

BOARD OF DIRECTORS MEETING AGENDA

Monday, August 22, 2011

6:00 P.M.

- A. Opening Business
- Call to Order
  - President's Charge/Moment of Silence
  - Pledge of Allegiance
  - Roll Call
    - Board Members: Mr. Bortner, Mr. Edwards, Mr. Engle, Mrs. Funk, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mr. Watson
    - Also Present
- B. Recognition of Visitors and Public Comments
- C. Approval of Minutes from Past Meetings - The Board is requested to approve the minutes of July 25, and August 8, 2011.
- Minutes 07-25-11 ([enclosure](#))
  - Minutes 08-08-11 ([enclosure](#))

BOARD ACTION:

D. Committee Reports

York School of Technology – Watson, Chair; Edwards (Alternate)

Recreation – Lingg, Representative; A. Smith (Alternate)

PN Advisory – Funk, Representative

Meet & Discuss Professional, Classified & Administrative – Lingg, Chair; Bortner, Funk

Joint Wage Tax – Edwards, Representative; O'Connor (Alternate)

Lincoln Intermediate Unit Insurance Trust – Wentz, Representative; Elaine Kennedy

Legislative Liaison with Pennsylvania School Board Association – O'Connor, Representative; Engle (Alternate)

Key Communicator's Network – All

Policy Committee – Lingg, Chair; Funk, O'Connor, Engle, Watson (Alternate)

Educational Instruction Committee - O'Connor, Chair; Funk, Watson

Sheppard and Myers Promotional - Bortner, Engle, Lingg

- E. Superintendent's Report
- Special Education Plan ([enclosure](#))
  - Pa. Department of Agriculture Single Audit Report ([enclosure](#))

- Washington/Hanover St. Elem.
- August 26th/Opening In-Service - (All invited)
- HHS Senior Exit Survey
- Special District Recognition ([enclosure](#))
- Board/Leadership Team Retreat (Sat.- Oct. 15)

F. Director of Secondary Education Report - Dr. Smith

- L.A. Materials
- Professional Development (8/29)
- Back to School Nights
- LINK Crew

G. Standing motions regarding Building and Grounds

- 1) Construction Report - Jim Baumgardner
- 2) Change Order - The Board is requested to approve the change order for Sheppard and Myers in the amount of \$59,924.46 ([enclosure](#)).

BOARD ACTION:

- 3) Change Order - The Board is requested to approve the change order for Sheppard and Myers in the amount of \$24, 945 ([enclosure](#)).

BOARD ACTION:

- 4) INFORMATIONAL ITEM - Presentation by Mrs. Frock regarding school intersections and school safety as a result of collaborations with borough officials Chief Whitson and Barb Krebs.

H. Standing motions regarding Personnel

- 1) Employment - The Board is requested to approve the following employment items:

Supplemental Employees:

Kevin Krupinski, Behind the Wheel Driving, effective August 26, 2011, to the beginning of the 2012-2013 school year.

School Security Police, effective for the 2011-2012 school year. Rate of compensation will be \$10.00 per hour ([enclosure](#)).

Gameworkers, effective for the 2011-2012 school year. Rate of compensation will be as listed on the SA 107a, Athletic Event Report for Payment ([enclosure](#)).

Substitute Employees:

Substitute Teachers, day-to-day substitute teachers, effective for the 2011-2012 school year. Rate of compensation will be \$95.00 per day ([enclosure](#)).

Substitute Classified Employees, day-to-day substitute classified employees, effective for the 2011-2012 school year as listed on the attached listing. Rate of compensation will be as listed on the Supplemental/Substitute Rate Schedule for each position ([enclosure](#)).

Peter Reck, long term elementary substitute teacher, at Hanover Street Elementary, effective August 26, 2011, to approximately December 22, 2011. Rate of compensation will be Instructional I Step I prorated for time worked.

BOARD ACTION:

2) New Business

- a) Resignations - The Board is requested to approve the following resignation items:

Supplemental Employees:

Jason Weigle, Junior Class Advisor, Weight Training and Head Varsity Boys' Track Coach, effective immediately.

Tiffany Garman, Head Middle School Field Hockey Coach, effective immediately.

Substitute Employees:

Substitute Teachers - removal of name from the substitute teacher listing, effective August 22, 2011 ([enclosure](#)).

Substitute Classified Employees - removal of name from the substitute classified listing, effective August 22, 2011 ([enclosure](#)).

Classified Employees:

Julia Feeser, full-time second shift custodian, effective August 11, 2011.

Michelle Williams, lunchroom playground supervisor due to transfer to part-time cafeteria position, effective immediately.

BOARD ACTION:

- b) Job Description- The Board is requested to approve revisions to the following job descriptions:

Secretary to the Business Manager/Accounting Clerk ([enclosure](#))  
Secretary to the Supervisor of Special Education ([enclosure](#))

BOARD ACTION:

- c) Employment - The Board is requested to approve the following employment items:

Supplemental Employees:

Team Leaders, effective for the 2011-2012 school year. Rate of compensation will be \$800.00 each ([enclosure](#)).

