

Hanover Public School District  
School Board Planning Meeting  
Monday, May 13, 2013 - 6:00 PM

AGENDA

I. Opening Business

A. Call to Order --

B. Pledge of Allegiance

C. Roll Call -

Board Members: Mrs. Daubert, Mr. Edwards, Mr. Engle, Mrs. Funk, Mr. Kelly,  
Mrs. Lingg, Dr. O'Connor, Mr. Roland, Mr. Watson

Also Present -

II. Recognition of Visitors :

Public Comment:

III. Director of Curriculum & Instruction Report - Dr. Pam Smith

- Dr. Moyer and Mr. Hain are attending the WGAL Teacher Impact Awards with award recipient Sara Little this evening
- Fresh Fruit & Vegetable Program Grant - PA Department of Education (up to \$32,896)
- FirstEnergy's Non Standard Lighting for Business Program (\$12,792)
- Summer Reading Academy

IV. Matters for Which Board Action is Required

A. Personnel

- 1) Approval of Advertise- The Board is requested to approve the revised job description and to advertise for the following position:

Guidance Counselor

BOARD ACTION:

- 2) Approval of Job Description- The Board is requested to approve the revised job description:

Student Achievement/Intervention Specialist ([enclosure](#))

BOARD ACTION:

- 3) Resignations - The Board is requested to approve the following resignations:

Linda Golden, day-to-day substitute nurse, effective immediately.  
Joseph Sorice, day-to-day substitute teacher, effective immediately.

BOARD ACTION:

- 4) Employment - The Board is requested to approved the following employment items:

Administrative Employee:

Brenda Campbell, Practical Nursing Program Coordinator/Financial Aid Officer, effective date to be determined. Rate of compensation will be \$71,831.00 ([enclosure](#)).

Classified Employees:

Christine Lease, payroll clerk, effective May 28, 2013. Rate of compensation will be \$14.69 per hour ([enclosure](#)).

Janet Ginter, temporary reassignment to substitute head custodian at the High School effective May 6, 2013. Rate of compensation will be \$13.40 per hour during the temporary substitute assignment.

Substitute Employee:

Deborah Carroll, day-to-day substitute teacher, effective for the 2012-2013 school year. Rate of compensation will be \$95.00 per day (completed).

Supplemental Employees:

Josh Bull, Ethan Gross, Nathaniel Murren and Charles Sunday, summer maintenance workers, effective approximately May 20, 2013 through the summer. Rate of compensation will be \$10.00 per hour (returning).

Bonnie Bowers and Sarah Enoff, summer COSMIC employees, effective June 22, 2013 through July 30, 2013, not more than six (6) hours per day. Rate of compensation at current employee rate.

Teresa Michael, summer COSMIC employee, effective June 22 through July 30, 2013, not more than five (5) hours per day. Rate of compensation at current employee rate.

Michelle Williams and Joanne Hockensmith, summer COSMIC employees, effective Jun 22, 2013 through July 30, 2013, not more than three and one-half (3.5) hours per day. Rate of compensation at current employee rate.

Gameworkers:

Bryan Beichler, Caren Evans, Bonnie Naill, Theresa Henry and Jason Weigle, gameworkers effective for the 2012-2013 school year. Rate of compensation will be as listed on the SA-107a Athletic/Event for Payment.

BOARD ACTION:

- 5) Leaves of Absence - The Board is requested to approve the following leave of absence:

Lindsay Eby, school nurse, request for intermittent FMLA leave of absence, effective May 3, 2013 not to exceed allowable 12 weeks FMLA leave.

Dave Reese, health and pe teacher, request for FMLA leave of absence, effective May 6, 2013 to approximately May 17, 2013.

BOARD ACTION:

B. Budget and Finance

- 1) Tax Millage Rate - The Board is requested to approve a preliminary tax millage increase for the 2013-2014 Preliminary General Fund Budget- of .38 mills (2%) from 19.45 mills to 19.83 mills.

BOARD ACTION:

- 2) 2013-2014 Preliminary General Fund Budget Expenditures - The Budget and Finance Committee is recommending to the Board to approve a 2013-2014 Preliminary General Fund Budget with expenses totalling \$28,758,077 ([enclosure](#))

BOARD ACTION:

V. Planning/Discussion (items for May 28, 2013)

A. Personnel

- 1) Employment -

Summer Reading Academy Employees:

Dates of the Academy will be June 24, 2013 through August 2, 2013.

Rate of compensation will be \$20.00 per hour. All costs are paid through Title I Funds.

Lead Teacher-  
Heather Wagaman

Teachers-  
Melissa McKim  
Liz Sheaffer  
Sherry Knox  
Amy Stratton  
Deb Rinker

Substitute Teachers-  
Marilyn Shultz, Laura Staub

- 2) School Physicians for 2013-2014 school year:

School Physicians:

Dr. Kurt Thomas (Consulting Physician)

Dr. Thomas Rapp

Dr. Douglas Masucci

School Dentist:

Dr. Henry Hoffacker

- 3) Memorandum of Understanding - In-Service ([enclosure](#)) ([enclosure](#))
- 4) Memorandum of Understanding - Police ([enclosure](#)) ([enclosure](#))
- 5) School Nutrition Programs Conference - Crystal McDermitt June 9 and 10 Penn Stater Conference Center Hotel ([enclosure](#))

B. Policy

- 1) Policies - Final
  - [250](#) Student Recruitment
    - [250-R1](#) Reservation of Consent
    - [250-R2](#) Authorization for Release of Student Records
  - [804](#) School Day
    - 804-R1 School Day Exceptions
  - [811](#) Bonding
    - [811-R1](#) Bonded Positions

- 2) Policies - Tentative

Policy Committee:

- [812](#) Property Insurance
- [814](#) Copyright Material
- [818](#) Contracted Services
- [916](#) School Volunteers
- [236](#) Student Assistance Program

Regulations to Delete:

- [113-R](#) Students with Special Emotional Needs
- [113.1R1](#) Allocation of Classroom Space to Low Incidence Special Education Students

Budget & Finance:

- [612](#) Purchases Not Budgeted
- [617](#) Petty Cash Funds
  - [617-R1](#) Admin Regulation Petty Cash Funds
  - [618-R1](#) Admin Regulation Student Activity Funds

C. Building and Grounds

- 1) Informational: Building & Grounds Meeting Report - May 2, 2013 ([agenda](#)) ([minutes](#))

- 2) Demand Response Contract - EnerNoc 3 year agreement ([enclosure](#))
- 3) Cell Phone Tower Income Opportunity

D. Educational Programs

- 1) Power of ICU Proposed Pilot Program

E. Budget and Finance

- 1) Check Registers
- 2) Monthly Reports - April
- 3) LIU Custodial, General, Paper, Art Bid Approval ([enclosure](#)) ([enclosure](#)) ([enclosure](#)) ([enclosure](#))
- 4) Transportation Request For Proposal ([enclosure](#))
- 5) Athletic Budget Approval ([enclosure](#))
- 6) Cafeteria Budget Approval and Pricing for 2013-2014 ([enclosure](#))
- 7) Treasurer 2013-2014
- 8) Non Resident Tuition Approval (information not available until May 28 meeting)
- 9) Plan Con K Document - Project Refinancing ([enclosure](#))
- 10) Depositories ([enclosure](#))
- 11) Student Accident Insurance (information not available until May 28 meeting)
- 12) Homestead/Farmstead Approval ([enclosure](#))
- 13) Practical Nursing Program Tuition Increase ([enclosure](#))

VI. Public Comment

VII. Adjournment

The next Board meeting will be Tuesday, May 28, at 6:00 PM in the Boardroom.