#### I. Standing Motions regarding Finance

- 1) Monthly Reports - October - The Board is requested to approve the following October monthly reports (enclosures)

[Investment Report](#)

[Board Summary](#)

[Tax Collector](#)

[Student Activities MS](#)

[Student Activities HS](#)

BOARD ACTION:

- 2) Check Registers - The Board is requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$1,219,730.38, Capital Reserve totaling \$12,608.33, and Cafeteria totaling \$36,382.81. Grand total \$1,268,721.52. ([general fund](#)) ([capital reserve](#)) ([cafeteria](#))

BOARD ACTION:

- 3) Bids Participation Approval-The Board is requested to approve the participation in the following bids through the LIU Joint Purchasing for the 2014-2015 school year:
- a) Athletic/Health Supplies
  - b) Sports Equipment
  - c) Custodial Supplies
  - d) General Supplies, Art Supplies
  - e) Paper (fall and winter)
  - f) Catalog Discount

BOARD ACTION:

- 4) Building Safety Upgrades - The Board is requested to approve the following safety upgrades through the utilization of capital reserve monies:

Middle School Entrance - Approval to go out for bid

Administration Entrance - Approval to have Hanover Glass work/supplies, as presented at an estimated cost of \$5,000

BOARD ACTION:

J. Public Comment

K. Adjournment

The reorganization meeting will be Monday, December 2, at 6 PM in the boardroom. The next board meeting will be Monday, December 2, following the reorganization meeting.