Rebecca Conover and Lisa Fry, shared Middle School Yearbook Advisors, effective for the 2011-2012 school year. Rate of compensation will be \$689.00 and \$714.00 respectively (returning).

Lisa Haines, transfer from Assistant Middle School Field Hockey Coach to

Head Middle School Field Hockey Coach, effective for the 2011-2012 school year. Rate of compensation will be \$2231.00.

Lauren Haggarty, Assistant Middle School Field Hockey Coach, effective for the 2011-2012 school year. Rate of compensation will be \$1449.00 ([enclosure](#)).

Nathaniel Murren, weight room supervisor, effective for the 2011-2012 school year. Rate of compensation will be \$1449.00.

Substitute Employee:

Sue Thomas, extended substitute school nurse, effective August 26, 2011, to approximately September 19, 2011. Rate of compensation will be \$228.66 per day.

Classified Employees:

Michelle Williams, part-time 3.5 hour cafeteria employee, effective August 26, 2011. Rate of compensation will be \$9.87 hour ([enclosure](#)).

Kathy Sterner, part-time 3.5 hour cafeteria employee, effective August 26, 2011. Rate of compensation will be \$9.87 per hour ([enclosure](#)).

Janet Custer, transfer from 3.5 hour position to 4.5 hours position, effective August 26, 2011. Rate of compensation will remain the same.

Robert Reck, Head Custodian at the Middle School, effective date to be determined upon release from current employer. Rate of compensation will be \$15.07 per hour ([enclosure](#)).

Karen Keefer, part-time custodian, effective date to be determined. Rate of compensation will be \$10.08 per hour ([enclosure](#)).

MaryAnne Topper, change in work hours from four hours per day to five hours per day, effective August 29, 2011.

Professional Employees:

Whitney Bausman, Middle School Nurse, effective September 26, 2011. Rate of compensation will be Instructional I Step 1 prorated for the remainder of the 2011-2012 school year ([enclosure](#)).

James Blake, recall from furlough to middle school elementary teaching position, effective August 26, 2011. Rate of compensation will be Instructional II, Step 8.

Volunteer Employee:

Matt Mowrey, volunteer cross country coach, effective for the 2011-2012 school year. Approval is requested so Mr. Mowrey can be listed as the official Hanover School District cross country coach.

**BOARD ACTION:**

- d) Approval to Advertise - The Board is requested to approve the request to advertise the following position(s):

Custodian, full-time Shift (tbd)  
Lunchroom/Playground

BOARD ACTION:

I. Standing Motions regarding Policy

- 1) Policy - The Board is requested to tentatively approve the following Policy:
  - Policy 217 Senior High School Curriculum and Graduation Requirements ([enclosure](#)).

BOARD ACTION:

- 2) New Business:

- a) Policies - The Board is requested to tentatively approve the following Policies:
  - 601 Fiscal Objectives ([enclosure](#))
  - 619 District Audit ([enclosure](#))
  - 620 Fund Balance ([enclosure](#))
  - 907 School Visitors ([enclosure](#))

BOARD ACTION:

J. Standing Motions regarding Educational Programs/Curriculum

- 1) Book Approval - The Board is requested to tentatively approve the following book:

Course: Music of the Holocaust  
Title: "Playing for Time"  
Author: Fania Fénelon with Marcelle Routier  
Publisher: Syracuse University Press  
Copyright: 1976

BOARD ACTION:

- 2) Student Achievement - Secondary Presentation

K. Standing Motions regarding Finance

- 1) Practical Nursing Tuition - The Board is requested to approve a tuition increase of \$450 from \$8,150 (PA) to \$8,600 (PA) and from \$10,490 (out of state) to \$10,940 (out of state).

BOARD ACTION:

- 2) Drivers Education Fee - The Board is requested to approve the Driver's Education Behind the Wheel fee of \$50.

BOARD ACTION:

- 3) Monthly Reports -The Board is requested to approve the following reports for the month of July (enclosures).

[Investment Report](#)  
[Board Summary Report](#)  
[Student Activities Report MS](#)  
[Student Activities Report HS](#)  
[Construction Spending](#)

BOARD ACTION:

- 4) Check Registers - The Board is requested to approve the following check register: General Fund including athletic, middle school and high school activity accounts totaling \$1,120,128.55, Construction totaling \$1,712,068.10, Capital Reserve totaling \$14,557.14 and Cafeteria totaling \$6,259.14. Grand total \$2,853,012.93 (enclosures).  
([Cafeteria](#)) ([Capital Reserve](#)) ([Construction](#)) ([General Fund](#))

BOARD ACTION:

- 5) Utz Agreement - The Board is requested to approve the Exclusive Food Provider Agreement with Utz ([enclosure](#)).

BOARD ACTION:

- 6) Donation - The Board is requested to approve a donation from Sharon and Tony Lawrence of a September 16, 1949, Dedication Game Program of the Sheppard and Myers Athletic Field.

BOARD ACTION:

- L. Other Business
- M. Public Comment
- N. Next meeting date:

The next Planning Meeting will be held on September 12, 2011  
The next Board Meeting will be held on September 26, 2011

- O. Adjournment