

Hanover Public School District
School Board Planning Meeting
Monday, January 14, 2013 - 6:00 PM

AGENDA

I. Opening Business

A. Call to Order --

B. Pledge of Allegiance

C. Roll Call -

Board Members: Mrs. Daubert, Mr. Edwards, Mr. Engle, Mrs. Funk, Mr. Kelly,
Mrs. Lingg, Dr. O'Connor, Mr. Roland, Mr. Watson

Also Present -

II. Recognition of Visitors :

Public Comment:

III. Superintendent's Report: Dr. Al Moyer

- Board Meeting Procedure/Protocol
- Future Spotlight Reports (1/24 - Elem. Instrumental Music Program)
(Chromebook Roll-out/Feb)
- Policy Discussion Process (title 22/school code/access) what & why
- Student Achievement Grade Distribution Report (Principals)

IV. Matters for Which Board Action is Required

A. Personnel

- 1) Resignations - The Board is requested to approve the following resignations:

Classified Employee:

Jessica Parry, regular adult patrol, effective January 7, 2013. Mrs. Parry will remain on the substitute list for teaching and personal assistant and lunchroom/playground supervisor as previously hired.

- 2) Employment - The Board is requested to approve the following employment items pending receipt of required employment documents:

Classified Employees:

Terry Young, part-time 4-hour custodian position, effective January 15, 2013. Rate of compensation will be \$10.32 per hour ([enclosure](#)).

Rachel Seibel, long-term substitute teacher, effective January 2, 2013 through the end of the 2012-2013 school year. Rate of compensation will be as listed with Admin Regulation 405-R1 (completed-current.)

Supplemental Employees:

Tara Bahn, Head Varsity Track Coach, effective for the 2012-2013 school year. Rate of compensation will be \$3040.00 ([enclosure](#)-current).

- 3) Approval to Advertise - The Board is requested to approve to advertise for the following position:

Standing Adult Patrol

BOARD ACTION:

B. Budget and Finance

- 1) Check Registers - The Board is requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$337,970.01, Capital Reserve totaling \$2,041.25, and Cafeteria totaling \$45,221.75. Grand total \$385,233.01 ([General Fund](#)) ([Capital Reserve](#))([Cafeteria](#))

BOARD ACTION:

V. Planning/Discussion (items for January 28, 2013)

A. Personnel

- 1) Resignations -

Substitute Employees:

Michael Ketterman, Amy Raubenstine and Melinda Smith, day-to-day substitute teachers, effective immediately.

Brenda Smith, day-to-day substitute custodian, effective immediately.

- 2) Employment -

Substitute Employees:

Desiree Corbin, Melissa McKim, Julie Seabrooks, Amanda Tawney, day-to-day substitute teachers, effective for the 2012-2013 school year. Rate of compensation will be \$95.00 per day (completed).

Jessica Parry, day-to-day substitute adult patrol, effective immediately. Rate of compensation will be \$25.91 per day (completed-current).

Ethan Gross, day-to-day substitute maintenance and custodial worker, effective for the 2012-2013 school year. Rate of compensation will be as appropriate on the substitute salary rate schedule (current).

Supplemental Employees:

Michael Ketterman, gameworker, effective for the 2012-2013 school year. Rate of compensation will be as listed on the SA-107a Athletic/Event for Payment (current).

- 3) Dean of Students (strengths & weaknesses of the position)
- 4) Retirement Incentive

B. Policy

- 1) Policy - The Board is requested final approval for the follow policies:
 - [602](#) Budget Planning
 - [603](#) Budget Preparation
 - [604](#) Budget Hearing
 - [605](#) Tax Levy
 - [607](#) Tuition Fees
 - [608](#) Bank Accounts
 - [613](#) Joint Purchasing
 - [614](#) Payroll Authorization
 - [616](#) Payment of Bills
 - [618](#) Student Activity Funds
 - [621](#) Local Taxpayer Bill of Rights
- 2) Policies - The Board is requested tentative approval for the following policies:
 - [006](#) Meetings
 - [007](#) Distribution
 - [008](#) Organizational Plan
 - [011](#) Board Governance Standards/Code of Conduct
 - [228](#) Student Government
- 3) Regulations - The Board is requested approval for the following regulations:
 - [005-R1](#) Standing Committees

- [006-R1](#) School Board Meeting Guide
- [008-R](#) Line of Responsibility

C. Building and Grounds

- 1) Informational: Building & Grounds Meeting Report - December 7, 2012 & January 4, 2013 ([minutes-December](#)) (minutes-January)

D. Budget and Finance

- 1) Student Vans Purchase (2) - The Board is requested to approve the purchase of 2 student vans from Mobility Works at a cost of \$25,352.50 per van as a result of the internal bid conducted ([enclosure](#)).
- 2) Lincoln Intermediate Unit #12 General Operating Budget Approval 2013-2014 ([enclosure](#))
- 3) York County School of Technology Budget Approval 2013-2014 ([Budget enclosure](#)) ([Cost Summary enclosure](#)) ([Budget Resolution enclosure](#))
- 4) Monthly Reports - November and December
- 5) General Fund Budget 2013-2014 Exception Consideration/Discussion- Preliminary General Fund Budget Adoption or Resolution Not Above Index ([enclosure](#))
- 6) Bond Refinancing Discussion
- 7) Real Estate and Per Capita Tax Exonerations
- 8) 2012-2013 Independent Audit Approval - presentation at January 28 Budget and Finance Meeting by Smith Elliott Kearns and Company, local auditors
- 9) Outsourcing of Custodial Services (update on process)
- 10) Fiscal Cliff Implications

VI. Public Comment

VII. Adjournment

The next Board meeting will be Monday, January 28, at 6:00 PM in the Boardroom.