

**Hanover Public School District
Board of Directors Meeting Agenda**

Monday, July 28, 2008

6:00 P.M.

A. Opening Business

- a) Call to Order
- b) Pledge of Allegiance
- c) Roll Call

Board Members: Mr. Bortner, Mrs. Hersh, Mr. Kauffman, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith, Mr. West, Mr. Zeigler

- d) Also Present

B. Recognition of Visitors and Public Comments

C. Approval of Minutes from Past Meeting

The Board is requested to approve the minutes of the Board Meeting July 14, 2008 (**enclosure**).

BOARD ACTION:

D. Committee Reports

York School of Technology – Zeigler, Chair; West (Alternate)

Recreation – Lingg, Chair; Kauffman (Alternate)

PN Advisory – Hersh, Chair; A. Smith (Alternate)

Meet & Discuss Professional – West, Chair; O'Connor, D. Smith

Meet & Discuss Classified – D. Smith, Chair; Hersh, O'Connor

Meet & Discuss Administrative – O'Connor, Chair; Kauffman, D. Smith

Joint Wage Tax – Bortner, Representative; Zeigler (Alternate)

Lincoln Intermediate Unit Insurance Trust – West, Representative; BJ Frock (Alternate)

Legislative Liaison with Pennsylvania School Board Association – Hersh, Representative;
A. Smith (Alternate)

Superintendent's Advisory Council – A. Smith, Chair; O'Connor (Alternate)

Policy Committee – West, Chair; A. Smith, Lingg

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Sheppard Myers Stadium Committee – Bortner, Chair; Hersh, O'Connor

Moul Field Negotiating Committee – A. Smith, Chair; Lingg, O'Connor, West

Community Relations Committee – A. Smith, Chair; D. Smith, Kauffman, Zeigler

E. Superintendent's Report

F. Legal Report

G. Standing motions regarding personnel

- a) **Resignation(s)**- The Board is requested to approve the following resignation(s):

Supplemental Employee(s):

Jonathan Carothers, Assistant Middle School Football Coach, effective immediately. Mr. Carothers was hired on the July 23, 2008, agenda for this position and has indicated that he does not wish to return to this position.

BOARD ACTION:

- b) **Leave of Absence**- The Board is requested to approve the following request for leave of absence:

Kelly Ulsh, elementary teacher at Hanover Street, requested for Childrearing and FMLA to extend maternity leave from the beginning of the 2008-2009 school year with an approximate return date of January 5, 2009.

BOARD ACTION:

- c) **Employment** – The Board is requested to approve the following employment items contingent upon the receipt of all necessary employment documents.

Administrative Employee:

Lois Gunnet, Supervisor of Special Education, effective upon release from current employer. Rate of compensation will be \$82,094, pending settlement of the Act 93 agreement, prorated for the remainder of the 2008-2009 school year.

LPN Employees:

Victoria Hudak, part-time Licensed Practical Nursing Instructor, effective July 29, 2008. Rate of compensation will be \$26.00 per hour (**enclosure**).

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Supplemental Employees:

Bonnie Bowers, supplemental summer employee, from August 4 to August 13, 2008. Rate of compensation will remain at Mrs. Bowers' current hourly rate for time worked. Additional supplemental time requested to begin preparations for the school year due to maternity leave of Crystal McDermitt.

Zachariah Carrick, Assistant Middle School Football Coach, effective for the 2008-2009 school year. Rate of compensation will be \$1746.00 (**enclosure**).

Tyke Conover, Head Varsity Wrestling Coach, effective for the 2008-2009 school year, correction to rate of compensation to \$4167.00.

Billie Jo Garman, Assistant 9th Grade Football Coach, effective for the 2008-2009 school year. Rate of compensation will be \$1746.00 (**enclosure**).

Tiffanie Garman, Head Middle School Field Hockey Coach, effective for the 2008-2009 school year. Rate of compensation will be \$2,367.00.

Jennifer Gomulka, High School Student Council Advisor, effective for the 2008-2009 school year. Rate of compensation will be \$1,772.00.

John Kincaid, Assistant Varsity Soccer Coach, effective for the 2008-2009 school year. Rate of compensation will be \$1986.00.

Joe Mahone, Washington Intramural #2, effective for the 2008-2009 school year. Rate of compensation will be \$434.00.

Joe Mahone, School Security Police, effective date to be determined upon completion of appropriate court documents. Rate of compensation will be \$10.00 per hour (**enclosure**).

George Matthew, High School Play Producer, effective for the 2008-2009 school year. Rate of compensation will be \$1,270.00 (**enclosure**).

Benjamin Redding, Assistant Varsity Football Coach, effective for the 2008-2009 school year. Rate of compensation will be \$2276.00 (**enclosure**).

Megan Stitt, High School Dimensions Advisor (shared with Erin Smith), effective for the 2008-2009 school year. Rate of compensation will be \$806.00.

Denton Thomas, Varsity Soccer Coach, effective for the 2008-2009 school year. Rate of compensation will be \$3,057.00.

