

**Hanover Public School District
Board of Directors Meeting Agenda**

Monday, April 28, 2008

Executive Session

5:00 P.M.

A. Opening Business

6:00 P.M.

- a) Call to Order
- b) Pledge of Allegiance
- c) Roll Call
- d) Board Members: Mr. Bortner, Mrs. Hersh, Mr. Kauffman, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith, Mr. West, Mr. Zeigler

Student Board Members: Bakhtiar Shahid, Lyna Tran, Gabriel Rosenbrien (Alternate)

- e) Also Present

B. Recognition of Visitors and Public Comments

C. Approval of Minutes from Past Meetings

The Board is requested to approve the minutes of the Board Meetings April 14, 2008. (**enclosure**)

BOARD ACTION:

D. Committee Reports

York School of Technology – Zeigler, Chair; West (Alternate)

Recreation – Lingg, Chair; Kauffman (Alternate)

PN Advisory – Hersh, Chair; A. Smith (Alternate)

Meet & Discuss Professional – West, Chair; O'Connor, D. Smith

Meet & Discuss Classified – D. Smith, Chair; Hersh, O'Connor

Meet & Discuss Administrative – O'Connor, Chair; Kauffman, D. Smith

Joint Wage Tax –Bortner, Representative; Zeigler (Alternate)

Lincoln Intermediate Unit Insurance Trust – West, Representative; BJ Frock (Alternate)

Legislative Liaison with Pennsylvania School Board Association – Hersh, Representative;
A. Smith (Alternate)

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Superintendent's Advisory Council – A. Smith, Chair; O'Connor (Alternate)
Policy Committee – West, Chair; A. Smith, Lingg

Moul Field Negotiating Committee – A. Smith, Chair; Lingg, O'Connor, West.

E. Student Board Member Report

F. Legal Report

G. Superintendent's Report – Dr. David Mowery

- a) Facilities Improvement Project “A Follow-Up” – Dr. Mowery
- b) Superintendent's Leave of Absence

H. Personnel

- a) **Resignation(s)**- The Board is requested to approve the following resignation(s):

Classified Employees:

Jill Colley, teaching assistant, effective June 6, 2008, the end of the 2007-2008 school year.

Dawn Morgan, adult patrol, effective June 6, 2008, the end of the 2007-2008 school year, for personal reasons. Mrs. Morgan has requested to remain on the adult patrol substitute list for the 2008-2009 school year.

Dennis Musselman, third shift custodian, effective April 14, 2008. Mr. Musselman has obtained employment elsewhere.

Phyllis Tasto, part-time cafeteria worker, effective June 6, 2008, the end of the 2007-2008 school year, for personal reasons.

BOARD ACTION:

- b) **Employment** – The Board is requested to approve the following employment items contingent upon the receipt of all necessary employment documents.

Classified Employees:

Michael DeGroft, cafeteria food truck driver, effective April 29, 2008. Rate of compensation will be \$9.39 per hour. (**Enclosure**)

Substitute Employees:

James Fritz, day-to-day substitute teacher, effective immediately. Rate of compensation will be \$95.00 per day.

BOARD ACTION:

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- c) **Summer Hours** -The Board discuss and take action regarding the optional summer 2008 modified work hours for 12-month staff. (**enclosures**)

BOARD ACTION:

I. Finance

- a) **Monthly Reports** – The Board is requested to approve the following reports for the month of March (**enclosure**):
- Tax Collector Report
 - Treasurer’s Report
 - Investment Report
 - Budget Expenditure Report
 - Revenue Budget Summary
 - Cafeteria Report
 - Student Activities Report

BOARD ACTION:

- b) **Check Registers** – The Board is requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts, Building Project, Cafeteria and Capital Reserve (**enclosure**)

BOARD ACTION:

- c) **Memo Of Understanding - Constructive Receipt** – The Board is requested to adopt the IRS required Memorandum of Understanding in regard to Constructive Receipt and the Professional Contract (**enclosure**)

BOARD ACTION:

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- d) **LIU Athletic and Training/Health Supplies Bid Awards for 2008-2009** – The Board is requested to award the LIU Athletic and Training//Health Supplies bid for 2008-2009 as follows (**enclosure**):

Henry Schein, Inc.	\$ 327.37
Medco Sports Medicine	\$ 109.98
Moore Medical Corporation	\$ 142.36
Pyramid School Products, Inc.	\$ 21.66
Sportsman's	\$ 939.72
William MacGill and Company	\$ <u>57.26</u>

Total \$1,598.35

BOARD ACTION:

- e) **Custodial Supplies Bid** (internal) – The Board is requested to award the bids for custodial supplies for 2008-2009 as follows (a total of 5 vendors submitted bids) (**enclosure**):

Allied Cleaning Technologies	\$ 324.60
Americhem International	\$7,875.20
Lancaster Hillyard	\$1,431.14
United Restaurant Equipment, Inc.	\$ <u>176.03</u>

Total \$9,806.97

BOARD ACTION:

- f) **Music Bid** (internal) – The Board is requested to award the bids for musical items for 2008-2009 as follows (a total of 2 vendors submitted bids) (**enclosure**):

Menchey Music Service, Inc.	\$3,892.45
Washington Music Sales Center, Inc.	\$ <u>3,471.00</u>

Total \$7,363.45

BOARD ACTION:

- g) **Athletic Budget** – The Board is presented with the Proposed Athletic Budget for the 2008-2009 school year (**enclosure**). This budget will be placed on the agenda for May 12, 2008 for Board Approval.

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- h) **2008-2009 Preliminary General Fund Budget Adoption**– The Board is requested to approve the 2008-2009 Preliminary General Fund Budget with total expenditures of \$25,905,574. The budget includes a millage increase of .77 mills, with .25 of those mills being designated for the capital reserve fund. The millage rate would increase to 18.49 mills (**enclosure**).

BOARD ACTION:

J. Curriculum and Technology

- a) **Board Policies** -- The Board is requested to discuss and approve the final adoption of revisions to Board Policy 217 Graduation Requirements (**enclosures**) This recommendation is due to current and past changes in course selection at the high school which should be in accordance with Board policy.

BOARD ACTION:

- b) **Program of Studies** -- The Board is requested to approve the High School Program of Studies for the 2008-2009 school year. (**enclosure**)

BOARD ACTION:

- c) **Student Handbook** – The Board is requested to approve the High School Student Handbooks for the 2008-2009 school year. (**enclosure**)

BOARD ACTION:

K. Building and Grounds

- a) **Facility Use** -- The Board is requested to approve the Middle School facility use by the Civil War Encampment Group for May 3 to May 4. (Policy 707 Community Use of School Facilities)
There is a request for fees to be waived.

BOARD ACTION:

- b) **Facility Use** – The Board is requested to approve the High School facility use by the Millersville University Office of Professional Training and Education for the weeks of July 14, 21, and 28.
(Policy 707 Community Use of School Facilities) There is a request for fees to be waived.

BOARD ACTION:

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- c) **Portable Classroom Lease** – The Board is requested to enter into a continuation of the Vanguard Modular Building Systems portable classroom (2) lease for Washington Elementary (enclosure).

BOARD ACTION:

- d) **Facility Improvement Project** - The Board is requested to approve the equity of programming for the Facility Improvement Project related to the elementary schools.

BOARD ACTION:

- e) **Architect** - The Board is requested to time and material for Crabtree and Rohrbaugh support for the Facility Improvement Project.

BOARD ACTION:

L. Old Business

M. Other Business

N. Next meeting date:

The next meeting will be Monday, May 12, 2008, at 6:00 P.M. in the Boardroom.

O. Adjournment