

**Hanover Public School District
Board of Directors Meeting Agenda**

Monday, January 26, 2009

6:00 P.M.

A. Opening Business

Call to Order

Pledge of Allegiance

Roll Call

Board Members: Mr. Bortner, Mrs. Hersh, Mr. Kauffman, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith, Mr. West, Mr. Zeigler

Student Board Members: Lyna Tran, Gabriel Rosenbrien, Alex Daubert (Alternate)

Also Present

B. Recognition of Visitors and Public Comments

C. Approval of Minutes from Past Meeting

The Board is requested to approve the minutes of the Board Meetings November 24, 2008, December 1, 2008, December 17, 2008, and January 12, 2009 (**enclosures**).

BOARD ACTION:

D. Committee Reports

York School of Technology – Zeigler, Chair; West (Alternate)

Recreation – Lingg, Chair; Kauffman (Alternate)

PN Advisory – Hersh, Chair; A. Smith (Alternate)

Meet & Discuss Professional – West, Chair; O'Connor, D. Smith

Meet & Discuss Classified – D. Smith, Chair; Hersh, O'Connor

Meet & Discuss Administrative – O'Connor, Chair; Kauffman, D. Smith

Joint Wage Tax –Bortner, Representative; Zeigler (Alternate)

Lincoln Intermediate Unit Insurance Trust – West, Representative; BJ Frock (Alternate)

Legislative Liaison with Pennsylvania School Board Association – Hersh, Representative;
A. Smith (Alternate)

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Superintendent's Advisory Council – A. Smith, Chair; O'Connor (Alternate)

Policy Committee – West, Chair; A. Smith, Lingg

Sheppard Myers Stadium Committee – Bortner, Chair; Hersh, O'Connor

Community Relations Committee – A. Smith, Chair; D. Smith, Kauffman, Zeigler

Student Board Members Report – Tran, Rosenbrien, Daubert (Alternate)

E. Superintendent's Report

F. Legal Report

G. Standing motions regarding personnel

- 1) **Employment** – The Board is requested to approve the following employment items contingent upon receipt of all necessary employment documents:

Supplemental Employees:

Susan Miller, drama night advisor, effective for the 2008-2009 school year. Rate of compensation will be \$1550.00 under a separate supplemental contract, whereby neither she nor the district shall make contributions to PSERS on her behalf. Nor shall any of this service time be counted towards any creditable service for retirement purposes (**enclosure**).

Substitute Employees:

Kimberly Bethas, substitute healthroom assistant, effective immediately. Rate of compensation will be \$13.90 per hour (**enclosure**).

Tracey Dahlmans, substitute clerical worker and teaching and personal assistant, effective immediately. Rate of compensation will be \$9.53 per hour (**enclosure**).

Mary Ann Dissinger, extended substitute foreign language teacher at the Middle School effective approximately February 18, 2009, through then end of the 2008-2009 school year. Rate of compensation will be \$211.81 per day. Mrs. Dissinger will be substituting during the maternity leave of Mrs. Amy Crist (**enclosure**).

Amanda Blum, Cory Conrad, Erin Dolce, Jennifer Musto, Jenna Staub, Patricia Sutherland, Ryan Trone, Cody Tipton, day-to-day substitute teachers, effective immediately. Rate of compensation will be \$95.00 per day.

Tina Poole, substitute adult patrol, effective December 5, 2008. Rate of compensation will be \$22.58 per day (**enclosure**).

Michael DeGroft, Kathy Poist and Karen Zeigler, substitute custodians, effective December 1, 2008. Rate of compensation will be \$9.53 per hour (**enclosure**).

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Volunteer:

Tyler Clabaugh, volunteer boys basketball coach, effective immediately (**enclosure**).

BOARD ACTION:

2) NEW BUSINESS:

a) **Leaves of Absence:**

Tyke Conover, request for medical leave/FMLA, effective January 9, 2009, for approximately four weeks. Mr. Conover will be using paid leave prior to beginning uncompensated FMLA leave.