Returning School Security Police, effective for the 2008-2009 school year. Rate of compensation will be \$10.00 per hour (**enclosure**).

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Substitute Employee:

Alexis Folmer, long-term substitute elementary teacher effective from the beginning of the 2008-2009 school year through approximately December 23, 2008. Miss Folmer will be substituting during the extended maternity leave of Mrs. Kelly Ulsh.

Volunteers:

Vernon Noratel- volunteer assistant varsity football coach, effective for the 2008-209 season (enclosure).

William Reichart, volunteer assistant 9th grade football coach, effective for the 2008-2009 season (enclosure).

Returning Volunteer Coaches, per the attached listing, effective for the 2008-2009 school year (enclosure).

BOARD ACTION:

H. Standing motions regarding Curriculum and Technology

- a) **Tentative Textbook Adoption** – The Board is requested to approve the tentative adoption of the following textbooks:

Course: Biology II – College in the High School
Text Title: **Symbiosis, custom laboratory manual**
Author: Benjamin Cummins
Publisher: Pearson Custom Publishing
Copyright: 2008

BOARD ACTION:

- b) **Final Textbook Adoption** – The Board is requested to approve the final adoption of the following textbooks: (Policy # 108)

Course: Biology II – College in the High School
Text Title: **Biology**
Authors: Campbell, Reece, and Mitchell
Publisher: Benjamin Cummings
Copyright: 2005

Course: Driver's Education
Text Title: **Drive Right**
Authors: Johnson, Crabb, Opfer, and Thiel
Publisher: Prentice Hall
Copyright: 2003

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Course: Spanish
Text Title: **Realidades I**
Authors: Boyles, Met, Sayers, Wargin
Publisher: Pearson Education
Copyright: 2008

Course: Art Appreciation
Text Title: **Art in Focus**
Author: Gene A. Mittler
Publisher: McGraw-Hill
Copyright: 2006

BOARD ACTION:

- c) **Board Policies --** The Board was requested to discuss and approve the final adoption of revisions to Board Policies: **(enclosures)**
- 248 Pupils – Unlawful Harassment
 - 348 Administrative Employees – Unlawful Harassment
 - 448 Professional Employees – Unlawful Harassment
 - 548 Classified Employees – Unlawful Harassment
 - 103 Nondiscrimination
 - 800 Records Management
 - 800–AR1 Records Retention Schedule
 - 800–AR2 Litigation Hold
 - 011 Board Governance Standards/Code of Conduct

BOARD ACTION:

- d) **Class Sizes –** The Board is requested to approve courses with fewer than ten students (Policy 217) **(enclosures)**.

BOARD ACTION:

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I. Standing motions regarding Finance:

- a) **Monthly Reports** – The Board is requested to approve the following reports for the month of June (**enclosure**):
- Tax Collector Report
 - Treasurer’s Report
 - Investment Report
 - Budget Expenditure Report
 - Revenue Budget Summary
 - Cafeteria Report
 - Student Activities Report

BOARD ACTION:

- b) **Check Registers** – The Board is requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts, Building Project, Cafeteria and Capital Reserve (**enclosure**).

BOARD ACTION:

- c) **Insurance** – The Board is requested to approve the football insurance program underwritten by ACE American Insurance Company, administered by American Management Advisors, Langhorne, Pennsylvania, and serviced by Christian-Baker Company, Camp Hill, Pennsylvania and the optional student accident insurance.

- Grades 7-12 Football Only:
 - Plan AA, \$1,000,000 medical maximum
 - Total premium \$4,590 (all sports would be \$6,500)
- Optional Student Accident
 - Plan A Primary Benefits
 - \$1,000,000 medical maximum
 - Includes all Interscholastic Sports except Senior High Football
 - Total premium \$88.00 24 hour coverage
 - \$22.00 school time coverage
 - \$ 8.50 dental (to be purchased with above plans)

BOARD ACTION:

- d) **Driver’s Education Lab Fee** – The Board is requested to approve the driver’s education lab fee of \$50 for the 2008-2009 school year.

BOARD ACTION:

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J. Standing motions regarding Facilities:

- Washington Elementary
 - Insulation of pipes
- Renovation at Middle School
 - Middle school roof (**enclosure**)

K. Old Business

- a) **INFORMATIONAL ITEM ONLY** - Troy Wentz, Business Manager to update the board on the state budget for 2008-2009 and the impact on the District.
- b) **2008-2009 Pay Non-Bargaining Unit Classified Employees** – The Board was requested to approve increases for non-bargaining unit classified employees: (currently tabled)

Secretary to the Assistant Superintendent and Personnel Administrator
Payroll Clerk
Assistant Maintenance Supervisor
Adult Patrol Positions/Substitute Adult Patrol Positions

- c) **Act 93 Update**

L. Other Business

- a) **Washington Playground** – Discussion Item

M. Next meeting date:

The next meeting will be Monday, August 11, 2008, at 6:00 P.M. in the Boardroom.

N. Adjournment