

Hanover Public School District  
School Board Planning Meeting  
Monday, August 12, 2013 - 6:00 PM

AGENDA

I. Opening Business

A. Call to Order --

B. Pledge of Allegiance

C. Roll Call -

Board Members: Mrs. Daubert, Mr. Edwards, Mr. Engle, Mrs. Funk, Mr. Kelly,  
Mrs. Lingg, Dr. O'Connor, Mr. Roland, Mr. Watson

Also Present -

II. Recognition of Visitors :

Summer Academy 2013 - Heather Wagaman

Public Comment:

III. Matters for Which Board Action is Required

A. Personnel

1) Resignations - The Board is requested to approve the following resignations:

Professional Employee:

Taryn Shrader, 6th Grade teacher, effective August 16, 2013.

Classified Employee:

Debbie Cockran, cafeteria worker, effective July 22, 2013.

BOARD ACTION:

2) Employment - The Board is requested to approve the following employment items contingent upon receipt of all required employment paperwork:

Classified Employees:

Janet Ginter, transfer from full-time custodian, to head custodian at the High School, effective August 13, 2013. Rate of compensation will be \$ 13.35 per hour ([enclosure](#)).

Renita Brown, part-time library assistant, effective August 13, 2013. Rate of compensation will be \$11.18 per hour ([enclosure](#)).

Neil Riley, part-time library assistant, effective August 13, 2013. Rate of compensation will be \$10.59 per hour ([enclosure](#)).

Denise Dornbush, recall to part-time personal assistant position, effective August 20, 2013. Part-time position will be no more than four hours and will be based on needs as designated in IEP. (completed)

Kelly Hartlaub, part-time teaching assistant 5.5 hours at Clearview Elementary, effective August 20, 2013. Rate of compensation will be \$10.59 per hour ([enclosure](#)).

Angela Lambert, part-time 4.5 hour cafeteria worker, effective with the beginning of the 2013-2014 school year. Rate of compensation will be \$10.59 per hour. ([enclosure1](#)).

Christy Wiegele, lunchroom supervisor at the Middle School, effective, August 20, 2013. Rate of compensation will be \$10.59 per hour ([enclosure](#)).

Joy Kopp, lunchroom/playground supervisor at Washington Elementary, effective August 20, 2013. Rate of compensation will be \$10.59 per hour ([enclosure](#)).

Supplemental Employees:

Kaitlyn Naill, head junior high field hockey coach, effective for the 2013-2014 school year. Rate of compensation will be \$2231.00 ([enclosure](#)).

Ellen Roth, high school band front instructor and middle school indoor color guard, effective for the 2013-2014 school year. Rate of compensation will be \$997.00 and \$434.00, respectively ([enclosure](#)).

BOARD ACTION:

- 3) Job Description - The Board is requested to approve the following job description and approval to advertise:

Assistant High/Middle School Principal ([enclosure](#))

BOARD ACTION:

- 4) Request to Advertise - The Board is requested to approve to advertise for the following position:

Cafeteria- 5.75 part-time cafeteria position

BOARD ACTION:

- 5) Conferences/Workshops - The Board is requested to approve the following conference/workshop:

Reagan Bitler            Lycoming College Tournament  
Jessica Sneeringer    Williamsport, PA  
August 30-31, 2013  
Total Cost to District - gas for transportation  
Other Costs Paid by Booster Club ([enclosure](#))

BOARD ACTION:

- 6) Leave of Absence - The Board is requested to approve the following request for leave of absence:

Jane Gross, cafeteria, request to extend FMLA for medical reasons, leave no longer than the allowable 12 weeks, approximately October 25. Should Mrs. Gross, not be able to return at that time she is requested uncompensated leave to approximately November 22, 2013.

BOARD ACTION:

B. Budget and Finance

- 1) Adult Lunch Price - The Board is requested to approve the adult lunch

price of \$3.25 for the 2013-2014 school year to meet legislative requirements.

BOARD ACTION:

C. Handbook Distributions

- 1) Elementary Handbook - The Board is requested to approve the elementary handbook ([enclosure](#)).

BOARD ACTION:

IV. Planning/Discussion (items for August 26, 2013)

A. Personnel

- 1) Employment - The Board is requested to approve the following employment items contingent upon receipt of all required employment paperwork:

Supplemental Employees:

Rene Staub, high school musical producer, effective for the 2013-2014 school year. Rate of compensation will be \$2257.00 (completed).

Jessica Staub, high school musical assistant producer, effective for the 2013-2014 school year. Rate of compensation will be \$1777.00 (completed).

Deb Smith, middle school play producer and high school musical pit orchestra, effective for the 2013-2014 school year. Rate of compensation will be \$1731.00 for each (completed).

Jessica Staub, assistant high school musical producer, effective for the 2013-2014 school year. Rate of compensation will be \$1777.00 (completed).

David Markle, high school musical set builder, effective for the 2013-2014 school year. Rate of compensation will be \$1037.00 (completed).

Marie Smith, dimensions advisor split, effective for the 2013-2014 school year. Rate of compensation will be \$806.00 (completed).

Jessica Sneeringer, MS Intramurals Volleyball #1 and #2, effective for the 2013-2014 school year. Rate of compensation will be \$434.00 for each (completed).

Logan Myers, assistant varsity/assistant junior varsity volleyball, effective for the 2013-2014 school year. Rate of compensation will be \$1746.00 (completed).

Deb Smith, junior class advisor, effective for the 2013-2014 school year. Rate of compensation will be \$1270.00 (completed).

Gameworkers:

Gameworker personnel per attached [enclosure](#) effective for the 2013-2014 school year. Rate of compensation will be as listed on the SA-107s for the appropriate event (returning).

School Security Police:

School security police per the attached [enclosure](#), effective for the 2013-2014 school year. Rate of compensation will be as listed on the Supplemental Salary Schedule for the 2013-2014 school year (returning).

Team Leaders, effective for the 2013-2014 school year as listed on the [enclosure](#) . Rate of compensation will be \$800.00 each.

- 2) Leave of Absence - The Board is requested to approve the following requests for leave of absence:

Sherry Knox, request for FMLA leave for childbearing/rearing leave effective approximately December 2, 2013 to approximately January 17, 2014.

B. Policy

- 1) Policies - The Board is requested final approval for the following policies from the Building and Grounds Committee:

- [701](#) Long Range Planning
- [702](#) Gifts, Grants, Donations
- [703](#) Sanitary Management
- [704](#) Maintenance
- [704.1](#) School Equipment Disposal
- [705](#) Safety
- [705.1](#) Environmental Regulations
- [708](#) Use of District Property

- [709](#) Building Security

2) Policies - The Board is requested tentative approval for the following policy and regulation from the Building and Grounds Committee:

- [707](#) Community Use of School Facilities
  - [707-R1](#) Charges for Use of School Facilities

B. Budget and Finance

- 1) Monthly Reports - July
- 2) Check Registers
- 3) Transportation Agreements - South Western and VIDA (in progress)
- 4) Solicitor Renewal for 2013-2014 ([enclosure](#))

V. Public Comment

VI. Adjournment

The next Board meeting will be Monday, August 26, at 6:00 PM in the Boardroom.