Martha Dows, elementary teacher, request for medical/FMLA leave of absence, effective February 9, 2009, to approximately March 20, 2009. Mrs. Dows will be using paid leave prior to beginning uncompensated FMLA leave.

BOARD ACTION:

b) **Resignation(s)**- The Board is requested to approve the following resignations:

Ellen Rineman, regular part-time cafeteria worker, effective January 16, 2009. Mrs. Rineman has requested to remain on the substitute cafeteria list. Approval is requested to advertise for this position.

BOARD ACTION:

c) **Employment** – The Board is requested to approve the following employment items contingent upon receipt of all necessary employment documents:

Professional Employee(s):

Mark Wilson, high school mathematics teacher, effective January 27, 2009. Rate of compensation will be Instructional I Step 1, prorated for remainder of the 2008-2009 school year (**enclosure**).

Classified Employee(s):

Michael Sterner, full-time custodian, effective date to be determined. Rate of compensation will be \$9.53 per hour (**enclosure**).

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Summer Reading Academy Employees:

Dates of the academy will be July 6 through July 24, 2009. Rate of compensation will be \$20.00 per hour. All costs will be paid through Title I funds.

Michele Becker – lead teacher	Corrinna Berwager
Tami Turchich	Heather Wagaman
Jennifer Strevig	Elizabeth Sheaffer
Jennifer Gebhart	Caren Evans
Jamie Mulhollen (substitute)	Tiffanie Garman (substitute)
Carrie Iezzi (substitute)	

Substitute Employees:

Ellen Rineman, day-to-day substitute teacher, effective immediately. Rate of compensation will be \$95.00 per day.

Marilyn Shultz, extended substitute elementary teacher, effective approximately February 9, 2009, to March 20, 2009. Rate of compensation will be \$211.81 per day. Mrs. Shultz will be substituting during the medical leave of Mrs. Dows (**enclosure**).

Cody Tipton, extended substitute mathematics teacher, effective January 20, 2009, for approximately four to six weeks. Rate of compensation will be \$211.81 per day. During this time Mr. Tipton will be substituting as a high school mathematics teacher and then transferring to the middle school math position upon approval of Mr. Mark Wilson (**enclosure**).

Brittany Conaway, extended middle school IST teacher. Rate of compensation will be \$211.81 per day. Ms. Conaway will be substituting for Mrs. Brenda Burns while she is substituting during the leave of Mrs. Sara Myers (**enclosure**).

BOARD ACTION:

- d) **Position Elimination-** The Board is requested to approve the elimination of the following position:

Facilities Engineer, effective January 16, 2009.

BOARD ACTION:

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- e) **Tenure**- The Board is requested to grant approval for tenure for the following employee:

Matthew Baker, effective with the end of the 1st semester of the 2008-2009 school year (**enclosure**).

BOARD ACTION:

H. Standing motions regarding Curriculum and Technology

- 1) **Board Policies** – The Board is requested to approve the tentative adoption to: (**enclosures**)

- 140.1 Extracurricular Participation by Charter/Cyber Students
- 211 Student Accident Insurance

BOARD ACTION:

- 2) **Program of Studies** – The Board is requested to approve the 2009-2010 Program of Studies for the high school (**enclosure**).

BOARD ACTION:

- 3) **ESL Handbook** – The Board is requested to approve the Hanover Public School District ESL handbook (**enclosures**).

BOARD ACTION:

- 4) **Science Curriculum** – The Administration is to give periodic updates to the full Board on the science curriculum.

BOARD ACTION:

- 5) **One-To-One Laptop Initiative** – The Curriculum and Technology committee directs the Administration to give periodic updates regarding the one-to-one laptop initiative.

BOARD ACTION:

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6) **NEW BUSINESS:**

- a) Strategic Plan - The Board is requested to give final approval for the Hanover Public School District Strategic Plan (**District website**):

BOARD ACTION:

I. Standing motions regarding Finance

- 1) **Donation** – The Board is requested to approve a donation of two Automatic External Defibrilators (AEDs) (Model: Medtronic Physio-Control Lifepak 500 Defibrillator) from the Hanover Hospital. The cost of the two defibrilators is \$2,790.00. One AED will be placed at the maintenance building and one will be utilized as a portable AED for district events throughout the school district.

