

**HANOVER PUBLIC SCHOOL DISTRICT  
BOARD OF DIRECTORS MEETING AGENDA**

**Monday, November 23, 2009**

**6:00 P.M.**

**A. Opening Business**

Call to Order

Pledge of Allegiance

Roll Call

Board Members: Mr. Bortner, Mrs. Hersh, Mr. Kauffman, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith, Mr. West, Mr. Zeigler

Student Board Members: Gabriel Rosenbrien, Alex Daubert, Abbey Rhoades (alternate)

Also Present

**B. Recognition of Visitors and Public Comments**

**Public Comment:**

**C. Approval of Minutes from Past Meetings**

The Board is requested to approve the minutes of the Board Meetings October 26, 2009, and November 9, 2009, and Committee Meetings October 12, 2009 (**enclosures**).

**BOARD ACTION:**

**D. Committee Reports**

York School of Technology – Zeigler, Chair; West (Alternate)

Recreation – Lingg, Chair; Kauffman (Alternate)

PN Advisory – Hersh, Chair; A. Smith (Alternate)

Meet & Discuss Professional – West, Chair; O'Connor, D. Smith

Meet & Discuss Classified – D. Smith, Chair; Hersh, O'Connor

Meet & Discuss Administrative – O'Connor, Chair; Kauffman, D. Smith

Joint Wage Tax –Bortner, Representative; Zeigler (Alternate)

Lincoln Intermediate Unit Insurance Trust – Wentz; BJ Frock (Alternate)

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Legislative Liaison with Pennsylvania School Board Association – Hersh, Representative;  
A. Smith (Alternate)

Key Communicator's Network – A. Smith, Chair; O'Connor (Alternate)

Policy Committee – West, Chair; A. Smith, Lingg

Sheppard Myers Stadium Committee – Bortner, Chair; Hersh, O'Connor

Community Relations Committee – A. Smith, Chair; D. Smith, Kauffman, Zeigler

Student Board Members - Rosenbrien, Daubert, Rhoades (alternate)

**E. Superintendent's Report**

**F. Standing motions regarding personnel**

- 1) **Resignations** – The Board is requested to approve the following resignations:

**Substitute Employees:**

**Susan Spertzel**, day-to-day substitute teacher, effective immediately.

**Supplemental Employee(s):**

**Natalie Coleman**, Middle School Newspaper Advisor, shared position, effective immediately. Ms. Coleman was previously hired for this shared position but has not completed any duties and is requesting to resign.

- 2) **Employment**- The Board is requested to approve the following employment items pending completion of necessary employment paperwork:

**Substitute Employees:**

**Linda Daughtery, Lisa Hildebrand, Mark Johnston, Ronald Jones, Stephanie Lawrence, Michael McCarty, Christine Miller, Jesse Ramsey, Kristen Santiago, Ann Shultis, Amanda Staub, Amy Susek and Teresa Way** day-to-day substitute teachers. Rate of compensation will be \$95.00 per day.

**Stacy Dodd and Lynda McKelvey**, substitute teaching and personal assistant and lunchroom/playground supervisor, effective upon completion of paperwork. Rate of compensation will be \$9.67 per hour.

**Patricia Nace**, substitute secretarial/clerical, teaching and personal assistant, and lunchroom/playground supervisor, effective October 29, 2009. Rate of compensation will be \$9.67 per hour.

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**Supplemental Employees:**

**Nicole Abbott**, gameworker, effective for the 2009-2010 school year, rate of compensation will be as listed on the SA 107a "Athletic Event Report for Payment".

**Melinda Prestash**, Middle School Newspaper Advisor, effective for the 2009-2010 school year. Rate of compensation will be \$1027.00. Ms. Prestash previously was hired as a co-advisor in this position but will have sole responsibility.

**BOARD ACTION:**

3) **New Business:**

- a) **Leaves of Absence-** The Board is requested to approve the following requests for leave of absences:

**Robert Simons**, medical leave of absence running concurrently with FMLA effective November 30, 2009, to approximately December 4, 2009.

**Lori Smith**, medical leave of absence running concurrently with FMLA effective November 24, 2009, to approximately December 7, 2009.