BOARD ACTION:

- 2) **Donation** – The Board is requested approve a donation of five 10"w x 12"h plastic 3-Way View AED signs from the Hanover Hospital. The cost of the signs is approximately \$300.00. The signs will be placed at the top of each AED cabinet in the high school, middle school, and each elementary school.

BOARD ACTION:

- 3) **Donation** – The Board is requested to approve a donation of \$1,500 for the Sonny Sheppard Relays from The Hanover Shoe Farms Foundation, Inc., Russell Williams, President.

BOARD ACTION:

- 4) **Donation** – The Board is requested to approve a donation of \$2,000 for the Sonny Sheppard Relays from The Lawrence B. Sheppard Foundation, Charlotte Sheppard Devan, President.

BOARD ACTION:

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- 5) **Bid Advertisement For 2009-2010-** The Board is requested to approve advertisement of bids for the following items:

Athletic items (internal bid)
Sports/Phys Ed/Health Supplies (LIU Joint Purchasing Bid)
General supplies, Paper supplies, and Art supplies (LIU Joint Purchasing Bid)
Musical instruments (internal bid)
Custodial supplies (internal bid and LIU Joint Purchasing Bid)

BOARD ACTION:

- 6) **State Audit Response –** The Board is requested to approve the state audit response to the Commonwealth of Pennsylvania, Department of the Auditor General for the years ended June 30, 2004, and 2003 and in certain areas extending beyond June 30, 2004, through April 24, 2007.

BOARD ACTION:

- 7) **New Business:**

- a) **LIU General Operating Budget (District Contribution Portion) –** The Board is requested to approve the 2009-2010 General Operating Budget (District Contribution Portion) of Lincoln Intermediate Unit # 12 as follows: **(enclosure)**

2009-2010 General Operating Budget	\$9,544,730
Percentage Increase over 2008-2009	3.67%

DISTRICT CONTRIBUTION PORTION:

Estimates:

Hanover Public School District Share	\$17,924
Share Increase over 2008-2009	6.70%
Dollar Value of Increase over 2008-2009	\$1,126

BOARD ACTION:

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- b) **Tax Exoneration** – The Board is requested to approve the exoneration of the per capita taxes as follows:

2008 Full & Interim	343 bills	\$6,860
2007 Interim	82 bills	\$1,640
2006 Interim	12 bills	\$240
Total	437 bills	\$8,740

BOARD ACTION:

- c) **Check Registers** – The Board is requested to approve the following check registers:
General Fund including athletic, middle school and high school activity accounts totaling \$2,440,433.21, Building Project totaling \$2,196.54, Cafeteria totaling \$64,269.77 and Capital Reserve totaling \$3,609.00. Grand total \$2,510,508.52 (**enclosure**).

BOARD ACTION:

- d) **Monthly Reports** – The Board is requested to approve the following reports for the months of November and December (**enclosures**):
- Tax Collector Report
 - Treasurer’s Report
 - Investment Report
 - Budget Expenditure Report
 - Revenue Budget Summary
 - Cafeteria Report
 - Student Activities Report

BOARD ACTION:

J. Standing motions regarding Facilities

- 1) **Request For Proposal for Washington Elementary**
- 2) **Hanover Street**
- 3) **Stadium Project**
- 4) **Middle School Roof**

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5) **Summer Maintenance Projects**

- 6) **Architect, Jim Baumgardner** – The Building and Grounds Committee is requested to appoint Jim Baumgardner as the architect of the elementary building projects and stadium project (submitted by Mr. Smith) **(enclosure)**.

BOARD ACTION:

7) **New Business:**

- a. **Sheppard and Myers Committee Report** – motion as follows for discussion **(enclosure)**.

BOARD ACTION:

K. Old Business

L. Other Business

M. Next meeting date:

The next Committee meeting will be Monday, February 9, 2009, at 6:00 P.M. in the Boardroom
The next Board meeting will be Monday, February 23, 2009, at 6:00 P.M. in the Boardroom.

N. Adjournment