**Heather Warner-Little**, request to extend uncompensated childrearing leave through the end of the 2009-2010 school year. Mrs. Little was previously approved through the end of the first semester.

- b) **Retirement-** The Board is requested to approve the following retirement:

**Stephen Little**, high school social studies teacher, retirement effective January 15, 2010 (pending snow days). Mr. Little will retire with 41.5 years of service to the district. Mr. Little has requested to remain on the day-to-day substitute teacher list for the remainder of the 2009-2010 school year.

- c) **Employment-** The Board is requested to approve the following employment items contingent upon receipt of necessary employment documents:

**Classified Employees:**

**Scott Kessler**, computer technician, effective date to be determined. Rate of compensation will be \$16.98 (**enclosure**).

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**Substitute Employees:**

**Alexis Folmer**, long-term substitute elementary teacher, through the end of the 2009-2010 school year. Ms. Folmer was previously approved as a long-term substitute teacher for the first semester for Mrs. Little and will now continue through the end of the school year. Rate of compensation will remain at Instructional I Step 1.

**John Hagerman**, extended health and physical education substitute teacher, effective November 18, 2009, for approximately six weeks. Rate of compensation will be \$218.00 per day. Mr. Hagerman will be substituting during the leave of Mr. Jack Sheehan.

**Stacey Biggins, Patricia Fedeli, John Hagerman, Nathaniel Martin, Kara Schultheis, Kelly Wallet, Danielle Redding, and Ashley White**, day-to-day substitute teacher. Rate of compensation will be \$95.00 per day.

**Elmer Laughman**, student custodian. Rate of compensation will be \$7.25 per hour (**enclosure**).

**Kim Lentz**, substitute custodian. Rate of compensation will be \$9.67 per hour.

**Lynda McKelvey**, substitute clerical worker. Rate of compensation in accordance with the substitute rate schedule.

**Patricia Nace**, extended secretarial substitute, effective November 24, 2009, to approximately December 7, 2009. Rate of compensation will be \$11.21 per hour. Ms. Nace will be substituting during the leave of Mrs. Lori Smith.

**Elton Pfaff**, substitute school nurse and healthroom assistant, effective upon completion of employment paperwork. Rate of compensation in accordance with substitute rate schedule.

**Gail Kuhn**, substitute teaching assistant and clerical worker. Rate of compensation in accordance with the substitute rate schedule.

- d) **Request to Approve and Advertise Position**-The Board is requested to approve the following position and job description and then to advertise (**enclosure**):

**Business Office Confidential Secretary**, part-time 4-hour per day position, Non-Bargaining unit position.

- e) **Request to Advertise** – The Board is requested to advertise for the following position:  
High School Social Studies Teacher

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**G. Standing motions regarding Curriculum and Technology**

1) **New Business:**

- a) **Emergency Plan Booklet** – The Board is requested to approve the Emergency Plan Booklet. (Information sent electronically)

**BOARD ACTION:**

**H. Standing motions regarding Finance**

1) **New Business:**

- a) **Check Registers** – The Board is requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$1,379,294.34, Construction totaling \$9,681.25, Capital Reserve totaling \$8,900.00 and Cafeteria totaling \$28,439.61. Grand total \$1,426,315.20 (**enclosure**).

- b) **Monthly Reports** – The Board is requested to approve the following reports for the month of September and October (**enclosures**):

- Tax Collector Report
- Treasurer's Report
- Investment Report
- Budget Expenditure Report
- Revenue Budget Summary
- Cafeteria Report
- Student Activities Report

- c) **Donation** – The Board is requested to approve the following donation:

McSherrystown Home Association-\$8,500 for replacement wrestling mat

**BOARD ACTION:**

**I. Standing motions regarding Facilities**

- 1) **INFORMATIONAL ITEM** – Next Building and Grounds Meeting at Middle School at 10:00 A.M. on Friday, December 4

**J. Other Business**

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**K. Next meeting date:**

The Reorganization meeting will be Monday, December 7, 2009, at 6:00 P.M. in the Boardroom.

Budget and Fiscal discussion will also continue at that time.

Feasibility Study and Update on Washington Elementary and Hanover Street Elementary Renovations.

Gerry Funke (Hanover Group)

**L. Adjournment**